



*Festival Advisory Board
Regular Meeting Agenda
Monday, February 27, 2017 - 6:00
Keizer City Hall*

- 1. Call to Order**
- 2. Approval of Minutes**
- 3. Appearance of Interested Citizens**
- 4. New/Old Business**
 - *2017 Total Eclipse*
 - *Establish K-FAB Mission Statement*
 - *Set Goals for 2017*
 - *Visit Neighborhood Associations*
 - *Community Fiesta*
 - *Chalk Festival*
- 5. Upcoming Events**
- 6. Other Business -**
 - **Next meeting -** March 27: Possible conflict with Council Work Session.
Does the Board want to consider cancelling meeting?
- 7. Adjourn**

Next meeting: TBD



**Festivals Advisory Board
Meeting Minutes
Monday, January 23, 2017 at 6:00 p.m.
Keizer Civic Center**

CALL TO ORDER ~ Chair Marlene Parsons called the meeting to order at 6:04 p.m.

Present:

Marlene Parsons, Councilor
Laura Reid, Councilor
Bob Shackelford, Citizen at Large
Rob Miller, Chamber Representative

Absent:

Sherrie Gottfried, Chair
David Loudon, Parks Board
One Vacancy

Staff Attending:

Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Rob Miller moved for approval of the November 2016 Minutes. Bob Shackelford seconded. Motion passed as follows: Parsons and Shackelford in favor with Miller and Reid abstaining, Gottfried and Loudon absent and one position vacant.

ELECTION OF CHAIR AND VICE CHAIR – Marlene Parsons and Bob Shackelford were elected to serve as Chair and Vice Chair respectively by unanimous consent.

APPEARANCE OF INTERESTED CITIZENS - None

NEW/OLD BUSINESS

2017 Total Eclipse: Marlene Parsons reported that permits are in place for camping; Fire and Police have signed off on them. The cost of Fire, Police and Security will need to be funded somehow. Portable toilets have been secured, Clint has a grounds crew ready to go. The following To Do List was developed:

- ENTERTAINMENT Clint Holland
- CHALK FESTIVAL Maritza Gonzalez (Arts Commission)
- VOLLEYBALL TOURNAMENT Marlene to Contact **Hans Schneider**
- DISC GOLF TOURNAMENT Marlene to Contact **Robert Jones**
- CHAMBER RUN Shackelford/Miller
- VOLUNTEERS Kim Freeman
- FOOD PODS.....Shackelford to Contact **Mike Adams** With Adam’s Rib
Where?
Who?
Fee?
- SPONSORSHIPS.....ALL

CERTMarlene to Contact **Beth Melendy**
 SECURITY Marlene Parsons
 How much do we need?
 LIGHTING Rob Miller (Donations?)
 GROUND CLEARINGClint Holland
 SHUTTLE SERVICE Rob Miller
 PARKING AT McNARY Laura Reid
 SCHOOL BUS DRIVERS Laura Reid
 MAP OF KEIZER/RESTAURANT GUIDE/COUPONS (Chamber)Miller/Shackelford
 VOLUNTEER FIREFIGHTERS/ROTARY BREAKFAST Shackelford

Board members questioned if the Art Commission would be donating some of the proceeds from the Chalk Festival to Parks.

Flyers/Banner Cot Estimates: Discussion took place regarding hanging banners on the fencing in the dog park. Board agreed to discuss this in more detail at the next meeting.

Discussion on the remainder of the agenda was postponed.

ADJOURNMENT: Meeting adjourned at 7 p.m.

Next Meeting: February 27, 2017

Minutes approved: _____