



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, February 14, 2017, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES – December, 2016
3. APPEARANCE OF INTERESTED CITIZENS
4. ELECTION OF CHAIR AND VICE CHAIR
5. NEW/OLD BUSINESS
 - HEAL (Healthy Eating Active Living) Grant – Under Council Review
 - Parks Stabilized Funding/Community Based Outreach
 - Solar Eclipse Event
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. OTHER BUSINESS
9. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, March 14, 2017

Board Member Reporting to Council: Joe Tilman, **Tuesday**, February 21



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, December 13, 2016
6:00 p.m. Keizer Civic Center**

CALL TO ORDER

Chair David Loudon called the meeting to order at 6:00 p.m.

ROLL CALL

Present

David Loudon, Chair
Jim Taylor, Vice Chair
Richard Walsh
J.T. Hager
Matt Lawyer
Dylan Juran
Donna Bradley

Absent:

Scott Klug
Clint Holland

Council Liaison Present: Roland Herrera

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the November Minutes. Jim Taylor seconded. Motion passed as follows: Loudon, Hager, Lawyer, Juran, Taylor and Bradley in favor with Walsh abstaining and Klug and Holland absent.

APPEARANCE OF INTERESTED CITIZENS - None

NEW/OLD BUSINESS

HEAL (Healthy Eating Active Living) Grant: Staff reported that this matter had been turned over to the Legal Department and would come to Council in the near future.

Parks Community Based Outreach: Matt Lawyer reviewed changes made in the slideshow presentation noting that there is nothing in the presentation that explains that the City cannot raise taxes to pay for additional services. He also reviewed his Survey Monkey handout. Discussion followed regarding both.

Donna Bradley moved to accept the Survey Monkey survey as written with any changes staff wants and move forward. J.T. Hager seconded. Motion passed as follows: Loudon, Hager, Lawyer, Juran, Taylor, Walsh and Bradley in favor with Klug and Holland absent.

Richard Walsh moved that the top slide on page 9 be removed and the "10 acres valuing..." Sentence be moved to the second slide on page 9. Donna Bradley seconded. Motion passed as follows: Loudon, Hager, Lawyer, Juran, Taylor, Walsh and Bradley in favor with Klug and Holland absent.

Mr. Lawyer then offered this proposed timeline:

December-January: *Finalize materials, survey and outreach plan.* Jason Heimerdinger at McNary would like a script for the YouTube video. His students will produce it. Dylan Juran indicated that he would develop the script. Mr. Lawyer urged Board members to go to Coffee with Cathy to meet with interested citizens who might connect Board members to groups and to find other venues such as churches and neighborhood associations.

January-February: *Begin collection of data through outreach.* Board suggested that public outreach meetings be held at the Community Center and at area schools to achieve maximum coverage. Mr. Lawyer urged all members to make a focused effort to make contacts between the week of Christmas and the new year.

Solar Eclipse Event: Donna Bradley reported that the permits have been approved for the eclipse event. She showed a copy of the plat for camping, noted that Jeremy Townsend will be working on the Solar Eclipse webpage and will incorporate the ability to reserve a camp site and pay fees. Initial contact has been made with public safety people and they have agreed to work with the Parks Foundation on the event. Revenue from this event will be funneled through the Parks Foundation to Keizer Parks. Robert Johnson added that the fee waiver request will be addressed at Council at their December 19 meeting. Mr. Lawyer noted that this event will occur in the middle of the construction season and that Keizer Men of Action wants to help with the work at the Big Toy with the hope that it will be completed and usable by the time of the Eclipse.

STAFF REPORT: Robert Johnson reported that the City will post the survey under the City Survey Monkey account and the paper copy will be sent out in the December and January water bills. Board agreed by consensus that the survey should be active until March 15. Also, the manufacturer of the slide and bouncy bridge at Wallace House Park will warranty the bridge. The City will purchase and replace the slide.

COUNCIL LIAISON REPORT: Councilor Herrera reported that Andrew McGowan had been sworn in as a new police officer. He praised the Chamber Holiday Lights Parade.

OTHER BUSINESS: Richard Walsh thanked everyone for the opportunity to work with them on improving the City's parks. He noted that he felt he could leave the board now because he was leaving the City in good hands. J.T. Hager expressed the hope that his time away from the Board would be a short break and rather than say goodbye he would say 'keep up the good work, thank you, and it's been a pleasure and a joy'.

ADJOURNMENT ~ Meeting adjourned at 7:22 pm.

Next Meeting: January 10, 2017

Approved: _____