



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, October 19, 2018, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~
 - August (Regular Session) & September (Work Session)
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Park Reports:
 - Vacant Position: Meadows & Clear Lake
 - Donna Bradley: PFC Ryan J. Hill Memorial & Northridge
 - Clint Holland: Keizer Little League & Mike Whittam
 - Matt Lawyer: Chalmers-Jones & Bob Newton
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
10. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, November 13, 2018

Board Member Reporting to Council: David Loudon, Monday, October 15

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**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, August 14, 2018
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Loudon called the meeting to order at 6:00 p.m.
ATTENDANCE

Present

David Louden, Chair
Jim Taylor, Vice Chair
Matt Lawyer
Donna Bradley
Clint Holland (6:06)
Zaira Marin Flores

Absent:

Wayne Frey
Dylan Juran
Cat Gaynor

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

Council Liaison:

Absent

APPROVAL OF MINUTES: Jim Taylor moved for approval of the July 2018 Regular Session Minutes. Donna Brandley seconded. Motion passed as follows: Louden, Bradley and Lawyer in favor, Marin-Flores and Taylor abstaining, with Frey, Juran and Gaynor absent and Holland absent at time of vote.

APPEARANCE OF INTERESTED CITIZENS:

Jeff Davis, Keizer, asked if exercise equipment could be placed in area parks and volunteered to work towards this goal in whatever capacity necessary. He indicated that he had reached out to people who create this type of equipment and had given thought to who would use it. He was thinking that pull-up bars and step up boxes could be placed near playgrounds or along pathways so that people watching their children at a playground and joggers on trails could take advantage of the equipment.

Parks Division Manager, Robert Johnson, added that several hard surface park pathways were scheduled for repaving and it might be appropriate to put the equipment along those new pathways. He urged Mr. Davis to stay in touch.

Chair David Louden thanked Peggy and Jerry Moore for the tomatoes they brought to the meeting from the Rickman Community Garden.

NEW/OLD BUSINESS

Park Stewards/Park Caretakers: Matt Lawyer suggested that lifelong volunteers be recognized for their work perhaps by naming them as a certain Park Steward. Discussion followed with board members generally in favor of some sort of recognition but undecided on what would be appropriate. David Loudon, Zaira Marin-Flores and Matt Lawyer agreed to work together on the idea and bring it back to the October meeting.

Parks Tour: September 10, 2018

Members agreed to meet at the volleyball shelter in Keizer Rapids Park to view improvements at that park and to continue on to Meadows and Pfc. Ryan J. Hill Memorial Park.

Park Reports:

Cat Gaynor: Absent

Donna Bradley:

- *PFC Ryan J. Memorial Park:* Clean and tidy
 - *Northridge:* Same as always: an undeveloped natural area with no signs or access
- Clint Holland:
- *Mike Whittam:* Gardens in good shape. No complaints.
 - *Keizer Little League:* KLL ready to start fall program. Watering is being done frequently due to hot weather. More upgrades planned: will probably redo the outfield for Field 2 next.

Matt Lawyer:

- *Chalmers Jones:* Splash fountain very busy this time of year. Gazebo looks amazing with the new roof.
- *Bob Newton:* Neighbors are looking forward to having a pickle ball court.

STAFF REPORT: Robert Johnson reported that

- The Meadows play structure is complete and he is getting lots of positive feedback. The main walk path had to be closed to pour a new sidewalk from there to the toy.
- Keizer Rapids Park permanent restroom project has begun. The contractor is starting on the septic now. Hopefully the restrooms will be finished by winter.
- A volunteer put together a group of people to clean Meadows/Bair Park. They filled a 20 yard dumpster and had to stop cleaning up because they ran out of room. They want to do it again next year. There is no poison oak in the park because it has been sprayed and Chemeketa students and neighbors have been helping keep the ivy out of the trees. Staff will develop a thank you letter to send to the volunteers and bring it to the next meeting for Board member signatures.
- The misters are working again at the Big Toy and preventative maintenance is underway to keep them from being abused. The gate was recently vandalized.

Clint Holland added that vandals are abusing the toys at the playground because there is no longer a caretaker. Board asked that Mr. Johnson provide information regarding increases in the park being vandalized since there is no longer a caretaker and asked that this be discussed at the October meeting.

COUNCIL LIAISON REPORT: Councilor Herrera was absent.

OTHER BUSINESS: Board members discussed the need for shade at the Big Toy. Donna Bradley reported that the Parks Foundation is looking into the cost of shade sails on the west side to provide shade. Mr. Johnson responded that that was a good idea until shelters can be built nearby and that eventually the trees that have been planted will provide adequate shade.

Matt Lawyer reminded everyone that one year ago the Parks Fee was instigated. He shared a post from a friend's Facebook page commending a parks employee for his thorough work in the parks. He praised Robert for all he has done this past year and added that the community is responding positively to the fee because they can see the benefits. He added that the concerts at the amphitheater have been great this year.

ADJOURNMENT ~ Meeting adjourned at 6:50 p.m.

Next Meeting: Parks Tour September 10, 2018

Approved: _____



MINUTES
KEIZER CITY COUNCIL/PARKS ADVISORY BOARD
WORK SESSION
Monday, September 10, 2018
Keizer, Oregon

CALL TO ORDER The Work Session convened at the Keizer Rapids Park volleyball shelter at 5:55 p.m. The following were present:

Councilors:

Cathy Clark, Mayor
Roland Herrera
Laura Reid
Amy Ryan
Bruce Anderson
Marlene Parsons
Kim Freeman

Parks Advisory Board:

David Loudon, Chair
Clint Holland
Dylan Juran
Donna Bradley
Matt Lawyer
Wayne Frey

Absent:

Zaira Flores-Marin, Parks Board
Jim Taylor, Parks Board

Staff Present:

Robert Johnson, Parks
Bill Lawyer, Public Works Director
Tracy Davis, City Recorder

Members viewed the new play surface at the Keizer Rapids Park Big Toy and the restroom facilities being built. They viewed the new play structure at Meadows Park and visited Pfc. Ryan J. Hill Memorial Park and Mike Whittam Park. Robert Johnson and Bill Lawyer fielded their questions and provided information about each park.

ADJOURNMENT

Meeting concluded at 7:30 p.m.

Next Meeting: October 9, 2018

Approved: _____