



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, August 14, 2018, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ July 2018
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Park Stewards/Park Caretakers
 - Park Reports:
 - Cat Gaynor: Meadows & Clear Lake
 - Donna Bradley: PFC Ryan J. Hill Memorial & Northridge
 - Clint Holland: Keizer Little League & Mike Whittam
 - Matt Lawyer: Chalmers-Jones & Bob Newton
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
10. ADJOURNMENT

Reminders: **Next Board Meeting Tuesday, September 11, 2018**

Board Member Reporting to Council: Matt Lawyer, Monday, August 20

Americans with Disabilities Act (ADA) Notice

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**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, July 10, 2018
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Loudon called the meeting to order at 6:00 p.m.
ATTENDANCE

Present

David Loudon, Chair
Matt Lawyer
Dylan Juran
Donna Bradley
Cat Gaynor
Clint Holland
Wayne Frey

Absent:

Zaira Marin Flores
Jim Taylor, Vice Chair

Staff Present

Shannon Johnson, City Attorney
Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

Council Liaison:

Roland Herrera

APPROVAL OF MINUTES: Donna Bradley moved for approval of the June 2018 Regular Session Minutes. Dylan Juran seconded. Motion passed as follows: Loudon, Juran, Bradley, Gaynor and Lawyer in favor, with Holland and Frey abstaining, and Marin-Flores and Taylor absent.

APPEARANCE OF INTERESTED CITIZENS:

Darrel Richardson, Keizer, reported that 37 residents of west Keizer attended the Polk County Commissioners meeting to request that something be done to stop the shooting taking place on the Polk County side of the river. City Attorney Shannon Johnson attended the meeting as well. Mr. Richardson asked what Keizer was doing to stop the shooting. Councilor Herrera explained that Council is aware of the problem and has taken it seriously from the beginning and that a resolution was coming up.

NEW/OLD BUSINESS

Grant Requests

Peggy & Jerry Moore – Solar Greenhouse: Peggy explained that a greenhouse was donated to the Rickman Community Garden and they would like to equip it with solar energy. Jerry provided additional information regarding the solar panels and the electrician's bid. Matt Lawyer interjected that he had spoken to Energy Trust of Oregon and although they had not yet committed to a grant, he hoped to have an answer from them by the end of the week. Peggy added that she had applied for grants from other sources as well, but had not yet received results.

Parks Division Manager Robert Johnson commended Peggy and Jerry noting that they have changed the garden from turf to something that anyone would love to have in their back yard.

Matt Lawyer moved to approve the grant request submitted by Peggy & Jerry Moore. Cat Gaynor seconded. Motion passed as follows: Louden, Juran, Bradley, Gaynor, Lawyer, Holland and Frey in favor, with Marin-Flores and Taylor absent.

Hidden Creek Homeowners Association – Irrigation Project: Don Aman on behalf of the Association, requested \$892 for installation of an irrigation system for a portion of Hidden Creek Park. He explained that the grass and trees get distressed during the summer and now that the Parks Department has the ability to keep up on the mowing the Association felt it was appropriate to request irrigation. The request is for half of the cost of materials and trencher. Labor will be provided by the Association.

Mr. Johnson added that he has been working with the HOA over the past five years on various projects. They have removed weeds and hazardous debris and planted trees. He added that the dry turf becomes a fire hazard during dry summer months. Staff will maintain the mowing and the irrigation system and the City will provide the water.

Dylan Juran moved to approve the grant request submitted by the Hidden Creek Homeowners Association for irrigation at Hidden Creek. Clint Holland seconded. Motion passed as follows: Louden, Juran, Bradley, Gaynor, Lawyer, Holland and Frey in favor, with Marin-Flores and Taylor absent.

Park Reports:

- **Dylan Juran:**

- *Willamette Manor:* Is looking good and being used. Tennis Court still has some small cracks and the repaired area may need attention again soon. The asphalt pathway is a little old and not very wide. Robert Johnson noted that this is one of the pathways that will get an overlay and be widened this year. It is in the budget and will either be done this fall or in the early spring.
- *Palma Ciea:* Is the same. There was talk by neighbors at one time of improving the park with pathways and benches, but that seems to have fizzled out. Neighbors use it for gardens. He suggested that it might be a good place for a community garden but that doing that would require amending the Parks Master Plan.

- **David Louden:**

- *Bair:* Wood chip fall surface is thin and a large cherry tree has fallen down. Mr. Johnson explained that this is one of the parks on the list to receive wood chips taken out of the Big Toy and he has a crew scheduled to remove the tree.
- *Ben Miller:* Ivy is getting out of control, a tree has fallen and has been cut up but the pieces have not been picked up and there are tree roots pushing up on the walkway. There is a pile of wood chips that belong to a neighbor being stored on park property. Robert added that this pathway is another one that will be repaved and repaired this budget year.

- **Wayne Frey:**
 - *Country Glen:* Playground gets a lot of use and is good shape. The wood chip fall surface is a little thin and the pathway is bumpy and narrow.
 - *Hidden Creek:* Has weeds. Mr. Frey challenged all board members to pull weeds in their parks. He questioned how to get rid of Horsetail. Mr. Johnson explained that the roots are so deep it is impossible to remove it permanently.
- **Clint Holland:**
 - *Keizer Little League:* Complex has improved over the last two years. There is a full-time maintenance volunteer doing all the mowing and maintenance. The buildings need new roofs. KLL is planning on applying for a grant to help with the cost. They would like to do some paving or replace rocky surfaces with compacted ground shale.

STAFF REPORT: Robert Johnson reported that

- Staff put up signs at Bob Newton Park asking input from neighbors regarding changing the tennis court to a pickle ball court. 12-13 neighbors were in favor of the pickle ball and 1 wanted to keep it a tennis court. That court is on the list for resurfacing this summer or early next spring. He asked the Board how they wanted it striped. Matt Lawyer indicated that the people who had come to the last meeting had decided to do more fundraising in order to get courts either at Claggett Creek Park or Keizer Rapids Park. Following lengthy discussion Board directed staff to *leave the tennis net and basketball hoops in place at Bob Newton Park, cross stripe for tennis and pickle ball with pickle ball players bringing their own nets for now and next year look at putting in permanent nets for pickle ball.*
- Meadows play structure final walk through is on Thursday. Once it is complete, it will be opened to the public. The park may need to be closed in the future while the main access to the playground is poured in concrete. Many trees have been planted in the park over the past two years and there may be more added. Staff will be doing the irrigation work to bring the irrigation up to the new footprint.
- There is a new roof on the gazebo. Only two boards needed to be replaced.

COUNCIL LIAISON REPORT: Councilor Herrera reported on the Chamber luncheon, announced upcoming National Night Out and praised the improved park maintenance.

OTHER BUSINESS: Matt Lawyer asked that discussion about having 'Park Stewards' or 'Park Caretakers' be put on the agenda for next month. He reported that Claggett Creek Watershed Council, Rotary and other groups have picking up sticks in the Keizer Rapids Park orchard; it is about 50% complete. He also urged everyone to attend the amphitheater concerts, Keizer Homegrown Theater and Volcano games

ADJOURNMENT ~ Meeting adjourned at 7:18 p.m.

Next Meeting: August 14, 2018

Approved: _____