



**CITY OF KEIZER  
TRAFFIC SAFETY/BIKEWAYS/PEDESTRIAN  
COMMITTEE AGENDA  
Thursday, November 9, 2017 @ 6:00 p.m.  
Keizer City Council Chambers**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES – October 2017**
- 3. APPEARANCE OF INTERESTED CITIZENS**
- 4. COUNCIL LIAISON REPORT ~ *Kim Freeman***
- 5. UPDATE OF KEIZER BIKE ROUTES – *Sangster***
- 6. COMMITTEE MEMBER INPUT**
- 7. STAFF REPORT ~ *Mike Griffin***
- 8. POLICE LIAISON REPORT ~ *Trevor Wenning***
- 9. ADJOURN**

***Next meeting: December 14, 2017***

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**KEIZER TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE  
MINUTES**

**Thursday, October 12, 2017  
Keizer City Council Chambers**

**CALL TO ORDER**

Chair Sangster called the meeting to order at 6:00 pm. The following were present:

**Present:**

Hersch Sangster, Chair  
Wayne Frey  
David Dempster  
Kathy Lincoln

**Council Liaison:**

Marlene Parsons for Kim Freeman

**Staff Present:**

Mike Griffin, Public Works  
Trevor Wenning, Police  
Debbie Lockhart, Deputy City Recorder

**Absent:**

Pat Fisher, Vice Chair  
Dennis Dunning  
John Maurice

Chair Sangster thanked David Dempster and Wayne Frey for their help at the ServFest event and the Public Works Open House at the Fire District. 42 Helmets were given away at ServFest and 28 at the Open House.

**APPROVAL OF MINUTES:** Kathy Lincoln moved to approve the September 2017 Minutes. David Dempster seconded. Motion passed as follows: Sangster, Frey, Dempster and Lincoln in favor with Fisher, Dunning and Maurice absent.

**APPEARANCE OF INTERESTED CITIZENS:** None

**COUNCIL LIAISON REPORT:** Councilor Parsons reported that Council approved changes in the landscaping ordinance except for a 1% fee which will be discussed further at a work session that will include public input. On behalf of the City Council she thanked Wayne Frey for his efforts in the development of the soccer field at Country Glen Park.

**PLACEMENT OF ROUTES TO SCHOOL:** Wayne Frey reported that with the help of Joe Tilman he had developed maps for his walking routes to school project. He referred to an email he had sent earlier and reviewed the process. Staff will post on the City website under the 'How Do I?' tab and temporarily on the ticker at the top of the page. Chair Sangster indicated that he would find out how to contact the individual schools about posting the appropriate ones on their websites.

**UPDATE OF KEIZER BIKE ROUTES:** Have been completed but not sent to staff for posting on the City website.

## **COMMITTEE MEMBER INPUT**

*Wayne Frey* reported that he had helped at ServFest and the Public Works Open House. He is learning about House Bill 2017 – the Transit Bill. He suggested that an inventory of area sidewalks be done so that when money becomes available Keizer has the necessary information to request funding to build them.

*Kathy Lincoln* noted that most of the projects are for 2018 but they are already working on 2020 STIP projects. She noted that there is money available for planning through the Transportation Growth Management program and urged that the committee consider applying for funding for sidewalks because they help people get to bus stops and school and make a difference in the safety of the city. She also shared information regarding pedestrian deaths noting that 2017 had the highest since 1990 with almost 6,000.

*David Dempster* announced that there is about \$1100 remaining in the helmet fund; there are enough helmets to last until spring. He pointed out that committee members are morally responsible to make sure the helmets that are given away are appropriately sized and that he is willing to go to houses, schools or other meeting places to fit helmets.

*Hersch Sangster* noted openings on the committee, announced the upcoming Scenic Bikeways Conference at Salem and urged that the committee pursue getting another bike repair station to be placed at Keizer Rapids Park. Staff will work on mapping the locations of the two existing stations in Keizer and making cards to distribute and store at each station. Mike Griffin was asked to check with the company that makes the station to see if they have an instruction manual.

**STAFF REPORT:** Mike Griffin reported that the annual resurfacing project is complete except for a few manhole adjustments. Stormwater staff are cleaning catch basins in preparation for the rains.

**POLICE LIAISON REPORT:** Officer Wenning reported that two lateral officers are being recruited. There was a fatal accident a few weeks ago between a motorcycle and a truck. He will have statistics from the three grants at the next meeting.

**OTHER BUSINESS:** The following was discussed:

- The need for improvement of pedestrian safety on Lockhaven at McNary where the street comes out by the football stadium. Committee members were urged to give this thought for further discussion.
- Applying for a grant from Cycle Oregon for another bike repair station. Kathy Lincoln will find out deadlines. It was noted that the Parks Foundation has money to fund another station but the committee would need to come up with \$800 for a match. David Dempster noted that he would ask the Salem Bicycle Club for a grant for helmets when it opens.
- Columbia Bank has put in a bike rack. Chair Sangster suggested that they apply for 'Bicycle Friendly' status.

**ADJOURN** ~ Meeting adjourned at 6:41 p.m.

***Next Scheduled Meeting ~ November 9, 2017, 6 p.m.***

*Minutes Approved:* \_\_\_\_\_