



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, October 10, 2017, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES
 - September 11, 2017 Work Session
 - September 12, 2017 Regular Session
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Report from Community Stakeholder Group
 - Smoking in Parks
 - Policy for Recognition of an Amenity that has been Updated or Improved
 - Posting of rules at boat ramp
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, November 14, 2017

Board Member Reporting to Council: Cat Gaynor, October 16

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MINUTES
KEIZER CITY COUNCIL/PARKS ADVISORY BOARD
WORK SESSION
Monday, September 11, 2017
Keizer, Oregon

CALL TO ORDER The Work Session was called to order at 5:45 in the Council Chambers.
The following were present:

Councilors:

Cathy Clark, Mayor
Roland Herrera (left @ 6:45)
Laura Ried
Amy Ryan
Bruce Anderson (left @ 6:45)
Marlene Parsons
Kim Freeman

Parks Advisory Board:

Clint Holland
Dylan Juran
Joe Tilman
David Loudon
Matt Lawyer
Cat Gaynor

Absent:

Scott Klug, Parks Board
Donna Bradley, Parks Board
Jim Taylor, Parks Board

Staff Present:

Robert Johnson, Parks
Tracy Davis, City Recorder

COUNTRY GLEN PARK

Discussion took place regarding grass maintenance and pathways. It was noted that fill dirt is needed to fill holes in the grass at the new soccer field constructed by Wayne Frey and that bark chips will be added to the play structure area.

KEIZER LITTLE LEAGUE PARK

Members toured the newly remodeled concession stands and received an update from Keizer Little League Board Member Brad Arnsmeier regarding improvements made to the field and potential future improvements. Discussion followed regarding security.

MIKE WHITTAM PARK

Participants looked over the community gardens and discussed potential improvements.

CLAGGETT CREEK PARK

New pavement in south parking lot was viewed. Mr. Johnson pointed out areas in need of improvement: the north parking area, expansion of parking area, sports court improvements, removal of play equipment (slide) and the aging irrigation system.

RICKMAN COMMUNITY GARDEN

Garden hosts Peggy, Jerry and Jan (garden coordinators) met the group and explained garden operations and maintenance issues and thanked everyone for the fence installation.

CARLSON SKATE PARK

Participants toured the newly improved surface and talked with one of the skaters who originally

brought the need for repairs to the board. He indicated he was pleased with the improvements and hoped for more in the future.

ADJOURNMENT

Meeting concluded at 7:40 p.m.

Next Meeting: September 12, 2017

Approved: _____



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, September 12, 2017
6:00 p.m. Keizer Civic Center**

CALL TO ORDER

Chair David Loudon called the meeting to order at 6:02 p.m.

ROLL CALL

Present

David Loudon, Chair
Cat Gaynor
Matt Lawyer
Joe Tilman
Clint Holland
Donna Bradley
Dylan Juran

Absent:

Jim Taylor, Vice Chair
Scott Klug

Liaison Present:

Roland Herrera, Councilor

Staff Present

Robert Johnson, Parks Division Manager
Tracy Davis, City Recorder

Prior to the official business on the agenda Chair Loudon explained that the discussion being held was not about support or non-support of the parks fee or changing the master plan; it is about prioritizing the maintenance and replacement of things in the park system. Staff and the Parks Board are working on this and looking for recommendations from the public. He noted that all testimony would be limited to 3 minutes and that it is hoped that a list can be developed for Council by January 2018.

APPROVAL OF MINUTES: Donna Bradley moved for approval of the August 2017 Minutes. Clint Holland seconded. Motion passed as follows: Loudon, Holland, Bradley, Gaynor, Tilman and Lawyer in favor, Juran abstaining and Klug and Taylor absent.

NEW/OLD BUSINESS

Report from Community Stakeholder Group: Matt Lawyer explained that a parks prioritization work group has been established consisting of some members of the Parks Board and members of the community. This group will take recommendations from testimony tonight and input from staff and compile that data for the Parks Board. It is anticipated that the Board will then make a recommendation to Council in December or January. He reviewed how projects will be 'scored' and the planned outreach process, and noted that a staff priorities are: remedying safety concerns, deferred maintenance, hiring additional staff, replacing outdated equipment and increasing services.

Public Testimony

Gary Blake, Keizer, representing West Keizer Neighborhood Association, voiced support for maintenance items for parks to make them secure, safe and attractive, and urged that benches be included in the parks as well.

Rhonda Rich, Keizer, also from West Keizer Neighborhood Association, urged that the transient camping be resolved by removal of underbrush.

Mary Ann Hayes, Keizer, commended the dog park at Keizer Rapids Park and requested that an additional dog watering fountain be installed in the middle of the park so that dogs don't have to walk to the other end. Dialog also took place regarding repair of holes and benches.

John Razor, Salem, offered to help raise funds for the dog park and requested that a shelter be placed in the middle of the dog park in addition to the fountain requested by Ms. Hayes. He indicated that he would be willing to find the resources for equipment and labor to accomplish this. Donna Bradley noted that the Parks Foundation might be willing to help with this project.

David Philbrick, Keizer, urged that access to and division of the two sides of Northridge Park be addressed at some point because it offers connectivity to Claggett Creek Park and has the potential to serve many underserved areas. Additionally, he requested that Palma Ciega Park be developed and maintained.

Cathy Philbrick, Keizer, urged that the Parks Department utilize the services of volunteers who wish to assist in the removal of invasive species or trash on a regular schedule. She also urged that integration of athletics into area parks be considered.

Amy Ryan, Keizer, urged that increased basketball facilities be considered in area parks, and that area businesses be included in the support of parks through an adopt-a-park program. She voiced concern regarding safety at Bair Park and requested that lighting be considered to address this. Lastly she requested that sand or chips be spread at the dog park to alleviate the mud issues when the rains begin.

Mr. Lawyer summarized that in terms of public outreach this is the first step, and he urged everyone to let the Board know if they want to part of the process. He noted that the work group plans to have public outreach on the October Parks Board agenda but to continue the community conversations after that as well.

STAFF REPORT: Robert Johnson thanked everyone who came out for the wood chip removal at the Big Toy. 95% of the chips were removed that day and the remainder were removed today. Installation of the rubber surface can now begin. The Big Toy will be closed through mid-October (weather permitting). The skate park has been reopened; the majority of it was smoothed out through sanding and polishing with crack repair done as well. Staff will continue to try for more improvements.

COUNCIL LIAISON REPORT: Councilor Herrera reported that Sam Hernandez is the new youth council liaison. Council approved the Clear Lake soccer field proposed by Wayne Frey. He also thanked Robert Johnson for doing so much with so little for so long and noted that he looked forward to accomplishing priorities with the new funding available.

OTHER BUSINESS: Matt Lawyer suggested that the Church of Jesus Christ of Latter-day Saints Keizer Stake be recognized on the kiosk at the Big Toy for their work and Douglas Shepherd owner of Dirt Works for his part in the project. He also thanked Koenig Excavating, Donnie Chandler, Peterson Cat, Keizer CERT and all the volunteers.

REPORT TO COUNCIL: Clint Holland volunteered to report to Council.

ADJOURNMENT ~ Meeting adjourned at 6:57 pm.

Next Meeting: October 10, 2017

Approved: _____