



**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, April 11, 2017, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. VOLUNTEER APPRECIATION – Trish Crenshaw
3. APPROVAL OF MINUTES – March, 2017
4. APPEARANCE OF INTERESTED CITIZENS
5. NEW/OLD BUSINESS
  - Tree Survey Report – Arthur Selander
  - Grant Request – Shelter near Sand Volleyball Courts at KRP
  - HEAL (Healthy Eating Active Living) Grant – Dylan Juran
  - Parks Stabilized Funding/Community Based Outreach - Status
  - Solar Eclipse Event
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. YOUTH LIAISON REPORT
9. OTHER BUSINESS
10. ADJOURNMENT

Reminders:

**Next Board Meeting**  
**Tuesday, May 9, 2017 (Budget Committee meets as well)**

Board Member Reporting to Council: Donna Bradley April 17



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, March 14, 2017  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER**

Chair David Loudon called the meeting to order at 6:03 p.m.

**ROLL CALL**

**Present**

David Loudon, Chair  
Jim Taylor, Vice Chair  
Cat Gaynor  
Joe Tilman  
Matt Lawyer  
Clint Holland  
Donna Bradley  
Scott Klug  
Dylan Juran

**Council Liaison Present:** Roland Herrera

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Jim Taylor moved for approval of the January 2017 Minutes. Matt Lawyer seconded. Motion passed as follows: Loudon, Tilman, Lawyer, Gaynor, Taylor, Holland and Bradley in favor with Klug and Juran abstaining.

**APPEARANCE OF INTERESTED CITIZENS –** *Erin Christensen, Keizer*, announced that she had completed the survey and just wanted the parks to be safe for her children. She volunteered to help wherever needed.

**NEW/OLD BUSINESS**

**HEAL (Healthy Eating Active Living) Grant:** Dylan Juran volunteered to work with staff, exploring funding opportunities and grant opportunities through the HEAL program.

**Parks Community Based Outreach:** Matt Lawyer reported that over 1,000 responses have been received with over 83% in favor of something; the weighted average is for a fee of just over \$5. For the benefit of Ms. Christensen, he provided a history of the Parks Division and the needs noting that it is operating at a deficit annually and projects are being put off. He explained that the Board considered a Parks District, a bond or levy, or a fee and settled on the fee because it allows sustainability. It is the intention of the Board and hopefully the Council that this would be a long term solution

to address safety issues and make sure parks are at least at minimal level of acceptance and then work to allow for the greater picture of completing the Parks Master Plan thereby improving the quality of life in the city. He explained that sports groups have volunteered to maintain fields that would be developed for their use similar to the arrangement the City has with the Little League. It will be up to Council to decide what to do with the information gleaned from the survey and hopefully they will recognize that there is a need for a fee.

***Solar Eclipse Event:*** Clint Holland reported that the Parks Foundation is meeting on Thursday. Most tasks have been completed except for leveling the field. Perhaps Scouts could assist with that during their Camporee.

***Skate Park Repair:*** Robert Johnson referred to an email he sent out which explained the increasing need for repairs at the Carlson Skate Park. He noted that the only budget option is to juggle from one fund to another – to temporarily suspend the grant program in the next fiscal year and use that money instead to make the needed repairs at the skate park. The grant program could begin again in the following budget year.

Lengthy discussion followed regarding the anticipated park fee, local government grants with their matching requirements, and the lack of repair efforts from youth who use the park. It was noted that the park is no longer being used because of its condition and skaters are using the parking lot, the gazebo area and areas around Keizer Station.

Dylan Juran urged that interest in the skate park and the value of repairing it should not be looked at differently or given less importance because of who uses it. It is more expensive to fix so securing the matching funding has been huge; also the primary users are minors and they have other things on their plates. The park is not used less than other parks and is not less important than other parks. The value is hidden in other places: businesses benefit, youth are occupied, and a skate park in good condition is safer.

Robert Johnson pointed out that the cracks can be repaired with \$26,000 but if they are not repaired, it is likely that water will get in the cracks and under the foundation and repair will involve digging it out and re-compacting the soil. Eventually the park will need to be redone completely, but crack repair may gain time needed to save the money for complete repair.

Jim Taylor moved to move the \$15,000 that would normally be in the matching grant fund into the capital improvement fund for the next fiscal year. Clint Holland seconded. Motion passed as follows: Louden, Tilman, Lawyer, Gaynor, Taylor, Holland, Juran, Bradley and Klug in favor.

Matt Lawyer suggested that if the park fee passes the money be moved back into the grant fund.

**STAFF REPORT:** Robert Johnson reported that he would be sending out a Request for Proposals for the fall protection surface for the Big Toy. A large group will be removing the chips on September 9. The pour date will be soon after. The Big Toy will be closed for about 2 weeks for this.

**COUNCIL LIAISON REPORT:** Councilor Herrera congratulated the Board on their outreach efforts, noted that Council set goals at the Monday work session and announced upcoming events.

**YOUTH LIAISON REPORT:** Sam Elder reported that he is hoping that 10-15 National Honor Society students will be helping with the Civic Center cleanup. He is planning on recruiting students from AVID as well.

**OTHER BUSINESS:** Matt Lawyer invited everyone to participate in the Rotary sponsored Claggett Creek Watershed Council Civic Center Cleanup on Saturday, and coffee with Cathy at Starbucks. He added that he is looking into the Tony Hawk Foundation grant.

Mayor Clark announced that the State of the City address will be posted on her Facebook page and at KeizerTV.com and summarized the speech.

**ADJOURNMENT** ~ Meeting adjourned at 7:13 pm.

***Next Meeting: April 11, 2017***

*Approved:* \_\_\_\_\_



Submit

Print

**KEIZER PARKS IMPROVEMENT  
MATCHING GRANT PROGRAM APPLICATION**

All areas must be filled in and signed before submission.

Please submit by clicking the "Submit" button or deliver to City Hall at 930 Chemawa Road, Keizer, Attention: Debbie Lockhart

Name of Organization or Individual <b>KEIZER Rapids Sand Volleyball COURTS</b>	Address <b>157 Cedar Bluff Cir Keizer</b>
	Phone <b>503 508-8845</b>
	Email <b>00157@msn.com</b>
Project Director <b>HANS Schneider</b>	Address
	Phone <b>503 508-8845</b>
	Email <b>00157@msn.com</b>
Project Name <b>Picnic Shelter</b>	Proposed Park Site: <b>Keizer Rapids Park</b>
Is the project identified in the current Parks Master Plan? (example: vegetative buffer along River Road at Meadows Park) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Estimated project start date: <b>6/1/17</b>	Estimated project completion date:
Budget: Parks Board Matching Grant	\$ <b>8,300.-</b>
Private Cash/Materials Donations	\$ <b>10,000.-</b>
Corporate Sponsorship	\$ <b>3,000.- EST</b>
Labor (estimated value)	\$ <b>5,000.- EST</b>
Total:	\$ <b>26,300.-</b>
Will a recognition sign be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Type of Project:</b> (check all that apply) <input checked="" type="checkbox"/> New Park Feature(s) <input type="checkbox"/> Replacement of Existing Park Feature <input type="checkbox"/> Park Rehabilitation	
Project Description: Describe the project for which the matching grant funds are requested including a description of labor and materials needed for completion of the project, a cost estimate for project completion if available, impact on the community, involvement of the organization itself and its volunteers. <i>Additional documentation may be attached to email that displays when "Submit" button is pressed.</i>  <b>WE ARE PLANNING TO BUILD A STEEL 16'X 24' Picnic Shelter ON THE WEST SIDE OF THE SAND VOLLEYBALL COURTS. WE WILL BE POURING A 20'X 28' PAD WITH A CONNECTING ACCESSIBLE SIDEWALK TO THE WALKING PATH.</b>	
*Successful applicants will be expected to follow all applicable city/state requirements/laws. *Grant recipients will be required to reapply for funds if the project is not completed by the agreed deadline.	
<b>HANS Schneider</b>	
Signature (electronic signature accepted)	Date <b>3/23/17</b>

CITY OF KEIZER  
28-MAR-17 PM 4:2

Applications must be received by the first Tuesday of the month in order to be considered at the next Parks Board meeting (second Tuesday of each month).

(<https://www.americanparkscountry.com/>)

1-800-381-4491

chat contact

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(<https://www.americanparkscountry.com/contact/>)

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and Shelter (<https://www.americanparkscountry.com/playground-equipment/shade-shelter/>)

Shelter FINANCING OPTIONS

(<https://www.americanparkscountry.com/playground-equipment/shade-shelter/shelter/single-tier-rectangle-steel-shelter/>) ([HTTPS://WWW.AMERICANPARKSCOUNTRY.COM/FINANCE/](https://www.americanparkscountry.com/finance/))

REQUEST A QUOTE

([HTTPS://WWW.AMERICANPARKSCOUNTRY.COM/PLAYGROUND-EQUIPMENT/SHADE-SHELTER/SHELTER/SINGLE-TIER-RECTANGLE-STEEL-SHELTER/REQUEST-A-QUOTE/](https://www.americanparkscountry.com/playground-equipment/shade-shelter/shelter/single-tier-rectangle-steel-shelter/request-a-quote/))

# SINGLE TIER RECTANGLE STEEL SHELTER

ITEM NUMBER STRSHELTER

\$12,696.00

SPECS OPTIONS WARRANTY & SAFETY

**Includes:**

- Single-Tier Roof
- Rail/Lattice
- Columns

**Use Zone**

16'x24', 20'x24', 30'x44', or 40'x64'



Financing as low as \$304.70/mo. ▶

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I want help with Installation

**SHARE:**



(<https://www.facebook.com/sharer/sharer.php?u=https%3A%2F%2Fwww.americanparkscountry.com%3A443%2Fplayground-equipment%2Fshade-shelter%2Fshelter%2Fsingle-tier-rectangle-steel-shelter/>)

u=https%3A%2F%2Fwww.americanparkscountry.com%3A443%2Fplayground-equipment%2Fshade-shelter%2Fshelter%2Fsingle-tier-rectangle-steel-shelter/



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url=https%3A%2F%2Fwww.americanparkscountry.com%3A443%2Fplayground-equipment%2Fshade-shelter%2Fshelter%2Fsingle-tier-rectangle-steel-shelter/

(mailto:?)

subject=American%20Parks%20Company&body=https%3A%2F%2Fwww.americanparkscountry.com%3A443%2Fplayground-equipment%2Fshade-shelter%2Fshelter%2Fsingle-tier-rectangle-steel-shelter/

Request Quote (<https://www.americanparkscountry.com/playground-equipment/shade-shelter/shelter/single-tier-rectangle-steel-shelter/request-a-quote/>)

**Estimate Shipping:**

ZIP CODE

Shipping: enter your zip code

**Custom Options:**

Shelter Size \*

Choose an Option...

Roof Style \*

-- Please Select --

Roof Color \*

-- Please Select --

Post Style \*

-- Please Select --

\* Required Fields

Qty: 1

Price From: \$12,696.00

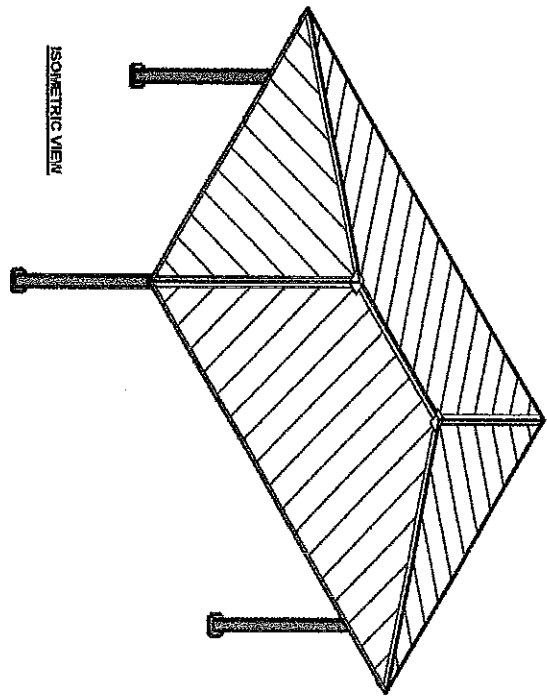
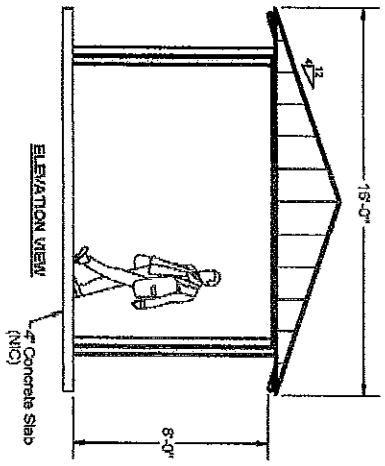
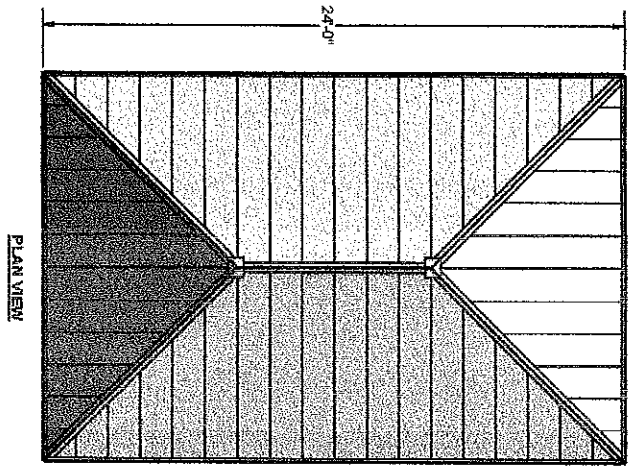
Description

Save Item

## Single Tier Rectangle Steel Shelter

**Need Help?** Save items to your total then visit you make a purchase or request a quote!

A Single Tier Rectangular Hipped Roof Steel Shelter from American Parks Company is the perfect compliment to your commercial playground equipment. It allows park goes to



**SPECIFICATION NOTES:**

STANDARD DESIGN CRITERIA: WIND LOAD: 90 mph  
 SNOW LOAD: 20 lbs/sq ft

\*IF WIND AND SNOW LOADS EXCEED THE ABOVE, THE STRUCTURE WILL BE DESIGNED TO WITHSTAND LOCAL WIND AND SNOW LOADS

ASTM HARDWARE: A325 BOLTS, A563 NUTS & F1554 636 ANCHORS

ASTM PLATES: A36

WELDING: AWS STANDARD AND E7018 ELECTRODES  
 ALL WELDS PERFORMED BY AWS CERTIFIED WELDERS

DESIGN: ALL ATTACHED DRAWINGS ARE FOR PRELIMINARY PLANNING AND ESTIMATING USE ONLY AND ARE NOT FOR CONSTRUCTION

INSTALLATION: PROPER FIELD INSTALLATION OF ALL SHELTER COMPONENTS IS THE RESPONSIBILITY OF THE CONTRACTOR

MANUFACTURED IN AN ALSO CERTIFIED FACILITY

NIC= NOT IN CONTRACT      NTS= NOT TO SCALE

**SHEET INDEX**

ARCHITECTURAL VIEWS	SHEET 1.0
FOOTING PLAN	SHEET 2.0
ROOF LAYOUT	SHEET 3.0

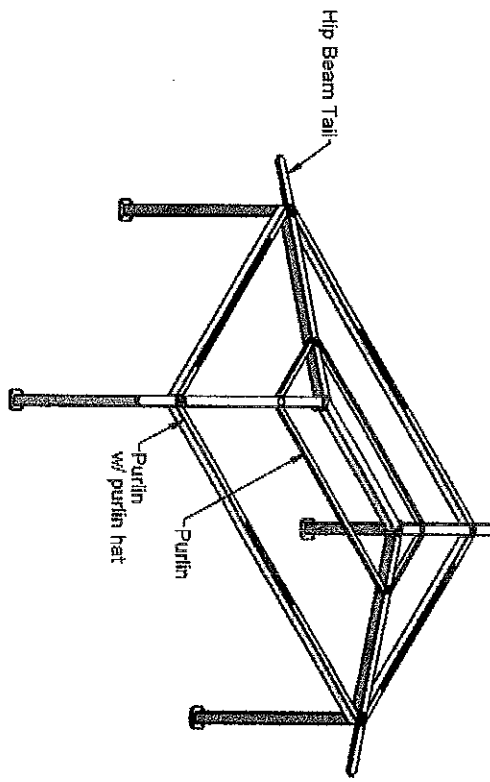
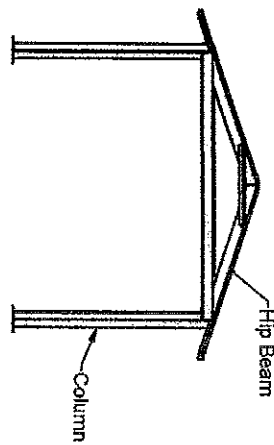
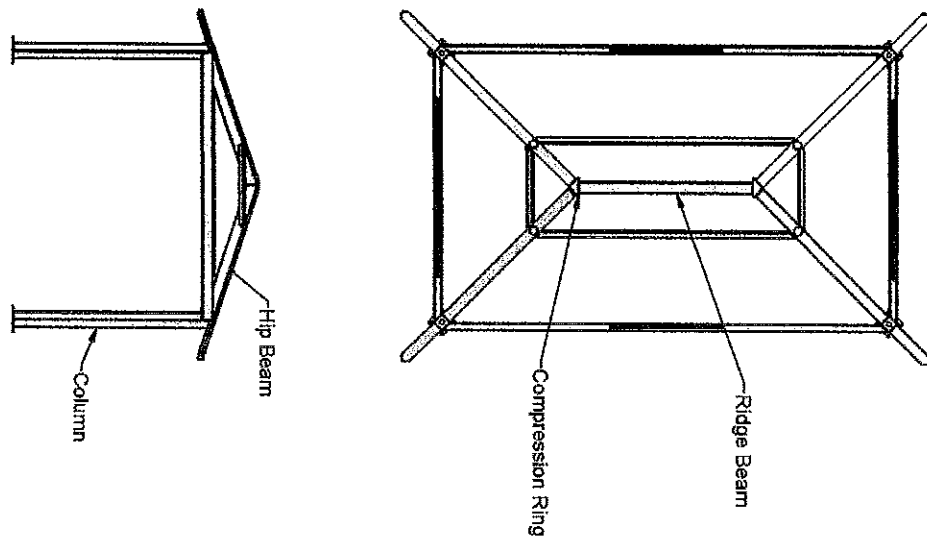
SHEET 1.0




**ARCHITECTURAL VIEWS**

APC Shelters  
 230 Hunt Street, Second Floor  
 McKinney, TX 75069  
[contact@apcshelters.com](mailto:contact@apcshelters.com)  
 1-866-360-1011

REVISIONS BY



	<p>FRAMING PLAN</p>	<p>APC Shelters                  230 Hunt Street, Second Floor                  McKinney, TX 75069  <a href="mailto:contact@apcshelters.com">contact@apcshelters.com</a>                  1-866-360-1011</p>	REVISIONS	BY

SHEET 2.0