CITY COUNCIL WORK SESSION
MINUTES
June 18, 2018
5:30 – 6:30pm

1) **Call to Order**
Mayor Whalen called the meeting to order at 5:30 p.m.

Present – Council: Mayor Lisa Whalen, Pam Mortenson, Mike Molitor, Shannon Bruce and John Tschumperlin; Staff: City Administrator Michael Barone, Finance Director Brian Grimm, Community Development Director David Abel, Public Safety Director Paul Falls and Director of Administration Cassandra Tabor; Consultants: City Engineer Paul Hornby, WSB Engineering and City Attorney Ron Batty, Kennedy and Graven.
Absent: City Clerk Kris Linquist

2) **Gun Range**
Public Safety Director Falls presented the packet item dated June 18, 2018. Highlights included:

- Overview – where the police department is at, what they are looking for and where they are going.
- Background – Many years ago there was an outdoor range on the City Campus. They are currently using the Minnetonka Sportsman Club range for their practicing. The department's needs are changing and more training is required, currently doing 5-6 trainings a year.
- Community Survey Results – 2011 Survey: 22% where in favor of finishing the gun range. 2017 Survey: 69% positive feedback with using non-tax dollars.
- Public Engagement – would allow for limited public use and provide firearm training to both Law Enforcement and general public.
- The Crime Prevention is willing to help fundraise the money needed to complete the firearms range but wants the council support before moving forward.
- Overviewed the necessary equipment to complete the range, maintenance costs and staffing costs to run a firearms range.

There was discussion regarding ongoing costs once the range is up and running, possibly having user fees, only allowing handgun and no shotgun use, liability issues and fundraising concerns.

Consensus of the council was to direct Chief Falls to further discuss with the members of the Crime Prevention Fund regarding fundraising, day to day

operation costs and liability issues. This will be brought back to a future work session meeting for future discussion.

3) Special Assessment Policy

City Engineer Hornby overviewed the power point presentation.
Highlights included:

- Review of current Special Assessment Policy
  - Initiation of Improvements
  - Methods of Assessment
  - Assessable Cost – corner lots need to be formalized
  - Maintenance
  - Public Improvement process
  - Terms of Assessment

There was discussion on financing methodology.

This item will be brought back to the Council for further review after draft modifications are made to the assessment policy.

4) Adjourn

Motion by Bruce, seconded by Mortenson to adjourn the Work Session Meeting.
Motion carried 5-0. Absent: None

Mayor Whalen adjourned the meeting at 6:52 p.m.

Respectfully Submitted,

Kris Linquist, MMMC, CMC
City Clerk