



CITY COUNCIL WORK SESSION

MINUTES

April 16, 2018

5:30 – 6:30pm

1) Call to Order

Mayor Whalen called the meeting to order at 5:30 p.m.

Present – Council: Mayor Lisa Whalen, Pam Mortenson (arrived at 6:18 p.m.), Mike Molitor, Shannon Bruce and John Tschumperlin; Staff: City Administrator Michael Barone, Finance Director Brian Grimm, Community Development Director David Abel, Public Safety Director Paul Falls, Public Works Superintendent Gary Peters and City Clerk Kris Linnquist; Consultants: City Engineer Paul Hornby, WSB Engineering
Absent: None

2) Pavement Management Plan

Hornby overviewed the staff report that was included in packet dated April 16, 2018.

Highlights included:

- Staff revised the preliminary 2018-2022 CIP based upon previous Council direction and staff recommendations.
- Council had requested the following revisions to the original plan:
 1. Move Burl Oaks Drive/Circle and Eagle Nest Drive mill and overlay to 2018.
 2. Move the 2019 sealcoat roads to 2018.
 3. Move Sunnyfield Road to 2019 and budget using state aid funding and assessments.
- Staff recommended the following modifications to correspond with the roadway five-year budgets previously approved:
 1. Add Hunter's Court, Pheasant Crossing and Glacier Court to the 2018 schedule for mill and overlay, with recommendation to core the pavement prior to starting design.
 2. Move Turtle Creek area roads from the 2019 seal coat schedule. Review of the roadways will require significant patching around manholes due to settlements that make these better candidates for a future mill and overlay instead of preventative maintenance as previously presented.
 3. Move the 2020 sealcoat roads to 2019, except for the developer escrow streets.

4. Add Burl Oaks and Hunters Crest roads milled and overlay in 2018 to the sealcoat in 2020.
 5. Add Sunnyfield and Hardscrabble areas to the 2021 sealcoat.
 6. Add Loring Drive to the 2022 reclamation schedule from the 2023+ schedule.
 7. Add Ox Yoke Circle to the 2020 mill and overlay from the 2023+ schedule.
- The revised preliminary 2018-2022 CIP does closely resemble the 5-year budget that the council previously approved.

There was discussion about the assessment policy and assessing the School District.

There was discussion on using MSA dollars on Sunnyfield.

There was discussion on having an MSA 101 education for council at a future work session meeting.

There was discussion on a five year CIP and it will always be continuously changing due to the forensic coring studies.

There was extensive discussion regarding the sealcoating roads versus mill and overlay roads.

There was discussion on taking on more debt now to get some of the improvements done.

There was discussion on what the targeted goal is for the condition of the different classifications of roads.

There was discussion on using water funds to help with the improvements of some of the roads.

There was discussion about how much time Public Works needs to have in order to get all the patching and replacing done before sealcoat takes place.

There was discussion about moving forward with the 2018 sealcoat project.

Consensus of the Council was to bring a resolution forward to the Council meeting to authorize Professional Services for Forensic sampling, testing and report of recommended roadways for the 2018 Mill and Overlay Improvements to include: Hunters Court, Pheasant Crossing, Glacier Court, Forest Court, Turtle Road, Stone Creek Court, Northome Drive and Eagle Nest Drive with a not to exceed amount of \$5,000. The Council would also like to bring a resolution forward to the Council meeting to approve the 2018 Capital Improvement Plan for Roadway Sealcoat Improvements, CP 01-18 to include: Lakeside Circle and Drive, Pinnacle Way, Wind Ridge Trail, Fairway Ridge Drive and Court, Crest Ridge Court, Bayside Lane and Sunnybrook Circle.

Mr. Fish, 4345 Margaret Cir – expressed that after listening to the work session meeting tonight, he understands the process better. He expressed that his road is over 50 years old with patches upon patches.

3) Adjourn

Motion by Bruce, seconded by Molitor to adjourn the Work Session Meeting.
Motion carried 5-0. Absent: None

Mayor Whalen adjourned the meeting at 6:45 p.m.

Respectfully Submitted,

Kris Linquist, MMMC, CMC
City Clerk