



CITY COUNCIL MEETING AGENDA
July 15, 2019
7:00pm

1) Call to Order

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Pam Mortenson, Mike Molitor, Shannon Bruce and John Tschumperlin; Staff: City Administrator Michael Barone, Community Development Director David Abel, Finance Director Brian Grimm, Director of Public Safety Paul Falls, Director of Administration Cassandra Tabor, Public Works Superintendent Gary Peters and City Clerk Kris Linquist. Consultants: City Attorney Ron Batty, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering.
- c) Approval of Agenda

2) Special Presentations

- a) Water Tower Schedule S.E.H.
- b) 2nd Quarter Financial Update

3) Persons to Be Heard

The City Council invites residents to share new ideas or concerns related to city business; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) Consent Agenda

- a) Approve Work Session Meeting Minutes from June 17, 2019
- b) Approve Regular Meeting Minutes from June 17, 2019
- c) Res. No. 82-19 Approve Claims
- d) Res. No. 73-19 Approve Revised Street Standard Detail Plates
- e) Res. No. 83-19 Approve Variance for Monument Sign at Westonka High School
- f) Res. No. 84-19 Accept Donation of Red Osier Dogwood Plants for Gillespie Park

5) Public Hearings

- a) Ord. No. 455 Amendment Jennings Bay Villas PUD – continuation from 06/17/19

6) Business Items

- a) Res. No. 77-19 Approve Professional Services Agreement for Kings Point Road Watermain and Street Repair, CP 04-19
- b) Res. No. 85-19 Approve the Removal of the Center Island Medians on Lotus Drive and Trillium Way intersection

7) Administrative Items

- a) Staff Reports
 - i) City Administrator
 - ii) Director of Administration
 - iii) Community Development Director

The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.

iv) City Engineer

b) Council Reports

i) Mayor Lisa Whalen — *Economic Development Authority; Personnel Committee; Planning Commission (rotating); Police Communications Committee; Northwest Hennepin League of Municipalities; Minnehaha Creek Watershed District; Gillespie Center Advisory Council; Mound Fire Advisory Committee (alternate); Parks Commission (rotating)*

ii) Pam Mortenson — *Acting Mayor; Personnel Committee; Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Steering/Comprehensive Plan Committee; Westonka Community & Commerce*

iii) Mike Molitor — *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Steering/Comprehensive Plan Committee; LMCD*

iv) Shannon Bruce — *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Mound Fire Advisory Committee; St. Bonifacius Fire Advisory Committee; Pioneer-Sarah Creek Watershed Management Commission (alternate)*

v) John Tschumperlin — *Planning Commission (rotating); Parks Commission (rotating); Economic Development Authority; Pioneer-Sarah Creek Watershed District*

8) Adjournment

The agenda packet with all background material is located at the back table for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.

CITY OF MINNETRISTA

SPECIAL PRESENTATION ITEM



Subject: Financial Update - For 2nd Quarter 2019

Prepared By: Brian Grimm, Finance Director

Date: July 15, 2019

Item: Attached is a year to date revenue report and expenditure by department report for the general fund as well as an overall current cash and investment report. The reports attached reflect activity through 2nd quarter 2019 (first six months of the year)

As you will see in the attached revenue and expenditure reports, the actual numbers are tracking about where they should be for this point in the year in comparison to the budgeted totals.

Revenues are tracking about where they should be as our overall collections are at 49% of our budgeted amounts. We have now received our first half tax settlement and our building permit activity is trending well also. An item I wanted to note is that right now our investment income and market value adjustment revenue shows an amount that is higher than budgeted at the end of June 2019. This has to do with the market value adjustment we make on our investments based on current interest rates and market conditions. Seeing the City holds its investments to maturity the market value adjustment is just an amount on paper as our investments mature at par value. For reference, our general fund investment income and market value adjustment revenue was \$38,370 for 2018 at year end.

On the expenditure report most items are tracking as expected as well. Overall general fund expenditures are also at about 49% year to date in comparison to the total 2019 general fund budgeted expenditures.

The current cash and investment total for all funds as of June 2019 is \$13,740,093.54

The only funds with a cash deficit at the end of June are the Capital Improvement (CIP) Equipment (CIP) Fund (Fund 401), Mound Fire Improvement Debt Fund (Fund 514) and the Game Farm/South Bay Project Debt Fund (Fund 528). The 401 CIP Fund negative cash balance has to do with the fact that the City has not issued the budgeted equipment certificates from 2018 and 2019 yet. The plan has been to try and issue as a larger issue and bundle together for economies of scale later in the year. The 514 and 528 Funds are just timing differences from when payments are made out of the funds and revenues come in.

This information item is a normal update to Council for tracking the 2019 budget to actual numbers

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

CITY OF MINNETRISTA

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*Revenue Guideline©

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Current Period: JUNE 2019

		2019 YTD Budget	2019 YTD Amt	JUNE MTD Amt	2019 YTD Balance	% of YTD Budget
GENERAL FUND						
Active	R 101-100-31010 GENERAL PROPER	\$3,121,041.00	\$1,569,605.51	\$1,562,500.00	\$1,551,435.49	50.29%
Active	R 101-100-31020 DELINQUENT AD V	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-100-31040 FISCAL DISPARITIE	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
Active	R 101-200-32120 BUSINESS LICENS	\$2,000.00	\$6,825.00	\$4,750.00	-\$4,825.00	341.25%
Active	R 101-200-32210 BUILDING PERMIT	\$609,000.00	\$359,376.24	\$77,030.65	\$249,623.76	59.01%
Active	R 101-200-32212 BLDG - ENGINEER	\$25,000.00	\$18,600.00	\$5,100.00	\$6,400.00	74.40%
Active	R 101-200-32230 PLUMBING AND HE	\$48,000.00	\$25,466.00	\$6,118.00	\$22,534.00	53.05%
Active	R 101-200-32240 DOG LICENSES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-200-32250 ELECTRICAL PERM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-200-32260 OTHER PERMITS	\$5,000.00	\$1,360.00	\$105.00	\$3,640.00	27.20%
Active	R 101-300-33160 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-300-33265 SAFE & SOBER GR	\$7,000.00	\$540.46	\$540.46	\$6,459.54	7.72%
Active	R 101-300-33270 FIRE SERVICES G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-300-33401 LOCAL GOVERNME	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 101-300-33402 HOMESTEAD CRE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-300-33406 POST REIMBURSE	\$5,000.00	\$2.35	\$0.00	\$4,997.65	0.05%
Active	R 101-300-33407 POLICE AID	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
Active	R 101-300-33416 PERA STATE AID	\$2,800.00	\$0.00	\$0.00	\$2,800.00	0.00%
Active	R 101-300-33425 STATE AID OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-300-33510 DRUG TASK FORC	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 101-400-34101 CITY HALL RENT	\$1,900.00	\$1,950.00	\$1,950.00	-\$50.00	102.63%
Active	R 101-400-34103 ZONING AND SUBD	\$55,000.00	\$22,070.00	\$7,525.00	\$32,930.00	40.13%
Active	R 101-400-34104 WETLAND PERMIT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 101-400-34105 SALE OF MAPS AN	\$250.00	\$82.90	\$7.00	\$167.10	33.16%
Active	R 101-400-34106 REPORT COPIES	\$1,800.00	\$1,054.00	\$239.00	\$746.00	58.56%
Active	R 101-400-34107 ASSESSMENT SEA	\$0.00	\$15.00	\$15.00	-\$15.00	0.00%
Active	R 101-400-34109 MISC FEES	\$4,000.00	\$975.00	\$35.00	\$3,025.00	24.38%
Active	R 101-400-34301 STREET STATE AI	\$20,000.00	\$10,000.00	\$0.00	\$10,000.00	50.00%
Active	R 101-400-34303 STREET DEPARTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-400-34401 CRIME LEVY - ISD	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	R 101-400-34501 POLICE SERVICES	\$221,848.00	\$165,638.25	\$55,212.75	\$56,209.75	74.66%
Active	R 101-400-34502 FIRE SERVICE CAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-400-34940 SQUAD/EQUIP SAL	\$1,500.00	\$2,119.07	\$2,119.07	-\$619.07	141.27%
Active	R 101-400-34950 SUPPLIES/MATERI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-400-37170 OTHER/CELL PHO	\$90,000.00	\$8,112.00	\$0.00	\$81,888.00	9.01%
Active	R 101-500-35101 COURT FINES	\$50,000.00	\$17,350.80	\$2,439.00	\$32,649.20	34.70%
Active	R 101-500-35104 ALARM FINES	\$500.00	\$100.00	\$0.00	\$400.00	20.00%
Active	R 101-500-35105 DOG RELEASE	\$500.00	\$50.00	\$0.00	\$450.00	10.00%
Active	R 101-500-35300 FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-600-36101 SPECIAL ASSESSM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-610-36210 INTEREST ON INVE	\$35,000.00	\$44,433.55	\$32.23	-\$9,433.55	126.95%
Active	R 101-620-36230 CONTRIBUTIONS A	\$0.00	\$3,100.00	\$0.00	-\$3,100.00	0.00%
Active	R 101-620-36240 REVENUE COLL FO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-620-36250 REFUNDS AND REI	\$7,000.00	\$1,078.35	(\$138.09)	\$5,921.65	15.41%
Active	R 101-620-36251 PD REFUNDS/REIM	\$8,000.00	\$3,406.99	\$2,909.99	\$4,593.01	42.59%
Active	R 101-620-37170 OTHER/CELL PHO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-620-39101 SALE OF FIXED AS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-700-40000 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND		\$4,602,139.00	\$2,263,311.47	\$1,728,490.06	\$2,338,827.53	49.18%
Report Total		\$4,602,139.00	\$2,263,311.47	\$1,728,490.06	\$2,338,827.53	49.18%

CITY OF MINNETRISTA

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Expenditure Guideline by Departments - 2019

Account Descr	2019 YTD Budget	JUNE 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND					
DEPT 41110 COUNCIL					
E 101-41110-101 SALARIES-REGULA	\$22,200.00	\$1,850.00	\$9,250.00	\$12,950.00	41.67%
E 101-41110-122 FICA - EMPLOYER C	\$1,698.00	\$141.55	\$707.75	\$990.25	41.68%
E 101-41110-201 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41110-361 GENERAL LIABILIT	\$3,000.00	\$0.00	\$2,399.49	\$600.51	79.98%
E 101-41110-433 DUES & SUBSRIPT	\$1,500.00	\$0.00	\$693.31	\$806.69	46.22%
E 101-41110-435 COUNCIL TRAIN/RE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41110-436 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41110-437 MISCELLANEOUS E	\$3,300.00	\$1,308.56	\$1,709.36	\$1,590.64	51.80%
E 101-41110-440 APPRECIATION EVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41110-442 LMA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41110-443 WRA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 COUNCIL	\$31,698.00	\$3,300.11	\$14,759.91	\$16,938.09	46.56%
DEPT 41320 ADMINISTRATION					
E 101-41320-101 SALARIES-REGULA	\$350,618.00	\$25,926.30	\$159,958.98	\$190,659.02	45.62%
E 101-41320-102 SALARIES-OVERTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41320-121 PERA - EMPLOYER	\$26,296.00	\$1,944.50	\$12,000.85	\$14,295.15	45.64%
E 101-41320-122 FICA - EMPLOYER C	\$26,822.00	\$1,990.14	\$12,264.53	\$14,557.47	45.73%
E 101-41320-131 HEALTH & LIFE INS	\$54,720.00	\$3,801.34	\$25,382.15	\$29,337.85	46.39%
E 101-41320-151 WORKMEN S COMP	\$2,000.00	\$0.00	\$2,000.00	\$0.00	100.00%
E 101-41320-201 OFFICE SUPPLIES	\$3,000.00	\$294.96	\$1,246.37	\$1,753.63	41.55%
E 101-41320-202 COPY & PRINTING	\$4,000.00	\$0.00	\$1,192.64	\$2,807.36	29.82%
E 101-41320-302 CONSULTANTS/MIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41320-307 PROFESSIONAL SE	\$7,000.00	\$161.20	\$5,186.86	\$1,813.14	74.10%
E 101-41320-322 POSTAGE	\$5,500.00	\$139.95	\$1,971.12	\$3,528.88	35.84%
E 101-41320-331 TRAVEL EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41320-351 LEGAL NOTICE & O	\$1,000.00	\$0.00	\$65.54	\$934.46	6.55%
E 101-41320-404 VEHICLE & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41320-410 COMPUTER SERVIC	\$21,000.00	\$1,551.20	\$9,390.20	\$11,609.80	44.72%
E 101-41320-433 DUES & SUBSRIPT	\$20,000.00	\$1,476.20	\$6,808.28	\$13,191.72	34.04%
E 101-41320-435 COUNCIL TRAIN/RE	\$0.00	\$0.00	\$152.88	-\$152.88	0.00%
E 101-41320-437 MISCELLANEOUS E	\$2,000.00	\$70.00	\$1,481.60	\$518.40	74.08%
DEPT 41320 ADMINISTRATION	\$524,456.00	\$37,355.79	\$239,102.00	\$285,354.00	45.59%
DEPT 41410 ELECTIONS					
E 101-41410-101 SALARIES-REGULA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41410-201 OFFICE SUPPLIES	\$0.00	\$0.00	\$25.49	-\$25.49	0.00%
E 101-41410-202 COPY & PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41410-322 POSTAGE	\$0.00	\$0.00	\$7.11	-\$7.11	0.00%
E 101-41410-404 VEHICLE & EQUIP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41410-437 MISCELLANEOUS E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 ELECTIONS	\$1,000.00	\$0.00	\$32.60	\$967.40	3.26%
DEPT 41530 AUDITOR					
E 101-41530-301 AUDITING AND AC	\$25,000.00	\$2,600.00	\$24,950.00	\$50.00	99.80%
DEPT 41530 AUDITOR	\$25,000.00	\$2,600.00	\$24,950.00	\$50.00	99.80%
DEPT 41550 ASSESSING					
E 101-41550-310 HENNEPIN COUNTY	\$144,000.00	\$0.00	\$0.00	\$144,000.00	0.00%
E 101-41550-351 LEGAL NOTICE & O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41550 ASSESSING	\$144,000.00	\$0.00	\$0.00	\$144,000.00	0.00%
DEPT 41610 ATTORNEY					

Account Descr	2019 YTD Budget	JUNE 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
E 101-41610-304 LEGAL FEES - ATTO	\$65,000.00	\$6,832.02	\$21,038.54	\$43,961.46	32.37%
E 101-41610-305 PROSECUTING ATT	\$36,000.00	\$0.00	\$9,000.00	\$27,000.00	25.00%
E 101-41610-311 HR ATTORNEY	\$1,000.00	\$0.00	\$17.00	\$983.00	1.70%
DEPT 41610 ATTORNEY	\$102,000.00	\$6,832.02	\$30,055.54	\$71,944.46	29.47%
DEPT 41910 PLANNING					
E 101-41910-101 SALARIES-REGULA	\$153,240.00	\$11,787.20	\$72,794.28	\$80,445.72	47.50%
E 101-41910-102 SALARIES-OVERTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41910-121 PERA - EMPLOYER	\$11,493.00	\$884.04	\$5,459.57	\$6,033.43	47.50%
E 101-41910-122 FICA - EMPLOYER C	\$11,723.00	\$890.43	\$5,538.40	\$6,184.60	47.24%
E 101-41910-131 HEALTH & LIFE INS	\$25,200.00	\$1,956.51	\$13,302.74	\$11,897.26	52.79%
E 101-41910-151 WORKMEN S COMP	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
E 101-41910-201 OFFICE SUPPLIES	\$1,000.00	\$60.94	\$433.17	\$566.83	43.32%
E 101-41910-202 COPY & PRINTING	\$1,800.00	\$0.00	\$716.66	\$1,083.34	39.81%
E 101-41910-302 CONSULTANTS/MIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41910-303 ENGINEERING SER	\$7,500.00	\$0.00	\$562.50	\$6,937.50	7.50%
E 101-41910-307 PROFESSIONAL SE	\$0.00	\$2,682.24	\$2,857.24	-\$2,857.24	0.00%
E 101-41910-322 POSTAGE	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41910-331 TRAVEL EXPENSE	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-41910-351 LEGAL NOTICE & O	\$600.00	\$38.55	\$262.16	\$337.84	43.69%
E 101-41910-433 DUES & SUBSRIPT	\$1,000.00	\$0.00	\$617.00	\$383.00	61.70%
E 101-41910-435 COUNCIL TRAIN/RE	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
E 101-41910-437 MISCELLANEOUS E	\$200.00	\$0.00	\$40.36	\$159.64	20.18%
DEPT 41910 PLANNING	\$215,406.00	\$18,299.91	\$103,584.08	\$111,821.92	48.09%
DEPT 41940 GOVERNMENT BUILDINGS (CH/PW)					
E 101-41940-101 SALARIES-REGULA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41940-121 PERA - EMPLOYER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41940-122 FICA - EMPLOYER C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41940-211 CLEANING & MAIN	\$7,000.00	\$1,137.06	\$4,162.85	\$2,837.15	59.47%
E 101-41940-223 BUILDING REPAIR	\$1,000.00	\$84.21	\$299.11	\$700.89	29.91%
E 101-41940-321 TELEPHONE	\$11,500.00	\$995.58	\$5,718.34	\$5,781.66	49.72%
E 101-41940-362 PROPERTY INSURA	\$22,000.00	\$0.00	\$22,610.24	-\$610.24	102.77%
E 101-41940-381 ELECTRIC UTILITIE	\$10,000.00	\$414.70	\$3,986.12	\$6,013.88	39.86%
E 101-41940-383 NATURAL GAS	\$3,000.00	\$98.86	\$2,567.69	\$432.31	85.59%
E 101-41940-384 REFUSE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41940-401 BLDG/STRUCT MAI	\$12,000.00	\$0.00	\$6,118.99	\$5,881.01	50.99%
E 101-41940-402 LAWN MAINTENAN	\$10,000.00	\$1,027.00	\$1,457.00	\$8,543.00	14.57%
E 101-41940-404 VEHICLE & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41940-437 MISCELLANEOUS E	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41940-531 BUILDING IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 GOVERNMENT BUILD	\$76,500.00	\$3,757.41	\$46,920.34	\$29,579.66	61.33%
DEPT 42110 POLICE DEPARTMENT					
E 101-42110-101 SALARIES-REGULA	\$1,290,705.00	\$101,959.49	\$622,820.15	\$667,884.85	48.25%
E 101-42110-102 SALARIES-OVERTI	\$30,000.00	\$3,253.07	\$14,133.79	\$15,866.21	47.11%
E 101-42110-103 SALARIES-SAFE&SO	\$5,000.00	\$333.99	\$1,187.73	\$3,812.27	23.75%
E 101-42110-104 SALARIES-DARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-106 SALARIES-CHFCHAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-121 PERA - EMPLOYER	\$206,048.00	\$16,419.69	\$99,234.35	\$106,813.65	48.16%
E 101-42110-122 FICA - EMPLOYER C	\$31,686.00	\$2,445.01	\$14,804.21	\$16,881.79	46.72%
E 101-42110-131 HEALTH & LIFE INS	\$207,900.00	\$16,614.49	\$111,968.70	\$95,931.30	53.86%
E 101-42110-151 WORKMEN S COMP	\$20,000.00	\$0.00	\$20,000.00	\$0.00	100.00%
E 101-42110-201 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$1,882.12	\$2,117.88	47.05%
E 101-42110-202 COPY & PRINTING	\$5,000.00	\$217.89	\$2,263.83	\$2,736.17	45.28%
E 101-42110-211 CLEANING & MAIN	\$12,000.00	\$1,032.15	\$5,774.85	\$6,225.15	48.12%
E 101-42110-212 MOTOR FUELS AND	\$30,000.00	\$2,344.61	\$10,127.92	\$19,872.08	33.76%

Account Descr	2019 YTD Budget	JUNE 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
E 101-42110-221 EQUIPMENT PARTS	\$8,000.00	\$2,182.01	\$3,188.23	\$4,811.77	39.85%
E 101-42110-240 SMALL TOOLS AND	\$1,000.00	\$10.49	\$114.27	\$885.73	11.43%
E 101-42110-301 AUDITING AND AC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-304 LEGAL FEES - ATTO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-307 PROFESSIONAL SE	\$5,000.00	\$30.00	\$1,780.44	\$3,219.56	35.61%
E 101-42110-315 RENT/SIRENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-319 KENNEL CHARGES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-42110-321 TELEPHONE	\$12,000.00	\$879.26	\$4,923.20	\$7,076.80	41.03%
E 101-42110-322 POSTAGE	\$1,000.00	\$34.75	\$168.24	\$831.76	16.82%
E 101-42110-339 SIREN AND MAINT	\$17,000.00	\$5,467.00	\$9,895.00	\$7,105.00	58.21%
E 101-42110-362 PROPERTY INSURA	\$14,000.00	\$0.00	\$13,776.60	\$223.40	98.40%
E 101-42110-363 AUTOMOBILE INSU	\$14,000.00	\$0.00	\$11,982.00	\$2,018.00	85.59%
E 101-42110-381 ELECTRIC UTILITIE	\$28,000.00	\$927.13	\$15,997.31	\$12,002.69	57.13%
E 101-42110-383 NATURAL GAS	\$5,000.00	\$225.58	\$4,405.94	\$594.06	88.12%
E 101-42110-401 BLDG/STRUCT MAI	\$14,000.00	\$1,783.01	\$7,563.70	\$6,436.30	54.03%
E 101-42110-404 VEHICLE & EQUIP	\$15,000.00	\$1,524.77	\$4,445.15	\$10,554.85	29.63%
E 101-42110-410 COMPUTER SERVIC	\$32,000.00	\$2,304.40	\$21,716.87	\$10,283.13	67.87%
E 101-42110-415 RADIO LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-416 RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-417 UNIFORMS	\$14,000.00	\$2,970.93	\$5,755.23	\$8,244.77	41.11%
E 101-42110-418 RECRUITING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42110-428 RESERVE OFFICERS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42110-431 TRAIN/MTG/EXP &	\$5,000.00	\$0.00	\$1,986.05	\$3,013.95	39.72%
E 101-42110-432 DRUG TASK FORCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-433 DUES & SUBSRIPT	\$4,500.00	\$100.00	\$4,288.66	\$211.34	95.30%
E 101-42110-434 POLICE TRAINING	\$14,000.00	\$725.00	\$6,597.00	\$7,403.00	47.12%
E 101-42110-435 COUNCIL TRAIN/RE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-437 MISCELLANEOUS E	\$3,500.00	-\$159.59	\$944.55	\$2,555.45	26.99%
E 101-42110-440 APPRECIATION EVE	\$6,500.00	\$1,684.34	\$6,237.40	\$262.60	95.96%
E 101-42110-441 CORRECTION FEES	\$6,000.00	\$141.00	\$1,210.00	\$4,790.00	20.17%
E 101-42110-450 DARE/CRIME PREV	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-42110-510 CITIZEN CORPS CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-511 CERT TEAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-512 VOLUNTEERS IN P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-513 MEDICAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-560 EQUIP AND FURNIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42110-590 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42110 POLICE DEPARTMEN	\$2,067,839.00	\$165,450.47	\$1,031,173.49	\$1,036,665.51	49.87%
DEPT 42210 FIRE DEPARTMENT					
E 101-42210-307 PROFESSIONAL SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42210-316 FIRE CONTRACT M	\$237,263.00	\$59,315.75	\$177,947.25	\$59,315.75	75.00%
E 101-42210-317 FIRE SATELLITE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42210-318 FIRE CONTRACT ST	\$214,849.00	\$53,225.50	\$159,676.50	\$55,172.50	74.32%
DEPT 42210 FIRE DEPARTMENT	\$452,112.00	\$112,541.25	\$337,623.75	\$114,488.25	74.68%
DEPT 42401 BUILDING INSPECTION					
E 101-42401-101 SALARIES-REGULA	\$141,696.00	\$5,008.88	\$44,758.93	\$96,937.07	31.59%
E 101-42401-102 SALARIES-OVERTI	\$5,000.00	\$0.00	\$950.74	\$4,049.26	19.01%
E 101-42401-107 SEASONAL SALARIE	\$5,000.00	\$1,985.50	\$10,659.00	-\$5,659.00	213.18%
E 101-42401-121 PERA - EMPLOYER	\$10,627.00	\$375.67	\$3,303.90	\$7,323.10	31.09%
E 101-42401-122 FICA - EMPLOYER C	\$10,840.00	\$536.39	\$4,277.52	\$6,562.48	39.46%
E 101-42401-131 HEALTH & LIFE INS	\$25,200.00	\$1,010.05	\$11,914.28	\$13,285.72	47.28%
E 101-42401-151 WORKMEN S COMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42401-201 OFFICE SUPPLIES	\$0.00	\$55.00	\$163.80	-\$163.80	0.00%
E 101-42401-202 COPY & PRINTING	\$3,000.00	\$35.00	\$343.63	\$2,656.37	11.45%

Account Descr	2019 YTD Budget	JUNE 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
E 101-42401-303 ENGINEERING SER	\$20,000.00	\$1,605.00	\$4,710.00	\$15,290.00	23.55%
E 101-42401-306 BUILDING INSPECT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-42401-308 PLAN REVIEW FEES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-42401-404 VEHICLE & EQUIP	\$2,000.00	\$0.00	\$2,189.02	-\$189.02	109.45%
E 101-42401-433 DUES & SUBSRIPT	\$3,700.00	\$276.15	\$1,225.15	\$2,474.85	33.11%
E 101-42401-437 MISCELLANEOUS E	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
DEPT 42401 BUILDING INSPECTI	\$234,663.00	\$10,887.64	\$84,495.97	\$150,167.03	36.01%
DEPT 42600 ENGINEER					
E 101-42600-303 ENGINEERING SER	\$13,000.00	\$1,000.00	\$4,000.00	\$9,000.00	30.77%
E 101-42600-309 WETLAND REVIEW	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42600 ENGINEER	\$13,000.00	\$1,000.00	\$4,000.00	\$9,000.00	30.77%
DEPT 43121 STREET DEPARTMENT					
E 101-43121-101 SALARIES-REGULA	\$284,185.00	\$23,410.33	\$131,254.31	\$152,930.69	46.19%
E 101-43121-102 SALARIES-OVERTI	\$6,000.00	\$966.53	\$3,362.43	\$2,637.57	56.04%
E 101-43121-105 SALARIES-PAGER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43121-121 PERA - EMPLOYER	\$21,764.00	\$1,828.26	\$9,904.73	\$11,859.27	45.51%
E 101-43121-122 FICA - EMPLOYER C	\$22,199.00	\$1,858.38	\$10,060.81	\$12,138.19	45.32%
E 101-43121-131 HEALTH & LIFE INS	\$61,380.00	\$4,454.29	\$29,427.38	\$31,952.62	47.94%
E 101-43121-151 WORKMEN S COMP	\$21,000.00	\$0.00	\$21,000.00	\$0.00	100.00%
E 101-43121-201 OFFICE SUPPLIES	\$800.00	\$0.00	\$312.11	\$487.89	39.01%
E 101-43121-211 CLEANING & MAIN	\$3,500.00	\$725.75	\$2,890.07	\$609.93	82.57%
E 101-43121-212 MOTOR FUELS AND	\$20,000.00	\$1,431.18	\$10,490.63	\$9,509.37	52.45%
E 101-43121-215 SHOP MATERIALS	\$8,000.00	\$150.06	\$1,956.50	\$6,043.50	24.46%
E 101-43121-221 EQUIPMENT PARTS	\$9,000.00	\$710.41	\$6,536.47	\$2,463.53	72.63%
E 101-43121-224 STREET MAINTENA	\$225,000.00	\$20,998.80	\$58,408.76	\$166,591.24	25.96%
E 101-43121-240 SMALL TOOLS AND	\$2,000.00	\$0.00	\$67.75	\$1,932.25	3.39%
E 101-43121-307 PROFESSIONAL SE	\$20,000.00	\$6,067.98	\$7,527.98	\$12,472.02	37.64%
E 101-43121-321 TELEPHONE	\$9,000.00	\$805.39	\$5,070.72	\$3,929.28	56.34%
E 101-43121-363 AUTOMOBILE INSU	\$12,000.00	\$0.00	\$9,747.00	\$2,253.00	81.23%
E 101-43121-381 ELECTRIC UTILITIE	\$6,000.00	\$226.39	\$2,371.79	\$3,628.21	39.53%
E 101-43121-383 NATURAL GAS	\$4,000.00	\$76.60	\$5,860.18	-\$1,860.18	146.50%
E 101-43121-401 BLDG/STRUCT MAI	\$10,000.00	\$0.00	\$1,813.85	\$8,186.15	18.14%
E 101-43121-404 VEHICLE & EQUIP	\$20,000.00	\$1,483.32	\$12,789.55	\$7,210.45	63.95%
E 101-43121-410 COMPUTER SERVIC	\$4,500.00	\$332.40	\$2,572.40	\$1,927.60	57.16%
E 101-43121-415 RADIO LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43121-416 RENTAL	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-43121-417 UNIFORMS	\$8,000.00	\$647.46	\$4,160.76	\$3,839.24	52.01%
E 101-43121-433 DUES & SUBSRIPT	\$1,000.00	\$42.25	\$1,410.39	-\$410.39	141.04%
E 101-43121-437 MISCELLANEOUS E	\$5,000.00	\$42.25	\$798.85	\$4,201.15	15.98%
DEPT 43121 STREET DEPARTMEN	\$786,828.00	\$66,258.03	\$339,795.42	\$447,032.58	43.19%
DEPT 43125 ICE AND SNOW REMOVAL					
E 101-43125-101 SALARIES-REGULA	\$51,000.00	\$0.00	\$38,019.80	\$12,980.20	74.55%
E 101-43125-102 SALARIES-OVERTI	\$8,000.00	\$0.00	\$13,635.21	-\$5,635.21	170.44%
E 101-43125-121 PERA - EMPLOYER	\$4,425.00	\$0.00	\$3,874.18	\$550.82	87.55%
E 101-43125-122 FICA - EMPLOYER C	\$4,513.00	\$0.00	\$3,893.79	\$619.21	86.28%
E 101-43125-131 HEALTH & LIFE INS	\$14,508.00	\$665.22	\$8,190.79	\$6,317.21	56.46%
E 101-43125-151 WORKMEN S COMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43125-212 MOTOR FUELS AND	\$7,500.00	\$694.34	\$10,700.81	-\$3,200.81	142.68%
E 101-43125-221 EQUIPMENT PARTS	\$5,000.00	\$0.00	\$8,387.87	-\$3,387.87	167.76%
E 101-43125-224 STREET MAINTENA	\$20,000.00	\$0.00	\$10,203.41	\$9,796.59	51.02%
E 101-43125-307 PROFESSIONAL SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43125-404 VEHICLE & EQUIP	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
E 101-43125-433 DUES & SUBSRIPT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43125-437 MISCELLANEOUS E	\$500.00	\$0.00	\$450.00	\$50.00	90.00%

Account Descr	2019 YTD Budget	JUNE 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
E 101-43125-560 EQUIP AND FURNIS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43125 ICE AND SNOW REM	\$119,446.00	\$1,359.56	\$97,355.86	\$22,090.14	81.51%
DEPT 43160 STREET LIGHTING					
E 101-43160-381 ELECTRIC UTILITIE	\$22,000.00	\$992.53	\$8,995.86	\$13,004.14	40.89%
DEPT 43160 STREET LIGHTING	\$22,000.00	\$992.53	\$8,995.86	\$13,004.14	40.89%
DEPT 45202 PARK AREAS					
E 101-45202-101 SALARIES-REGULA	\$22,000.00	\$3,396.79	\$7,181.93	\$14,818.07	32.65%
E 101-45202-102 SALARIES-OVERTI	\$0.00	\$0.00	\$933.68	-\$933.68	0.00%
E 101-45202-107 SEASONAL SALARIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45202-121 PERA - EMPLOYER	\$1,430.00	\$126.96	\$383.87	\$1,046.13	26.84%
E 101-45202-122 FICA - EMPLOYER C	\$1,683.00	\$260.43	\$623.51	\$1,059.49	37.05%
E 101-45202-131 HEALTH & LIFE INS	\$7,812.00	\$477.12	\$3,084.99	\$4,727.01	39.49%
E 101-45202-151 WORKMEN S COMP	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
E 101-45202-201 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45202-202 COPY & PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45202-215 SHOP MATERIALS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45202-221 EQUIPMENT PARTS	\$0.00	\$164.85	\$164.85	-\$164.85	0.00%
E 101-45202-302 CONSULTANTS/MIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45202-362 PROPERTY INSURA	\$25,000.00	\$0.00	\$26,584.72	-\$1,584.72	106.34%
E 101-45202-384 REFUSE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45202-401 BLDG/STRUCT MAI	\$16,000.00	\$174.71	\$614.16	\$15,385.84	3.84%
E 101-45202-402 LAWN MAINTENAN	\$45,000.00	\$6,219.96	\$9,199.96	\$35,800.04	20.44%
E 101-45202-404 VEHICLE & EQUIP	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-45202-433 DUES & SUBSRIPT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45202-437 MISCELLANEOUS E	\$1,250.00	\$0.00	\$416.17	\$833.83	33.29%
E 101-45202-530 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45202-590 PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45202 PARK AREAS	\$124,175.00	\$10,820.82	\$50,187.84	\$73,987.16	40.42%
DEPT 45203 CULTURAL & RECREATION					
E 101-45203-307 PROFESSIONAL SE	\$34,000.00	\$17,000.00	\$17,000.00	\$17,000.00	50.00%
DEPT 45203 CULTURAL & RECREA	\$34,000.00	\$17,000.00	\$17,000.00	\$17,000.00	50.00%
DEPT 49020 MISCELLANEOUS					
E 101-49020-437 MISCELLANEOUS E	\$15,000.00	\$0.00	\$2,500.00	\$12,500.00	16.67%
E 101-49020-530 IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49020 MISCELLANEOUS	\$15,000.00	\$0.00	\$2,500.00	\$12,500.00	16.67%
DEPT 49240 INSURANCE UNALLOCATED					
E 101-49240-361 GENERAL LIABILIT	\$10,500.00	\$0.00	\$8,398.20	\$2,101.80	79.98%
DEPT 49240 INSURANCE UNALLO	\$10,500.00	\$0.00	\$8,398.20	\$2,101.80	79.98%
FUND 101 GENERAL FUND	\$4,999,623.00	\$458,455.54	\$2,440,930.86	\$2,558,692.14	48.82%
	\$4,999,623.00	\$458,455.54	\$2,440,930.86	\$2,558,692.14	48.82%

JUNE 2019 CASH and INVESTMENTS**DATE****06/30/2019**

FUND NO.	DESCRIPTION	TOTAL CASH & INVESTMENTS
101	General Fund	3,315,404.94
401	Capital Improvement Program	(43,079.70)
402	Emergency Warning Siren Fund	215,394.33
404	Park Dedication Fund	942,658.01
406	Road Maintenance Fund	606,651.13
407	Tree Replacement Fund	366,799.63
490	Street Improvement Capital Projects	291,316.30
499	2017 Street Capital Projects	246,437.33
501	Equipment Certificates Fund	105,633.20
514	Mound Fire Imp Fund	(35,796.04)
526	Maple Crest Debt	145,965.34
527	CIP Project Bonds (Facilities)	103,361.31
528	Game Farm South Bay Project Debt Fund	(79,296.25)
529	Highland Road Debt Fund	92,122.22
530	Roundabout Debt Fund	1,461,420.82
531	Kings Point Road Project Debt	550,488.26
532	2017 A Street Projects Debt	408,932.45
601	Water Fund	2,387,911.80
602	Sewer Fund	1,701,996.28
651	Storm Water Drainage Fund	484,336.02
671	Recycling Fund	229,343.15
673	Cable Fund	233,174.80
801	Land use Agency	8,918.21
	TOTAL	13,740,093.54



CITY COUNCIL WORK SESSION MINUTES

June 17, 2019

5:30 – 6:30pm

1) Call to Order

Mayor Whalen called the meeting to order at 5:32 p.m.

Present – Council: Mayor Lisa Whalen, Pam Mortenson, Mike Molitor, John Tschumperlin and Shannon Bruce; Staff: City Administrator Michael Barone, Finance Director Brian Grimm, Community Development Director David Abel, Public Safety Director Chief Paul Falls, Director of Administration Cassandra Tabor and City Clerk Kris Linquist;

Consultant: None

Absent: None

2) High Speed Internet Infrastructure

Director of Administration Tabor overviewed the work session packet item dated June 17, 2019.

Highlights included:

- History
 - * LACC member 1998-2013
- Current Franchise Agreement
 - * Mediacom 12/16/13 for 10 yrs
 - * PEG fees
 - * Est. 4-6 miles for Kings Point Rd
- Future State
 - * Mediacom & DSL Frontier
 - * Jaguar
 - * Cell providers
 - * Satellite: ViaSat & HughesNet
 - * Fixed Wireless: XtraTyme, Nextera (outdoor antenna, indoor router)
- Refused/No ROI
 - * CenturyLink, Spectrum, ComCast/Xfinity

Zack Raskovich from Mediacom overviewed the service area that they serve.

There was discussion about Waterset and Northview Drive.

There was discussion on grants for development of serviceable areas.

The minimum serviceable area is 15 homes per cable mile. Standard is approximately 40 homes per cable mile.

There was discussion about being able to provide adequate service with more devices that are always being added. There was discussion on having enough nodes to meet the demands for service.

Mary Julius and Mihaela Oxley with Verizon Wireless overviewed the small cell partnership. They stated that over 50 percent of people no longer have land lines. They stated that by 2021, eight small cells will be placed in the northern quadrant of the city. There will be a macro installed near Highway 7 and County Road 44.

There was discussion on how much a node costs. The representatives from Verizon stated that it is a significant amount to install one node.

3) **Adjourn**

Motion by Mortenson, seconded by Molitor to adjourn the Work Session Meeting.

Motion carried 5-0. Absent: None

Mayor Whalen adjourned the meeting at 6:48 p.m.

Respectfully Submitted,

Kris Linquist, MMMC, MMC
City Clerk



CITY COUNCIL MEETING MINUTES

June 17, 2019

7:00 p.m.

1) Call to Order

Mayor Whalen called the meeting to order at 7:02 p.m.

a) Pledge of Allegiance

b) Introductions:

City Council: Mayor Lisa Whalen, Pam Mortenson, Mike Molitor, Shannon Bruce and John Tschumperlin; Staff: City Administrator Michael Barone, Finance Director Brian Grimm, Community Development Director David Abel, Public Safety Director Chief Paul Falls, Director of Administration Cassandra Tabor, Public Works Superintendent Gary Peters and City Clerk Kris Linquist; Consultants: City Attorney Ron Batty, Kennedy & Graven and City Engineers Alyson Fauske, WSB Engineering
Absent: None

c) Approval of Agenda

Motion by Mortenson, seconded by Bruce to approve the agenda as presented.
Motion carried 5-0. Absent: None

2) Special Presentations - None

3) Persons to Be Heard

Jim Rhineholtz, 2950 Northview Dr., Minnetrista – had concerns with Mediacom bringing high speed internet to Minnetrista.

4) Consent Agenda

a) Approve Work Session Meeting Minutes from June 3, 2019

b) Approve City Council Regular Meeting Minutes from June 3, 2019

~~c) Res. No. 70-19 Approve Claims~~

d) Res. No. 71-19 Approve Step Increase for Public Works Maintenance Worker Mark Klein

e) Res. No. 72-19 Approve 2019 Arbitrage Services

~~f) Res. No. 73-19 Approve Revised Street Standard Detail Plates~~

Bruce requested to have item 4c) Claims and Molitor requested to have item 4f) Res. No 73-19 Approved Revised Street Standard Detail Plates be removed from the consent agenda.

Motion by Tschumperlin, seconded by Mortenson to approve the Consent Agenda Items with the exception of items 4c and 4f.

Motion carried 5-0. Absent: None

4c) Res. No. 70-19 Claims

Bruce requested to have this item removed from the consent agenda. She wanted to discuss the payment to the City of Mound regarding the Quarterly Debt payment. She wanted it noted that there will be approximately \$64,000 that the City will not have to pay starting in 2021 and would like to discuss where that money could be used. It was suggested that this could be brought up during the budgeting process.

Molitor requested that the payment to Home Depot for the two spruce trees be budgeted out of the tree fund instead of the general fund. Grimm stated that change could be made.

Molitor had questions on the SCADA antenna. Peters explained that it was for the antenna poles at City Hall that were snapped off during a recent storm.

Motion by Molitor, seconded by Bruce to adopt Resolution No. 70-19 Claims with the change of the payment to Home Depot be coded to the tree fund instead of the general fund.

Motion carried 5-0. Absent: None

4f) Res. No. 73-19 Approve Revised Street Standard Detail Plates

Molitor requested to have this item removed from the consent agenda. He questioned where the extra inch of bituminous would be applied to, he thought there was to be a larger base course.

Fauske stated that both the base and wear course was being increased by a ½ inch. She stated that she could reach out to Mr. Gustafson for clarification and bring it back to the next council meeting.

No action was taken at this time. This item will be brought back to the City Council at the July 15, 2019 Council meeting.

5) Public Hearing

a) Ordinance No. 455 Amendment Jennings Bay Villas PUD

Community Development Director Abel explained to the Council that not all of the information was ready for tonight's packet but due to publishing requirements the public hearing has been scheduled for tonight. Staff is requesting that the Council open the public hearing and continue it to the July 15, 2019 City Council meeting.

Mayor Whalen opened the public hearing meeting at 7:19 p.m.

Motion by Mortenson, seconded by Tschumperlin to continue the public hearing for Ordinance No. 455 Amending the Jennings Bay Villas PUD until the July 15, 2019 City Council meeting.

Motion carried 5-0. Absent: None.

6) Business Items

a) Res. No. 74-19 Approve PUD Amendment for Red Oak

Community Development Director Abel presented the staff report from the June 17, 2019 Council packet.

Highlights included:

- The applicant, Lennar, has made an application to amend the Planned Unit Development (PUD) for Red Oak.
- The amendment would allow for decks to encroach up to 5 feet (20 foot minimum rear setback) into the rear yard and allow for an increase in impervious surface (lot coverage) for decks only up to 50% of the lot area (45% previously approved).
- This issue technically qualifies as an administrative amendment per City Code Section 505.45 Subd. 11(a), but since there are multiple lots affected by the same issue, staff felt it was more appropriate for the City Council to review all lots rather than one at a time.
- There are a total of 9 lots that will be impacted. There are 5 lots that seek relief from the rear yard setback requirement and the maximum impervious surface allotment. There is an additional 4 lots that seek relief from the rear yard setback requirement. Red Oak has 59 total single family lots.

Mark Sonstegard from Lennar overviewed the progress of the Red Oak development. He commented that 51 homes have been built or are currently being built, and there are eight more lots to sell. The amendment is for decks only not for building of homes.

There was discussion on impervious surface and what would be considered a hardship for requesting larger decks.

Mayor Whalen commented that she doesn't have a problem with the 20 foot setback but she does have concerns with the impervious surface allotment.

There was discussion on limiting the impervious surface allotment to just the 5 lots that would need it.

Molitor commented that this PUD was crammed into a small space. He addressed several of the lots in the development. He feels that there should be a public notification of this amendment change. He agrees that the impervious surface relief can be addressed in other manners instead of allowing the allotment. He is also not in favor of giving the blanket setback allowance. He feels that each lot should go through the variance process.

Tschumperlin questioned why this was not foreseen at the time of original PUD was issued. There was additional comments about what was the give and take when the PUD was originally granted.

There was additional discussion regarding setbacks, hardships, impervious surface. Molitor suggested that Council send this back to staff to look at different options such as each lot going through a variance process.

Notices will be sent to residents within 500 feet of the PUD.

City Attorney Batty stated that there is an application before the Council tonight that action needs to be taken on, such as approving it, denying it or continuing it to

the July 15, 2019 Council meeting. The applicant agreed to extend it an additional 60 days.

Motion by Mortenson, seconded by Bruce to continue this application to July 15, 2019 City Council meeting.

Motion carried 5-0. Absent: None

There was clarification on what will be brought back to the council on July 15, 2019.

b) Res. No. 75-19 Approve Consent to the Acquisition of 1755 Retreat Circle by Three Rivers Park District (TRPD)

Community Development Director Abel presented the staff report from the packet dated June 17, 2019.

Highlights included:

- In 2018, TRPD purchased the property at 1705 Retreat Circle on Little Long Lake and recently amended the Kingswood Special Recreation Feature Master Plan.
- The owner of 1755 Retreat Circle is interested in selling their property to the District on a willing-seller basis. The property totals 15.95 acres, including approximately 850 feet of shoreline. The property is currently vacant land.
- TRPD will seek a master plan amendment to include the Property within the official master plan boundary for Kingswood Park.
- The Parks Commission reviewed the possible acquisition and master plan amendment for compliance with the City's parks, trails and open space plan. The recommendation from the Parks Commission is that the Council approve the consent of the acquisition as it is consistent with the City's parks, trails and open space plan.
- The Planning Commission reviewed the possible acquisition to determine if 1755 Retreat Circle is consistent with the City of Minnetrista's Comprehensive Plan. The recommendation of the Planning Commission is that the City Council approve TRPD acquisition of 1755 Retreat Circle and master plan amendment to expand Kingswood Special Recreation Feature Master Plan boundary to include the proposed property.

Kelly Grissman from Three Rivers Park District (TRPD) thanked the Council for their continued support of TRPD and their efforts.

Bruce commented that this is the third parcel within a year that Three Rivers Park District has purchased in Minnetrista. She has concerns with the tax dollars that is being used to purchase these properties, along with taking the properties off the tax rolls.

Kelly Grissman stated that they hire an MAI Appraiser that does a full appraisal report. She stated that the market value is not the appraised amount.

There was further discussion on assessed amounts and that there should be a discussion with the County Assessor.

Mortenson commented that there are two different issues. There has been an appraisal done and there is a willing seller. There may be an issue with the assessor's value. She feels that TRPD has done their due diligence.

Motion by Tschumperlin, seconded by Mortenson to adopt Resolution No. 75-19 Supporting the master plan amendment to include the Property within the approved park master plan boundaries and as per Minn. Stat. § 398.09 (b)(1) for the acquisition of 1755 Retreat Circle by Three Rivers Park District.

Molitor commented that there are two separate issues. He commented that if tax payers have a problem with the tax dollars used for purchasing land they need to address the Three Rivers Park commissioners. He commented that the City does not have control over the other entities.

Motion carried 4-1. Opposed: Bruce. Absent: None

c) Res. No. 76-19 Approve Professional Services Agreement for Pavement Coring for Potential Future Street Improvement Projects

City Engineer Fauske presented the staff report from the packet dated June 17, 2019.

Highlights included:

- At the June 3, 2019 work session, Council discussed potential street improvement projects for 2020 and beyond.
- Council indicated that the next step would be to obtain pavement corings where necessary to verify the type of project for each street.
- The pavement coring proposal recommends that 32 cores be taken, which assumes coring every 500 feet. Corings for Hardscrabble area, Pine Circle and Loring Drive were collected in 2018
- The project is proposed to be billed hourly, not to exceed \$3,486

Mayor Whalen is not in favor of having Sterling or Retreat Cir done since Game Farm was just done nine years ago. There was further discussion that the corings would be used to determine the need for mill and overlay and not for reclamation or reconstruction. Mayor Whalen would be ok with obtaining the corings if it was for mill and overlay consideration.

Motion by Mortenson, seconded by Bruce to Adopt Resolution No. 76-19 approving professional services agreement for pavement coring for potential future street improvement projects, not to exceed \$3,486.

Motion carried 5-0. Absent: None.

d) Res. No. 77-19 Approve Professional Services Agreement for Kings Point Road Watermain Replacement and Street Repair Project, CP 04-19

City Engineer Fauske presented the staff report from the packet dated June 17, 2019.

Highlights included:

- There is a proposal for a contract with WSB for engineering design and bidding services related to the watermain and street repair within Kings Point Road.
- Earlier this year there was a break in the 20-inch diameter watermain within Kings Point Road near the Big Woods Drive intersection.

- The temporary repair of the watermain included installing two bends to provide sufficient distance between the watermain and the culvert below.
- The watermain possibly settled when water from the break washed away some of the bedding material.
- It is recommended that the watermain be reinstalled similar to the original design to prevent the thrust stresses that exist at the bends with such a large diameter pipe. Insulation above and below the new watermain section is proposed to be installed as well.
- The estimated cost of the repair is \$78,000, which includes a 15% contingency. A larger contingency is recommended as to extend the watermain repair can only be verified once construction commences.
- The associated engineering design and bidding services outlined in the attached proposal is hourly, not to exceed \$6,567.
- A separate proposal for construction administration services will be provided if the construction is authorized by Council.

Mayor Whalen questioned if this was rebuilt could the break happen again. Fauske explained how the new plans would include insulation to the pipe to help prevent a future break in the pipe.

Molitor had concerns with having WSB design this again. He would like to see WSB redesign it at their cost and not the City's. This is a fairly new watermain from a construction standpoint. He would like to see a reduced rate from WSB on this.

There was discussion on the timing of the project if Council did not take action on this item tonight.

No action was taken at this time. This item will be brought back to the July 15, 2019 Council meeting.

e) Res. No. 78-19 Approve Conditional Offer of Employment to Gary Nelson for the Building Inspector Position

Director of Administration Tabor presented the staff report from the packet dated June 17, 2019.

Highlights included:

- The position is being filled due to an opening by the promotion of Robert Goodman to Building Official.
- Applications were accepted until April 3, 2019 and extended to May 13, 2019. There were a total of nine applicants with seven being interviewed.
- Gary Nelson will bring a breadth of experience and knowledge to this role and is recommended for hire with the terms of the employment offered as outlined in the conditional offer.

Motion by Bruce, seconded by Tschumperlin to Adopt Resolution No. 78-19 Approving the conditional offer of employment to Mr. Gary Nelson as the Building Inspector with the City of Minnetrista, with an expected start date of June 24, 2019 with a starting rate of \$27.04 per hour
Motion carried 5-0. Absent: None.

f) Res. No. 79-19 Approve Conditional Offer of Employment to Christopher Sandberg for the Public Works Maintenance Worker Position

Director of Administration Tabor presented the staff report from the packet dated June 17, 2019.

Highlights included:

- This position is being filled due to an opening by the resignation of Aaron Rasset, Public Works maintenance worker.
- Applications were accepted until May 6, 2019 and extended to June 3, 2019. There were a total of two interviews.
- Christopher Sandberg was the strongest candidate and is recommended for hire with the terms of the employment offered as outlined in the conditional offer.

Motion by Mortenson, seconded by Tschumperlin to Adopt Resolution No. 79-19 Approving the conditional offer of employment to Mr. Christopher Sandberg as a Public Works maintenance worker with the City of Minnetrista, with an expected start date of the beginning of July after offering his notice to his current employer. Motion carried 5-0. Absent: None.

g) Res. No. 80-19 Approve Lake Minnetonka SWAT Joints Powers Agreement

Director of Public Safety Chief Falls presented the staff report from the packet dated June 17, 2019.

Highlights included:

- The Lake Minnetonka SWAT team was formed in 2006 to address the growing need for a tactical response to critical incidents.
- This multi-agency team is a collaboration of five Lake Minnetonka area agencies (Minnetrista Public Safety, West Hennepin Public Safety, Orono Police, South Lake Minnetonka Public Safety and Wayzata Police) and currently consists of 16 officers.
- From inception, the Lake Minnetonka SWAT team has been operating under the Lake Minnetonka Area Police Mutual Aide Agreement. The current mutual aid agreement was created for the purpose of providing general police mutual aid and is not specific to Lake Minnetonka SWAT team or its specialized tactics.
- The League of Minnesota Cities Insurance Trust recognized this and recommended that a joint powers agreement be formed to specifically address the Lake Minnetonka SWAT team and its specialized operations, similar to the West Metro Drug Task Force.
- The proposed joint powers agreement will provide specific insurance coverage for the Lake Minnetonka SWAT team and its operations.
- The annual premium is estimated at around \$1500, which will be divided among the five member agencies. Minnetrista's portion of the annual premium will be paid from the SWAT budget at no additional expense to the City.
- All of the other member agencies (West Hennepin, Orono, Wayzata and South Lake Minnetonka) have adopted the proposed joint powers agreement.

Motion by Bruce, seconded by Mortenson to adopt Resolution No. 80-19 Approving the Joint Powers Agreement for the Lake Minnetonka SWAT team.
Motion carried 5-0. Absent: None.

Mayor Whalen called for a short recess at 8:49 p.m. The meeting reconvened at 8:55 p.m.

h) Discussion on Halstead Drive Project – Options to Address Performance, CP 01-16 / Res. No. 81-19 Authorizing notice of default

City Engineer Fauske presented the staff report from the packet dated June 17, 2019.

Highlights included:

- At the June 19, 2017 Council meeting, the Council approved the construction contract with RAM Excavating Inc.
- Per the project specifications substantial completion of the project includes completion of all portions of the work, including clean up, first lift of bituminous paving, turf establishment, landscaping and driveways.
- As of the date this report was written, the project does not meet the definition of substantial completion. Minimal work has been done during the 2019 construction season thus far and RAM has not presented a project schedule.
- Staff recommends that Council authorizes notice of default to RAM Excavating Inc. for the Halstead Drive Street Improvement Project, CP 01-16

Motion by Mortenson, seconded by Tschumperlin to Adopt Resolution No. 81-19 authorizing notice of default to Ram Excavating, Inc. for the Halstead Drive Street Improvement Project, CP 01-16 to terminate the contract.
Motion carried 5-0. Absent: None.

7) Administrative Items

a) Staff Reports

i) City Administrator

- Pat Whitmore with LMCIT will be here for interviews on June 24.
- July 15, 2019 work session will begin at 4:00pm and will be held in the Police Training Room
- Lotus Drive center island median discussion

ii) City Engineer

- Update on Enchanted Ln/Tuxedo Rd project
- Update on 2019 Street Improvement project

iii) Director of Administration

- 4th Annual Bus Tour

b) Council Reports

i) Mayor Lisa Whalen

- Personnel committee meeting
- Gillespie Center meeting

- Northwest League meeting
- Emails from residents regarding junk properties
- ii) Pam Mortenson
 - Westonka Community & Commerce meeting
 - Bus Tour
 - Personnel committee meeting
- iii) Mike Molitor
 - Lake Minnetonka Conservation District meeting
- iv) Shannon Bruce
 - Park Commission meeting
- v) John Tschumperlin
 - Pioneer Sarah Creek Watershed District meeting

8) Closed Session – Attorney – Client Privilege pursuant to Minn. Stat., section 13D.05, subd. 3 (b) regarding threatened short-term rental ordinance litigation.

Motion by Mortenson, seconded by Bruce to adjourn to closed session at 9:43 pm for the purpose of discussing threatened short-term rental ordinance litigation, pursuant to MN Statutes § 13D.05, Subd. 3(b) Attorney – Client privilege regarding 5355 Cedar Point Rd. Motion carried 5-0. Absent: None

Meeting reconvened at 10:19 p.m.

9) Adjournment

Motion by Molitor, seconded by Bruce to adjourn the meeting at 10:20 p.m. Motion carried 5-0. Absent: None

Respectfully submitted,

Kris Linquist, MMMC, MMC
City Clerk

RESOLUTION NO. 82-19

CITY OF MINNETRISTA

**RESOLUTION APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 63951 through 64062; electronic checks E1001494 through E1001521; Claims batch includes electronic transfers for payroll in the amount of \$141,020.47.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of \$659,415.31 and wire transfers to our 4m Fund of \$3,200,000.00 are hereby approved.

ADOPTED this 15th day July 2019 by a vote of ____ Ayes
____ Nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linquist, City Clerk

(seal)

***Check Detail Register©**

JUNE 2019 to JULY 2019

		Check Amt	Invoice	Comment
1010 1ST BK OF THE LAKES				
Paid Chk#	063951	7/1/2019	AMERIPRIDE SERVICES INC	
E 101-43121-215	SHOP MATERIALS	\$27.03	1004500470	Shop towels
E 101-43121-417	UNIFORMS	\$87.38	1004500470	Shop uniforms
E 101-41940-211	CLEANING & MAINT SUPPLIES	\$20.47	1004500470	Service Charge
E 101-43121-215	SHOP MATERIALS	\$30.37	1004506760	Shop towels
E 101-43121-417	UNIFORMS	\$87.38	1004506760	Shop uniforms
E 101-41940-211	CLEANING & MAINT SUPPLIES	\$20.47	1004506760	Service Charge
Total AMERIPRIDE SERVICES INC		\$273.10		
Paid Chk#	063952	7/1/2019	AUTOMATIC SYSTEMS CO.	
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$12,440.00	33447	* Modifications for Red Oak Lift Station -Reimbursed by Developer
Total AUTOMATIC SYSTEMS CO.		\$12,440.00		
Paid Chk#	063953	7/1/2019	AXON	
E 101-42110-431	TRAIN/MTG/EXP & SUPPLIES	\$972.00	SI-1597020	Battery and Cartridge
Total AXON		\$972.00		
Paid Chk#	063954	7/1/2019	BOLL, DAN	
E 601-43241-514	LAND	\$245.00	41433	Professional Services Land Purchase
Total BOLL, DAN		\$245.00		
Paid Chk#	063955	7/1/2019	BOYER FORD TRUCKS	
E 101-43121-404	VEHICLE & EQUIP MAINT	\$1,083.93	481427	Repair of AC on 17
Total BOYER FORD TRUCKS		\$1,083.93		
Paid Chk#	063956	7/1/2019	BOYER TRUCKS ROGERS	
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$323.30	65190R	Brakes for Truck 12
Total BOYER TRUCKS ROGERS		\$323.30		
Paid Chk#	063957	7/1/2019	CENTER POINT ENERGY	
E 601-49440-383	NATURAL GAS	\$21.83	10654144-4	Gas Utility
E 601-49440-383	NATURAL GAS	\$56.98	6401076054-0	Gas Utility
Total CENTER POINT ENERGY		\$78.81		
Paid Chk#	063958	7/1/2019	CORE AND MAIN	
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$14,372.14	K619550	Hydrant Repair Parts
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$762.90	K619577	Curb Stop and Hydrant Parts
Total CORE AND MAIN		\$15,135.04		
Paid Chk#	063959	7/1/2019	DON S SOD SERVICE	
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$400.00		Sod and Dirt for curb repair
E 651-49590-224	STREET MAINTENANCE SUPPL	\$572.00		Ditch Work -Black Dirt
Total DON S SOD SERVICE		\$972.00		
Paid Chk#	063960	7/1/2019	DPC INDUSTRIES, INC.	
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$80.00	DE820000006	Chlorine
Total DPC INDUSTRIES, INC.		\$80.00		
Paid Chk#	063961	7/1/2019	EARL F. ANDERSON INC.	
E 101-43121-224	STREET MAINTENANCE SUPPL	\$89.20	0120341-IN	Replacement Retreat Circle Signs
E 101-43121-224	STREET MAINTENANCE SUPPL	\$555.00	0120467-IN	Street Sign Posts
Total EARL F. ANDERSON INC.		\$644.20		
Paid Chk#	063962	7/1/2019	ECM PUBLISHERS, INC	
E 101-41910-351	LEGAL NOTICE & ORD PUBLIC	\$30.84	701577	PC Hearing
E 101-41320-351	LEGAL NOTICE & ORD PUBLIC	\$447.18	705089	Financial Stmt Part 2
E 101-41320-351	LEGAL NOTICE & ORD PUBLIC	\$462.60	705090	Financial Stmt Part 1

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JUNE 2019 to JULY 2019

		Check Amt	Invoice	Comment
Total ECM PUBLISHERS, INC		\$940.62		
Paid Chk# 063963	7/1/2019	ENGEL WATER TESTING, INC.		
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$300.00	19-20829	Water Testing
Total ENGEL WATER TESTING, INC.		\$300.00		
Paid Chk# 063964	7/1/2019	ENVIROTECH SERVICE INC		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$4,275.00	CD201917899	Dust Abatement
Total ENVIROTECH SERVICE INC		\$4,275.00		
Paid Chk# 063965	7/1/2019	ESS BROTHERS & SONS		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$3,261.76	ZZ3715	Manhole and Catch Basin Riser Rings
Total ESS BROTHERS & SONS		\$3,261.76		
Paid Chk# 063966	7/1/2019	FARM RITE EQUIPMENT, INC		
E 101-43121-404	VEHICLE & EQUIP MAINT	\$239.94	W13946	AC Repair on Skid #34
Total FARM RITE EQUIPMENT, INC		\$239.94		
Paid Chk# 063967	7/1/2019	FASTENAL COMPANY		
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$48.84	MNWAC62664	Marking Paint
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$164.34	MNWAC62664	Marking Paint
Total FASTENAL COMPANY		\$213.18		
Paid Chk# 063968	7/1/2019	FRONTIER OH		
E 601-49440-381	ELECTRIC UTILITIES	\$250.00	952-196-1926	South Treatment Plant
E 101-43121-321	TELEPHONE	\$87.46	952-446-9997	Fire Alarm-PW
E 101-43121-321	TELEPHONE	\$76.46	952-472-1082	Fire Alarm-PW
E 601-49440-381	ELECTRIC UTILITIES	\$49.76	952-495-0149	Well #5 Phone Service
Total FRONTIER OH		\$463.68		
Paid Chk# 063969	7/1/2019	GREAT AMERICA FINANCIAL SVCS		
E 101-41320-322	POSTAGE	\$139.95	24980626	Meter Rental
Total GREAT AMERICA FINANCIAL SVCS		\$139.95		
Paid Chk# 063970	7/1/2019	LEAGUE OF MINNESOTA CITIES		
E 101-43121-307	PROFESSIONAL SERVICES	\$165.00	295082	Safety Training
E 101-43121-307	PROFESSIONAL SERVICES	\$105.00	295083	Safety Training
E 101-43121-307	PROFESSIONAL SERVICES	\$150.00	295087	Safety Training
E 101-43121-307	PROFESSIONAL SERVICES	\$105.00	295089	Safety Training
Total LEAGUE OF MINNESOTA CITIES		\$525.00		
Paid Chk# 063971	7/1/2019	LELS		
G 101-2360	PAYROLL CLEARING UNION DUES	\$612.00	July 2019	PD Union Dues (12x\$51)
Total LELS		\$612.00		
Paid Chk# 063972	7/1/2019	LOFFLER COMPANIES INC MO		
E 101-42110-202	COPY & PRINTING SUPPLIES	\$154.37	387830490	Copier-PD
Total LOFFLER COMPANIES INC MO		\$154.37		
Paid Chk# 063973	7/1/2019	MADISON NATIONAL LIFE INSURANC		
G 101-2340	PAYROLL CLEARING HEALTH INS	\$816.74	July 2019	Disability Premium
Total MADISON NATIONAL LIFE INSURANC		\$816.74		
Paid Chk# 063974	7/1/2019	MARTIN MARIETTA MATERIALS		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,062.18	26034964	Class 5 Granite
E 101-43121-224	STREET MAINTENANCE SUPPL	\$273.14	26102568	Class 5 Granite
Total MARTIN MARIETTA MATERIALS		\$1,335.32		
Paid Chk# 063975	7/1/2019	MENARDS		

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JUNE 2019 to JULY 2019

		Check Amt	Invoice	Comment
E 101-41940-401	BLDG/STRUCT MAINTENANCE	\$597.00	01258	Stain for Barn/Shed
E 101-41940-401	BLDG/STRUCT MAINTENANCE	\$690.28	95044	Stain and Supplies and Building materials
Total MENARDS		\$1,287.28		
Paid Chk# 063976	7/1/2019	MID COUNTY		
E 601-49440-212	MOTOR FUELS AND LUBRICAN	\$237.89	36535	Dyed Diesel Fuel
E 602-49490-212	MOTOR FUELS AND LUBRICAN	\$237.89	36535	Dyed Diesel Fuel
E 101-43121-212	MOTOR FUELS AND LUBRICAN	\$951.55	36535	Dyed Diesel Fuel
E 101-43125-212	MOTOR FUELS AND LUBRICAN	\$158.59	36535	Dyed Diesel Fuel
E 601-49440-212	MOTOR FUELS AND LUBRICAN	\$69.20	36606	Dyed Diesel Fuel
E 602-49490-212	MOTOR FUELS AND LUBRICAN	\$69.20	36606	Dyed Diesel Fuel
E 101-43121-212	MOTOR FUELS AND LUBRICAN	\$276.78	36606	Dyed Diesel Fuel
E 101-43125-212	MOTOR FUELS AND LUBRICAN	\$46.13	36606	Dyed Diesel Fuel
Total MID COUNTY		\$2,047.23		
Paid Chk# 063977	7/1/2019	MINI BIFF INC		
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$74.97	A-105242	Lisle Park
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$74.97	A-105256	Linden Park
Total MINI BIFF INC		\$149.94		
Paid Chk# 063978	7/1/2019	MORTENSON, PAM		
E 101-41110-433	DUES & SUBSRIPT & TRAINING	\$12.00		Westonka Community Meeting
Total MORTENSON, PAM		\$12.00		
Paid Chk# 063979	7/1/2019	NCPERS MINNESOTA		
G 101-2380	PAYROLL CLEARING LIFE INS	\$288.00	632400072019	*PERA life Ins Employer Paid
Total NCPERS MINNESOTA		\$288.00		
Paid Chk# 063980	7/1/2019	NORTHERN TOOL & EQUIPMENT		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$130.31		Ratchet Straps and Bungee Cords
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$89.67	56229	Pressure Washer Parts
Total NORTHERN TOOL & EQUIPMENT		\$219.98		
Paid Chk# 063981	7/1/2019	OFFICE DEPOT -USE		
E 101-41320-201	OFFICE SUPPLIES	\$41.14	325928736001	Clips, Pens
E 101-41320-201	OFFICE SUPPLIES	\$41.88	326545242001	Labels and Markers
E 101-42110-201	OFFICE SUPPLIES	\$101.15	327424784001	Paper, Ink, Plates, Napkins
E 101-41320-201	OFFICE SUPPLIES	\$123.32	327446082001	Toner (2)
E 101-43121-201	OFFICE SUPPLIES	\$50.00	329426876001	Bowls and Cups\
E 101-41320-201	OFFICE SUPPLIES	\$10.41	329426876001	Pencils and Tape
E 101-43121-201	OFFICE SUPPLIES	\$8.42	329612407001	Calculator
E 101-43121-201	OFFICE SUPPLIES	\$325.00	330638306001	Chair-Gary
E 101-41320-201	OFFICE SUPPLIES	\$15.89	330638306001	Tape and Post it Notes
Total OFFICE DEPOT -USE		\$717.21		
Paid Chk# 063982	7/1/2019	OPTUM		
E 101-41320-437	MISCELLANEOUS EXPENSE	\$139.75	948156	HSA Quarterly
Total OPTUM		\$139.75		
Paid Chk# 063983	7/1/2019	OVERLINE & SON, INC		
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$1,312.50	759	Televise Lythrum Way Sewer
E 651-49590-224	STREET MAINTENANCE SUPPL	\$656.25	759	Televise Ox Yoke Storm Pipe
Total OVERLINE & SON, INC		\$1,968.75		
Paid Chk# 063984	7/1/2019	PIKE TRANSFER		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$8,318.49	8151	Rock Delivery
Total PIKE TRANSFER		\$8,318.49		
Paid Chk# 063985	7/1/2019	POSTMASTER		

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E 101-41320-322	POSTAGE	\$670.79	PI 89	Newsletter Postage
E 602-49490-322	POSTAGE	\$219.37	PI 89	Utility Billing Postage
E 671-43230-322	POSTAGE	\$73.12	PI 89	Utility Billing Postage
E 601-49440-322	POSTAGE	\$365.61	PI 89	Utility Billing Postage
E 651-49590-322	POSTAGE	\$73.12	PI 89	Utility Billing Postage
Total POSTMASTER		\$1,402.01		
Paid Chk# 063986 7/1/2019 SITEONE LANDSCAPE SUPPLY				
E 101-45202-402	LAWN MAINTENANCE	\$91.25	92325270-001	Park Irrigation Parts
E 101-45202-402	LAWN MAINTENANCE	\$36.36	92382678-001	Irrigation Parts
Total SITEONE LANDSCAPE SUPPLY		\$127.61		
Paid Chk# 063987 7/1/2019 SPECIALIZED ENVIROMENTAL TECH				
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$259.00		Mulch for Trees and Shrub beds in Park
Total SPECIALIZED ENVIROMENTAL TECH		\$259.00		
Paid Chk# 063988 7/1/2019 STARKRETE LLC				
E 651-49590-224	STREET MAINTENANCE SUPPL	\$2,500.00	1105	Sidewalks
E 101-43121-224	STREET MAINTENANCE SUPPL	\$3,790.00	1105	Sidewalks
Total STARKRETE LLC		\$6,290.00		
Paid Chk# 063989 7/1/2019 SUN LIFE FINANCIAL				
G 101-2380	PAYROLL CLEARING LIFE INS	\$1,863.55	August 2019	* Life Insurance
Total SUN LIFE FINANCIAL		\$1,863.55		
Paid Chk# 063990 7/1/2019 TOWMASTER				
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$53.23	417049	Ramp Springs
Total TOWMASTER		\$53.23		
Paid Chk# 063991 7/1/2019 TRUENORTH STEEL				
E 651-49590-224	STREET MAINTENANCE SUPPL	\$1,160.48	BL00000000096	Culvert Pipe
Total TRUENORTH STEEL		\$1,160.48		
Paid Chk# 063992 7/1/2019 USA SECURITY				
E 101-42110-410	COMPUTER SERVICES/FEES	\$104.97	12378225	Monitoring
Total USA SECURITY		\$104.97		
Paid Chk# 063993 7/1/2019 VESSCO, INC.				
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$317.10	76834	Chlorine Injections
Total VESSCO, INC.		\$317.10		
Paid Chk# 063994 7/1/2019 VOIGTS BUS COMPANIES				
E 101-41110-437	MISCELLANEOUS EXPENSE	\$844.06	18715	Bus -For Bus Tour
Total VOIGTS BUS COMPANIES		\$844.06		
Paid Chk# 063995 7/1/2019 WM MUELLER & SONS INC.				
E 101-43121-224	STREET MAINTENANCE SUPPL	\$73.83	244370	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$845.79	244582	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$867.38	244813	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$867.38	245023	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$206.31	245124	Blacktop
Total WM MUELLER & SONS INC.		\$2,860.69		
Paid Chk# 063996 7/1/2019 XCEL ENERGY-MN				
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$12.18	51-001102400	Electricity
E 601-49440-381	ELECTRIC UTILITIES	\$2,263.18	51-001164027	North Treatment Plant
E 101-41940-381	ELECTRIC UTILITIES	\$1,428.20	51-6565407-3	Electricity-City Hall
E 101-43121-381	ELECTRIC UTILITIES	\$200.00	51-6565407-3	Electricity-PW
E 101-43160-381	ELECTRIC UTILITIES	\$35.80	51-6565407-3	Electricity

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E 101-45202-401	BLDG/STRUCT MAINTENANCE		\$32.38	51-6565407-3	Electricity
E 101-43160-381	ELECTRIC UTILITIES		\$1,865.56	51-6565411-9	Electricity-Street Lights
E 602-49490-381	ELECTRIC UTILITIES		\$11.15	51-7712620-6	Flow #18
E 602-49490-381	ELECTRIC UTILITIES		\$14.79	51-8558010-1	Lift Station #19
E 602-49490-381	ELECTRIC UTILITIES		\$14.51	51-8724735-0	Lift 16
E 101-45202-401	BLDG/STRUCT MAINTENANCE		\$11.09	51-9214996-5	Irrigation
E 101-43160-381	ELECTRIC UTILITIES		\$25.52	51-9440119-3	Electricity
E 101-42110-381	ELECTRIC UTILITIES		\$2,259.98	51-9597547-2	Electricity-Police
E 101-43121-381	ELECTRIC UTILITIES		\$296.55	51-9597553-0	Electricity-PW
Total XCEL ENERGY-MN			\$8,470.89		
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Paid Chk# 063997	7/15/2019	A-1 ELECTRIC, INC.			
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL		\$456.74	21562	Replace Pump Breakers at LS#1
Total A-1 ELECTRIC, INC.			\$456.74		
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Paid Chk# 063998	7/15/2019	ADVANTAGE PROPERTY MAINTENANCE			
E 101-45202-402	LAWN MAINTENANCE		\$4,460.00	2954	Lawn Service
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL		\$720.00	2954	Lawn Service
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL		\$360.00	2954	Lawn Service
E 101-41940-402	LAWN MAINTENANCE		\$800.00	2954	Lawn Service
Total ADVANTAGE PROPERTY MAINTENANCE			\$6,340.00		
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Paid Chk# 063999	7/15/2019	AMERIPRIDE SERVICES INC			
E 101-43121-215	SHOP MATERIALS		\$29.27	1004512970	Shop towels
E 101-43121-417	UNIFORMS		\$87.38	1004512970	Shop uniforms
E 101-41940-211	CLEANING & MAINT SUPPLIES		\$20.47	1004512970	Service Charge
E 101-43121-215	SHOP MATERIALS		\$40.76	1004519356	Shop towels
E 101-43121-417	UNIFORMS		\$87.38	1004519356	Shop uniforms
E 101-41940-211	CLEANING & MAINT SUPPLIES		\$20.47	1004519356	Service Charge
Total AMERIPRIDE SERVICES INC			\$285.73		
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Paid Chk# 064000	7/15/2019	ASPEN EQUIPMENT			
E 601-49440-404	VEHICLE & EQUIP MAINT		\$101.45	10205570	Door Latch
E 601-49440-404	VEHICLE & EQUIP MAINT		\$130.50	10205718	Handle for Service Truck
E 601-49440-404	VEHICLE & EQUIP MAINT		(\$101.45)	10205756	Credit
Total ASPEN EQUIPMENT			\$130.50		
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Paid Chk# 064001	7/15/2019	BANYON DATA SYSTEMS, INC.			
E 101-41320-433	DUES & SUBSRIPT & TRAINING		\$795.00	00159015	Payroll Support
Total BANYON DATA SYSTEMS, INC.			\$795.00		
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Paid Chk# 064002	7/15/2019	BRYAN ROCK PRODUCTS			
E 101-43121-224	STREET MAINTENANCE SUPPL		\$2,871.70	35487	Class 2 Rock
Total BRYAN ROCK PRODUCTS			\$2,871.70		
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Paid Chk# 064003	7/15/2019	CENTER POINT ENERGY			
E 601-49440-383	NATURAL GAS		\$72.56	10658039-2	Gas Utility
E 601-49440-383	NATURAL GAS		\$20.09	10658041-8	Gas Utility
E 101-41940-383	NATURAL GAS		\$32.14	5651357-5	Gas Utility - Gov't Bldg
E 601-49440-383	NATURAL GAS		\$14.84	5659223-1	Gas - Well #5
E 101-43121-383	NATURAL GAS		\$23.84	6744979-3	Gas Utility - PW
E 101-42110-383	NATURAL GAS		\$49.78	8486433-9	Gas Utility - PD
E 101-43121-383	NATURAL GAS		\$20.61	8486442-0	Gas Utility - PW
Total CENTER POINT ENERGY			\$233.86		
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Paid Chk# 064004	7/15/2019	CONCENTRA			
E 101-43121-437	MISCELLANEOUS EXPENSE		\$45.50	103007809	Physical
Total CONCENTRA			\$45.50		

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Paid Chk#	064005	7/15/2019	CONTECH	
E 651-49590-224	STREET MAINTENANCE SUPPL	\$120.00	18655912	Culvert Aprons
	Total CONTECH	\$120.00		
Paid Chk#	064006	7/15/2019	CULLIGAN SOLAR SALT	
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$84.80	101x32752605	Solar Salt Delivery
	Total CULLIGAN SOLAR SALT	\$84.80		
Paid Chk#	064007	7/15/2019	CULLIGAN WATER	
E 101-42110-401	BLDG/STRUCT MAINTENANCE	\$85.96	114X71472100	Water
	Total CULLIGAN WATER	\$85.96		
Paid Chk#	064008	7/15/2019	DEPT OF LABOR & INDUSTRY	
G 101-2103	BLDG VAL BSD - STATE SURCH	\$6,770.16	2nd Qtr	Building Permit Surcharge
G 101-2102	HVAC - STATE SURCH	\$64.00	2nd Qtr	Building Permit Surcharge
G 101-2101	PLUMBING - STATE SURCH	\$82.00	2nd Qtr	Building Permit Surcharge
G 101-2100	BLDG GEN - STATE SURCH	\$72.00	2nd Qtr	Building Permit Surcharge
E 101-43121-215	SHOP MATERIALS	\$20.00	ABR02136911	Air Compressor Certification
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$40.00	ABR02136911	Air Compressor Certification
	Total DEPT OF LABOR & INDUSTRY	\$7,048.16		
Paid Chk#	064009	7/15/2019	EDMAN, DANIEL	
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$882.86		Rtn Overpmt on Acct
	Total EDMAN, DANIEL	\$882.86		
Paid Chk#	064010	7/15/2019	ENVIROTECH SERVICE INC	
E 101-43121-224	STREET MAINTENANCE SUPPL	\$12,078.90	CD201918370	Dust Abatement Chemical
	Total ENVIROTECH SERVICE INC	\$12,078.90		
Paid Chk#	064011	7/15/2019	EPA AUDIO VISUAL INC	
E 673-49600-560	EQUIP AND FURNISHINGS	\$970.00	193508	Hyperdeck Studio
	Total EPA AUDIO VISUAL INC	\$970.00		
Paid Chk#	064012	7/15/2019	EROSION PRODUCTS, LLC	
E 651-49590-224	STREET MAINTENANCE SUPPL	\$140.00	6141	seed for ditches
E 651-49590-224	STREET MAINTENANCE SUPPL	\$105.00	6212	seed for ditch work
E 651-49590-224	STREET MAINTENANCE SUPPL	\$890.00	6253	straw blanket & seed for ditch work
E 651-49590-224	STREET MAINTENANCE SUPPL	\$138.80	6254	straw & seed for culvert and ditches
E 651-49590-224	STREET MAINTENANCE SUPPL	\$140.00	6259	seed for ditches
E 651-49590-224	STREET MAINTENANCE SUPPL	\$105.00	6294	seed mix for ditch work
	Total EROSION PRODUCTS, LLC	\$1,518.80		
Paid Chk#	064013	7/15/2019	FASTENAL COMPANY	
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$177.45	MNWAC62801	Disposal Gloves
	Total FASTENAL COMPANY	\$177.45		
Paid Chk#	064014	7/15/2019	FOTH INFRASTRUCTURE	
G 490-2025	DEPOSITS PAYABLE	\$3,026.36	62823	* Lotus Dr Construction Svcs-Reimbursed from Escrow
	Total FOTH INFRASTRUCTURE	\$3,026.36		
Paid Chk#	064015	7/15/2019	FRONTIER OH	
E 101-42110-321	TELEPHONE	\$477.28	952-446-1660	Monthly Phone Service
E 101-43121-321	TELEPHONE	\$477.28	952-446-1660	Monthly Phone Service
E 101-41940-321	TELEPHONE	\$477.28	952-446-1660	Monthly Phone Service
	Total FRONTIER OH	\$1,431.84		
Paid Chk#	064016	7/15/2019	GALLS INCORPORATED	
E 101-42110-417	UNIFORMS	\$941.76	013056695	Carrier and shoulder Tactical
E 101-42110-417	UNIFORMS	\$64.93	013059328	Badge Wallet

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E 101-42110-417	UNIFORMS		\$6.59	013067201	Embroidery
	Total GALLS INCORPORATED		\$1,013.28		
Paid Chk# 064017	7/15/2019	GO PERMITS LLC			
R 101-200-32210	BUILDING PERMITS		\$72.00	MB-19002 R10	635 N Branch
	Total GO PERMITS LLC		\$72.00		
Paid Chk# 064018	7/15/2019	GOPHER STATE ONE CALL			
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL		\$210.60	9060595	Sewer & Water Locates
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL		\$210.60	9060595	Sewer & Water Locates
	Total GOPHER STATE ONE CALL		\$421.20		
Paid Chk# 064019	7/15/2019	GREATER MN COMMUNICATIONS			
E 101-42401-202	COPY & PRINTING SUPPLIES		\$212.90	18878	Summer Newsletter
E 101-41910-202	COPY & PRINTING SUPPLIES		\$700.00	18878	Summer Newsletter
E 101-42110-202	COPY & PRINTING SUPPLIES		\$250.00	18878	Summer Newsletter
E 101-43121-437	MISCELLANEOUS EXPENSE		\$600.00	18878	Summer Newsletter
E 101-41320-202	COPY & PRINTING SUPPLIES		\$1,200.00	18878	Summer Newsletter
	Total GREATER MN COMMUNICATIONS		\$2,962.90		
Paid Chk# 064020	7/15/2019	GRIGGS, CHAD			
E 101-42110-404	VEHICLE & EQUIP MAINT		\$146.72		Reimbursement - Tire Rim, Shipping
E 101-42110-417	UNIFORMS		\$12.38		Reimbursement - Tire Rim, Shipping
	Total GRIGGS, CHAD		\$159.10		
Paid Chk# 064021	7/15/2019	HENN CO INFO TECHNOLOGY			
E 401-42110-560	EQUIP AND FURNISHINGS		\$2,403.84	100132672	Radio Lease - PD
E 401-43126-560	EQUIP AND FURNISHINGS		\$615.16	100132714	Radio Lease
	Total HENN CO INFO TECHNOLOGY		\$3,019.00		
Paid Chk# 064022	7/15/2019	HENN CO SHERIFF (PER DEIM)			
E 101-42110-441	CORRECTION FEES/CHGS		\$150.00	1000132905	Booking Fee
	Total HENN CO SHERIFF (PER DEIM)		\$150.00		
Paid Chk# 064023	7/15/2019	INT L UNION OF OPER. ENGINEERS			
G 101-2360	PAYROLL CLEARING UNION DUES		\$245.00	August 2019	* Union dues
	Total INT L UNION OF OPER. ENGINEERS		\$245.00		
Paid Chk# 064024	7/15/2019	JUBILEE FOODS			
E 101-41110-437	MISCELLANEOUS EXPENSE		\$28.11	0155	Bus Tour Expenses
	Total JUBILEE FOODS		\$28.11		
Paid Chk# 064025	7/15/2019	KENNEDY & GRAVEN, CHARTERED			
E 101-41610-304	LEGAL FEES - ATTORNEY		\$1,462.00	148961	Administration
E 101-41610-304	LEGAL FEES - ATTORNEY		\$2,500.00	148962	General
E 499-43122-304	LEGAL FEES - ATTORNEY		\$1,122.00	MN415-00259	Halstead Drive
E 101-41610-304	LEGAL FEES - ATTORNEY		\$415.00	MN415-00279	Document Recordings
G 801-1170	LAND USE RECEIVABLE		\$4,553.50	MN415-00302	* Jennings Bay Villas
E 406-41610-304	LEGAL FEES - ATTORNEY		\$340.00	MN415-00306	2019 Street Improv Proj
G 801-1170	LAND USE RECEIVABLE		\$1,205.00	MN415-00308	* Jerdee/Johnson Simple Subdivision
G 801-1170	LAND USE RECEIVABLE		\$2,625.50	MN415-00309	* Woodland Cove Subdivision
E 601-49440-304	LEGAL FEES - ATTORNEY		\$6,321.00	MN415-307	Watertower
E 101-41610-304	LEGAL FEES - ATTORNEY		\$3,400.00	MN415-310	Short Term Rental
	Total KENNEDY & GRAVEN, CHARTERED		\$23,944.00		
Paid Chk# 064026	7/15/2019	KENNETH POTTS P.A			
E 101-41610-305	PROSECUTING ATTORNEY		\$9,000.00		Prosecution Services 4/1/19 - 6/30/19
	Total KENNETH POTTS P.A		\$9,000.00		

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Paid Chk#	064027	7/15/2019	KWIK TRIP		
E 101-42110-404	VEHICLE & EQUIP MAINT		\$292.50	1011877	Car Wash Cards for Squads
	Total KWIK TRIP		\$292.50		
Paid Chk#	064028	7/15/2019	LAKE MINNETONKA CONSERVATION		
E 651-49590-307	PROFESSIONAL SERVICES		\$7,501.50		3rd quarter levy
	Total LAKE MINNETONKA CONSERVATION		\$7,501.50		
Paid Chk#	064029	7/15/2019	LANO EQUIPMENT - SHAKOPEE		
E 101-45202-221	EQUIPMENT PARTS, TIRES		\$169.77	01-683473	parts for zero turn mower
E 101-43121-221	EQUIPMENT PARTS, TIRES		\$86.89	01-683995	parts for skid #34
	Total LANO EQUIPMENT - SHAKOPEE		\$256.66		
Paid Chk#	064030	7/15/2019	LEIF, ISAAC		
E 673-49600-307	PROFESSIONAL SERVICES		\$633.75	03-065	City Council Meetings
	Total LEIF, ISAAC		\$633.75		
Paid Chk#	064031	7/15/2019	LOFFLER, INC		
E 101-41320-410	COMPUTER SERVICES/FEES		\$314.72	3138156	Vmware Support
E 101-42110-410	COMPUTER SERVICES/FEES		\$449.60	3138156	Vmware Support
E 101-43121-410	COMPUTER SERVICES/FEES		\$67.44	3138156	Vmware Support
E 601-49440-410	COMPUTER SERVICES/FEES		\$146.12	3138156	Vmware Support
E 602-49490-410	COMPUTER SERVICES/FEES		\$146.12	3138156	Vmware Support
E 101-41320-410	COMPUTER SERVICES/FEES		\$221.76	3138173	Veeam Software
E 101-42110-410	COMPUTER SERVICES/FEES		\$316.80	3138173	Veeam Software
E 101-43121-410	COMPUTER SERVICES/FEES		\$47.52	3138173	Veeam Software
E 601-49440-410	COMPUTER SERVICES/FEES		\$102.96	3138173	Veeam Software
E 602-49490-410	COMPUTER SERVICES/FEES		\$102.96	3138173	Veeam Software
E 101-42110-202	COPY & PRINTING SUPPLIES		\$19.08	3142970	Copies - PD
E 101-41320-410	COMPUTER SERVICES/FEES		\$1,285.20	3151918	General Support
E 101-42110-410	COMPUTER SERVICES/FEES		\$1,836.00	3151918	General Support
E 101-43121-410	COMPUTER SERVICES/FEES		\$275.40	3151918	General Support
E 601-49440-410	COMPUTER SERVICES/FEES		\$596.70	3151918	General Support
E 602-49490-410	COMPUTER SERVICES/FEES		\$596.70	3151918	General Support
	Total LOFFLER, INC		\$6,525.08		
Paid Chk#	064032	7/15/2019	MCMA		
E 101-41320-433	DUES & SUBSRIPT & TRAINING		\$140.49		Membership-Barone
	Total MCMA		\$140.49		
Paid Chk#	064033	7/15/2019	MENARDS		
E 101-43121-224	STREET MAINTENANCE SUPPL		\$161.05	95901	Pallet of Concrete
	Total MENARDS		\$161.05		
Paid Chk#	064034	7/15/2019	MET COUNCIL (SAC)		
G 602-2395	SAC CLEARING		\$39,362.40	June 2019	* Monthly SAC
	Total MET COUNCIL (SAC)		\$39,362.40		
Paid Chk#	064035	7/15/2019	MET COUNCIL ENVIRONMENTAL SVC		
E 602-49490-438	EXPENSE MWCC		\$27,428.28	0001098285	* Monthly Sewer
	otal MET COUNCIL ENVIRONMENTAL SVC		\$27,428.28		
Paid Chk#	064036	7/15/2019	METRO WEST INSPECTION		
E 101-42401-306	BUILDING INSPECTION		\$6,757.50	2021	Inspection Services month of May
	Total METRO WEST INSPECTION		\$6,757.50		
Paid Chk#	064037	7/15/2019	MID COUNTY		
E 101-42110-212	MOTOR FUELS AND LUBRICAN		\$723.98	36401	Fuel for Squads
E 101-42110-212	MOTOR FUELS AND LUBRICAN		\$644.56	36463	Fuel for Squads

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E 101-42110-212	MOTOR FUELS AND LUBRICAN	\$622.27	36534	Fuel for Squads
E 101-42110-212	MOTOR FUELS AND LUBRICAN	\$629.45	36605	Fuel for Squads
E 601-49440-212	MOTOR FUELS AND LUBRICAN	\$113.18	36661	Dyed Diesel Fuel
E 602-49490-212	MOTOR FUELS AND LUBRICAN	\$113.18	36661	Dyed Diesel Fuel
E 101-43121-212	MOTOR FUELS AND LUBRICAN	\$452.73	36661	Dyed Diesel Fuel
E 101-43125-212	MOTOR FUELS AND LUBRICAN	\$75.46	36661	Dyed Diesel Fuel
Total MID COUNTY		\$3,374.81		
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Paid Chk# 064038	7/15/2019	MN PEIP		
E 101-41320-131	HEALTH & LIFE INS - E CONTR	\$2,135.98	863769	Health Insurance
E 101-41910-131	HEALTH & LIFE INS - E CONTR	\$1,294.46	863769	Health Insurance
E 101-43121-131	HEALTH & LIFE INS - E CONTR	\$2,520.42	863769	Health Insurance
E 101-43125-131	HEALTH & LIFE INS - E CONTR	\$595.74	863769	Health Insurance
E 101-45202-131	HEALTH & LIFE INS - E CONTR	\$320.78	863769	Health Insurance
E 101-42110-131	HEALTH & LIFE INS - E CONTR	\$10,441.74	863769	Health Insurance
E 601-49440-131	HEALTH & LIFE INS - E CONTR	\$1,514.03	863769	Health Insurance
E 602-49490-131	HEALTH & LIFE INS - E CONTR	\$1,291.55	863769	Health Insurance
E 101-42401-131	HEALTH & LIFE INS - E CONTR	\$2,790.96	863769	Health Insurance
G 101-2340	PAYROLL CLEARING HEALTH INS	\$29.07	863769	Health Insurance
E 651-49590-131	HEALTH & LIFE INS - E CONTR	\$451.61	863769	Health Insurance
Total MN PEIP		\$23,386.34		
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Paid Chk# 064039	7/15/2019	MOUND TRUE VALUE HARDWARE		
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$17.45	160760	Bathroom Supplies
E 101-43121-224	STREET MAINTENANCE SUPPL	\$2.58	160821	Couplings
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1.99	160829	Elbows for Signs
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$24.27	160916	Safety Items, Battery
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$5.98	160930	Storage Bottles
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$3.59	160933	Plbg Repair
E 101-45202-437	MISCELLANEOUS EXPENSE	\$4.58	160962	Sign Spacers
E 601-49440-322	POSTAGE	\$37.54	161122	Shipping for Samples
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$45.62	161166	Retaining Chains
E 101-43121-224	STREET MAINTENANCE SUPPL	\$13.97	161222	Glue, Brush
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$75.98	161280	Weed Preventer
E 601-49440-322	POSTAGE	\$14.25	161299	Shipping for Samples
E 601-49440-402	LAWN MAINTENANCE	\$5.99	161299	Spray for Weeds
Total MOUND TRUE VALUE HARDWARE		\$253.79		
<hr/>				
Paid Chk# 064040	7/15/2019	MOUND TRUE VALUE-PD		
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$3.49	160680	Glass Cleaner
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$10.98	160937	Hook and Adhesive
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$11.98	161075	Nuts and Bolts
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$15.46	161108	Ziploc bags
Total MOUND TRUE VALUE-PD		\$41.91		
<hr/>				
Paid Chk# 064041	7/15/2019	NASH, CHERYL		
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$164.94		Rtn Credit on Utility Acct
Total NASH, CHERYL		\$164.94		
<hr/>				
Paid Chk# 064042	7/15/2019	NORTHERN TOOL & EQUIPMENT		
E 101-43121-215	SHOP MATERIALS	\$126.31		Bungee Cords
E 601-49440-240	SMALL TOOLS AND MINOR EQ	\$199.99		Bench Vice for Truck 7
Total NORTHERN TOOL & EQUIPMENT		\$326.30		
<hr/>				
Paid Chk# 064043	7/15/2019	OFFICE DEPOT		
E 101-42110-201	OFFICE SUPPLIES	\$122.62	332552112001	Toner, Cups, Paper clips, Post Its
Total OFFICE DEPOT		\$122.62		

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			Check Amt	Invoice	Comment
Paid Chk# 064044	7/15/2019	PIKE TRANSFER			
E 651-49590-224	STREET MAINTENANCE SUPPL		\$485.91	247	Delivery of fill sand for culverts
E 101-43121-224	STREET MAINTENANCE SUPPL		\$786.90	8246	Rock Delivery
	Total PIKE TRANSFER		\$1,272.81		
Paid Chk# 064045	7/15/2019	PREMIUM WATERS, INC			
E 101-41940-211	CLEANING & MAINT SUPPLIES		\$143.12	605123-06-19	Water
	Total PREMIUM WATERS, INC		\$143.12		
Paid Chk# 064046	7/15/2019	PRESS PERFECT PRINTING			
E 101-42110-202	COPY & PRINTING SUPPLIES		\$54.00	23761	Business Cards - Wegner
	Total PRESS PERFECT PRINTING		\$54.00		
Paid Chk# 064047	7/15/2019	R & S COLLISION, INC.			
E 101-43121-404	VEHICLE & EQUIP MAINT		\$1,904.84	3598	Repair Truck 2
	Total R & S COLLISION, INC.		\$1,904.84		
Paid Chk# 064048	7/15/2019	SEH			
E 601-43241-303	ENGINEERING SERV		\$7,491.82	369297	Southern System Water Tower
	Total SEH		\$7,491.82		
Paid Chk# 064049	7/15/2019	SHRED IT USA INC			
E 101-41320-307	PROFESSIONAL SERVICES		\$93.22	8127585261	Shredding Svcs
	Total SHRED IT USA INC		\$93.22		
Paid Chk# 064050	7/15/2019	SIMON, JENNIFER			
R 601-400-37120	UNDISTRIBUTED UTILITIES		\$35.63		Rtn Overpmt on Clsd Acct
	Total SIMON, JENNIFER		\$35.63		
Paid Chk# 064051	7/15/2019	STATE OF MINNESOTA - BCA			
E 101-42110-410	COMPUTER SERVICES/FEES		\$270.00	00000551966	CJDN Access
	Total STATE OF MINNESOTA - BCA		\$270.00		
Paid Chk# 064052	7/15/2019	TASC FLEX SYSTEMS REIMBURSEMEN			
E 101-42110-437	MISCELLANEOUS EXPENSE		\$60.41	IN1549640	FSA Admin Fees
	tal TASC FLEX SYSTEMS REIMBURSEMEN		\$60.41		
Paid Chk# 064053	7/15/2019	TRUGREEN CHEMLAWN			
E 601-49440-402	LAWN MAINTENANCE		\$227.00		Weed Control
E 101-41940-402	LAWN MAINTENANCE		\$227.00		Weed Control
E 101-45202-402	LAWN MAINTENANCE		\$1,758.00		Weed Control
	Total TRUGREEN CHEMLAWN		\$2,212.00		
Paid Chk# 064054	7/15/2019	US BANK CORPORATE SYSTEMS			
E 101-41110-437	MISCELLANEOUS EXPENSE	\$156.94	6/11/19		Food- Bus Tour
E 101-41110-437	MISCELLANEOUS EXPENSE	\$58.40	6/17/19		Food- Council Meeting
E 101-42110-201	OFFICE SUPPLIES	\$17.99	6/20/19		File Folders/Storage
E 101-42110-201	OFFICE SUPPLIES	\$18.99	6/20/19		Flash Drives
E 101-41320-433	DUES & SUBSRIPT & TRAINING	\$303.75	6/21/19		Boll-MNGFOA Capital Assets Class/Seminar
E 101-42110-201	OFFICE SUPPLIES	\$114.99	6/28/19		ID Cards
E 407-45202-530	IMPROVEMENTS	\$146.75	6/28/19		Replace Tree by School Removed for Water Main Break
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$138.00	7/3/19		2 Cardiac Science AED Pads
	Total US BANK CORPORATE SYSTEMS	\$955.81			
Paid Chk# 064055	7/15/2019	US BANK EQUIPMENT FINANCE			
E 101-41320-307	PROFESSIONAL SERVICES	\$35.00	389279241		Copier
E 101-41910-307	PROFESSIONAL SERVICES	\$35.00	389279241		Copier
E 101-43121-307	PROFESSIONAL SERVICES	\$35.00	389279241		Copier
E 601-49440-307	PROFESSIONAL SERVICES	\$35.00	389279241		Copier

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JUNE 2019 to JULY 2019

			Check Amt	Invoice	Comment
E 602-49490-307	PROFESSIONAL SERVICES		\$35.00	389279241	Copier
Total	US BANK EQUIPMENT FINANCE		\$175.00		
Paid Chk# 064056	7/15/2019	VERIZON WIRELESS			
E 101-42110-321	TELEPHONE		\$407.12	9832379524	PD Cell phones
E 101-41940-321	TELEPHONE		\$500.16	9832379524	Admin Cell phones
E 101-43121-321	TELEPHONE		\$333.25	9832379524	PW Cell Phones
E 101-41940-321	TELEPHONE		\$170.03	9832379524	M2M
E 401-42110-560	EQUIP AND FURNISHINGS		\$303.84	9832784279	Hot Spots
Total	VERIZON WIRELESS		\$1,714.40		
Paid Chk# 064057	7/15/2019	WACONIA FORD MERCURY			
E 101-42110-404	VEHICLE & EQUIP MAINT		\$31.69	FOCS132228	Repair Tire - DG124458
E 101-42110-221	EQUIPMENT PARTS, TIRES		\$1,202.56	FOCS132566	Brakes & Rotors - GA62869
E 101-42110-404	VEHICLE & EQUIP MAINT		\$31.69	FOCS132770	Repair Tire - DG124458
E 101-43121-221	EQUIPMENT PARTS, TIRES		\$65.73	FOCS132959	Unit 10-Oil Chg and Tire Rotation
Total	WACONIA FORD MERCURY		\$1,331.67		
Paid Chk# 064058	7/15/2019	WASTE MANAGEMENT			
E 671-43230-384	REFUSE REMOVAL		\$9,702.00	7276598-1593-	* Recycling
Total	WASTE MANAGEMENT		\$9,702.00		
Paid Chk# 064059	7/15/2019	WEEKLEY GROUP			
G 101-2025	DEPOSITS PAYABLE		\$5,000.00	MB-18105 R10	* Temp Co Rtn 3788 Woodland Cove Pkwy
Total	WEEKLEY GROUP		\$5,000.00		
Paid Chk# 064060	7/15/2019	WM MUELLER & SONS INC.			
E 651-49590-224	STREET MAINTENANCE SUPPL		\$162.79	245206	Fill sand for culverts
E 651-49590-224	STREET MAINTENANCE SUPPL		\$93.53	245260	Fill sand for culverts
E 651-49590-224	STREET MAINTENANCE SUPPL		\$190.90	245319	Fill sand for culverts
Total	WM MUELLER & SONS INC.		\$447.22		
Paid Chk# 064061	7/15/2019	WSB & ASSOCIATES, INC.			
E 101-42401-303	ENGINEERING SERV		\$1,200.00		* Bldg Permits/Review 2019
E 101-42401-303	ENGINEERING SERV		\$360.00		* Bldg Permits/Review 2018
G 801-1170	LAND USE RECEIVABLE		\$88.00	0-002121-340-	* Red Oak
G 801-1170	LAND USE RECEIVABLE		\$88.00	0-002121-370-	* Woodland Cove
E 499-43122-303	ENGINEERING SERV		\$3,699.00	0-002121-640-	Halstead Dr Reconstruction
G 801-1170	LAND USE RECEIVABLE		\$88.00	0-002121-840-	* Waterset Final Plat
G 801-1170	LAND USE RECEIVABLE		\$479.50	0-002121-920-	* Woodland Cove 2nd Addn
G 801-1170	LAND USE RECEIVABLE		\$4,834.25	R-010544-000-	* Woodland Cove 3rd Addn
G 801-1170	LAND USE RECEIVABLE		\$1,820.79	R-011356-000-	* Ponds at Hunters Crest
G 801-1170	LAND USE RECEIVABLE		\$2,998.50	R-012767-000-	* Jennings Bay Villas
E 602-49490-303	ENGINEERING SERV		\$23.00	R-012956-000-	2018 Sewer Lining
E 406-43121-303	ENGINEERING SERV		\$5,226.50	R-013162-000-	2019 Street Improv
E 602-49490-303	ENGINEERING SERV		\$2,182.00	R-013209-000-	Lift Station 7 Forcemain Replacement
E 601-49440-303	ENGINEERING SERV		\$500.00	R-013235-000-	General Engineering Svcs
E 602-49490-303	ENGINEERING SERV		\$500.00	R-013235-000-	General Engineering Svcs
E 651-49590-303	ENGINEERING SERV		\$500.00	R-013235-000-	General Engineering Svcs
E 101-42600-303	ENGINEERING SERV		\$1,000.00	R-013235-000-	General Engineering Svcs
E 651-49590-303	ENGINEERING SERV		\$846.50	R-013428-000-	2019 MS4 Services
G 801-1170	LAND USE RECEIVABLE		\$1,515.50	R-013834-000-	* Woodland Cove Lake 3rd Addn
Total	WSB & ASSOCIATES, INC.		\$27,949.54		
Paid Chk# 064062	7/15/2019	XCEL ENERGY-MN			
E 101-45202-401	BLDG/STRUCT MAINTENANCE		\$23.64	51-001093657	Irrigation Meter
E 602-49490-381	ELECTRIC UTILITIES		\$23.06	51-001102157	Lift Station 21
E 601-49440-381	ELECTRIC UTILITIES		\$2,238.76	51-9805951-5	Electricity-Well #2

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JUNE 2019 to JULY 2019

		Check Amt	Invoice	Comment
Total	XCEL ENERGY-MN	\$2,285.46		
Paid Chk#	1001494E 6/13/2019	OPTUM		
G 101-2347	HSA CLEARING ACCT	\$5,892.46		HSA Employer and Employee Cont
	Total OPTUM	\$5,892.46		
Paid Chk#	1001495E 6/17/2019	ICMA		
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$130.00		* Roth IRA Contributions
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$380.00		* Deferred Comp Contributions
	Total ICMA	\$510.00		
Paid Chk#	1001496E 6/17/2019	EDWARD JONES		
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$1,809.83		* Deferred Comp w/h
	Total EDWARD JONES	\$1,809.83		
Paid Chk#	1001497E 6/17/2019	VOYA		
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$400.00		* Deferred Comp w/h
	Total VOYA	\$400.00		
Paid Chk#	1001498E 6/17/2019	PUBLIC EMPLOYEES RETIREMENT		
G 101-2330	PAYROLL CLEARING PERA	\$20,876.55		* Pera w/h
	Total PUBLIC EMPLOYEES RETIREMENT	\$20,876.55		
Paid Chk#	1001499E 6/17/2019	MN DEPARTMENT OF REVENUE		
G 101-2310	PAYROLL CLEARING STATE W/H	\$4,512.23		* State w/h
	Total MN DEPARTMENT OF REVENUE	\$4,512.23		
Paid Chk#	1001500E 6/17/2019	INTERNAL REVENUE SERVICE		
G 101-2300	PAYROLL CLEARING FED W/H	\$8,972.67		* PR - Fed w/h
G 101-2320	PAYROLL CLEARING FICA	\$10,282.44		* PR - SS/Medicare w/h
	Total INTERNAL REVENUE SERVICE	\$19,255.11		
Paid Chk#	1001501E 6/3/2019	BRIDGEWATER BANK		
E 101-41320-201	OFFICE SUPPLIES	\$50.00		SAFE DEPOSIT BOX RENTAL
E 101-41320-201	OFFICE SUPPLIES	\$50.00		SAFE DEPOSIT BOX RENTAL
	Total BRIDGEWATER BANK	\$100.00		
Paid Chk#	1001502E 6/21/2019	Four M Fund		
G 101-1040	INVESTMENTS	\$1,800,000.00		TRANSFER FROM CHECKING TO INVESTMENT 4M FUND
	Total Four M Fund	\$1,800,000.00		
Paid Chk#	1001503E 6/21/2019	BRIDGEWATER BANK		
E 101-41320-201	OFFICE SUPPLIES	\$57.52		DEPOSIT SLIPS
	Total BRIDGEWATER BANK	\$57.52		
Paid Chk#	1001504E 6/24/2019	Petty Cash		
E 101-42110-322	POSTAGE	\$34.75		postage
E 101-42110-440	APPRECIATION EVENTS	\$3.21		trista day hairnets
E 101-42110-240	SMALL TOOLS AND MINOR EQ	\$3.70		key
	Total Petty Cash	\$41.66		
Paid Chk#	1001505E 6/28/2019	XCEL ENERGY-MN		
E 601-49440-381	ELECTRIC UTILITIES	\$5,739.18	51-6565410-8	Electricity-Wells/Watertower
	Total XCEL ENERGY-MN	\$5,739.18		
Paid Chk#	1001506E 7/2/2019	AFLAC		
G 101-2348	AFLAC INS	\$320.42	102102	* Aflac Supplemental Insurance
	Total AFLAC	\$320.42		

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		Check Amt	Invoice	Comment
Paid Chk# 1001507E 7/2/2019 DELTA DENTAL				
E 101-41320-131	HEALTH & LIFE INS - E CONTR	\$250.38	7689902	Delta Dental Prem - Admin
E 101-43121-131	HEALTH & LIFE INS - E CONTR	\$240.17	7689902	Delta Dental Prem - PW
E 101-43125-131	HEALTH & LIFE INS - E CONTR	\$56.77	7689902	Delta Dental Prem - PW
E 101-45202-131	HEALTH & LIFE INS - E CONTR	\$30.57	7689902	Delta Dental Prem - PW
E 101-42110-131	HEALTH & LIFE INS - E CONTR	\$919.95	7689902	Delta Dental Prem - PD
E 601-49440-131	HEALTH & LIFE INS - E CONTR	\$147.46	7689902	Delta Dental Prem - PW
E 602-49490-131	HEALTH & LIFE INS - E CONTR	\$125.33	7689902	Delta Dental Prem - PW
E 651-49590-131	HEALTH & LIFE INS - E CONTR	\$43.97	7689902	Delta Dental Prem - PW
E 101-41910-131	HEALTH & LIFE INS - E CONTR	\$42.00	7689902	Delta Dental Prem-PL
E 101-42401-131	HEALTH & LIFE INS - E CONTR	\$110.65	7689902	Delta Dental Prem-Bdg
Total DELTA DENTAL		\$1,967.25		
Paid Chk# 1001508E 6/28/2019 INTERNAL REVENUE SERVICE				
G 101-2300	PAYROLL CLEARING FED W/H	\$8,733.00		* PR - Fed w/h
G 101-2320	PAYROLL CLEARING FICA	\$10,009.56		* PR - SS/Medicare w/h
Total INTERNAL REVENUE SERVICE		\$18,742.56		
Paid Chk# 1001509E 6/28/2019 MN DEPARTMENT OF REVENUE				
G 101-2310	PAYROLL CLEARING STATE W/H	\$4,411.10		* State w/h
Total MN DEPARTMENT OF REVENUE		\$4,411.10		
Paid Chk# 1001510E 6/28/2019 PUBLIC EMPLOYEES RETIREMENT				
G 101-2330	PAYROLL CLEARING PERA	\$20,151.82		* Pera w/h
Total PUBLIC EMPLOYEES RETIREMENT		\$20,151.82		
Paid Chk# 1001511E 6/28/2019 VOYA				
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$400.00		* Deferred Comp w/h
Total VOYA		\$400.00		
Paid Chk# 1001512E 6/28/2019 EDWARD JONES				
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$1,884.05		* Deferred Comp w/h
Total EDWARD JONES		\$1,884.05		
Paid Chk# 1001513E 7/1/2019 OPTUM				
G 101-2347	HSA CLEARING ACCT	\$5,892.46		HSA Employer and Employee Cont
Total OPTUM		\$5,892.46		
Paid Chk# 1001514E 7/1/2019 ICMA				
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$130.00		* Roth IRA Contributions
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$380.00		* Deferred Comp Contributions
Total ICMA		\$510.00		
Paid Chk# 1001515E 6/26/2019 Four M Fund				
G 101-1040	INVESTMENTS	\$400,000.00		TRANSFER FROM CHECKING TO INVESTMENT 4M FUND
Total Four M Fund		\$400,000.00		
Paid Chk# 1001516E 6/28/2019 BRIDGEWATER BANK				
E 101-41320-437	MISCELLANEOUS EXPENSE	\$70.00		JUNE REMOTE DEPOSIT FEE
Total BRIDGEWATER BANK		\$70.00		
Paid Chk# 1001517E 7/5/2019 Four M Fund				
G 101-1040	INVESTMENTS	\$1,000,000.00		TRANSFER FROM CHECKING TO INVESTMENT 4M FUND
Total Four M Fund		\$1,000,000.00		
Paid Chk# 1001518E 7/9/2019 Petty Cash				
E 101-42110-322	POSTAGE	\$45.59		police

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			Check Amt	Invoice	Comment
E 101-41320-322	POSTAGE		\$11.59		utilities
	Total Petty Cash		\$57.18		
<hr/>					
Paid Chk# 1001519E	7/5/2019	PSN			
E 601-49440-307	PROFESSIONAL SERVICES		\$40.69		MONTHLY ONLINE PAYMENT FEES JUNE
E 602-49490-307	PROFESSIONAL SERVICES		\$40.69		MONTHLY ONLINE PAYMENT FEES JUNE
E 651-49590-307	PROFESSIONAL SERVICES		\$27.13		MONTHLY ONLINE PAYMENT FEES JUNE
E 671-43230-307	PROFESSIONAL SERVICES		\$27.12		MONTHLY ONLINE PAYMENT FEES JUNE
	Total PSN		\$135.63		
<hr/>					
Paid Chk# 1001520E	7/15/2019	RAM EXCAVATING			
E 499-43122-530	IMPROVEMENTS		\$60,803.05		HALSTEAD DRIVE RECONSTRUCTION PAY VOUCHER #10
	Total RAM EXCAVATING		\$60,803.05		
	1010 1ST BK OF THE LAKES		\$3,718,394.84		

Fund Summary**1010 1ST BK OF THE LAKES**

101 GENERAL FUND	\$3,456,741.48
401 CAPITAL IMPROVEMENT PROGRAM	\$3,322.84
406 ROAD MAINTENANCE FUND	\$5,566.50
407 TREE REPLACEMENT FUND	\$146.75
490 STREET IMP CAPITAL PROJECTS	\$3,026.36
499 2017 STREET PROJECTS	\$65,624.05
601 WATER FUND	\$48,133.50
602 SEWER FUND	\$87,226.34
651 STORM WATER MGMT FUND	\$16,904.49
671 RECYCLING FUND	\$9,802.24
673 CABLE	\$1,603.75
801 LANDUSE AGENCY	\$20,296.54
	<hr/>
	\$3,718,394.84

CITY OF MINNETRISTA

CONSENT AGENDA ITEM



Subject: Approve Revised Detail Plates for Standard City Specifications

Prepared By: Alyson Fauske, PE, City Engineer

Meeting Date: July 15, 2019

Issue:

Should the Minnetrista City Council approve revised Standard Detail Plates?

Background/Discussion:

At the June 3, 2019 the City Council supported increasing the pavement thickness for city streets and directed staff to update the appropriate Standard Detail Plates. The attached detail plates- STR 04, STR 05, STR 06 and STR 07 have been updated to reflect an increase of one inch of pavement and requires mastic along all construction joints (i.e. where the pavement meets the concrete gutter). The recommended revised pavement thickness is 4½ inches for residential streets and 5 inches for collector streets.

The revised detail plates show the additional one inch of pavement added to the base course (first lift/layer of pavement) for both residential and collector streets. The main benefit of putting the additional one inch of pavement in the base course is a stronger initial pavement section in new developments where equipment from the home building process is utilizing the street prior to final wear course paving. Required pavement density can be achieved on a 3-inch lift but may require a modified rolling and compacting process, or it may be achieved by installing two 1 ½-inch lifts. The paving contractor for a particular project or development would be required to meet the density requirements in either scenario.

The recommended revised street section results in an additional 1 inch of pavement in the base course.

Conclusion:

If approved, subdivision applications received after July 15, 2019 will be subject to this new standard, and a sealcoat escrow would not be required with the subdivision approval.

Fiscal Impact:

If approved, staff anticipates reduces maintenance costs and an extended pavement life. The initial street cost will slightly increase due to the additional pavement thickness and application of the mastic.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Recommended City Council Action: Staff recommends approving Resolution No. 73-19, approving revised Standard Detail Plates STR 04, STR 05, STR 06 and STR 07.

Does Recommended Action meet City Mission Statement?

☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities?

☒ Yes ☐ No

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 73-19

**CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA**

**RESOLUTION APPROVING DETAIL PLATES STR 04, STR 05, STR 06 AND STR 07,
REVISED JUNE, 2019**

WHEREAS the City of Minnetrista's current General Specifications and Standard Detail Plates are dated January, 2018, and

WHEREAS the City desires to update the specifications and detail plates from time to time;

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista, Minnesota, Detail Plates STR 04, STR 05, STR 06 and STR 07, Revised June, 2019 are approved.

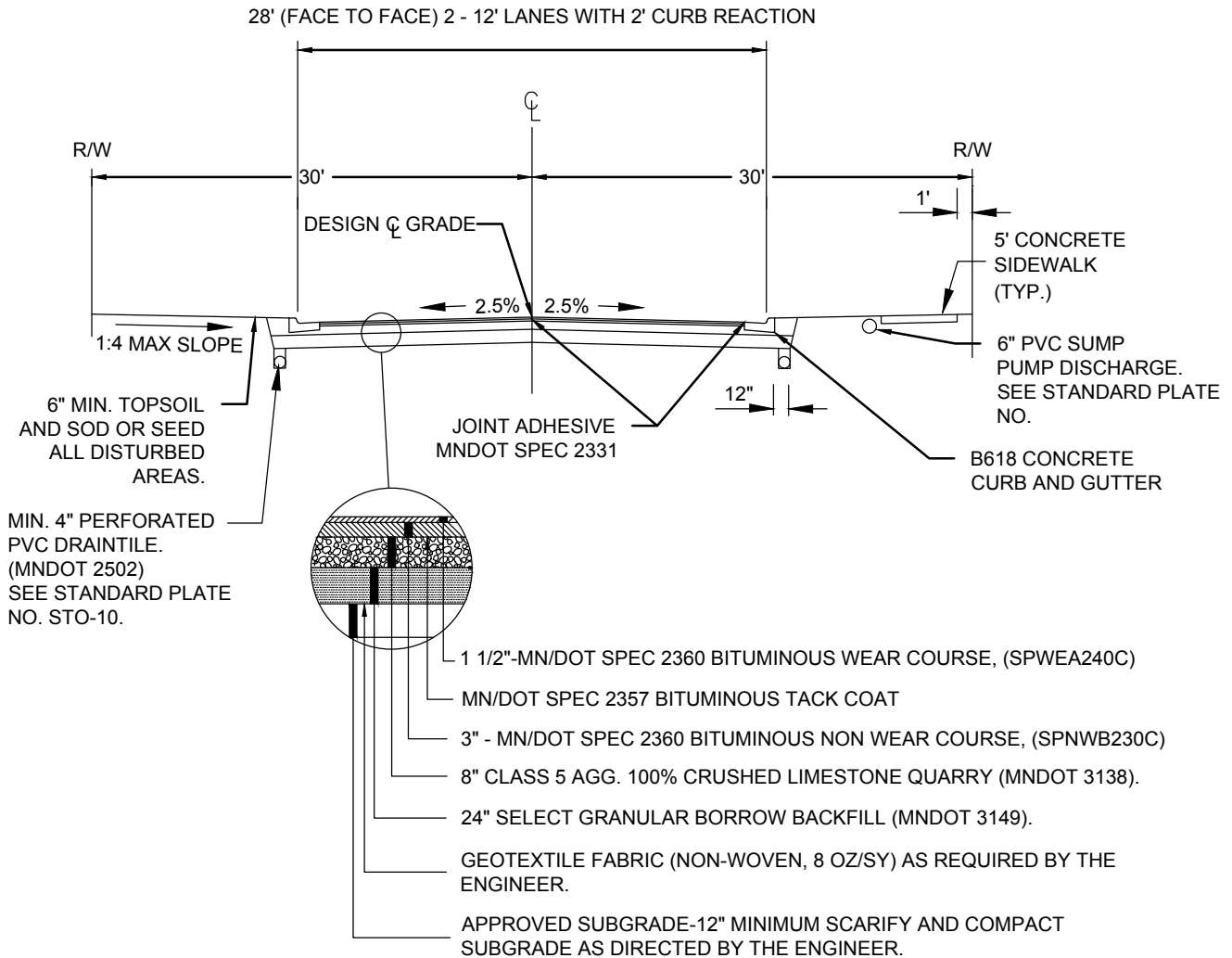
This resolution was adopted by the City Council of the City of Minnetrista on the 15th day of July, 2019, by a vote of _____ Ayes and _____ Nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linquist, City Clerk

(seal)



TYPICAL SECTION

NOTE:

1. TYPICAL SECTION SHOWN IS THE MINIMUM RESIDENTIAL STREET REQUIREMENT. SEE SPECIFICATIONS FOR PROJECT SPECIFIC DETAILS.
2. DRAINTILE SHALL BE INSTALLED BEHIND CURB IN ALL SILTY, LOAMY, AND SANDY CLAY SOILS WHEN REAR LOT CORNERS ARE ABOVE STREET CENTERLINE. DRAINTILE TO BE INSTALLED AS REQUIRED TO DRAIN ALL SELECT GRANULAR FILL AREAS. DRAINTILE SHALL BE INSTALLED BEHIND CURB AT LOW POINTS 50' IN EACH DIRECTION (SEE STANDARD PLATE NO. STO-10).
3. STREET SHALL BE DESIGNED FOR A 30 MPH DESIGN SPEED WITH MINIMUM .50% AND MAXIMUM OF 6.00% GRADE.
4. THE CITY RESERVES THE RIGHT TO INCREASE THE STREET SECTION BASED ON SOIL CONDITIONS.
5. CONSTRUCT FINAL LIFT OF BITUMINOUS WEAR COURSE ONE FREEZE/THAW CYCLE AFTER UTILITIES ARE INSTALLED.
6. SEE STANDARD PLATE NO. STR-18 FOR BIKE PATH AND SIDEWALK SECTIONS.
7. INSTALL JOINT ADHESIVE (MASTIC) ON ALL COLD LONGITUDINAL CONSTRUCTION JOINTS FOR HOT MIX ASPHALT PAVEMENTS.



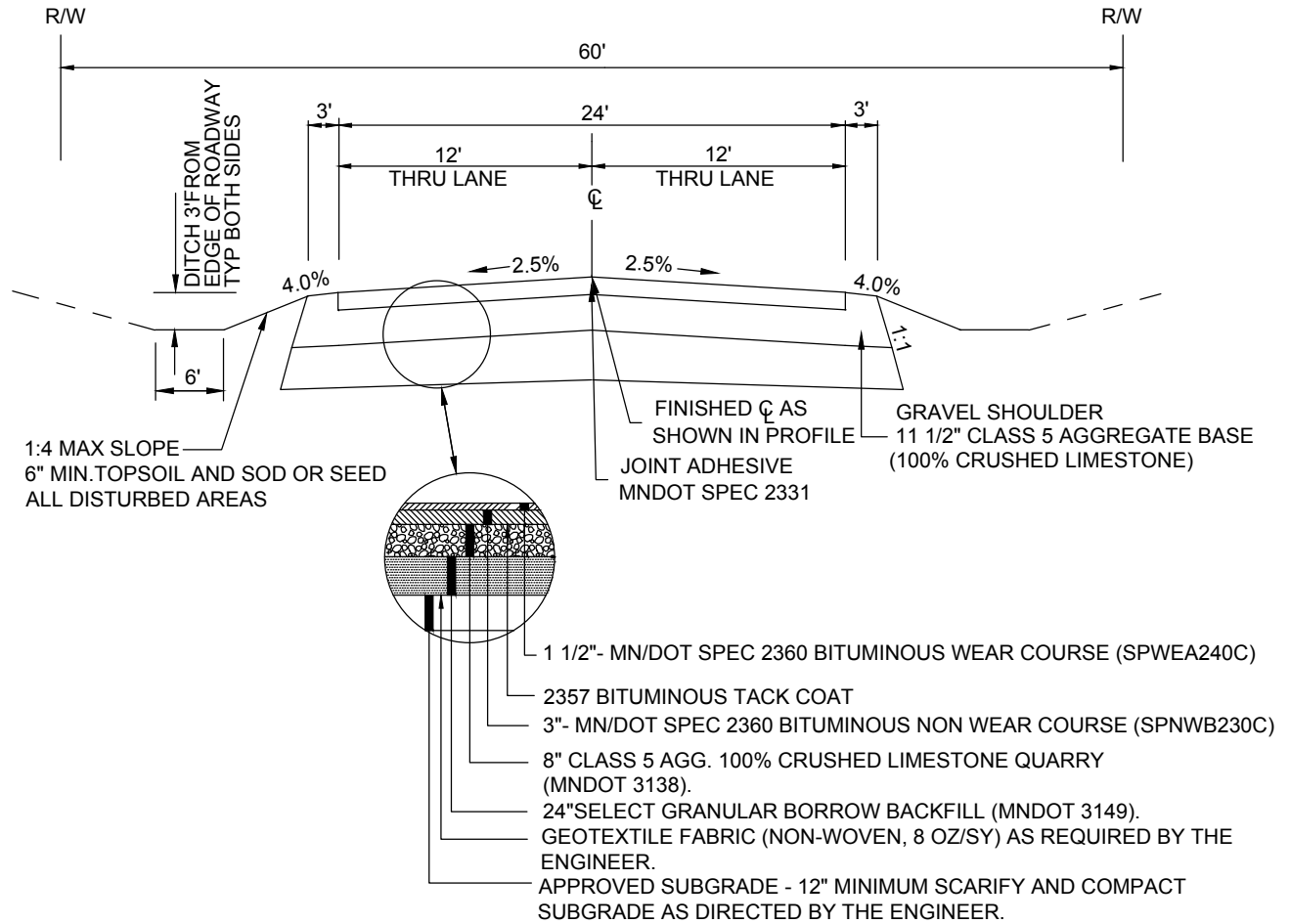
RESIDENTIAL URBAN
STREET SECTION

Special Details

Date: MAY 2017

Revised: JUNE 2019

STR-04



TYPICAL SECTION

NOTE:

1. TYPICAL SECTION SHOWN IS THE MINIMUM RESIDENTIAL STREET REQUIREMENT. SEE SPECIFICATIONS FOR PROJECT SPECIFIC DETAILS.
2. STREET SHALL BE DESIGNED FOR A 30 MPH DESIGN SPEED WITH MINIMUM 0.50% AND MAXIMUM OF 6.00% GRADE.
3. THE CITY RESERVES THE RIGHT TO INCREASE THE STREET SECTION BASED ON SOIL CONDITIONS.
4. CONSTRUCT FINAL LIFT OF BITUMINOUS WEAR COURSE ONE FREEZE/THAW CYCLE AFTER UTILITIES ARE INSTALLED.
5. INSTALL JOINT ADHESIVE (MASTIC) ON ALL COLD LONGITUDINAL CONSTRUCTION JOINTS FOR HOT MIX ASPHALT PAVEMENTS.



RESIDENTIAL RURAL
STREET SECTION

Special Details

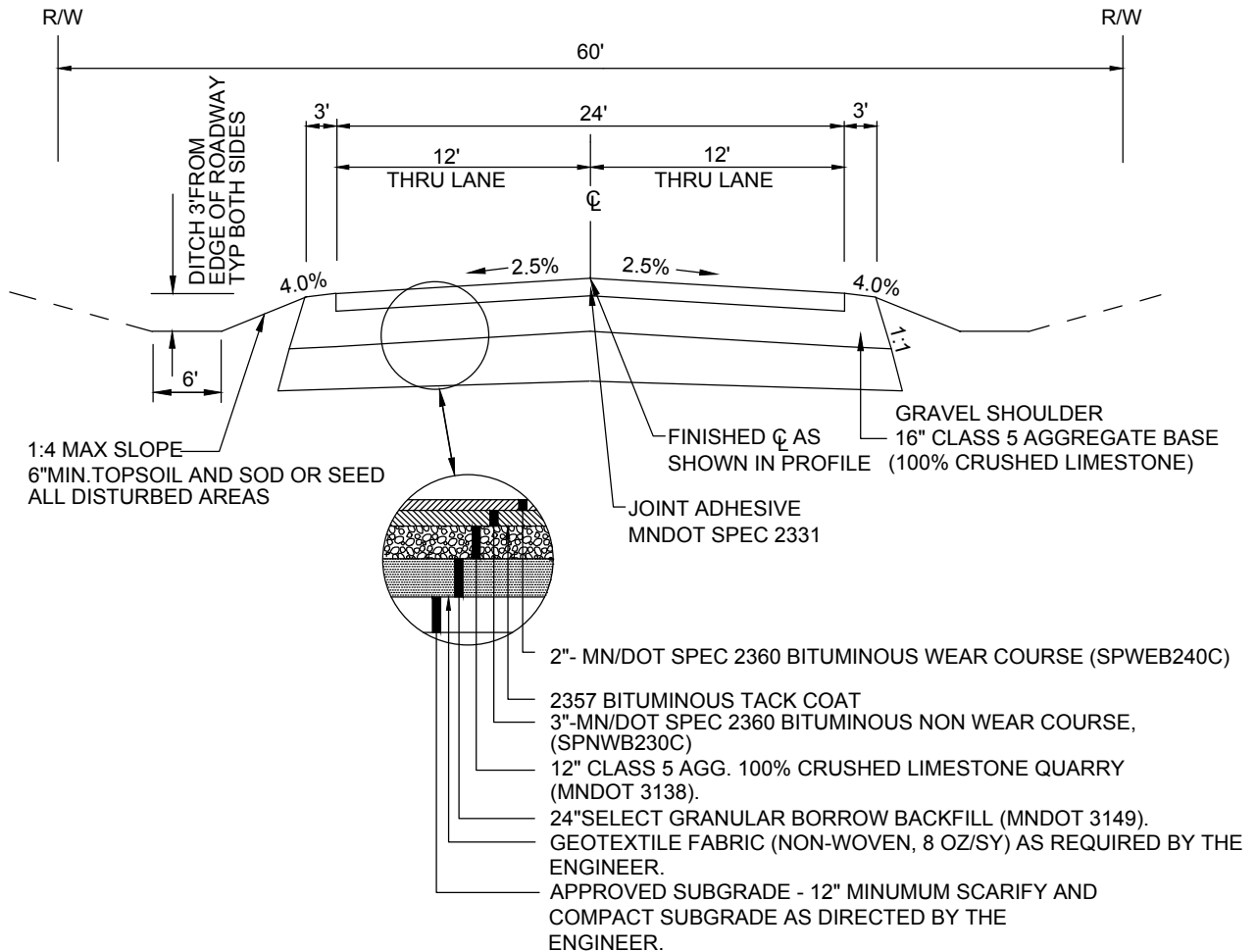
Date:

MAY 2017

Revised:

JUNE 2019

STR-06



TYPICAL SECTION

NOTE:

1. TYPICAL SECTION SHOWN IS THE MINIMUM RESIDENTIAL COLLECTOR STREET REQUIREMENT. SEE SPECIFICATIONS FOR PROJECT SPECIFIC DETAILS.
2. STREET SHALL BE DESIGNED FOR A 30 MPH DESIGN SPEED WITH MINIMUM 0.50% AND MAXIMUM OF 6.00% GRADE.
3. THE CITY RESERVES THE RIGHT TO INCREASE THE STREET SECTION BASED ON SOIL CONDITIONS.
3. CONSTRUCT FINAL LIFT OF BITUMINOUS WEAR COURSE ONE FREEZE/THAW CYCLE AFTER UTILITIES ARE INSTALLED.
4. INSTALL JOINT ADHESIVE (MASTIC) ON ALL COLD LONGITUDINAL CONSTRUCTION JOINTS FOR HOT MIX ASPHALT PAVEMENTS.



RESIDENTIAL COLLECTOR
RURAL STREET SECTION

Special Details

Date:

MAY 2017

Revised:

JUNE 2019

STR-07

CITY OF MINNETRISTA



CONSENT AGENDA ITEM

Subject: Approving a Variance for Monument Sign at Mound-Westonka High School

Prepared By: Nickolas Olson, City Planner
Through: David Abel, Community Development Director

Meeting Date: July 15, 2019

Overview: Mound-Westonka ISD 277 (the “Applicant”) has applied for a variance to allow for a monument sign with a total display surface area of 87 square feet at 5901 Sunnyfield Road E (the “Property”).

Background: The Applicant is seeking to upgrade their existing monument sign from a manual message board to a Dynamic Display message board. The existing sign contains a 6’ by 6’ message board. The proposed sign will contain a 9’ 5” wide by 5’ 9” tall Dynamic Display message board as part of the new monument sign. The reason for the proposed upgrade, per the Applicant, is to increase visibility and keep up with the modernization of the school district. The Applicant considers the proposed sign to be a vital part about delivering messages to several groups for the School, Activity Center, and Performing Arts Center, especially during inclement weather. Further details on the request and reasons for it can be found in the Applicant’s narrative attached to this staff report.

Discussion: Presently, the Property is zoned R-1 Low-density single-family residence. With the proposed 2040 Comprehensive Plan (the “Plan”), the Property will be guided Park, Public, Semi-Public, which is consistent with the Public/Semi-public zoning district. After the Plan is approved by the Met Council, the City will amend the zoning map to be consistent with the Plan. Therefore, staff is following the sign standards for the Public/Semi-public zoning district.

515.21 Signs in public/semi-public facilities district

Monument Signs: One Monument Sign is permitted at each street entrance to the site. No sign may exceed 50 square feet in Display Surface Area. No Sign may exceed 12 feet in height above grade. The Sign may be illuminated and may contain a Dynamic Display. The ground area around the base of each Sign must be landscaped with shrubs and landscaping in a surface area equal to at least 50 percent of the Sign’s Display Surface Area. Landscaping materials shall be selected that will withstand the environmental conditions of the site and provide seasonal interest.

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The Applicant's request has two parts: A Display Surface Area variance and a Dynamic Display ratio variance. City Code allows for a maximum of 50 square feet in Display Surface Area and the Applicant is proposing a total of 87 square feet between the Dynamic Display and the text below. For Dynamic Displays. They are only allow to comprise 35% of the Display Surface Area. The Applicant is proposing just under 57.5%. Since the proposal is for one sign, the variance criteria have been reviewed for the proposed sign, with both variances considered together.

Variance Request: City Code Section 505.05 Subd. 9 allows the City to issue variances from the provisions of the zoning code. A variance is a modification or variation of the provisions of the zoning code as applied to a specific piece of property. A variance is only permitted when:

a. The variance is in harmony with the general purposes and intent of this ordinance.

Section 515.01 outlines the purpose and findings of the City's sign ordinances. The following is a list of those purposes:

- a) To protect and promote the public, health, safety and general welfare of the city through the establishment of comprehensive regulations governing the erection, dimensions, display and use of signs.
- b) To maintain and enhance the aesthetic environment and the city's ability to attract sources of economic development and growth.
- c) To minimize the possible adverse effect of signs on nearby public and private property.
- d) To enable the fair and consistent enforcement of these sign restrictions.
- e) To provide for the safety of the traveling public by limiting the distractions, hazards and obstructions caused by signs.

The variance request is centered on an increase in Display Surface Area, primarily due to a Dynamic Display. In order to mitigate the impact and protect the inhabitants of the City, an increased setback is being required. The Applicant owns all the property on the other side of the road and the closest residential structure is several hundred feet away, which helps to minimize the impact on nearby public and private property. The sign regulations in City Code also help to limit distractions of changing messages and the request does not include any of those regulations.

b. The variance is consistent with the comprehensive plan.

The basic intent of the comprehensive planning process is to provide a well-founded and coordinated decision-making framework to guide both public and private development and community improvements. In this regard, the comprehensive plan represents the development framework to guide and direct future land development decisions within the City. The Land Use Plan is a narrative and graphic representation of the community's land use and growth management goals and policies that provides the background and rationale for land use designations as represented on the Proposed Land Use Map. The Land

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Use Plan is divided into two sections: General Concept Plan and Land Use Elements. Minnetrista's fundamental land use policies are laid out, with the intention that decisions about new development proposals are expected to meet these standards identified in the comprehensive plan, in addition to mere compliance with development ordinances and maps.

The Property is currently being used as a school, which is consistent with the current and future land use of the Property. The variance request does not change the use of the Property. A guiding principle of the Comprehensive Plan is to establish a strong sense of neighborhood and community. Schools are at the center of a strong neighborhood and community and allowing for better communication through an new and enhanced monument sign will help contribute positively in that manner.

A variance may be granted when the applicant establishes there are practical difficulties in complying with this ordinance. Practical difficulties, as used in connection with granting a variance, means:

1. The property owner proposes to use the property in a reasonable manner not permitted by this ordinance.

This factor means that the landowner would like to use the property in a particular reasonable way, but cannot do so under the rules of the ordinance. It does not mean that the land cannot be put to any reasonable use whatsoever without the variance. The proposed variance is to accommodate a new monument sign for the Applicant, which is as proposed, in part, due to the size of the Dynamic Display board. The Applicant is pursuing a new sign to increase communication with students, teachers, parents, and residents alike. The Dynamic Display allows for changes to the sign to happen remotely, which will allow for efficient changing of messages, especially during inclement weather. Since there already is a sign in this location, upgrading the sign to Dynamic Display is reasonable.

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

The uniqueness generally relates to the physical characteristics of the particular piece of property, that is, to the land and not personal characteristics or preferences of the landowner. The Applicant lacks frontage on County Road 110W, which is a main roadway for visitors of the school to access Sunnyfield Road E. City Code does not allow for off premise signs. This, plus the drop in topography from County Road 110W, make visibility difficult. Also, the fact that the Applicant is a school is unique in and of itself considering the City only has one other school.

3. The variance would not alter the essential character of the locality.

Under this factor, consider whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area. There is an existing monument sign now at the Property and the Applicant is proposing to replace that

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sign with one that contains Dynamic Display. The sign is specific to the school and its recent renovations and additions, including the performing arts center and the activity center. Since the sign has been there for years, updating the sign shouldn't change the effect on the neighboring property owners since.

Neighborhood Comments: Notices were sent out to all property owners within 500 feet of the subject property prior to the public hearing. To date, staff has received 1 phone call and 1 email regarding this request. The phone call was to inquire about more specific project details and the email was in support of the proposed sign. The written comment has been attached. A resident spoke at the public hearing as well, with questions inquiring about more specific details regarding the proposed sign.

Planning Commission: The Planning Commission reviewed the request at their June 24, 2019. After holding the required public hearing, the Planning Commission made the following motion:

Motion by Vickery, seconded by Young to recommend to the City Council to approve the requested sign display surface area and dynamic display ratio variance at 5901 Sunnyfield Road E based on the findings of fact in the staff report and subject to the conditions 1-18 as outlined in the staff report.

Motion passed 7-0. Absent: Livermore and Kirkwood

Conclusion: The City Council should review the staff report and the recommendation of the Planning Commission. After review, the City Council should consider the entire record before it prior to making a motion. Along the motion, findings of fact should be made which support the decision. Possible findings of fact are as follows:

1. The requested variance is in harmony with the purpose and intent of the City's zoning ordinances because the proposed sign shouldn't impact the public, health, safety and general welfare of the residents since the nearest home is several hundred feet away;
2. The requested variance is consistent with the City's comprehensive plan because not only is the use consistent with the current and future land use designation, but also will help to establish a sense of community and neighborhood through better communication;
3. The Applicant proposes to use the Property in a reasonable manner because replacing an existing old and outdated sign with a new sign that has Dynamic Display with messages that can be changed efficiently is reasonable;
4. The requested variance is the result of a unique circumstance not created by the landowner because the Property lacks frontage on County Road 110W, which is a main roadway for visitors in search of the school, and there is a drop in topography, which makes visibility difficult; and
5. The requested variance will not alter the character of the locality because there is an existing sign that the Applicant is seeking to replace. Also, the land across from the sign on Sunnyfield Road E is owned by the Applicant and the nearest residential home is several hundred feet away.

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Recommended Action: Motion to approve the requested sign display surface area and dynamic display ratio variance at 5901 Sunnyfield Road East based on the findings of fact in the staff report and subject to the following conditions:

1. The Property must be developed in accordance with the approved plans as submitted with the variance application;
2. The Applicant shall apply for a sign permit in accordance with City Code. Any changes to the proposed sign may require additional review by the City;
3. The sign must be set back at least 15 feet from the right-of-way line for Sunnyfield Road East. The additional setback distance is due to the proposed size of the sign which has a Display Surface Area that exceeds City Code requirements;
4. The Display Surface Area shall not exceed 87 square feet;
5. The Dynamic Display shall not occupy more than 57.5% of the total Display Surface Area;
6. The ground area around the base of the sign must be landscaped with shrubs and landscaping in a surface area equal to at least 50 percent of the Sign's Display Surface Area;
7. The sign shall incorporate materials and colors which are compatible with the existing buildings on the Property where the sign is located;
8. The sign shall be maintained in good state of repair and free of rust, corrosion, loose or flaking paint, worn or damaged materials, rotted wooden members and loose or missing parts;
9. The sign shall not be erected which will obstruct a driver's view of pedestrian, bicyclist, equestrian, or motor vehicle traffic and which by reason of position, shape or color, would detract from or otherwise interfere with the proper functioning of a traffic-control sign or signal;
10. Every line of copy and graphics on a Sign visible from a road must be at least seven inches in height if the road has a speed limit of 25 to 34 miles per hour, nine inches if the road has a speed limit of 35 to 44 miles per hour, 12 inches if the road has a speed limit of 45 to 54 miles per hour and 15 inches if the road has a speed limit of 55 miles per hour or more;
11. Where the sign is illuminated, the source of light shall not be directed upon any part of a residence or into any residential district and the light source must also be shielded;
12. The Dynamic Display must not change or move more often than once every five minutes, except for changes that are necessary to correct date, time or temperature information. The date, time or temperature information itself may change no more than once every three seconds for the purposes of updating the information;
13. The images and messages displayed on a Dynamic Display must be static, and the transition from one static display to another must be instantaneous and without any special effects. The images and messages displayed on a Dynamic Display must be complete in themselves, without continuation in content to the next image or message or to any other Sign;
14. The Dynamic Display must be designed and equipped to freeze the device in one position if a malfunction occurs;

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15. The Applicant must immediately stop the Dynamic Display when notified by the City that it is not complying with the standards of this section;
16. The Applicant obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction over the Property prior to any construction;
17. The Applicant is responsible for all fees incurred by the City in review of this application; and
18. The variance approval is valid for one year from the date of approval and will become void and expire unless a permit has been issued for the site.

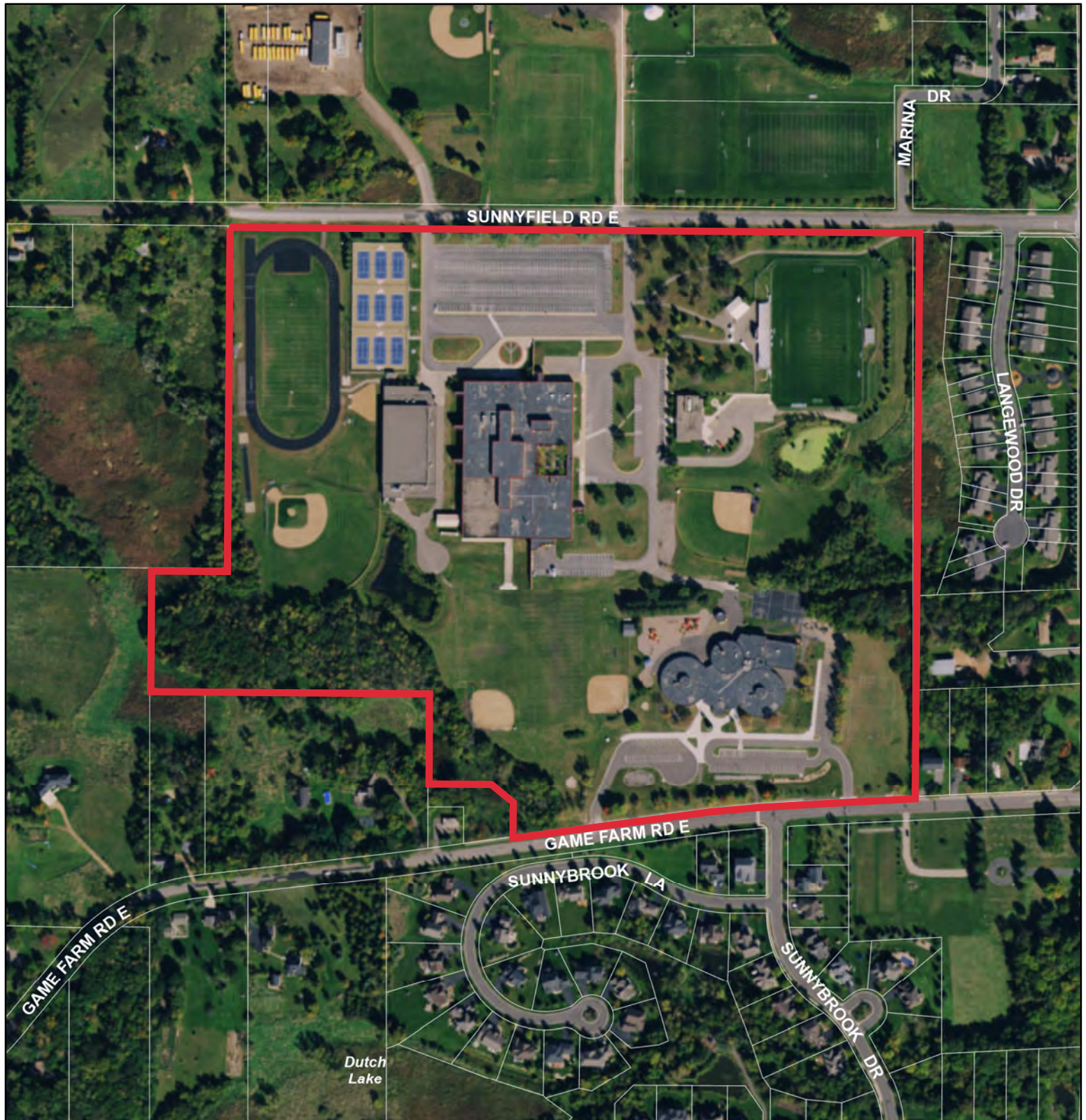
Attachments:

1. Location Map
2. Project Narrative
3. Proposed Sign
4. Proposed Sign Location
5. Neighborhood Comments
6. Res. No. 83-19 Approving Variance for a Monument Sign at Mound-Westonka High School

Mission Statement:

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5901 Sunnyfield Road E

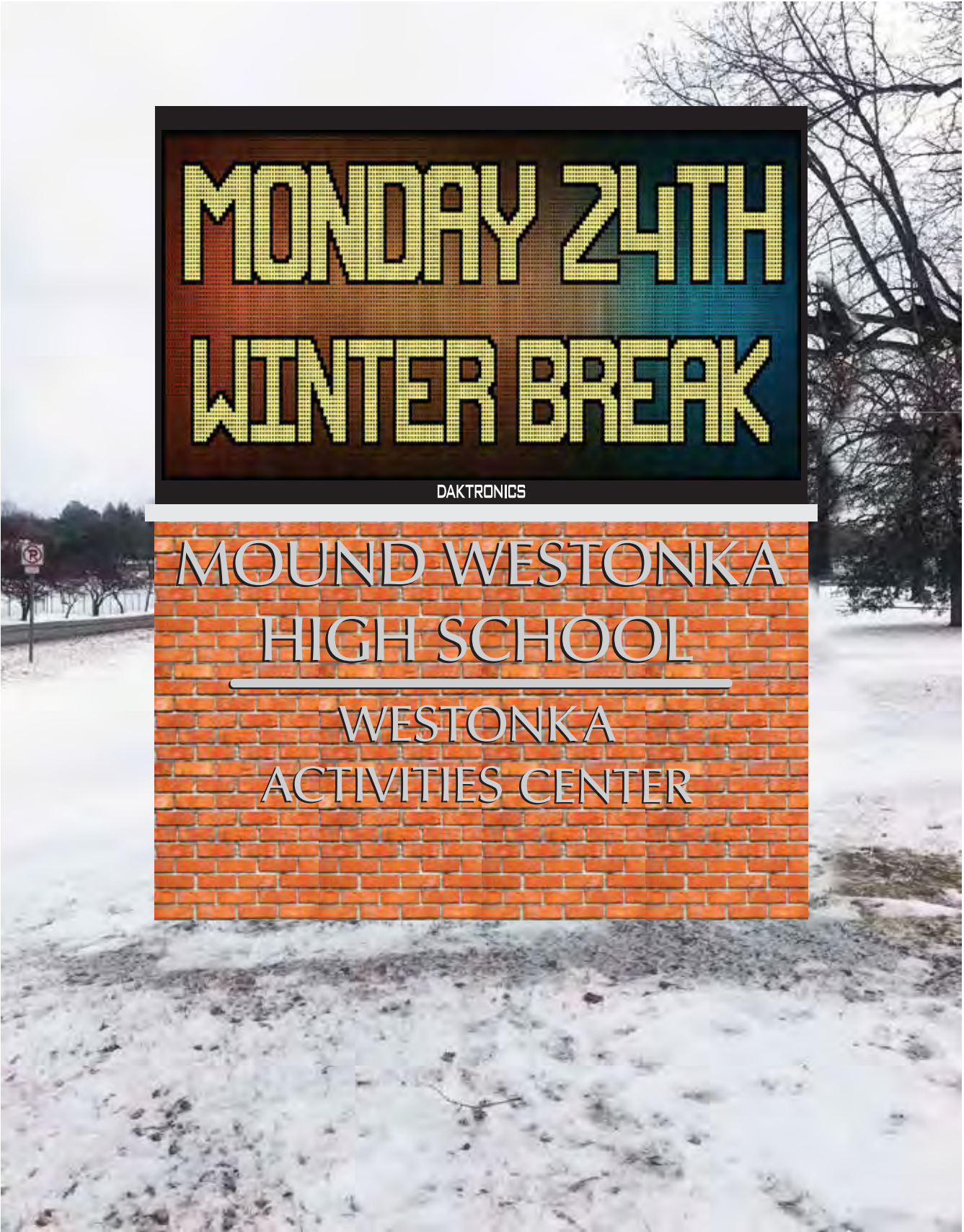


1 inch = 376 feet



June 21, 2019

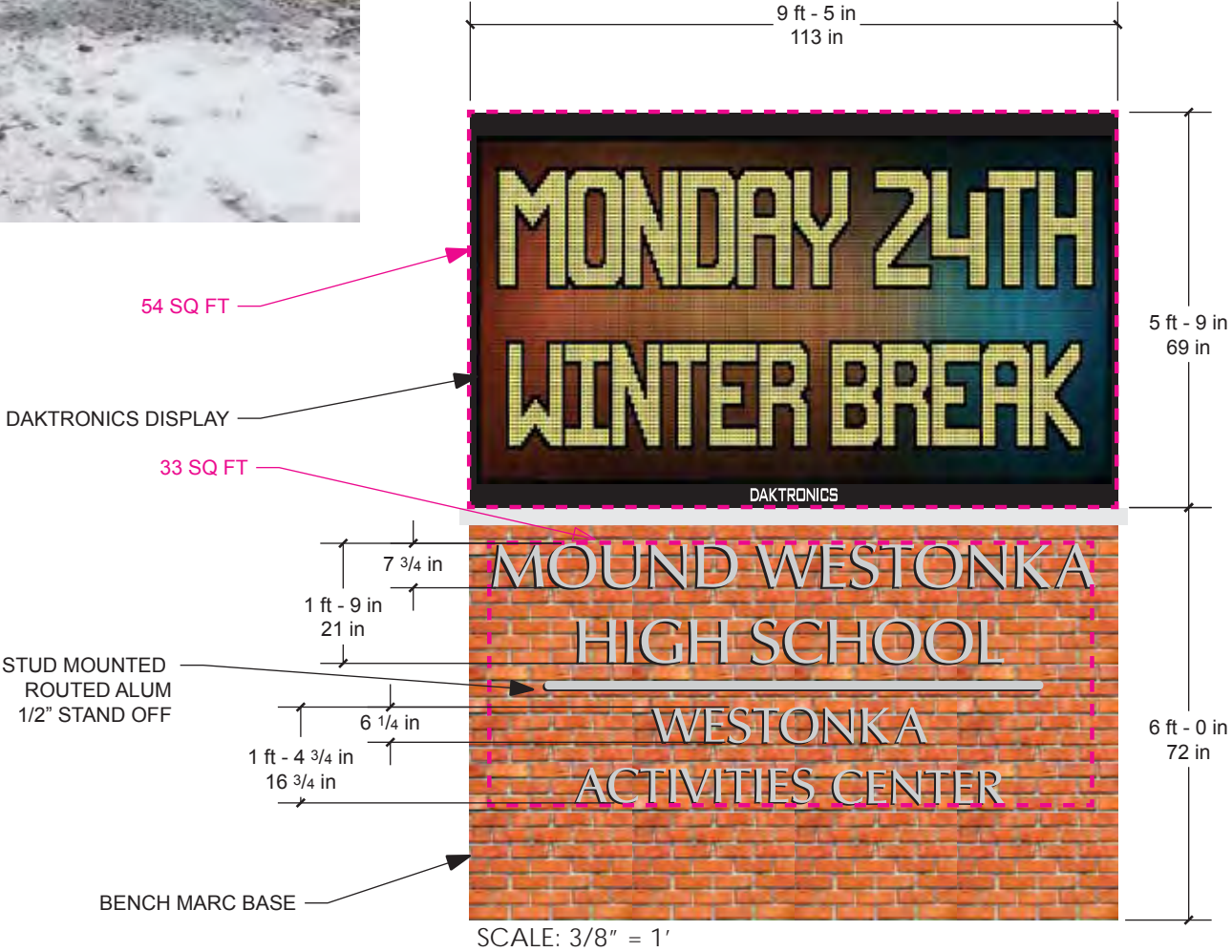
Map Powered by DataLink
from WSB & Associates



AFTER: 1/2" = 1'



BEFORE: NOT TO SCALE



SITE SURVEY
FOR
ANDERSON-JOHNSON ASSOCIATES, INC.
OF
WESTONKA HIGH SCHOOL AND
HILLTOP PRIMARY SCHOOL

LEGEND

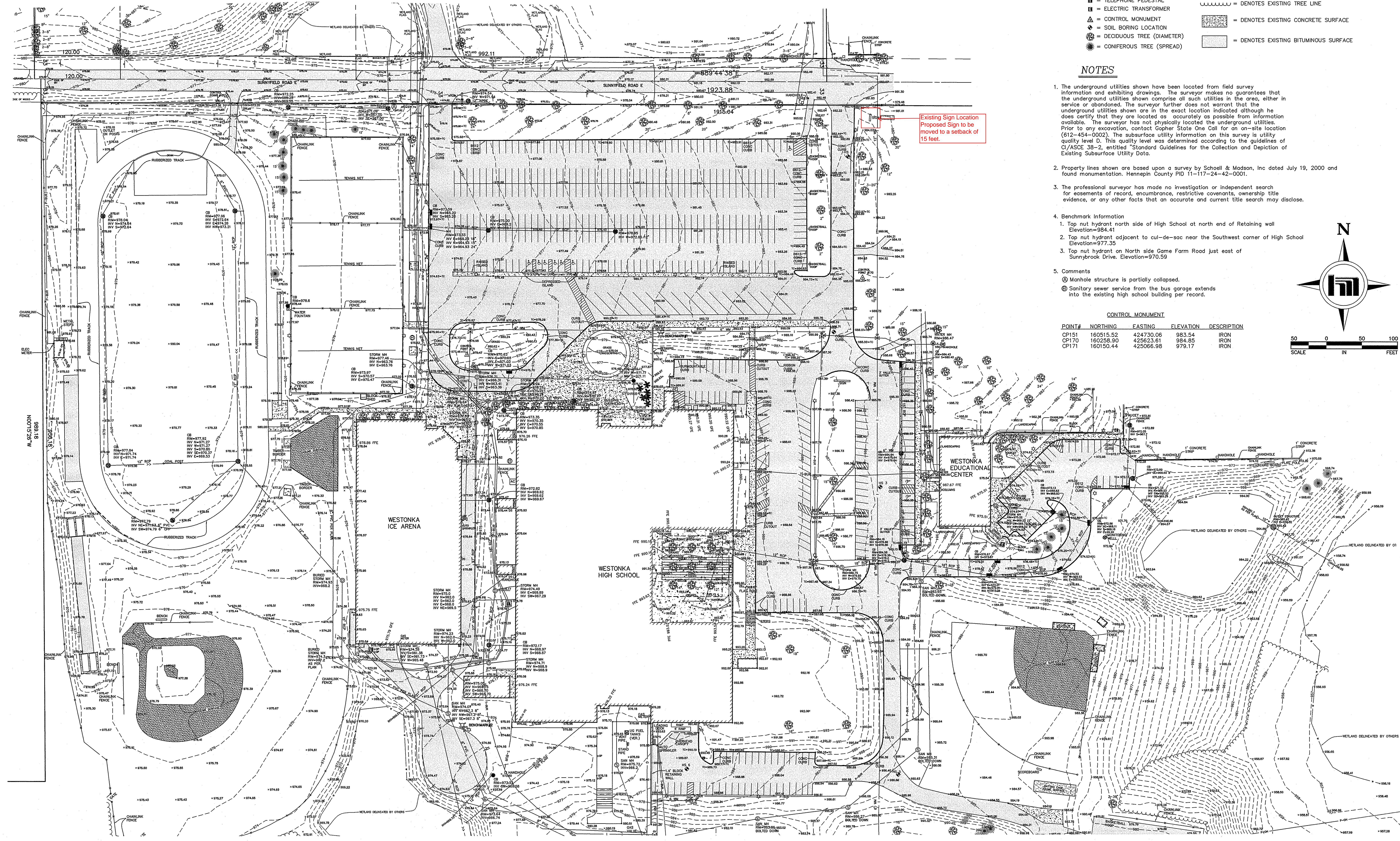
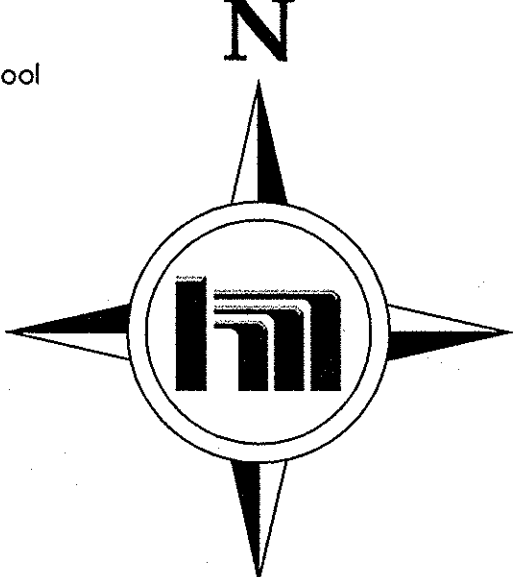
- GP = GUARD POST
H = HYDRANT
M = MANHOLE
E = ELECTRIC MANHOLE
T = TELEPHONE MANHOLE
S = SANITARY SEWER MANHOLE
SM = STORM SEWER MANHOLE
CB = CATCH BASIN
EB = ELECTRIC BOX
L = LIGHT
M = MAILBOX
P = TELEPHONE PEDESTAL
ET = ELECTRIC TRANSFORMER
CM = CONTROL MONUMENT
SL = SOIL BORING LOCATION
DT = DECIDUOUS TREE (DIAMETER)
CT = CONIFEROUS TREE (SPREAD)
- = DENOTES WATER LINE
--- = DENOTES SANITARY SEWER LINE
--- = DENOTES STORM SEWER LINE
Q = DENOTES UTILITY POLE
--- = DENOTES GUY WIRE
--- = DENOTES EXISTING CONTOUR
+883.15 = DENOTES EXISTING SPOT ELEVATIONS (TC=TOP CURB)
P-BUR = DENOTES EXISTING BURIED ELECTRIC
T-BUR = DENOTES EXISTING BURIED TELEPHONE
--- = DENOTES EXISTING BURIED GAS
P-OH = DENOTES EXISTING OVERHEAD ELECTRIC
--- = DENOTES EXISTING TREE LINE
- = DENOTES EXISTING CONCRETE SURFACE
--- = DENOTES EXISTING BITUMINOUS SURFACE

NOTES

- The underground utilities have been located from field survey information and existing drawings. The surveyor makes no guarantees that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does certify that they are located as accurately as possible from information available. The surveyor has not physically located the underground utilities. Prior to any excavation, contact Gopher State One Call for an on-site location (612-454-0002). The subsurface utility information on this survey is utility quality level D. This quality level was determined according to the guidelines of C/ASCE 38-2, entitled "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data."
- Property lines shown are based upon a survey by Schoell & Madson, Inc dated July 19, 2000 and found monumentation. Hennepin County PID 11-117-24-42-0001.
- The professional surveyor has made no investigation or independent search for easements of record, encumbrance, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
- Benchmark Information
 - Top nut hydrant north side of High School at north end of Retaining wall Elevation=984.41
 - Top nut hydrant adjacent to cul-de-sac near the Southwest corner of High School Elevation=977.35
 - Top nut hydrant on North side Came Farm Road just east of Sunnybrook Drive. Elevation=970.59
- Comments
 - Manhole structure is partially collapsed.
 - Sanitary sewer service from the bus garage extends into the existing high school building per record.

CONTROL MONUMENT

POINT#	NORTHING	EASTING	ELEVATION	DESCRIPTION
CP151	160515.52	424730.06	983.54	IRON
CP170	160258.90	425066.98	984.85	IRON
CP171	160150.44	425066.98	979.17	IRON



6/11/2019

To Nick Olson

City of Minnetrista

From: Phil Smith

Facility Manager

ISD 277

Subject: Digital Message Sign

Independent School District 277 Westonka public schools are asking for a variance on a New digital message board we are planning to put in during the summer of 2019. The new board will replace the existing message board located on the Northeast corner of the High School entry located at 5905 Sunnyfield road East Minnetrista MN, 55364.

The District has a current size message board of 6'x6'. For years parents have complained that they cannot read the sign from either direction of Sunnyfield Road. When the District applied for the original permit of the Digital sign We were told that the actual sign we are asking for is larger than the current ordinance will allow. The actual size of the new sign will be a double sided 5'9"x9'5" display. The current school board has approved this message board at a recent board meeting. This would indicate that they also feel strongly that the public would benefit greatly with a sign that can be clearly read from either direction of Sunnyfield Road.

We want to upgrade the message board to keep up with the current modernization of the District. The message board will be facing the East West direction of Sunnyfield Road. The school is presently zoned in a residential area. The District feels that the new sign will not be a visual problem to the residents of the area. We will respect the areas residences.

The District feels the will be a vital part of the future concerning messaging for several groups, including the High School, Performing Arts, and the Activity Center just to name a few. The old board can only have 2 messages on it at any given time. Weather is a major factor as to whether the sign gets changed in a timely manner. Snow, rain, wind are all factors that play into the sign change we presently have to deal with. The new sign will eliminate these issues.

The District looks forward to passing this variance to continue moving forward on the new message board.

Sincerely,

Phil Smith

From: [Minnetrista](#)
To: [Nickolas Olson](#); [David Abel](#)
Subject: FW: Variance comments
Date: Friday, June 14, 2019 3:52:48 PM

From: Christine Zachow [mailto:]
Sent: Friday, June 14, 2019 2:36 PM
To: Minnetrista <minnetrista@ci.minnetrista.mn.us>
Subject: Variance comments

I am unable to attend the meeting on the Variance regarding the sign on Sunnyfield but the letter stated the city would accept written comments. I wanted to share that I fully support the addition of this sign. I think it will be a great feature to highlight the great things happening in our schools. Top notch schools have these and we should too.

Thank you for taking my feedback.

Christine Zachow

Minnetrista Mn
55364

RESOLUTION NO. 83-19

CITY OF MINNETRISTA

RESOLUTION APPROVING A VARIANCE FOR A MONUMENT SIGN AT MOUND-WESTONKA HIGH SCHOOL

WHEREAS, the City of Minnetrista (the “City”) is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Minnetrista has adopted zoning and subdivision regulations, per Chapter 5 of the Municipal Code, to promote the orderly, economic and safe development and utilization of land within the city; and

WHEREAS, Mound-Westonka ISD 277 (the “Applicant”) has made an application for a variance for a monument sign with a total display surface area of 87 square feet and a 57.5% dynamic display ratio on the property generally located at 5901 Sunnyfield Road East (the “Property”) and which is legally described on Exhibit A attached hereto;

WHEREAS, on June 24, 2019, the Minnetrista Planning Commission considered the requested variance, held a public hearing and, after consideration of the record before it, voted 7-0 in favor of recommending approval of the variance request; and

WHEREAS, the City Council has reviewed the application, as submitted, and has made the following findings of fact:

1. The requested variance is in harmony with the purpose and intent of the City’s zoning ordinances because the proposed sign shouldn’t impact the public, health, safety and general welfare of the residents since the nearest home is several hundred feet away;
2. The requested variance is consistent with the City’s comprehensive plan because not only is the use consistent with the current and future land use designation, but also will help to establish a sense of community and neighborhood through better communication;
3. The Applicant proposes to use the Property in a reasonable manner because replacing an existing old and outdated sign with a new sign that has Dynamic Display with messages that can be changed efficiently is reasonable;
4. The requested variance is the result of a unique circumstance not created by the landowner because the Property lacks frontage on County Road 110W, which is a main roadway for visitors in search of the school, and there is a drop in topography, which makes visibility difficult; and
5. The requested variance will not alter the character of the locality because there is an existing sign that the Applicant is seeking to replace. Also, the land across from the sign on Sunnyfield Road E is owned by the Applicant and the nearest residential home is several hundred feet away.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Minnetrista hereby approves the requested variance for a monument sign with a total display surface area of 87 square feet and a 57.5% dynamic display ratio on the property located at 5901 Sunnyfield Road East, as submitted with the variance application, subject to the following conditions:

1. The Property must be developed in accordance with the approved plans as submitted with the variance application;
2. The Applicant shall apply for a sign permit in accordance with City Code. Any changes to the proposed sign may require additional review by the City;
3. The sign must be set back at least 15 feet from the right-of-way line for Sunnyfield Road East. The additional setback distance is due to the proposed size of the sign which has a Display Surface Area that exceeds City Code requirements;
4. The Display Surface Area shall not exceed 87 square feet;
5. The Dynamic Display shall not occupy more than 57.5% of the total Display Surface Area;
6. The ground area around the base of the sign must be landscaped with shrubs and landscaping in a surface area equal to at least 50 percent of the Sign's Display Surface Area;
7. The sign shall incorporate materials and colors which are compatible with the existing buildings on the Property where the sign is located;
8. The sign shall be maintained in good state of repair and free of rust, corrosion, loose or flaking paint, worn or damaged materials, rotted wooden members and loose or missing parts;
9. The sign shall not be erected which will obstruct a driver's view of pedestrian, bicyclist, equestrian, or motor vehicle traffic and which by reason of position, shape or color, would detract from or otherwise interfere with the proper functioning of a traffic-control sign or signal;
10. Every line of copy and graphics on a Sign visible from a road must be at least seven inches in height if the road has a speed limit of 25 to 34 miles per hour, nine inches if the road has a speed limit of 35 to 44 miles per hour, 12 inches if the road has a speed limit of 45 to 54 miles per hour and 15 inches if the road has a speed limit of 55 miles per hour or more;
11. Where the sign is illuminated, the source of light shall not be directed upon any part of a residence or into any residential district and the light source must also be shielded;

12. The Dynamic Display must not change or move more often than once every five minutes, except for changes that are necessary to correct date, time or temperature information. The date, time or temperature information itself may change no more than once every three seconds for the purposes of updating the information;
13. The images and messages displayed on a Dynamic Display must be static, and the transition from one static display to another must be instantaneous and without any special effects. The images and messages displayed on a Dynamic Display must be complete in themselves, without continuation in content to the next image or message or to any other Sign;
14. The Dynamic Display must be designed and equipped to freeze the device in one position if a malfunction occurs;
15. The Applicant must immediately stop the Dynamic Display when notified by the City that it is not complying with the standards of this section;
16. The Applicant obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction over the Property prior to any construction;
17. The Applicant is responsible for all fees incurred by the City in review of this application; and
18. The variance approval is valid for one year from the date of approval and will become void and expire unless a permit has been issued for the site.

This resolution was adopted by the City Council of the City of Minnetrista on the 15th day of July, 2019 by a vote of ____ Ayes and ____ Nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linquist, City Clerk
(SEAL)

EXHIBIT A

Legal Description of 5901 Sunnyfield Road E:

THAT PART OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 117, RANGE 24, DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE NORTH ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER A DISTANCE OF 1037.85 FEET; THENCE WESTERLY, DEFLECTING TO THE LEFT 92 DEGREES 34 MINUTES 40 SECONDS, A DISTANCE OF 511.6 FEET TO THE ACTUAL POINT OF BEGINNING; THENCE CONTINUING WESTERLY ALONG THE LAST DESCRIBED LINE 306 FEET; THENCE WESTERLY ALONG A TANGENTIAL CURVE TO THE LEFT, HAVING A RADIUS OF 3782.13 FEET AND A CENTRAL ANGLE OF 5 DEGREES 08 MINUTES 50 SECONDS, A DISTANCE OF 339.78 FEET; THENCE WESTERLY TANGENT TO SAID CURVE A DISTANCE OF 720.57 FEET, MORE OR LESS, TO A LINE DRAWN SOUTH AND PARALLEL TO THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER FROM A POINT ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER DISTANT 778.64 FEET EAST FROM THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER; THENCE NORTH ALONG SAID PARALLEL LINE TO THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER; THENCE WEST ALONG SAID NORTH LINE 778.64 FEET TO THE WEST LINE OF SAID SOUTHEAST QUARTER; THENCE NORTH ALONG SAID WEST LINE 341.9 FEET, MORE OR LESS, TO A POINT THEREON 990 FEET SOUTH FROM THE NORTHWEST CORNER OF SAID SOUTHEAST QUARTER; THENCE EAST, PARALLEL TO THE NORTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 220 FEET; THENCE NORTH, PARALLEL TO THE WEST LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 990 FEET TO THE NORTH LINE OF SAID SOUTHEAST QUARTER; THENCE EAST ALONG SAID NORTH LINE 1914.64 FEET, MORE OR LESS, TO A LINE DRAWN NORTH AND PARALLEL TO THE EAST LINE OF SAID SOUTHEAST QUARTER FROM THE ACTUAL POINT OF BEGINNING; THENCE SOUTH ALONG THE LAST DESCRIBED PARALLEL LINE 1646.5 FEET, MORE OR LESS, TO THE POINT OF BEGINNING;

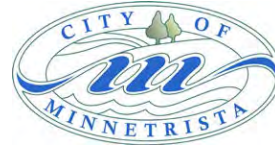
EXCEPT THAT PART DESCRIBED AS FOLLOWS: COMMENCING AT A POINT IN THE CENTER LINE OF GAME FARM ROAD 1877.95 FEET WESTERLY FROM ITS INTERSECTION WITH THE EAST LINE OF THE SOUTHEAST QUARTER; THENCE NORTH PARALLEL WITH THE WEST LINE THEREOF 147 FEET; THENCE EAST AT RIGHT ANGLES 100 FEET; THENCE SOUTH AT RIGHT ANGLES TO SAID CENTER LINE; THENCE SOUTHWESTERLY ALONG SAID CENTER LINE TO THE POINT OF BEGINNING; AND

EXCEPT THAT PART COMMENCING AT THE POINT OF INTERSECTION OF THE EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 117, RANGE 24 AND THE CENTERLINE OF GAME FARM ROAD AS PLATTED, SAID POINT BEING APPROXIMATELY 1037.63 FEET NORTH OF THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE WESTERLY ALONG THE CENTERLINE OF GAME

FARM ROAD, AS PLATTED, A DISTANCE OF 1877.95 FEET MORE OR LESS TO ITS INTERSECTION WITH A LINE DRAWN SOUTH AND PARALLEL WITH THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER FROM A POINT ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER A DISTANCE OF 778.64 FEET EAST FROM THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER, THENCE NORTH ALONG SAID PARALLEL LINE A DISTANCE OF 147 FEET TO THE ACTUAL POINT OF BEGINNING OF THE TRACT OF LAND TO BE DESCRIBED; THENCE NORTH CONTINUING ALONG SAID PARALLEL LINE A DISTANCE OF 66 FEET; THENCE EAST AT RIGHT ANGLES A DISTANCE OF 174 FEET; THENCE SOUTHEASTERLY, DEFLECTING TO THE RIGHT 37 DEGREES 10 MINUTES 45 SECONDS, A DISTANCE OF 72.50 FEET, THENCE SOUTH AT RIGHT ANGLES ALONG A LINE 231.76 FEET EAST OF AND PARALLEL WITH THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER TO THE CENTERLINE OF GAME FARM ROAD AS PLATTED; THENCE WESTERLY ALONG SAID CENTERLINE TO A LINE 100 FEET EAST OF AND PARALLEL WITH THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER; THENCE NORTH ALONG A LINE 100 FEET EAST OF AND PARALLEL WITH THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER TO A POINT 100.00 FEET EAST OF AND MEASURED AT A RIGHT ANGLE TO THE POINT OF BEGINNING; THENCE WESTERLY TO THE POINT OF BEGINNING.

EXCEPT THE RIGHT OF WAY OF GAME FARM ROAD

CITY OF MINNETRISTA
CONSENT AGENDA ITEM



Subject: Accepting a donation of four Red Osier Dogwood plants
Prepared By: Gary Peters, Public Works Superintendent
Meeting Date: July 15, 2019

Issue:

Mark & Geralyn Conty, Minnetrista residents residing at 1291 Morningview Dr, order plants and received the four incorrect Dogwood plants. They were not returnable and instead of just throwing these away, they contacted the City Public Works and asked if they could donate them and have them planted in one of the City parks.

On July 1, 2019 the Public Works Department took possession of the four Red Osier Dogwood plants approximately 4' in height; and on July 2, 2019 they were planted by the picnic table area in Gillespie Park. This park was chosen since it is in the neighborhood near the Conty's residence.

<p><u>Recommended City Council Action:</u> Motion to approve Resolution No. 84-19 accepting the donation of four Red Osier Dogwood plants from Minnetrista residents Mark & Geralyn Conty.</p>

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No
Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 84-19

CITY OF MINNETRISTA

**RESOLUTION ACCEPTING A DONATION OF FOUR RED OSIER DOGWOOD
PLANTS FROM MINNETRISTA RESIDENTS MARK & GERALYN CONTY**

WHEREAS, the city of Minnetrista (the “City”) is a municipal corporation, organized and existing under the laws of Minnesota; and

WHEREAS, Minnetrista residents Mark & Geralyn Conty of 1291 Morningview Drive have donated four Red Osier Dogwood Plants; and

WHEREAS, the City wishes to accept the four Red Osier Dogwood plant donation and express its gratitude to Mark & Geralyn Conty of 1291 Morningview Drive for their generosity and commitment to park beautification.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Minnetrista, Minnesota as follows:

1. The City hereby accepts the four Red Osier Dogwood plant donation by this resolution and in satisfaction of the requirements of Minnesota Statutes, section 465.03;

This resolution was adopted by the City Council of the City of Minnetrista on the 15th day of July, 2019 by a vote of _____ ayes and _____ nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linquist, City Clerk

CITY OF MINNETRISTA



PUBLIC HEARING

Subject: Ordinance 455 – Rezone 1035 Co Rd 19 to PUD, Repeal Ord. 449

Prepared By: Nickolas Olson, City Planner
Through: David Abel, Community Development Director

Meeting Date: July 15, 2019

Background: Staff was preparing to present the final plat of Jennings Bay Villas for the City Council to review. However, all the information did not come together in time for tonight's meeting. The public hearing for Ordinance 455 should be continued until the City Council meeting on August 19, 2019.

<p><u>Recommended City Council Action:</u> Motion to continue the public hearing to the August 19, 2019 City Council meeting.</p>
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Mission Statement:

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CITY OF MINNETRISTA

BUSINESS / DISCUSSION ITEM



Subject: Authorize Preparation of Quote Package for the Kings Point Road Watermain and Street Repair, CP 04-19

Prepared By: Alyson Fauske, PE, City Engineer

Meeting Date: July 15, 2019

Issue:

Should the City of Minnetrista authorize WSB to prepare a quote package for the watermain and street repair within Kings Point Road?

Background/Discussion:

Earlier this year there was a break in the 20-inch diameter watermain within Kings Point Road near the Big Woods Drive intersection. The watermain was installed in 2014 according to industry standards. Due to the extremely cold conditions at the time of the watermain break and the depth of the frost it was determined to temporarily repair the watermain and street.

The temporary repair of the watermain included installing two bends to provide sufficient distance between the watermain and the culvert below; this separation is required by the Minnesota Department of Health and provides some insulation between the watermain and the culvert below. While installation of the bends was a good short-term repair for the watermain, it is recommended that the watermain be reinstalled similar to the original design to prevent the thrust stresses that exist at the bends with such a large diameter pipe. Insulation below the new watermain section is proposed to be installed as well as a preventative measure. Lee Gustafson from WSB will be at the meeting to discuss this item with the City Council.

Conclusion:

Staff recommends that the watermain be repaired as outlined above, and the disturbed portion of Kings Point Road repaired.

Fiscal Impact:

The estimated cost of the repair is \$78,000, which includes a 15% contingency. A larger contingency is recommended as the extent of the watermain repair can only be verified once construction commences. WSB stands behind the original design and will honor the council members' request to waive the engineering fees to reiterate our commitment to being a partner with the City of Minnetrista.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

This project will be financed by the Water Fund.

Recommended City Council Action: Staff recommends approving Resolution No. 77-19, approving a contract with WSB for Engineering Design and Bidding Services for the Kings Point Road Watermain and Street Repair. WSB is waiving the fee associated with this work.

Does Recommended Action meet City Mission Statement?

☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities?

☒ Yes ☐ No

Mission Statement:

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RESOLUTION NO. 77-19

**CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA**

**A RESOLUTION APPROVING A CONTRACT WITH WSB FOR ENGINEERING
DESIGN, BIDDING AND CONSTRUCTION OBSERVATION SERVICES FOR THE
KINGS POINT ROAD WATERMAIN AND STREET REPAIR, CP 04-19**

WHEREAS there was a break in the watermain within Kings Point Road near the Big Woods Drive intersection earlier this year, and

WHEREAS due to the size of the watermain a permanent repair is recommended, and

WHEREAS street repairs associated with the watermain repair are necessary, and

WHEREAS the cost of the engineering professional services will be covered by the engineering retainer at no additional cost to the city;

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista, Minnesota, to approve a contract with WSB for Engineering Design, Bidding and Construction Observation Services for the Kings Point Road watermain and street repair.

This resolution was adopted by the City Council of the City of Minnetrista on the 15th day of July, 2019, by a vote of _____ Ayes and _____ Nays.

Lisa Whalen, Mayor

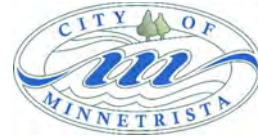
ATTEST:

Kris Linquist, City Clerk

(seal)

CITY OF MINNETRISTA

BUSINESS / DISCUSSION ITEM



Subject: Resolution to Remove the Center Island Medians on Lotus Drive and Trillium Way intersection

Prepared By: Michael Barone, City Administrator

Meeting Date: July 15, 2019

Issue

The City wishes to remove the center island median on Lotus Drive and the Trillium Way intersection. The intentions with installing the medians was fine, but in practicality, they are not working based on feedback from the Public Works and Police departments.

Background

When the Woodland Cove development was approved many years ago, Trillium residents and the Trillium HOA members were concerned about traffic cutting through their neighborhood, and requested that center island medians with a split be installed to help alleviate potential traffic issues. A previous Minnetrista City Council granted that request, and the center island medians were installed at the T-intersection of Lotus Drive and Trillium Way within the past year.



Even though the center island medians have probably met the requests of the Trillium residents and HOA, they have proved to be quite a problem for both the Minnetrista Public Works and Police departments.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

With the center island medians installed, the road is now only 10 feet wide on each side of Lotus Drive in that area. City snow plows are 12 feet wide, and also have a wing plow on the right side of the truck, making it even wider than 12 feet. Snow plow crews when plowing after a snow event have to not plow this intersection, and then come back later with a pick-up truck with a plow attached to remove snow from this area.

From a Police department point of view, the split contained in the median was specifically constructed so that vehicles traveling east on Lotus Drive would not be able to turn north onto Trillium Way. This has resulted in the creation of a driving hazard. Vehicle drivers have been seen driving east in the westbound lane (the wrong lane to make a left turn from eastbound Lotus Drive onto northbound Trillium Way).

Also, large vehicles (school buses, garbage trucks, fire trucks, delivery trucks attempting to turn north onto Trillium from eastbound Lotus are grinding up the side of the road near the City's well house because of the narrow 10-foot width of the road.

Meeting with Trillium HOA

On June 25, 2019, the Mayor and City staff members met with Mr. Dean Johnson and Ms. Linda Mulligan; both are residents of Trillium and both are on the Trillium HOA. The meeting was scheduled to try to align with the installation of the upcoming final lift of asphalt for Lotus Drive.

The City discussed the timing of this paving project along with our concerns regarding maintenance and safety issues currently being seen with the medians, and all parties came to the following conclusions and outcomes, pending Council approval.

Outcomes of meeting

- The center island medians will be removed by the Minnetrista Public Works department and then a patch applied for the base course. Gary Peters checked on the cost to hire a vendor to do the medians removal and patching, and it was quite expensive. This will occur the week of July 15th, either Tuesday, July 16 or Wednesday, July 17 (weather dependent).
- Alyson Fauske has discussed this with Brian Theis of Mattamy, and he and the general contractor (Minger Construction) are aware of the City's desire to remove the medians and patch the base course. More than likely, the paving contractor for Minger (Mueller & Sons) will be putting down the final wear course of asphalt in August. The final lift for Lotus Drive is impacted by the construction schedule for the County Road 44 project.
- Once the final wear course is installed, a painted center island median will be placed on Lotus Drive, and the painted center island median will be the exact same dimensions of the concrete median that is being removed. In addition, two (2) "No Left Turn" signs will be placed on eastbound Lotus Drive as you approach Trillium Way to inform motorists not to go north on Trillium.

Future considerations

The City will work with the Trillium HOA going forward to monitor this situation. It will be difficult to currently gauge the volume of traffic in the area for a couple of reasons: (1 The County Road 44 is still ongoing in the near term; and (2 the Woodland Cove development has a number of years to go before it is fully completed in the long term.

Mission Statement:

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Conclusion

City staff recommends the City Council approve the Resolution to remove the center island medians on Lotus Drive and replace them with a painted version of the median going forward. If the traffic does increase through this neighborhood in the future, we have committed to working with the Trillium HOA to try to resolve those issues.

Recommended City Council Action: Staff recommends a motion to adopt Resolution No. 85-19 approving the removal of the center island medians on Lotus Drive, and to replace it with a painted version of the median.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 85-19

CITY OF MINNETRISTA

**RESOLUTION TO REMOVE THE CENTER ISLAND MEDIAN ON
LOUTS DRIVE AND TRILLIUM WAY INTERSECTION**

WHEREAS, a previous Minnetrista City Council approved the installation of center island median along Lotus Drive at the intersection with Trillium Way many years ago as the Woodland Cove development was starting; and

WHEREAS, the actual repaving of Lotus Drive, along with the installation of the center island medians wasn't completed until the last year or so due to many reasons, the effectiveness of the medians has been fine for residents, but in practicality are really not working as they should, based on feedback from both the Minnetrista Public Works and the Minnetrista Police departments; and

WHEREAS, after a meeting with representatives of the Trillium Home Owners Association (HOA) where city officials expressed its concern for trying to align with the installation of the upcoming final lift of asphalt for Lotus Drive, and the current maintenance and safety issues, all parties agreed that the center island medians be removed in advance of the final lift of asphalt being installed on Lotus Drive, ultimately being replaced by a painted median of the same dimension along with the installation of two No Left Turn signs; and

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the Council recommends the removal of the concrete center island medians on Lotus Drive at the Trillium Way intersection, to be replaced with a painted median as previously discussed.

This resolution was adopted by the City Council of the City of Minnetrista on the 15th of July, 2019, by a vote of ____ Ayes and ____ Nays.

Lisa Whalen, Mayor

Attest:

Kris Linquist, City Clerk

(seal)