



CITY COUNCIL WORK SESSION MEETING AGENDA
Tuesday, November 13, 2018
5:30 – 6:30pm

- 1) Call to Order**
- 2) Update from Three Rivers Park District**
- 3) Park Dedication, Tree Replacement/Environmental Fund Budgets**
- 4) Long Range Financial Management Plan Update**
- 5) Sewer and Stormwater Fund Budget Updates**
- 6) Adjourn**

CITY OF MINNETRISTA



WORK SESSION / DISCUSSION ITEM

Subject: 2019 Park Dedication Fund Budget Discussion

Prepared By: Nickolas Olson, City Planner
Through: Brian Grimm, Finance Director
 David Abel, Community Development Director

Meeting Date: November 13, 2018

Item: The attached documents are regarding the proposed 2019 Park Dedication Fund Budget. This incorporates the proposed annual CIP for the Park Dedication Fund that is reviewed and discussed with the Park Commission each year for future projects. The Parks Commission reviewed the proposed CIP at their October 9th meeting and voted 5-0 to recommend approval.

Attached is the memo presented to the Parks Commission outlining what Staff believes are the necessary improvements for 2019. The main capital improvement item in the annual parks CIP for 2019 will be replacing the playground equipment at Gene Lehner Park and site work/preparation, including making the park ADA compliant.

For informational purposes we have included an updated park inventory from the City's Parks, Trails, and Open Space Plan. This information helps show the needs within the parks system and also helps further discussion between staff and Council as to incorporating those items in a systematic way into future Parks CIP's.

The main revenue item that occurs intermittently is park dedication fees related to the next phase(s) of Woodland Cove and other future developments.

Recommended City Council Action: Staff would like to have a discussion on the Park Dedication Fund plan presented and get feedback so it can be reflected and incorporated into the 2019 Budget and Long Range Financial Management Plan.

Does Recommended Action meet City Mission Statement? x Yes No

Does Recommended Action meet City Goals/Priorities? x Yes No

Explain: **Annual update to Park Dedication Fund to be incorporated into the 2019 Budget and Long Range Financial Management Plan.**

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



1 City of Minnetrista
2 Parks, Trails and Open Space
3 Capital Improvement Plan

6 Inflation Assumptions

7 Revenues	5%	5%	5%	5%	5%	5%	5%	5%	5%		
8 Expenses	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
9 Investment Income	2%	2%	1%	1%	2%	2%	2%	2%	2%	2%	2%

11		Actual	Actual	Actual	Actual	Actual	YTD/Predicted			Projected		
12		2012	2013	2014	2015	2016	2017	2018 YE	2019	2020	2021	2022
13	Expenses											
14	Game Farm Road			14,433	14,433	14,383	14,383	14,400	14,500	14,500	14,500	14,500
15	Lisle Park Tennis Courts				271,247	14,910						
16	Lisle Park - Additional Parking Lot					436,323	12,666					
17	Gene Lehner -Playground equipment/site work								250,000			
18	misc other improvements	9,268	2,334	9,374	20,867	8,110	14,727	20,000	21,000	22,050	23,153	24,310
19	Douglas						27,619					
20	Linden						32,985					
21	Slow Creek						24,717					
22	Friendship											
23	Capital Outlay	-	17,558	4,095	29,893		18,900		-	-	-	-
24	Gillespie Property		-	40,415	11,873			-	-	-	-	-
25	Total Expenses	9,268	19,892	68,317	348,313	473,726	145,997	34,400	285,500	36,550	37,653	38,810
26												
27	Revenues											
28	Bond Proceeds/other financing sources	-	-	-	-		-	-	-	-	-	-
29	Park Dedication Fees	38,894	160,020	381,473	176,349	77,500	118,753	117,824	50,000	50,000	50,000	50,000
30	Investment Income	10,870	(6,015)	16,888	14,425	13,663	9,425	8,000	18,248	13,903	14,450	14,986
31	Grant				100,000							
32	Property Tax Levy											
33	Total Revenues	49,764	154,005	398,361	290,774	91,163	128,178	125,824	68,248	63,903	64,450	64,986
34	Balance sheet AJE's - additional projected activity for year	109	2,872	(2,325)	12,548	(36,075)	(1,693)					
35	Cash Balance	794,405	931,390	1,259,109	1,214,118	840,471	820,959	912,383	695,131	722,483	749,280	775,456

CITY OF MINNETRISTA



WORK SESSION / DISCUSSION ITEM

Subject: Parks Capital Improvement Plan for 2019

Prepared By: Nickolas Olson, City Planner

Meeting Date: November 13, 2018

Issue: Each year, City Staff conducts an annual park review to identify park improvement items to be completed the following year by reviewing the Parks, Trails and Open Space Plan. The results are presented to the Parks Commission for review and consideration for the Capital Improvement Plan (CIP) for the following year. Below is a list of items recommended to be included in the 2019 CIP:

GENE LEHNER

- *Replace Playground Equipment (originally installed in 1994)*
 - ***COST: \$ 60,000.00***
- *Removals, Site Work, Retaining Walls, etc.*
 - ***COST: \$ 65,000.00***
- *ADA Compliance*
 - ***COST: \$ 75,000.00 - \$ 175,000.00***

Total Cost: \$ 200,000.00 - \$300,000.00

Gene Lehner was originally scheduled to be completed this year as part of the 2018 Parks CIP. However, when reviewing the site, it was determined that the proposed improvements trigger the requirement to bring all amenities into compliance with current safety and accessibility guidelines. The additional requirements significantly change the estimated cost for the project.

Parks Commission Review: At their October 9, 2018 meeting, the Parks Commission reviewed and discussed the proposed Parks CIP for 2019. After discussion, the Parks Commission made the following motion:

Motion by Reiser and seconded by Vars to recommend the City Council approved the Parks Capital Improvement Plan for 2019 as presented in the staff report with the additional comment to look into saving money where possible given the added cost of the proposed project. Motion passed 5-0. Absent: None.

Recommended Action: Motion to approve the Parks Capital Improvement Plan for 2019 as presented in the staff report.

Attachment:

- Park Inventory from Parks, Trails, and Open Space Plan

Mission Statement:

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Gene Lehner Park

4180 Trillium Lane East

1.7 acres

Mini Park

The Gene Lehner Park is named after a former Park Commissioner. It was dedicated in 1994 as part of the Trillium Bay subdivision. It serves a greater area, including the Maple Forest, Stonebridge, and Wood End Shores subdivisions. There is a trail along County Road 44 that connects the park to other neighborhoods and the Lake Minnetonka Regional Park. The park features a tennis court, playground equipment, exercise stations along the trail, and a wood carving of a black bear. Several years ago, the bear's companion, a cub, wandered off and never returned. Some say it was stolen, other aren't so sure.



Park Amenities

Trail Coating - 2017
 Park Sign - 2004
 Tennis Court/Fence - 1994
 Tennis Court Resurface - 2016
 Playground Equipment - 1994
 Picnic Table - 2004
 Trash Cans (2) - 2003
 Fitness Stations - 1994
 Trail - 1995
 Wood Carving - 1994
 Fence along Retaining Wall - 2015

Maintenance Schedule

2019 – Playground Equipment - \$60,000
 2019 – Site Work, Retaining Walls, Etc. - \$65,000
 2020 – Trail Replacement - \$37,000
 2021 – Resurface Tennis Court

The Gene Lehner Park Bear may need some maintenance every now and then, as well. The playground is in good shape but will require a new base when the playground equipment is updated. Rubber mulch may be the best option, as it does not require maintenance.





Douglas Park

3441 Tuxedo Rd
7,976 square feet

Mini Park

Douglas Park is located at the triangle formed by St Mary's Road, Tuxedo Road, and Wellesley Way. It is the park for the Douglas Beach neighborhood. The City claimed this parcel as tax-forfeited land in 1981, along with parcels at 5254 and 5269 St. Mary's Road. A neighborhood meeting was held to determine which of the three lots would be the best place for the neighborhood park and 3441 Tuxedo Road was selected. Originally developed in 1987, it housed a small set of playground equipment and a basketball court. The playground equipment was updated in 1997. In 2004, a major renovation added a picnic area and a new half basketball court.

Maintenance Schedule

2022 - Resurface/Replace Basketball Court

Park Amenities

Park Sign - 2004
Basketball Court - 2004
Basketball Court Resurface - 2017
Playground Equipment - 2017
Fence - 2018
Rubber Mulch - 2017
Picnic Tables (2) - 2004
Trash Can - 2003
Benches (3) - 2004



The Douglas Park will need further work done to achieve perfection. When the playground equipment is updated, it has been discussed to add a more decorative fence. The nature of the park and Tuxedo Road requires a fence, however the neighborhood has complained about the appearance of the current plain chain link fence. If the large cottonwood trees remain a problem for the park, they should be removed before the playground equipment and fence are updated.





Jennings Park

865 Jennings Cove Rd

1 acre

Mini Park

Jennings Park was dedicated in 1986 as part of the Jennings Cove Subdivision. It was originally developed in 1993 by adding a small set of playground equipment. The fast growth of the neighborhood created a demand for expanding the park equipment in 1996 and then adding a sport court in 2000. A pond was added in 1999 to help alleviate drainage concerns in the area.



Park Amenities

Resurface Trail - 2008
 Add pea gravel to play area - 2007
 Park Sign - 2004
 Sport Court/Fence - 2000
 Playground Equipment - 1996
 Picnic Table - 2004
 Benches (3) - 2004
 Trash Cans (2) - 2003
 Trail - 2000
 Pond Excavated - 2000
 Trees - 2016



Maintenance Schedule

2020 - Playground Equipment - \$40,000
 2020 - Rubber Mulch - \$30,000
 2020 - Park Redesign - \$55,000
 2020 - Trail Mill and Overlay

Jennings Park should be redesigned in the future, as the park amenities are not laid out properly for the drainage on the site. The court should not have sediment from the play areas draining across it to the pond. Sport Courts are typically more of a residential use and there is not much information available on how well they hold up in public parks. This should be monitored. A regular basketball court and/or tennis court may prove to be more durable in the long run. Currently, the court is mostly used for basketball. If the court reaches a point where major renovation is needed, that would be the appropriate time to explore the redesign of the park. If a major redesign does not occur, adding pedestrian pathways to the court would assist in keeping sediment off of it. When the playground is replaced, rubber or wood mulch will be needed to be used for the base.





Friendship Park

5676 Kramer Rd
25,334 square feet

Neighborhood Mini Park

Friendship Park is located in the Painters Creek Preserve Subdivision. It was built in 1999 and consists of playground equipment and a picnic area. An irrigation system was donated to the City by the Homeowner's Association in 2002.

Park Amenities

Pea gravel to play area - 2006
Park Sign - 2004
Play Equipment - 1999
Irrigation - 2002
Sidewalks - 1999
Benches/Tables - 1999
Irrigation Housing/Landscaping - 2018

Maintenance Schedule

2020 - New Playground Border - \$9,000
2020 - Replace Play Equipment - \$34,000
2020 - Rubber Mulch - \$15,775

This park is well designed and simple and will not take much effort to maintain. When the time comes to replace the playground equipment, rubber or wood mulch will be needed to use for the base to comply with ADA standards.





Slow Creek Park

5738 Sunnybrook Cir
3.388 acres

Mini Park

Slow Creek Park was dedicated as part of the Sunnybrook Farms Subdivision in 2001. The park was partially constructed by the developer and the City over 2002 and 2003. It consists of a woodchip trail that snakes through the lowlands around the Creek and then terminates in an area where there is a small playground and a picnic area. Also, featured in this area is a bituminous trail that the City built along Game Farm Road to the school.



Park Amenities

Maintain woodchip trail - 2014
Park Sign - 2004
Pedestrian Bridge - 2002
Playground Equipment - 2002
Rubber Mulch - 2017
Picnic Table - 2003
Benches - 2003
Trash Can - 2004
Game Farm Rd Trail - 2002
Wood Chip Trail - 2002



Maintenance Schedule

2018 - Convert Gravel Trail to Pavement - \$15,000
2018 - New Decking on Bridge
2022 - Park Trail Resurfacing - \$3,187
2022 - Park Trail Coating - \$1,375
2023 - Replace Playground Equipment - \$35,000

Woodchip Trails require a great deal of maintenance in many situations. Over time, if the maintenance of this trail is as intensive as feared above, it could be replaced by a mowed turf trail.





Adler Nature View Park

8230 Highland Road

2.64 acres

Special Use Park

Adler Nature View Park was dedicated as part of the Turtle Creek Subdivision. It is located along the Dakota Rail. It is a special use park that features a bituminous trail.

Park Amenities

Park Sign - 2004

Trail - 2002

Maintenance Schedule

2023 - Trail Mill and Overlay



Kings Point Rd Fishing Pier

Kings Point Road DNR Park

Special Use Park

The City of Minnetrista installed a fishing pier at the DNR's park on Kings Point Road in 2003. There have also been discussions about placing a picnic area in this park.



Park Amenities

Fishing pier - 2003

Maintenance Schedule



Merz Marsh Park

4230 Highland Road

24.8 acres

Neighborhood Park

Merz Marsh Park, named after one of the first German settlers to the area, was dedicated in 2001 as part of the Turtle Creek Subdivision. Currently, it consists of a half basketball court, playground equipment, trails, and a soccer field. The park extends all the way to Six Mile Creek.

Park Amenities

Benches & Tables with Slabs - 2005
 Park Sign - 2004
 Half basketball court - 2002
 Basketball Court Resurface - 2017
 Soccer goals - 2002
 Trails - 2002
 Playground Equipment - 2002

Maintenance Schedule

2020 - Replace Playground Equipment - \$55,000
 2020 - Rubber mulch - \$35,000
 2020 - Resurface Trails - \$6,300
 2022 - Resurface Basketball Court

Parking may become an issue if the soccer field is ever used. Neighborhood residents have already voiced some displeasure over the potential of lighting of the field.



Woods of Saga Hill Park

4900 Grandview Ave

2.1 acres



Mini Park

The Woods of Saga Hill Park was tax forfeited land originally taken by the City in the early 1960's. The deed was misfiled, however, and the park was not developed until 2004. The mostly wooded park has a set of playground equipment and a bituminous trail with off-street parking.



Park Amenities

Playground Equipment - 2004

Rubber Mulch - 2015

Bituminous Trail - 2004

Parking Lot - 2004

Benches (2) - 2004

Tables (2) - 2004

Park Sign - 2004

Maintenance Schedule

2024 - Replace Playground Equipment- \$41,700

2025 - Trail Mill and Overlay





Perennial Park

1270 Langewood Dr
18,569 square feet

Mini Park

Perennial Park was dedicated in 2000 as part of the Heatherwood Glenn subdivision. It has frontage both on County Road 110 North and Langewood Drive. It consists of a picnic shelter, grills, horseshoe pitch, and many perennial plants. There is also a trail that runs along Sunnyfield Road to the football field and a trail along County Road 110.



Park Amenities

Horseshoe Pit - 2008
Trail Coating - 2008
Park Sign - 2004
Picnic Pavilion - 2000
Horseshoe Pitch - 2000
BBQs - 2000
Trail - 2000
Wood mulch around plant - 2000
Benches (2) - 2000
Picnic Tables (3) - 2000



Maintenance Schedule

2019 - Re-roof Pavilion - \$5,000
2020 - Trail Mill and Overlay

Perennial Park may require some future plantings, as there always seems to have been a little bit of trouble getting the plants to stay alive through the years. Adding another horseshoe pitch has been suggested on occasion, as residents have commented that if there were a second pitch there could be some more organized shoeing going on.



Merriman Cemetery

585 County Road 92

1.76 acres

Historical Site

The legendary Merriman Cemetery has often been forgotten and rediscovered. There appear to be several newspaper articles in the archives of the newly discovered abandoned cemetery. Well, that legacy is no more. Recently, the City Council added the historic cemetery to the park system. Last year, the City began to build a driveway to the site to allow for maintenance access. It has been discussed in the past to add some site amenities or perhaps even a gate.

Planning Schedule

2006 - Select site improvements, purchase, and install. This year was selected, as it is technically tax forfeited land and there is a three-year window for improving such sites.



Painters Creek Estates Park

617 Painters Creek Drive

2.1 acres

Undeveloped Park & Trail Corridor

This undeveloped park was dedicated to the City in 1976. It consists of a creekside corridor and a larger open area. Most all of the open area is wetlands. At one time, the City was attempting to acquire a trail that ran along Painters Creek. Over time, this pursuit was abandoned, leaving remnants such as this. Since the parkland was dedicated, it cannot be sold. Currently, it appears that there are some residents that ride ATVs, horses, and bikes in this area. The current trail plan attempts to link this corridor with future trail opportunities.

Planning Schedule

None



Dakota Rail Park

7222 County Road 110 W

1.33 acres

Undeveloped Park

This park is located where the Dakota Rail crossed County Road 110 W. It was purchased in 2003 for future use.

Planning Schedule

None.



Timber Hills Park

651 County Road 92

15,252 square feet

Undeveloped Park

This park is located at the corner of County Road 92 and County Road 26. It was purchased in 2004 for future use.

Planning Schedule

If a trail system is developed along County Roads 92 and 26, then this park should be developed.





South Cusoke Park

6467 Saunders Lake Drive South

1.8 acres

Special Use Park

South Cusoke park was dedicated as part of the South Saunders subdivision in 2002. A paved trail down to the lake was installed in 2003. Many retaining walls had to be built to support it. Area residents often inquire about placing playground equipment in this park but it is not suitable.



Park Amenities

Park Sign - 2004

Trail - 2003

Retaining Walls - 2003

Light - 2002

Parking Lot - 2002

Maintenance Schedule

2020 - Trail Mill and Overlay





North Cusoke Park

2600 Saunders Lake Drive North

0.958 acres

Special Use Park

North Cusoke Park was dedicated as part of the North Saunders Lake subdivision in 2002. It includes a pedestrian bridge over a channel in Saunders Lake. It is possible to launch canoes from this park, as well.



Park Amenities

Park Sign - 2004

Pedestrian Bridge - 2003

Trail - 2003

Parking Lot - 2002



Maintenance Schedule

2020 - Trail Mill and Overlay

The residents in South Saunders often contact the City in hopes of adding some playground equipment to the park. However, that particular park is unsuitable for such development. It would be possible to place some equipment in North Cusoke Park, however. If the area residents still feel that this is a priority, then North Cusoke could be developed into a mini park.





Williams Lane Park

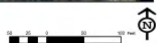
3245 Williams Ln
22,624 square feet

Undeveloped Park

This park was dedicated as part of the Maple Leaf Estates subdivision in 2000. There are trailways through this area that lead to the park but there was no defined use for it.

Planning Schedule

None



Chateau Way Park

1616 Chateau Way
3.3 acres

Undeveloped Park

The park on the corner of Chateau Way and County Road 15 was dedicated as part of the Chateau De Lac subdivision in 1975. At one time, it was discussed that this could be the center of a large, rural trail system. This property cannot be sold.

Planning Schedule

None



Lincoln Avenue Boat Launch

Lincoln Ave ROW off of Halstead Dr

Public Water Access

This boat launch is a primary public access point for Halstead Bay. There is boat trailer parking and a turnaround available for use. Future subdivision was intended to improve parking and usability. It opened for use in 2000.

Maintenance Schedule

Undefined



Tuxedo Road Boat Launch

Tuxedo Road ROW

Public Water Access

The boat launch on Tuxedo Road has been in operation since the early 1970's. It has a parking lot on site. This site requires very minimal maintenance.

Maintenance Schedule

2018 - Reconstruct with Enchanted Lane Road Project



Linden Park

3900 Hunters Trail

3.85 Acres

Neighborhood Mini Park

Located in Hunters Crest, Linden Park sports a colorful playground, basketball and sand volleyball courts and a picnic pavilion.



Park Amenities

Playground Equipment - 2005

Basketball Court - 2005

Basketball Court Resurface - 2016

Sand Volleyball Court - 2014

Concrete walk - 2005

Bituminous path - 2005

Shelter - 2005

Picnic table & bench - 2005

Drinking fountain - 2005

Rubber Mulch - 2017

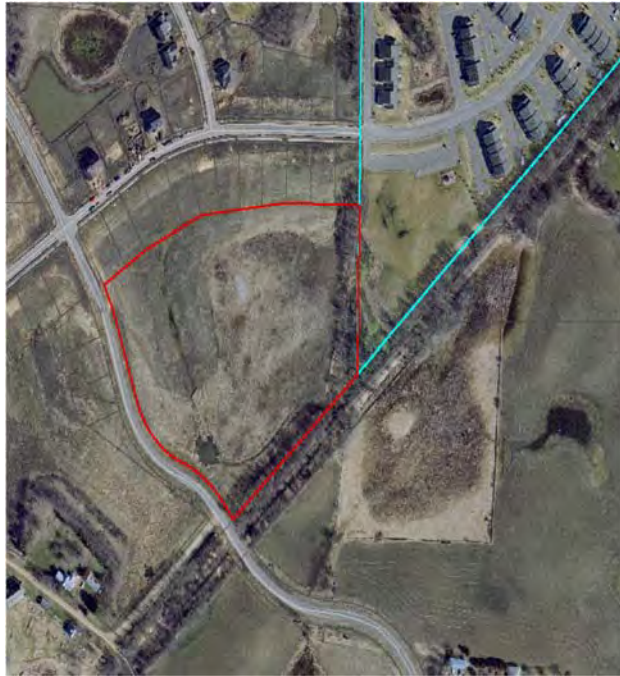
Maintenance Schedule

2019 - Reroof Pavilion

2020 - Trail Mill and Overlay

Linden Park will need general maintenance each year. The amenities in this park are fairly new and in very good shape.





Lisle Park

4600 Hunters Trail

15.5 acres

Neighborhood Park

The City Council accepted the Master Plan for this new park in Hunters Crest in 2007. This plan will be used as a guide for the development of Lisle Park. Phase I of the park development includes mass grading, trail, sod, utilities, and irrigation installation, and the installation of a ball field backstop. These amenities were completed in 2009.

Future phases will be scheduled and completed as funds become available through the City's park dedication fund.

Park Amenities

Asphalt Loop Trail - 2009

Irrigation - 2009

Ballfield - 2009

Tennis Courts & Parking Lot- 2015

Additional Parking Lot - 2016

Baseball Field Benches - 2017

Bases for Ballfield - 2017

Maintenance Schedule

2019 - Slab and Bleachers

2020 - Playground Equipment - \$300,000

2020 - Trail Mill and Overlay

15.5 ACRE HUNTERS CREST PARK - ACCEPTED MASTER PLAN DESIGN

CITY OF MINNETONKA, MINNESOTA

Park Shelter Building

A large multi-use building is part of the main park entrance containing an open picnic shelter area, restrooms, storage space, and an enclosed room to serve as the warming house & summer program room for kids activities. The patio area in front of the building has park orientation and trailhead information for users. The rear patio area contains additional picnic space, custom grill area and overlooks informal green space used for picnic activities, lawn games and winter general skating.

Playground Area

Arbor structures with seating beneath are placed between the two main playground pods for easy viewing of both areas. The playground area to the south contains a sand play space and some playground equipment for the pre-school age group with easy viewing from the park shelter structure. The swings are located in a separate pod. The playground area to the north is the elementary and teen age group space with more unique and challenging equipment. A specialized garden space is created between the two play areas specifically for kids to interact with and touch, such as a sensory garden.

Active Recreational Amenities

The centrally located ballfield area contains a skinned infield with a backstop and players benches with room for a small soccer field overlay. A multi-purpose paved rink accommodates winter hockey and skating use, summer in-line skating, a basketball half court on one end, and can also provide an area for future skateboard activities, if desired. Double tennis courts are provided on the northern end of the park with a bouncewall on one end. A small sledding hill is created by the playground.

Trails

Asphalt trails allow access to the various recreational amenities within the park. A large internal loop system is created that is approximately 4/10 of a mile long, with an additional mini-loop around the sledding hill. Possible additions to the trail system include distance markers, exercise stations, trail lighting, and bench seating areas in select locations. The preferred connection to the regional trail would be between the ponds, if possible, otherwise there will be a connection by sidewalk on the southern end along Hunters Trail. A trailhead would be created by the main park building.

Landscape

Most of the park contains mowed turf that may be irrigated. Natural landscaping shall be used in areas where naturalization best fits with the surroundings. Examples include naturalizing the pond edges, the perimeter of the site that is adjacent to more natural landscapes, etc. The natural landscapes will be designed to separate use areas within the park, provide wildlife habitat, and provide shade.



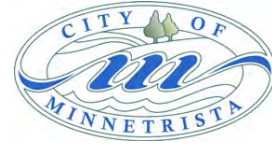
1 City of Minnetrista
2 Tree Replacement Fund



	Actual 2014	Actual 2015	Actual 2016	Actual 2017	YTD Predicted 2018	Budget 2019
7 Expenses						
8 Tree Replacement -Gillespie		17,110				
9 Tree Replacement - Hunters Crest	-	7,871		-		
Tree Replacement - Jennings Park and Linden		3,795				
10 Tree Replacement Other		3,828	8,694	1,775	12,500	5,000
11 Total Expenses	-	32,604	8,694	1,775	12,500	5,000
12						
13 Revenues						
14	-	-	-			
15 Tree Replacement Fees	251,600	-	-		152,400	
16 Investment Income	739	2,828	2,302	2,427	2,500	2,500
17						
18						
19 Total Revenues	252,339	2,828	2,302	2,427	154,900	2,500
20 Balance sheet AJE's -	(337)	(12)	(106)			
additional projected activity for year						
21 Cash Balance	252,002	222,214	215,716	216,368	358,768	356,268

Notes:

CITY OF MINNETRISTA



WORK SESSION / DISCUSSION ITEM

Subject: Long Range Financial Management Plan Discussion

Prepared By: Brian Grimm, Finance Director

Meeting Date: November 13, 2018

Item:

Staff and Council incorporated the Financial Management Plan into the City's financial documents and approved this during 2008. Attached is a draft plan that has been updated with the 2019 preliminary budget and levy information. It also incorporates projections for 2019 and beyond based on our current and previous years financial planning.

Staff will be available to answer any questions on the draft financial plan.

<p><u>Recommended City Council Action:</u> Discussion on draft update to Financial Management Plan.</p>
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Does Recommended Action meet City Mission Statement? x Yes No

Does Recommended Action meet City Goals/Priorities? x Yes No

Explain: **Draft of Annual update to Financial Management Plan**

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

**CITY OF MINNETRISTA
FINANCIAL MANAGEMENT PLAN**

Inflation Assumptions - Revenue (Non-property tax)
- Expenses

0.00% 3.00% 3.00% 3.00% 3.00%
2.50% 1.00% 1.00% 1.50% 1.50%

GENERAL FUND	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actuals	2018 Final Budget	2019 Preliminary	2020 Projected	2021 Projected	2022 Projected
REVENUE											
GENERAL PROPERTY TAX	3,262,084	3,216,040	3,205,321	3,188,270	3,240,129	3,246,041	3,211,041	3,275,262	3,406,272	3,542,523	3,684,224
General Fund Levy Reserve from Surplus											
LICENSES & PERMITS	274,871	394,487	666,305	740,757	652,035	624,524	657,500	671,000	718,775	769,952	824,773
INTERGOVERNMENTAL	118,415	147,091	139,195	339,144	130,877	133,066	116,800	136,800	140,904	145,131	149,485
FINES & FORFEITS	69,141	60,313	55,469	59,601	47,632	45,202	50,500	51,000	52,530	54,106	55,729
OTHER FINANCING SOURCES	811,325	465,462	499,092	406,583	533,861	478,617	517,199	498,298	513,247	528,644	544,504
TOTAL REVENUE	4,535,836	4,283,393	4,565,382	4,734,355	4,604,534	4,527,450	4,553,040	4,632,360	4,831,728	5,040,357	5,258,714
EXPENSES											
GENERAL GOVERNMENT	1,088,050	1,020,078	1,024,050	969,963	1,138,402	1,118,361	1,139,895	1,121,760	1,132,978	1,149,972	1,167,222
PUBLIC SAFETY	2,082,473	1,980,708	2,240,017	2,200,045	2,330,657	2,538,467	2,670,966	2,762,395	2,790,019	2,831,869	2,874,347
PUBLIC WORKS	738,076	833,667	992,105	895,940	893,846	859,565	997,888	960,274	969,877	984,425	999,191
CULTURE AND RECREATION	114,923	111,257	126,927	129,905	155,671	149,900	161,521	149,364	150,858	153,121	155,417
OTHER FUNCTIONS	288,780	12,184	109,233	13,689	17,294	36,382	25,000	25,000	25,250	25,629	26,013
TOTAL EXPENSES	4,312,302	3,957,894	4,492,332	4,209,542	4,535,870	4,702,675	4,995,270	5,018,793	5,068,981	5,145,016	5,222,191
REVENUE OVER (UNDER) EXPENSES	223,534	325,499	73,050	524,813	68,664	(175,225)	(442,230)	(386,433)	(237,252)	(104,659)	36,524
Potential transfer to surface water fund											
Administrative Charges on Projects						200,000	80,000				
Transfer/reserve for CIP/technology/roads	-	(276,000)			(275,000)	(125,000)					
Cell Phone Tower Revenue Reclassification & transfer 501 f	46,317										
Loring Drive			(100,000)								
Projected Positive Variance											
Ending General Fund Balance	2,671,237	2,720,736	2,693,786	3,218,599	3,012,263	2,912,038	2,549,808	2,163,375	1,926,123	1,821,464	1,857,987
Percent of Expenditures to Ending Fund Balance	62%	69%	60%	71%	66%	62%	51%	43%	38%	35%	36%
GENERAL FUND OPERATING TAX LEVY	3,224,000	3,158,896	3,205,321	3,188,270	3,232,890	3,246,041	3,211,041	3,275,262	3,406,272	3,542,523	3,684,224
ANNUAL INCREASE	-7.8%	-2.0%	1.5%	0.8%	2.2%	0.4%	-1.1%	2.0%	4.0%	4.0%	4.0%
Roads levy		50,000	50,000	150,000	150,000	250,000	350,000	475,000	600,000	725,000	850,000
Capital Improvement Plan (CIP)	0	0	0	0	0	0	0	0	0	100,000	100,000
Equipment Certificates	0	0	0	70,000	155,000	210,000	254,500	270,000	314,500	243,500	190,000
Interfund loan - levy/revenue source								45,000	45,000	45,000	45,000
Halstead/Enchanted (2017 Street Projects)							75,000	118,000	118,000	118,000	118,000
Mound Fire Hall Debt & CIP	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000
Public Facilities Debt	401,466	401,466	401,466	368,650	368,000	368,000	368,000	368,000	368,000	368,000	368,000
Game Farm/South Bay Drive	122,609	122,609	122,609	122,609	122,609	122,609	122,609	99,209	122,609	122,609	122,609
Enchanted Bridge Debt	36,600	36,600	36,600	36,600	36,600	0	0	0	0	0	0
Maple Crest Debt	22,000	22,000	22,000	20,500	20,500	20,500	20,500	20,500	20,500	20,500	20,500
TOTAL SPECIAL LEVY	654,675	654,675	654,675	690,359	774,709	793,109	912,609	992,709	1,060,609	1,089,609	1,036,109
TOTAL TAX LEVY	3,878,675	3,863,571	3,878,323	4,004,111	4,157,599	4,289,150	4,473,650	4,742,971	5,066,881	5,357,132	5,570,333
POTENTIAL NEW LEVY (Capital Bonding - Street Projects)	0		0	0	0	0	0	0	0	80,000	80,000
LESS FISCAL DISPARITIES	101,410	86,306	101,058	101,526	101,890	116,040	118,963	126,604	130,402	134,314	103,344
NET LEVY TO TAXPAYERS	3,777,265	3,777,265	3,777,265	3,902,585	4,055,709	4,173,110	4,354,687	4,616,367	4,936,479	5,302,818	5,546,990
% Tax Levy Change (in dollars)	-6.04%	0.00%	0.00%	3.32%	3.92%	2.89%	4.35%	6.01%	6.93%	7.42%	4.60%

Summary

CITY OF MINNETRISTA**WORK SESSION / DISCUSSION ITEM**

Subject: Sanitary Sewer Fund Follow Up Budget Discussion

Prepared By: Brian Grimm, Finance Director

Meeting Date: November 13, 2018

Item: Attached for your review is a 2019 draft updated budget that is an option that takes into account not doing the Budgeted 2018 I & I activity. This was bid out earlier in the year and the bids were rejected as coming back too high. This is being looked at for being bid again in December as a joint project with a couple of neighboring Cities.

Another item that came up is whether or not it would be good fiscally to call the 2012A bonds and when they were callable. After following up, they are callable in 2020. With how low interest rates are on this issue and with the fact that this issue was partially for Sewer projects and partially for Highland Road, staff would recommend paying these off over the life of the bond which would end in 2027.

Staff is looking for Council feedback and direction for the Sanitary Sewer Fund so it can be incorporated and updated into the Long Range Utility Financial Plan. In order to fund some of the necessary sewer activities, the rates for the utility fee should be analyzed each year.

Recommended City Council Action: Staff is looking to have a follow up discussion regarding the 2019 Financial Management Plan for the Sanitary Sewer Fund (Fund 602). Preliminary discussion regarding this item seemed to have a consensus for leaving the fee same for 2019. Leaving the fee the same or making any adjustment would formally happen as part of the fee schedule process and adoption slated for December 3.

Does Recommended Action meet City Mission Statement? x Yes No

Does Recommended Action meet City Goals/Priorities? x Yes No

Explain: **To properly fund enterprise fund activities in the Sanitary Sewer Fund.**

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

**City of Minnetrista
2019 Draft Budget
Sewer (602) Funds**

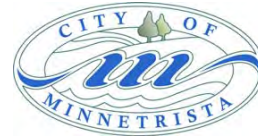
**SEWER ENTERPRISE FUND
FUND 602**

Revenue	2016 Actuals	2017 Budget	2017 Actuals	2018 Budget	2019 Budget
OPERATIONS					
34407 SEWER AVAILABILITY CHARGE	\$ 2,410	\$ 1,000	\$ 2,063	\$ 1,500	1,500
37210 SEWER USE CHARGES	\$ 753,369	\$ 762,135	\$ 817,539	\$ 773,135	843,013
37250 SEWER CONNECTION FEES	\$ 13,360	\$ 10,000	\$ 12,935	\$ 12,000	13,000
36210 INTEREST ON INVESTMENT & CKG	\$ 9,649	\$ 10,300	\$ 12,525	\$ 9,970	13,288
37270 OTHER INCOME/FEMA	\$ -	\$ -		\$ -	-
OPERATIONS Revenue Sub Total	\$ 778,788	\$ 783,435	\$ 845,062	\$ 796,605	870,801
Capital Revenue Sub Total					
37250 SEWER CONNECTION FEES	\$ 106,700	\$ 99,138	\$ 83,600	99,138	102,112
37251 SEWER AREA CHARGES	\$ 1,641	\$ -	\$ 13,860	50,000	-
36101 SPECIAL ASSESSMENT	\$ -	\$ -		-	
36210 INTEREST ON INVESTMENT & CKG	\$ 1,986	\$ 7,151	\$ 2,907	7,151	3,500
39310 GENERAL OBL BOND	\$ -	\$ -		-	
		\$ -		-	-
	\$ 110,327	\$ 106,289	\$ 100,367	\$ 156,289	105,612
Total Sewer (602) Revenue	\$ 889,115	\$ 889,724	\$ 945,429	\$ 952,894	976,413
Operating Expenditures					
101 SALARIES-REGULAR	\$ 82,808	\$ 129,862	\$ 105,359	\$ 127,861	125,626
102 SALARIES-OVERTIME	\$ 5,627	\$ 7,000	\$ 4,751	\$ 6,500	7,500
105 SALARIES-PAGER	\$ 5,925	\$ 7,500	\$ 5,011	\$ 6,500	7,000
121 PERA - EMPLOYER CONTR	\$ 7,054	\$ 11,181	\$ 8,668	\$ 10,602	10,434
122 FICA - EMPLOYER CONTR	\$ 6,782	\$ 11,405	\$ 8,520	\$ 10,814	10,643
131 HEALTH & LIFE INS - E CONTR	\$ 25,037	\$ 29,040	\$ 23,114	\$ 28,476	25,920
151 WORKMEN'S COMP INSURANCE	\$ 14,717	\$ 22,500	\$ 22,076	\$ 34,000	34,000
201 OFFICE SUPPLIES	\$ -	\$ 25	\$ 3	\$ -	
202 COPY & PRINTING SUPPLIES	\$ 275	\$ 300	\$ 275	\$ 300	300
212 MOTOR FUELS AND LUBRICANTS	\$ 5,893	\$ 10,000	\$ 4,528	\$ 7,500	7,500
215 SHOP MATERIALS	\$ 184	\$ 100	\$ 20	\$ 100	100
221 EQUIPMENT PARTS, TIRES	\$ 1,830	\$ 500	\$ 297	\$ 1,000	1,000
227 UTILITY SYSTEM MAINT SUPPLIES	\$ 80,998	\$ 80,000	\$ 109,055	\$ 80,000	90,000
240 SMALL TOOLS AND MINOR EQUIP	\$ 472	\$ 350	\$ 1,234	\$ 350	500
303 ENGINEERING SERV	\$ 3,359	\$ 4,000	\$ 6,587	\$ 4,000	5,000
307 PROFESSIONAL SVCS	\$ 12,801	\$ 12,000	\$ 5,455	\$ 13,000	10,000
322 POSTAGE	\$ 798	\$ 1,000	\$ 835	\$ 1,000	1,000
351 LEGAL NOTICE & ORD PUBLICATION	\$ -	\$ -		\$ -	
362 PROPERTY INSURANCE	\$ 2,578	\$ 3,000	\$ 2,812	\$ 2,600	3,000
381 ELECTRIC UTILITIES	\$ 2,293	\$ 15,000	\$ 7,095	\$ 7,000	10,000
390 SEWER SERVICE TO OTHER GOVT	\$ 42,272	\$ 55,000	\$ 65,175	\$ 60,000	65,000
401 BLDG & LAWN MAINTENANCE	\$ 450	\$ 500	\$ 96	\$ 500	500
404 VEHICLE & EQUIP MAINT	\$ 716	\$ 6,000	\$ 3,855	\$ 700	700
410 COMPUTER SERVICES/FEES	\$ 8,925	\$ 9,000	\$ 8,965	\$ 9,000	10,000
416 RENTAL	\$ -	\$ -		\$ -	
433 DUES & SUBSRIPT & TRAINING	\$ 2,180	\$ 1,000	\$ 1,243	\$ -	1,500
437 MISCELLANEOUS EXPENSE	\$ 2,068	\$ 2,000	\$ 699	\$ 2,000	2,000
438 EXPENSE MWCC	\$ 252,320	\$ 274,958	\$ 274,958	\$ 306,117	329,139
540 MOTOR VEHICLES	\$ 48,008	\$ -	\$ 51,539	\$ -	
580 OTHER EQUIPMENT	\$ 32,227	\$ 72,500	\$ 5,649	\$ 82,000	155,000
Operating Expenditure Sub Total	\$ 648,597	\$ 765,721	\$ 727,874	\$ 801,920	\$ 913,362

**City of Minnetrista
2019 Draft Budget
Sewer (602) Funds**

		2016 Actuals	2017 Budget	2017 Actuals	2018 Budget	2019 Budget
	Debt Service					
601	BOND PRINCIPAL	\$ 50,000	\$ 50,000	\$ 50,000	50000	50,000
611	BOND INTEREST	\$ 12,282	\$ 11,540	\$ 12,886	10940	11,000
	Debt Servic Subtotal	\$ 62,282	\$ 61,540	\$ 62,886	\$ 60,940	61,000
307	PROFESSIONAL SVCS	\$ 158	\$ -		\$ -	
437	MISCELLANEOUS EXPENSE	\$ 10,200	\$ -	\$ 7,800	\$ -	
530	IMPROVEMENTS	\$ -	\$ 100,000	\$ 5,649	100000	100,000
580	E 602-43251-580 I & I	\$ -	\$ 50,000	\$ -	50000	50,000
	Capital Subtotal Sewer Fund	\$ 10,358	\$ 150,000	\$ 13,449	\$ 150,000	150,000
	Total Sewer Fund Expenditures	\$ 721,237	\$ 977,261	\$ 804,209	\$ 1,012,860	1,124,362
	Revenue/Exp Surplus/(Deficit)	\$ 167,878	\$ (87,537)	\$ 141,220	\$ (59,966)	(147,949)
	Fund Balance at Beg of Year	\$ 1,209,117	\$ 1,376,995	\$ 1,376,995	\$ 1,518,215	1,558,249
	Cash Surplus/(Deficit)	\$ 167,878	\$ (87,537)	\$ 141,220	\$ (59,966)	(147,949)
	Projected positive variance					
	If 2018 I & I project is not done				\$ 100,000	
	Fund Balance at Yr End	\$ 1,376,995	\$ 1,289,458	\$ 1,518,215	\$ 1,558,249	1,410,300

CITY OF MINNETRISTA



WORK SESSION / DISCUSSION ITEM

Subject: Storm/Surface Water Utility Fund Follow Up Discussion

Prepared By: Brian Grimm, Finance Director

Meeting Date: November 13, 2018

Item: Staff is bringing an updated draft financial management plan for the surface/storm water fund. Staff is looking for Council feedback and direction as to the budgets and utility rates for 2019 Storm/Surface Water Funds. Once this direction is received, it can be incorporated and updated into the Long Range Utility Financial Plan and 2019 Fee schedule

Staff has made updates to the surface water budget worksheet based on feedback received at the 10-1-18 meeting. Discussion seemed to be in regards on whether to do a \$1 per quarter increase to the utility charge or leave the rate the same in 2019 from 2018 instead of the \$2 per quarter increase that had been initially proposed by staff as consistent with prior years.

A couple items to note is that staff has made a completed projects sheet and put that separately from the ongoing CIP list. Their also has been a ranking placed on the projects in the CIP for 2019. Based on this priority ranking, it hopefully provides guidance as to what items could potentially be shifted based on the Council's consensus on whether or not to increase rates or leave the same.

Recommended City Council Action: Staff is looking to have a discussion on the Sewer and Storm/Surface Water Management Funds for the 2019 budget, setting the utility rates for the fee schedule and updating the long range financial management plan.

Does Recommended Action meet City Mission Statement? x Yes No

Does Recommended Action meet City Goals/Priorities? x Yes No

Explain: To address infrastructure needs and to address mandates regarding environmental issues (water quality). To properly fund these enterprise fund activities in the Surface/Storm Water Fund.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

1 City of Minnetrista, MN

2 Storm Water Fund

3 Operating Cash Flow

4 Fund 651

5

6 Assumptions:

7	Expense increase	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
8	Investment Rate	2.00%	2.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
9	Storm Water Rate Increase	0.00%	3.00%	3.00%	10.00%	8.50%	10.00%	7.70%	5.00%	5.00%	5.00%	5.00%

10

11	
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Cash Flow Statement		Actual	Actual	Actual	Actual	Actual	Budget			Projected		
		2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Operating Revenue												
Charges for Services - future residents							-		8,812	9,076	9,348	9,629
Charges for services - existing customers		181,069	187,059	224,245	261,853	294,973	326,359	351,489	369,063	396,768	426,136	457,259
Total Revenue		181,069	187,059	224,245	261,853	294,973	326,359	351,489	377,875	405,844	435,485	466,887
Operating Expenses (excluding depreciation)												
Personnel services		35,790	24,076	23,494	27,264	34,998	36,048	45,888	47,265	48,683	50,143	51,647
Supplies		-	239	37,478	21,538	56,976	58,685	57,100	58,813	60,577	62,395	64,267
Professional Services		39,272	54,379	85,434	89,650	77,222	79,539	90,000	92,700	95,481	98,345	101,296
Repairs and Maintenance		16,624	17,648	804	1,291	1,621	1,670	500	515	530	546	563
Utilities		-	-	-	-	-	-	-	-	-	-	-
Depreciation		104,853	107,999	102,522	104,178	139,286	143,464	147,768	152,201	156,767	161,470	166,314
Dues and Subscriptions		-	12,701		13,431	14,437	14,870	15,000	15,450	15,914	16,391	16,883
Other		12,291	2,959	15,225	2,624	1,800	1,854	2,000	2,060	2,122	2,185	2,251
Total Operating Expenses		208,830	220,000	264,957	259,976	326,339	336,130	358,256	369,004	380,074	391,476	403,220
Net income from operating activity		(27,761)	(32,941)	(40,712)	1,877	(31,366)	(9,771)	(6,767)	8,871	25,770	44,009	63,667
Non Operating Revenues/(Expenses)												
Investment Income		1,000	3,872	3,954	2,747	3,749	8,031	8,063	5,680	5,658	7,479	3,892
Other				68,923	240							
Transfers In												
Transfers Out												
Total Non Operating Revenues/(Expenses)		1,000	3,872	72,877	2,987	3,749	8,031	8,063	5,680	5,658	7,479	3,892
Capital/Operating Expenses for Storm Water Improvements												
Bond Proceeds												
Capital Improvement Projects		-	(137,493)	(72,829)	(78,936)	(78,936)	(93,000)	(146,000)	(95,000)	(50,000)	(250,000)	-
Annual storm water programs (Ditching, Sweet Sweeping, equip)		-		(47,274)			(142,500)	(82,500)	(72,500)	(77,500)	(82,500)	(92,500)
Total Capital Expenses (inlcuding operations expenses related to potential Halstead Bay Project)		-	-	(137,493)	(120,103)	(78,936)	(235,500)	(228,500)	(167,500)	(127,500)	(332,500)	(92,500)
Annual Change		(26,761)	(29,069)	(105,328)	(115,239)	(106,553)	(237,240)	(227,204)	(152,949)	(96,072)	(281,013)	(24,941)
Beginning Cash Balance		125,398	203,490	282,420	348,141	274,950	277,549	268,773	189,337	188,589	249,284	129,742
Add net operations (line 30)		(27,761)	(32,941)	(40,712)	1,877	(31,366)	(9,771)	(6,767)	8,871	25,770	44,009	63,667
Add back depreciation (line 25)		104,853	107,999	102,522	104,178	139,286	143,464	147,768	152,201	156,767	161,470	166,314
Add net non operating (line 37)		1,000	3,872	72,877	2,987	3,749	8,031	8,063	5,680	5,658	7,479	3,892
Add capital and bond (lines 51)		-	-	(137,493)	(120,103)	(78,936)	(235,500)	(228,500)	(167,500)	(127,500)	(332,500)	(92,500)
Net change in balance sheet items				68,527	(62,130)	(30,133)						
Transfer from general/other funds												
Budgeted Captial Projects moved to future year							85,000					
Ending Cash Balance		203,490	282,420	348,141	274,950	277,549	268,773	189,337	188,589	249,284	129,742	271,115
Cash Balance without doing capital expenses/projects (taking out line 51)		203,490	282,420	348,141	274,950	277,549	419,273	568,337	735,089	923,284	1,136,242	1,370,115

Surface Water CIP - Operational items

[illegible]

Priority Rank	Surface Water CIP - Surface Water Improvement Capital Projects										
	PROJECT	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
	200 Ingerson Rd - Install new culvert under south side driveway to capture water flow and direct it towards the north to existing culvert under north driveway leading to crossing culvert just past the north driveway. North driveway culvert will need to be jettied clear.	\$7,000									
	CB reconstruction - Loring Drive low point			\$20,000							
5	8245-8265 Ox Yoke Cir - Outflow has eroded rip-rap materials and soil away. Outfall needs reconstruction of holding area and rip-rap spillway overflow. May incorporate with 2019 M&O project if Ox Yoke is kept in.		\$10,000								
4	2500 Dutchview Rd - Install new culvert from east side of driveway to west side of Dutchview Rd. BT will have to be removed from driveway and replaced.		\$6,000								
	2105 Dutchview Rd - Replace rusted out culvert and clear trees and shrub debris from inlet and outlet areas.		\$5,000								
	810 Cty Rd 110 N - Storm water runoff has caused a large washout area along property line from culvert outlet by 151 to lake. Redo drainage to lake.			\$75,000							
3	Game Farm Rd at Cty Rd 26 - Storm water runoff washes out horse trail on east side of road. Install asphalt trail at this location (would have to add white fog line stripe along trail if paved for safety). Increased runoff with large pole barn that was built. (May be taken care of with ditch work)		\$50,000								
	1240/1250 Morningview Drive - Storm sewer has collapsed and needs to be replaced. This pipe runs from Morningview Dr to the lake along the property line between these two homes.				\$50,000						
1	Rolling Hills - Ditch work (2018). Culvert replacement and storm pipe installation (2019)	\$2,500	\$35,000								
2	Re-ditch both sides of the road from Cty Rd 26 to West Branch Rd		\$40,000								
	Implement phosphorus reduction plan - Project 1: Painter Creek/Jennings Bay watershed					\$150,000					
	Complete water quality protection project at Little Long Lake					\$100,000					
	Implement phosphorus reduction plan - Project 2: Dutch Lake watershed							\$132,000			
	Increase drainage capacity on Marywood going east to and along park to Tuxedo								\$75,000		
	Implement phosphorus reduction plan - Project 3: Sauders Lake watershed									\$100,000	
	Implement phosphorus reduction plan - Project 5: Six Mile Marsh watershed										
	SUBTOTAL	\$9,500	\$146,000	\$95,000	\$50,000	\$250,000	\$0	\$132,000	\$75,000	\$100,000	\$0

Surface Water CIP - Surface Water Improvement Fund Completed Projects listing						
Project	2014	2016	2017	2018	2019	2020
6380 Painters Cir - Inlets not open and CB's are shot. Cross pipe has heaved the road. This has back-up water into 6380 Painters Cir property. CB's need to be rebuilt and new cross pipe installed between them. Addition of Styrofoam over crossing pipe will help with frost heaves. Water flow direction - south CB to north CB to outlet. North side CB also has inlet from north side drainage flowing west. Concrete curbing to be installed around rebuilt CB's (COMPLETED w/M&O 2017)			\$15,000			
200 Ingerson Rd - Install new culvert under south side driveway to capture water flow and direct it towards the north to existing culvert under north driveway leading to crossing culvert just past the north driveway. North driveway culvert will need to be jetted clear.				\$7,000	Actual culvert cost \$738.00	
Kristen Ln & Cty Rd 92 - CB's back plates have fallen and existing BT is considerably higher than grate due to past patching. CB's need to be rebuilt. Concrete to be installed around rebuilt CB's (COMPLETED by PW in 2015)						
Lakeview Dr HOA out lot - Street storm water drainage through HOA property does not drain properly. Drainage way need to be redone. (Woodend HOA) (COMPLETED in 2016)						
1350 & 1360 Morningview Dr - Storm water runoff has caused a large washout area along property line from Morningview Dr to lake. Reconstruct drainage way. (Hoffman) (COMPLETED in 2016)						
Segment 4 of the Westwood Dr/Morningview Dr drainage repair. (Maslowski) (COMPLETED in 2017)		\$25,000	\$75,000			
Crest Ridge Ct - Surface water improvements with the mill & overlay project (COMPLETED w/M&O in 2016)		\$37,220				
Game Farm Road south of Kingswood Road - Storm water runoff washout of the shoulder on west side. Install concrete curb for approx. 350 feet and outlet to rock riprap area. (COMPLETED in 2015)						
Deer Creek Road Culvert Replacement (COMPLETED in 2016 - \$11,000 actual)		\$11,000				
Lake Minnetonka Regional Park - Ravine Restoration - 3RPD Cooperative Agreement (COMPLETED - \$27,000 actual)						
5605 & 5615 Kramer Rd - Water from sump pumps flows down curb line and causes green algae/slime to form causing safety concern. Also causes large ice dams to form in winter. Install drain tile behind curb from west property line of 5615 to CB to intersection of Kramer Rd & Cty Rd 110 N. CB & crosser pipe at 5625 Kramer is heaved and needs to be replaced. (COMPLETED w/M&O in 2017)			\$25,000			
Dutchview Rd drainage - Add rock to east side of road to force water to the west. Redo west ditch to get water to flow into drainage outlet. Also, redo the drainage on east side of Dutchview Rd and divert the drainage into the woods prior to 2000 Dutchview Rd. (COMPLETED)						