



CITY COUNCIL MEETING AGENDA
September 18, 2017
7:00pm

1) Call to Order

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Patricia Thoele, Pam Mortenson, Mike Molitor and Shannon Bruce; Staff: City Administrator Michael Barone, Community Development Director David Abel, Finance Director Brian Grimm, Director of Public Safety Paul Falls, HR/Communications Coordinator Cassandra Tabor and City Clerk Kris Linquist. Consultants: City Attorney Ron Batty, Kennedy & Graven and City Engineer Paul Hornby, WSB Engineering.
- c) Approval of Agenda

2) Special Presentations

- a) Introduction of Anisha Mueller, Customer Service and Communications Assistant
- b) Introduction of Mark Klein, Public Works Maintenance Worker
- c) Introduction of Carter Ostlie, Public Works Maintenance Worker

3) Persons to Be Heard

The City Council invites residents to share new ideas or concerns related to city business; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) Consent Agenda

- a) Approve Work Session Meeting Minutes from September 5, 2017
- b) Approve Regular Meeting Minutes from September 5, 2017
- c) Res. No. 155-17 Approve Claims
- d) Res. No. 156-17 Step Increase for Nick Rettke, Public Works Maintenance Worker
- e) Res. No. 157-17 Adopt the 2015 Minnesota State Fire Code, Including Appendix Chapter D

5) Public Hearings

- a) Temporary One Day On-Sale Liquor License – Northwest Tonka Lions
- b) Halstead Drive Project- Assessment hearing
 - i) Res. No. 158-17 Adopt Assessment Roll for Halstead Drive Project, CP 01-16

6) Business Items

- a) Res. No. 159-17 A Resolution Awarding the Sale of General Obligation Bonds, Series 2017A, in the Original Aggregate Principal Amount of \$3,250,000
- b) Res. No. 160-17 A Resolution Awarding the Sale of General Obligation Improvement Refunding Bonds, Series 2017B, in the Original Aggregate Principal Amount of \$2,860,000
- c) Res. No. 161-17 A Resolution Awarding the Sale of Taxable General Obligation Improvement Refunding Bonds, Series 2017C, in the Original Aggregate Principal

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Amount of \$2,390,000

- d) Res. No. 162-17 Approve Professional Services Agreement for Wellhead Protection Plan Part 2 Implementation Plan, CP 04-17

7) Administrative Items

a) Staff Reports

- i) City Administrator

a) Council Reports

- i) **Mayor Lisa Whalen** – *Economic Development Authority; Personnel Committee; Planning Commission (rotating); Police Communications Committee; Northwest Hennepin League of Municipalities; Minnehaha Creek Watershed District; Gillespie Center Advisory Council; Mound Fire Advisory Committee (alternate); Parks Commission (rotating)*
- ii) **Patricia Thoele** – *Acting Mayor; Personnel Committee; Planning Commission (rotating); Parks Commission (rotating); Economic Development Authority*
- iii) **Pam Mortenson** – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission (alternate); Steering/Comprehensive Plan Committee; Westonka Community & Commerce*
- iv) **Mike Molitor** – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Steering/Comprehensive Plan Committee; LMCD*
- v) **Shannon Bruce** – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Mound Fire Advisory Committee; St. Bonifacius Fire Advisory Committee; Pioneer-Sarah Creek Watershed District*

8) Adjournment

The agenda packet with all background material is located at the back table for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.



**CITY COUNCIL WORK SESSION
MINUTES
September 21, 2017
5:30 – 6:30pm**

1) Call to Order

Mayor Whalen called the meeting to order at 5:30 p.m.

Present – Council: Mayor Lisa Whalen, Patricia Thoele, Pam Mortenson, Mike Molitor and Shannon Bruce; Staff: City Administrator Michael Barone, Finance Director Brian Grimm, Community Development Director David Abel and Public Safety Director Paul Falls, City Clerk Kris Linnquist and Public Works Superintendent Gary Peters; Consultant: City Engineer Paul Hornby, WSB Engineering and City Attorney Andrew Biggerstaff, Kennedy & Graven.
Absent: None

2) 2018 Preliminary Levy – CIP Plan Review and Levy Options

Grimm presented the 2018 Budget and Preliminary Levy. The following items were discussed:

- The Levy that was discussed at the August 21, 2017 meeting along with two other options that were reviewed.
- Budget Goal:
 - ♦ To ensure the City's financial stability
 - ♦ Address Capital Improvement needs (Infrastructure and Equipment)
 - ♦ Monitor staffing and benefit levels to match service levels
 - ♦ Continue Funding Pavement Management Plan
- The proposed options are:
 - ♦ Option #1 – Net Levy of 4.82%; Gross Levy 4.76%
 - ♦ Option #2 – Net Levy of 4.95%; Gross Levy 4.88%
 - ♦ Option #3 – Net Levy of 5.43%; Gross Levy 5.35%

Bruce requested to have an option #4 added for consideration with a 3.5% Levy. This would reflect only the 3.5% growth rate and would not raise the Levy. She felt with having reserves left over for the past two years, there should not be a need for such increase in the levy.

Thoele also would like to see an option #5 to reflect the levy that was proposed on August 7, 2017 at the 5.43%.

Barone commented that the budget is not a staff budget, it is a council budget.

Staff does the best to their ability to provide the council with a modest budget for the needs of operating the city for the upcoming year to provide good services to its residents.

Molitor does not favor to keep putting things off. He commented that the debt is there and it needs to be paid.

There was further discussion on road repairs and reconstruction.

Bruce proposed that the following items that could be taken out of the budget to reduce the levy:

- \$50,000 Road Fund
- \$30,000 Front Desk
- \$55,000 for City Hall Parking Lot
- Looking at the Fuel Management System

Mayor Whalen took a poll on whether to look at adding an option #4, a Levy of 3.5% increase.

Reduction of Road Fund:

- Molitor – No
- Mortenson – No
- Thoele – No

Remove City Hall Parking Lot:

- Molitor – No
- Mortenson – No
- Thoele – keep in for now
- Whalen – keep in for now

Remove Front Desk Area Improvement:

- Whalen – would like to keep it in for now.
- Thoele – leave in for now for further discussion

Barone stated that there is possibly a grant that the city could get to help with the Front Desk Area Improvement.

Molitor is in favor of Option #3

Mortenson is also in favor of Option #3

Thoele favors either Option #3 or possibly Option #2

Bruce is not happy with any of the options presented.

Mayor Whalen is ok with Option #3 or #2

The majority of the Council is to bring Option #3 to the Council meeting.

3) Change Order Policy Discussion

Barone presented the staff report dated September 5, 2017. Highlights included:

- Currently the City Council has full authority over the approval of all change orders. They are usually small in nature – usually under \$5,000.

- Executive Staff discuss change orders as they come up, decide whether or not the change order is acceptable and then bring them to the City Council for approval.
- Most change orders are needed to accommodate unforeseen conditions during a project.
- Change Order policies do exist mostly in large cities, counties or state agencies where the projects are quite large in cost and scope.
- Staff presented two options:
 - ♦ Keep the format as it currently exists and do not create a change order policy.
 - ♦ Direct staff to create a Change Order Policy with a proposed threshold of \$20,000 or 10% of a projects cost, whichever is less. Council would delegate the approval authority to the City Administrator for all change orders under the threshold amounts.

Molitor commented that option 2 is less than the ideal option. He would like to keep things the way they are currently.

Bruce is not comfortable giving the authority to the City Administrator for any predetermined amount. She made the suggestion of possibly considering a staff engineer instead of having a consultant.

Consensus of the Council was to keep the format as it currently exists and do not create a change order policy.

4) Manure Management Ordinance Discussion

Barone presented the staff report dated September 5, 2017. Highlights included:

- Pioneer Sarah Creek Watershed Management Commission (PSCWMC) has had discussions on a Manure Management Ordinance for member cities.
- The potential passage of an ordinance would help toward the PSCWMC's goal of reducing phosphorus runoff associated with livestock-associated facilities.
- City of Greenfield and Medina Ordinances could be used as a template for the city's ordinance.

Bruce is in favor of having the City write its own ordinance that would be tied to new construction and the planning commission would review the Manure Management plan that would be put into place with that project. The city should provide more education to existing stables or farms.

Abel stated that any existing stable that has a Conditional Use Permit (CUP) with the city does have a Manure Management plan in place with their existing permit. Enforcement is complaint driven.

Council directed staff to bring back a draft for further review.

5) Adjourn

Motion by Mortenson, seconded by Bruce to adjourn the Work Session Meeting.

Motion carried 5-0. Absent: None

Mayor Whalen adjourned the meeting at 6:46 p.m.

Respectfully Submitted,

Kris Linquist, MMMC, CMC
City Clerk



CITY COUNCIL MEETING MINUTES
September 5, 2017
7:00pm

1) Call to Order

Mayor Whalen called the meeting to order at 7:00 p.m.

a) Pledge of Allegiance

b) Introductions:

City Council: Mayor Lisa Whalen, Patricia Thoele, Pam Mortenson, Mike Molitor and Shannon Bruce; Staff: City Administrator Michael Barone, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, HR/Communications Coordinator Cassandra Tabor, City Clerk Kris Linquist and PW Superintendent Gary Peters; Consultants: City Attorney Andrew Biggerstaff, Kennedy & Graven and City Engineer Paul Hornby, WSB Engineering.

Absent: None

c) Approval of Agenda

Motion by Mortenson, seconded by Thoele to approve the agenda as presented.
Motion carried 5-0. Absent: None

2) Special Presentations

a) 2018 Preliminary Tax Levy

Grimm overviewed the 2018 Preliminary Tax Levy.

- Budget Goal:
 - ♦ To ensure the City's financial stability
 - ♦ Address Capital Improvement needs (Infrastructure and Equipment)
 - ♦ Monitor staffing and benefit levels to match service levels
 - ♦ Continue Funding Pavement Management Plan
- The proposed options are:
 - ♦ Option #1 – Net Levy of 4.82%; Gross Levy 4.76%
 - ♦ Option #2 – Net Levy of 4.95%; Gross Levy 4.88%
 - ♦ Option #3 – Net Levy of 5.43%; Gross Levy 5.35%
- The majority of the Council opted for option #3 at the Work Session

3) Persons to Be Heard - None

4) Consent Agenda

- a) Approve Work Session Meeting Minutes from August 21, 2017**
- b) Approve Regular Meeting Minutes from August 21, 2017**
- c) Res. No. 146-17 Approve Claims**
- d) Res. No. 147-17 Approve Front Yard Setback Variance at 370 County Road 92**
- e) Res. No. 148-17 Approve Step Increase and Probation Completion for Josh**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Brown, Public Safety Officer

f) Res. No. 149-17 Approve Step Increase for Chad Griggs, Public Safety Officer

Motion by Thoele, seconded by Mortenson to approve the consent agenda as presented.

Motion carried 5-0. Absent: None

5) Public Hearings - None

6) Business Items

a) Adopt Ordinance 449 Rezone 1035 County Road 19 from R-2 to PUD

Abel presented the Staff Report dated September 5, 2017. He will be presenting both items 6a & 6b together. Highlights include:

- Applicant is requesting a PUD to allow for 14 single-family detached Villa style homes with a lot width of 55 feet, front yard set-back of 25 feet and side yard setbacks of 5 and 10 feet with a minimum of 15 feet between structures.
- The Planning Commission met on August 28, 2017 and recommended to Deny Ordinance 449.

Jeff Martineau stated that he has owned this property for 14 years. He overviewed his presentation that was included in staff report. He gave an overview of the development he is proposing for the parcel. He commented that the development would be geared toward empty nesters, retirees, or professionals.

Ralph Harrison, 4935 Grandview Avenue, Minnetrista, has concerns with density of the project.

Jodie Youngquist, 950 Red Oak Lane, Minnetrista, has concerns with setting a precedence with PUDs and increasing density. She also commented that the homes in Red Oak are not selling and had traffic concerns.

Dean Bailey, 1055 County Road 19, Minnetrista, commented that he enjoys the trees and will miss them. He also commented that it will be many years before he considers moving. He likes the villa style homes but dislikes the density of the project.

Mayor Whalen had questions regarding the 15 foot tree buffer. Martineau explained that grading would have to be done for storm water run-off and then reforest in the 15 foot buffer that would be a conservation easement.

Mayor Whalen questioned the build out timeframe. Martineau estimated that it would be approximately two (2) years.

Mortenson overviewed the Planning Commission's concerns of density, trees, and traffic. They know that the development will be built no matter what, whether it be with the 14 unit PUD or an eight to ten single family homes. They were in favor of the villa style homes.

Molitor commented that he was at the Planning Commission meeting also. His major

concern is the density of the project. He would like to see that the development be dedicated as a 55+ community so that it would only target that age group. He felt that there should be some public good in turn for the PUD. He also felt that the right turn lane should be constructed with the project instead of when other area properties develop.

Ralph Harrison commented that 78% of the trees are going to be removed no matter what.

Motion by Thoele, seconded by Bruce to Adopt Ordinance 449 Rezone 1035 County Road 19 from R-2 to PUD with the new Exhibit C presented at the September 5, 2017 meeting.

Motion carried 4-1. Opposed: Molitor. Absent: None

i) Res. No. 150-17 Authorize Publication of Ordinance No. 449 by Title and Summary.

Motion by Bruce, seconded by Mortenson to adopt Res. No. 150-17 Authorizing the Publication of Ordinance No. 449 by Title and Summary.

Motion carried 4-1. Opposed: Molitor. Absent: None

b) Res. No. 151-17 Approve Preliminary Plat of The Villas at Red Oak Woods (1035 County Road 19).

Abel presented the Staff Report dated September 5, 2017. He presented both items 6a & 6b together. Highlights included:

- The Applicant submitted a Preliminary Plat for the development of 14 Single Family units
- The Park Commission reviewed the Preliminary Plat at their July 11, 2017 meeting. They recommended to the Council to accept cash in lieu of land as the park dedication requirement for the proposal
- The Planning Commission reviewed the Preliminary Plat at their August 28, 2017 meeting. They recommended to DENY this request with reasons stated in their minutes.

Mayor Whalen commented that the trail maintenance would be the responsibility of the Homeowners Association.

Motion by Thoele, seconded by Mortenson to Adopt Resolution No. 151-17 Granting Preliminary Approval of the Plat of Red Oak Woods with the conditions outlined by staff, engineering and Hennepin County along with the additional conditions of the handed out document dated September 5, 2017.

Motion carried 4-1. Opposed: Molitor. Absent: None

Mayor Whalen called for a short break at 8:53 p.m.

The meeting reconvened at 9:08 p.m.

c) 2017 Budget Process Approvals

Grimm presented the Staff Report dated September 5, 2017. Highlights included:

- Option one is the 4.82% levy increase from 2017 with a total gross levy of \$4,493,150 and with fiscal disparities taken off the net levy for Minnetrista would be \$4,374,187. Two other options were also included for review.
- The City's preliminary levy will have to be certified to the County by September 30, 2017.
- Once the levy is set, the amount cannot increase but could decrease.
- Adopt Resolution to Levy for 100% of 2018 bond payments on existing debt issues.
- Set meeting date for public comment for discussion of the 2018 Budget and Tax Levy to be adopted
- Consensus of the majority of the Council at the Work Session was Option #3 Net Levy of 5.43%; Gross Levy 5.35%

i) Res. No. 152-17 Approve 2018 Preliminary Tax Levy.

Motion by Molitor, seconded by Thoele to Adopt Res. No. 152 Adopting Proposed 2017 Tax Levy, Collectible in 2018 to be certified to the County by September 30, 2017, a Levy of 5.43%.

Motion carried 4-1. Opposed: Bruce. Absent: None

ii) Res. No. 153-17 Approve Debt Levy at 100% of 2018 Bond Payment

Motion by Mortenson, seconded by Thoele to Adopt Res. No. 153-17 Adopting a Debt Levy for 100% of 2018 Bond payments on existing debt instead of the statutory allowed 105% of 2018 bond payments.

Motion carried 4-1. Opposed: Bruce. Absent: None

iii) Approve 2017 Date for Public Comments on 2018 Levy and Budget

Motion by Mortenson, seconded by Bruce to Approve December 4, 2017 at 7:00 p.m. as the Public Comment date for discussion of the 2018 Budget and tax levy to be adopted.

Motion carried 5-0. Absent: None

d) Res. No. 154-17 Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments and Ordering Hearing on Proposed Assessments for Enchanted Lane/Tuxedo Road Street Improvement Project, City Project # 04-16

Hornby presented the Staff Report dated September 5, 2017. Highlights included:

- Overview of Minnesota Statute Chapter 429 Special Assessments
- Feasibility Report and preliminary assessment adopted by the Council included 62 benefitting properties to be assessed \$6,463.71. The assessable amount is recommended to be \$400,750. The assessments will be levied for a 20-year period at an interest rate 2% greater than the interest rate on the associated bonds issued as per the City assessment policy.
- The Public Hearing is proposed for October 2, 2017.

Motion by Bruce, seconded by Molitor to Adopt Resolution No. 154-17 Declaring the cost to be assessed, ordering preparation of proposed assessment and calling for the hearing on the proposed assessments for the Enchanted Lane and Tuxedo Road Improvements, City Project # 04-16.

7) Administrative Items

a) Staff Reports

- i) City Administrator
 - Reminder Water Treatment Plant Dedication on September 12, 2017

b) Council Reports

- i) Mayor Lisa Whalen - None
 - Mentioned potential projects that need attention
- ii) Patricia Thoele - None
- iii) Pam Mortenson
 - Westonka Community & Commerce (WCC)
 - Planning Commission 8/28
- iv) Mike Molitor
 - Planning Commission 8/28
 - Lake Minnetonka Conservation District (LMCD)
- v) Shannon Bruce - None

8) Adjournment

Motion by Thoele, seconded by Bruce to adjourn the meeting at 9:30 p.m.
Motion carried 5-0. Absent: None

Respectfully submitted,

Kris Linquist, MMMC, CMC
City Clerk

RESOLUTION NO. 155-17

CITY OF MINNETRISTA

**RESOLUTION APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City Council of the City of Minnetrista, pursuant to MS 412.241, shall have the full authority over the financial affairs of the City; and

WHEREAS, the City Council reviewed the Claims for payment, with checks numbered 61110 through 61182; electronic checks E1000975 through E1000988; Claims batch includes an electronic transfers for payroll.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the attached list of claims in the amount of \$ 703,601.50 is hereby approved.

ADOPTED this 18th day of September 2017 by a vote of ____ Ayes
____ Nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linquist, City Clerk

(seal)

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
1010 1ST BK OF THE LAKES				
Paid Chk#	061110	9/18/2017	A-1 STRIPES, INC.	
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,185.50	20399	Striping on City Streets
	Total A-1 STRIPES, INC.	\$1,185.50		
Paid Chk#	061111	9/18/2017	ACTION FLEET, INC.	
E 101-42110-404	VEHICLE & EQUIP MAINT	\$342.50	12027	Unit 67- Refurbish Equipment
E 101-42110-404	VEHICLE & EQUIP MAINT	\$95.00	12033	Unit 69- Remove Camera
	Total ACTION FLEET, INC.	\$437.50		
Paid Chk#	061112	9/18/2017	ADVANCED GRAPHIX INC.	
E 101-42110-221	EQUIPMENT PARTS, TIRES	\$13.00	197834	Unit 73-Decals
	Total ADVANCED GRAPHIX INC.	\$13.00		
Paid Chk#	061113	9/18/2017	ADVANCED IRRIGATION INC	
E 404-45202-530	IMPROVEMENTS	\$18,900.00	21547081417	Irrigation Repair at Lisle Park
	Total ADVANCED IRRIGATION INC	\$18,900.00		
Paid Chk#	061114	9/18/2017	ADVANTAGE PROPERTY MAINTENANCE	
E 101-45202-402	LAWN MAINTENANCE	\$4,825.00	2666	Lawn Service
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$850.00	2666	Lawn Service
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$675.00	2666	Lawn Service
E 101-41940-402	LAWN MAINTENANCE	\$900.00	2666	Lawn Service
	Total ADVANTAGE PROPERTY MAINTENANCE	\$7,250.00		
Paid Chk#	061115	9/18/2017	AHERN FIRE PROTECTION	
E 101-43121-401	BLDG/STRUCT MAINTENANCE	\$298.00	216286	Tank Overflow Alarm -Service
	Total AHERN FIRE PROTECTION	\$298.00		
Paid Chk#	061116	9/18/2017	ALLIED BLACKTOP COMPANY	
E 406-43121-224	STREET MAINTENANCE SUPPL	\$35,867.17	Pay Voucher 1	Crack Fill and Seal Coat Project
	Total ALLIED BLACKTOP COMPANY	\$35,867.17		
Paid Chk#	061117	9/18/2017	AMERIPRIDE SERVICES INC	
E 101-43121-215	SHOP MATERIALS	\$29.11	1003898604	Shop towels
E 101-43121-417	UNIFORMS	\$57.32	1003898604	Shop uniforms
E 101-41940-211	CLEANING & MAINT SUPPLIES	\$8.00	1003898604	Service Charge
	Total AMERIPRIDE SERVICES INC	\$94.43		
Paid Chk#	061118	9/18/2017	AUTOMATIC SYSTEMS CO.	
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$66.00	32030	Latch Assembly
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$168.75	32049	On site Services for Kingspoint Tower
	Total AUTOMATIC SYSTEMS CO.	\$234.75		
Paid Chk#	061119	9/18/2017	BANNING, KORY	
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$43.78		Return Credit on Utility Account
	Total BANNING, KORY	\$43.78		
Paid Chk#	061120	9/18/2017	BAUER BUILT TIRE	
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$96.81	180215025	Tire Rim for Trailer
E 101-42110-221	EQUIPMENT PARTS, TIRES	\$512.02	180217598	PD Tires
E 101-42110-221	EQUIPMENT PARTS, TIRES	\$766.28	180217600	Tires for PD
	Total BAUER BUILT TIRE	\$1,375.11		
Paid Chk#	061121	9/18/2017	BOLL, ANGELA	
E 101-41320-435	COUNCIL TRAIN/RETREAT/OTH	\$19.26		Mileage Reimbursement
	Total BOLL, ANGELA	\$19.26		
Paid Chk#	061122	9/18/2017	BOYER TRUCKS ROGERS	

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$87.61	183204R	Brake Canister Truck 12
Total BOYER TRUCKS ROGERS		\$87.61		
Paid Chk# 061123 9/18/2017 CENTRA HOMES LLC				
G 101-2025	DEPOSITS PAYABLE	\$5,000.00	MB-16181 R-7	Rtn Temp Co 4512 Landings
G 101-2025	DEPOSITS PAYABLE	\$5,000.00	MB-16197 R-7	Rtn Temp Co 4519 Games Tr
G 101-2025	DEPOSITS PAYABLE	\$5,000.00	MB-16255 R-7	Rtn Temp Co 4514 Merganser
G 101-2025	DEPOSITS PAYABLE	\$5,000.00	MB-16269 R-7	Rtn Temp Co 4521 Covey
G 101-2025	DEPOSITS PAYABLE	\$5,000.00	MB-17003 R77	Rtn Temp Co 4471 Covey
Total CENTRA HOMES LLC		\$25,000.00		
Paid Chk# 061124 9/18/2017 CITY OF MOUND				
E 101-42210-316	FIRE CONTRACT MOUND	\$54,943.50	4th Qtr 2017	Quarterly Fire Service
E 514-47000-601	BOND PRINCIPAL	\$17,054.25	4th Qtr 2017	Quarterly Debt Payment
Total CITY OF MOUND		\$71,997.75		
Paid Chk# 061125 9/18/2017 CITY OF ST BONIFACIUS				
E 101-42210-318	FIRE CONTRACT ST BONIFACI	\$54,219.75	4th Qtr 2017	Quarterly Fire Service
Total CITY OF ST BONIFACIUS		\$54,219.75		
Paid Chk# 061126 9/18/2017 CULLIGAN				
E 101-41940-401	BLDG/STRUCT MAINTENANCE	\$77.00	101X30536901	Solar Salt
Total CULLIGAN		\$77.00		
Paid Chk# 061127 9/18/2017 DPC INDUSTRIES, INC.				
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$582.57	827001450-17	WTP Chemicals
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$1,712.61	827001451-17	Water Treatment Plant Chemicals
Total DPC INDUSTRIES, INC.		\$2,295.18		
Paid Chk# 061128 9/18/2017 EARL F. ANDERSON INC.				
E 101-43121-224	STREET MAINTENANCE SUPPL	\$100.15	0115374-IN	Signs
Total EARL F. ANDERSON INC.		\$100.15		
Paid Chk# 061129 9/18/2017 ECM PUBLISHERS, INC				
E 499-43122-307	PROFESSIONAL SERVICES	\$200.46	525940	Halstead Project
Total ECM PUBLISHERS, INC		\$200.46		
Paid Chk# 061130 9/18/2017 ELLIS, MICHAEL AND LISA				
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$366.78		Return Credit on Utility Acct
Total ELLIS, MICHAEL AND LISA		\$366.78		
Paid Chk# 061131 9/18/2017 EROSION PRODUCTS, LLC				
E 651-49590-224	STREET MAINTENANCE SUPPL	\$87.50	4330	Seed Mix
E 651-49590-224	STREET MAINTENANCE SUPPL	\$42.00	4389	Erosion Control
Total EROSION PRODUCTS, LLC		\$129.50		
Paid Chk# 061132 9/18/2017 FASTENAL COMPANY				
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$16.07	MNWAC53180	Chemical Gloves for Wells
E 101-43121-224	STREET MAINTENANCE SUPPL	\$22.76	MNWAC53181	Batteries for Barricades
Total FASTENAL COMPANY		\$38.83		
Paid Chk# 061133 9/18/2017 FIRSTSOURCE				
E 101-43121-437	MISCELLANEOUS EXPENSE	\$50.95	FL00184460	Drug Screen
Total FIRSTSOURCE		\$50.95		
Paid Chk# 061134 9/18/2017 FRONTIER OH				
E 101-42110-321	TELEPHONE	\$386.98		Monthly Phone service
E 101-43121-321	TELEPHONE	\$386.99		Monthly Phone service
E 101-42110-321	TELEPHONE	\$386.99		Monthly Phone service

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
Total FRONTIER OH		\$1,160.96		
Paid Chk# 061135	9/18/2017	GOPHER STATE ONE CALL		
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$209.93	7080576	Sewer & Water Locates
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$209.92	7080576	Sewer & Water Locates
Total GOPHER STATE ONE CALL		\$419.85		
Paid Chk# 061136	9/18/2017	GRAINGER INC.		
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$90.54	9534911707	Tire Valves
Total GRAINGER INC.		\$90.54		
Paid Chk# 061137	9/18/2017	GREAT AMERICA FINANCIAL SVCS		
E 101-41320-322	POSTAGE	\$139.95	21268018	Postage Machine
Total GREAT AMERICA FINANCIAL SVCS		\$139.95		
Paid Chk# 061138	9/18/2017	H & L MESABI		
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$209.66	98865	Cutting Edge and Bolts for Bobcat Broom
Total H & L MESABI		\$209.66		
Paid Chk# 061139	9/18/2017	HEALTH PARTNERS		
E 601-49440-131	HEALTH & LIFE INS - E CONTR	\$1,893.68	75350397	Premium Employer Pd
E 602-49490-131	HEALTH & LIFE INS - E CONTR	\$1,655.25	75350397	Premium Employer Pd
E 651-49590-131	HEALTH & LIFE INS - E CONTR	\$555.47	75350397	Premium Employer Pd
E 101-45202-131	HEALTH & LIFE INS - E CONTR	\$443.85	75350397	Premium Employer Pd
E 101-42401-131	HEALTH & LIFE INS - E CONTR	\$1,395.00	75350397	Premium Employer Pd
E 101-41320-131	HEALTH & LIFE INS - E CONTR	\$3,483.83	75350397	Premium Employer Pd
E 101-41910-131	HEALTH & LIFE INS - E CONTR	\$1,380.00	75350397	Premium Employer Pd
E 101-43121-131	HEALTH & LIFE INS - E CONTR	\$3,487.40	75350397	Premium Employer Pd
E 101-43125-131	HEALTH & LIFE INS - E CONTR	\$824.29	75350397	Premium Employer Pd
E 101-42110-131	HEALTH & LIFE INS - E CONTR	\$9,469.35	75350397	Premium Employer Pd
G 101-2340	PAYROLL CLEARING HEALTH INS	\$622.35	75350397	* Employee Pd Premium
Total HEALTH PARTNERS		\$25,210.47		
Paid Chk# 061140	9/18/2017	HENN CO INFO TECHNOLOGY		
E 401-43126-560	EQUIP AND FURNISHINGS	\$619.05	1000098103	Radio Lease
Total HENN CO INFO TECHNOLOGY		\$619.05		
Paid Chk# 061141	9/18/2017	HENN CO SHERIFF (PER DEIM)		
E 101-42110-441	CORRECTION FEES/CHGS	\$907.13	1000098168	Booking Fee
Total HENN CO SHERIFF (PER DEIM)		\$907.13		
Paid Chk# 061142	9/18/2017	HOME TITLE		
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$194.17		Return Credit on Utility Account
Total HOME TITLE		\$194.17		
Paid Chk# 061143	9/18/2017	HUGGETT, BRUCE AND SHARON		
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$136.50		Rtn Credit on Account
Total HUGGETT, BRUCE AND SHARON		\$136.50		
Paid Chk# 061144	9/18/2017	LAKE MINNETONKA CONSERVATION		
E 651-49590-307	PROFESSIONAL SERVICES	\$6,432.75	3rd Qtr 2017	Levy Payment
Total LAKE MINNETONKA CONSERVATION		\$6,432.75		
Paid Chk# 061145	9/18/2017	LEAGUE OF MINNESOTA CITIES		
E 101-41320-433	DUES & SUBSRIPT & TRAINING	\$7,278.00	257990	2017-2018 Membership Dues
Total LEAGUE OF MINNESOTA CITIES		\$7,278.00		
Paid Chk# 061146	9/18/2017	LEXISNEXIS		
E 101-42110-307	PROFESSIONAL SERVICES	\$30.00	1085510-1708	Contract Fee

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

			Check Amt	Invoice	Comment
Total LEXISNEXIS			\$30.00		
Paid Chk# 061147	9/18/2017	LOFFLER COMPANIES INC MO			
E 101-42110-202	COPY & PRINTING SUPPLIES		\$154.37	339240186	Copier-PD
Total	LOFFLER COMPANIES INC MO		\$154.37		
Paid Chk# 061148	9/18/2017	LOFFLER, INC			
E 101-41320-410	COMPUTER SERVICES/FEES		\$1,251.60	2608638	General 9/1/17-9/30/17
E 101-42110-410	COMPUTER SERVICES/FEES		\$1,788.00	2608638	General 9/1/17-9/30/17
E 101-43121-410	COMPUTER SERVICES/FEES		\$268.20	2608638	General 9/1/17-9/30/17
E 601-49440-410	COMPUTER SERVICES/FEES		\$581.10	2608638	General 9/1/17-9/30/17
E 602-49490-410	COMPUTER SERVICES/FEES		\$581.10	2608638	General 9/1/17-9/30/17
Total	LOFFLER, INC		\$4,470.00		
Paid Chk# 061149	9/18/2017	M/I HOMES OF MPLS			
G 101-2025	DEPOSITS PAYABLE		\$5,000.00	MB-17017 R-7	Temp Co Rtn 6583 Bracken Drive
G 101-2025	DEPOSITS PAYABLE		\$5,000.00	MB-17017 R-8	Temp Co Rtn 6583 Bracken Dr
Total	M/I HOMES OF MPLS		\$10,000.00		
Paid Chk# 061150	9/18/2017	MARTIN MARIETTA MATERIALS			
E 101-43121-224	STREET MAINTENANCE SUPPL		\$2,459.80	21226727	Rock
E 101-43121-224	STREET MAINTENANCE SUPPL		\$463.93	21226744	Rock
Total	MARTIN MARIETTA MATERIALS		\$2,923.73		
Paid Chk# 061151	9/18/2017	MEDICS TRAINING INC			
E 101-42110-434	POLICE TRAINING		\$3,000.00	10137	EMR Refresher course
Total	MEDICS TRAINING INC		\$3,000.00		
Paid Chk# 061152	9/18/2017	MET COUNCIL (SAC)			
G 602-2395	SAC CLEARING		\$17,221.05	August 17	* Monthly SAC
Total	MET COUNCIL (SAC)		\$17,221.05		
Paid Chk# 061153	9/18/2017	MET COUNCIL ENVIRONMENTAL SVC			
E 602-49490-438	EXPENSE MWCC		\$22,913.15	0001072409	* Monthly Sewer
otal	MET COUNCIL ENVIRONMENTAL SVC		\$22,913.15		
Paid Chk# 061154	9/18/2017	MID COUNTY			
E 101-42110-212	MOTOR FUELS AND LUBRICAN		\$466.88	31663	Squad Fuel
E 601-49440-212	MOTOR FUELS AND LUBRICAN		\$65.40	31672	Dyed Diesel Fuel
E 602-49490-212	MOTOR FUELS AND LUBRICAN		\$65.39	31672	Dyed Diesel Fuel
E 101-43121-212	MOTOR FUELS AND LUBRICAN		\$523.15	31672	Dyed Diesel Fuel
E 101-42110-212	MOTOR FUELS AND LUBRICAN		\$498.38	31721	Squad Fuel
E 601-49440-212	MOTOR FUELS AND LUBRICAN		\$158.20	31737	Dyed Diesel Fuel
E 602-49490-212	MOTOR FUELS AND LUBRICAN		\$158.20	31737	Dyed Diesel Fuel
E 101-43121-212	MOTOR FUELS AND LUBRICAN		\$1,265.60	31737	Dyed Diesel Fuel
Total	MID COUNTY		\$3,201.20		
Paid Chk# 061155	9/18/2017	MINNESOTA MAYORS ASSOCIATION			
E 101-41110-433	DUES & SUBSRIPT & TRAINING		\$30.00		Mayors membership
Total	MINNESOTA MAYORS ASSOCIATION		\$30.00		
Paid Chk# 061156	9/18/2017	MN SECRETARY OF STATE-NOTARY			
E 101-41320-433	DUES & SUBSRIPT & TRAINING		\$120.00		Notary -Motzko
Total	MN SECRETARY OF STATE-NOTARY		\$120.00		
Paid Chk# 061157	9/18/2017	MOUND TRUE VALUE HARDWARE			
E 101-45202-437	MISCELLANEOUS EXPENSE		\$49.12	145995	Framing Material
E 601-49440-401	BLDG/STRUCT MAINTENANCE		\$8.77	146005	Back Flow Preventor
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL		\$51.94	146005	Back Flow Preventor

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$21.96	146006	Water Treatment Plant
E 101-42110-401	BLDG/STRUCT MAINTENANCE	\$27.60	146098	Roof Stairs Install
E 101-43121-215	SHOP MATERIALS	\$19.74	146123	Painting Suppl
E 601-49440-322	POSTAGE	\$19.53	146166	Water Samples
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$31.56	146185	Curb Stop Repair
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$60.20	146227	Paint, Trims
E 101-43121-224	STREET MAINTENANCE SUPPL	\$3.49	146234	Tape
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$6.99	146278	Wasp Spray
E 601-49440-322	POSTAGE	\$15.58	146300	Mail Water Samples
E 101-43121-401	BLDG/STRUCT MAINTENANCE	\$2.49	146318	Irrigation Repair
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$22.45	146350	S Treatment Plant Bathroom Supplies
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$1.50	146352	Patch Repair
E 601-49440-322	POSTAGE	\$21.13	146361	Water Samples
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$18.24	146426	S Treatment Material
E 602-49490-227	UTILITY SYSTEM MAINT SUPPL	\$9.90	146456	Keys for Lift Station
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$88.93	146510	Material Maint S. Treatment Plant
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$35.45	146534	Park Meter Install Maple Forest
E 101-45202-437	MISCELLANEOUS EXPENSE	\$40.74	146557	Stain
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$7.98	146568	Hose Hanger and Park Meter Install
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$81.48	146682	Stain for Lisle Park
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$26.54	146699	Tarps
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	(\$7.14)	146708	Credit
Total MOUND TRUE VALUE HARDWARE		\$666.17		
<hr/>				
Paid Chk# 061158	9/18/2017	MOUND TRUE VALUE-PD		
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$6.98	145936	Spray Clean
E 101-42110-322	POSTAGE	\$62.39	145975	Fed Ex Shipping
E 101-42110-240	SMALL TOOLS AND MINOR EQ	\$20.93	146036	Keys
E 101-42110-211	CLEANING & MAINT SUPPLIES	\$23.98	146068	Wipes
Total MOUND TRUE VALUE-PD		\$114.28		
<hr/>				
Paid Chk# 061159	9/18/2017	MWOA		
E 602-49490-433	DUES & SUBSRIPT & TRAINING	\$40.00		Training
Total MWOA		\$40.00		
<hr/>				
Paid Chk# 061160	9/18/2017	NORDQUIST SIGN COMPANY, INC		
E 404-45202-530	IMPROVEMENTS	\$1,171.50	190608D	Signs
Total NORDQUIST SIGN COMPANY, INC		\$1,171.50		
<hr/>				
Paid Chk# 061161	9/18/2017	NORTH AMERICAN SAFETY, INC		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$484.30	13556	Safety Vest and Shirts
Total NORTH AMERICAN SAFETY, INC		\$484.30		
<hr/>				
Paid Chk# 061162	9/18/2017	OFFICE DEPOT - CHICAGO		
E 101-42110-201	OFFICE SUPPLIES	\$91.30	957705779001	Paper, Handvac, Plates, Memos
E 101-42110-201	OFFICE SUPPLIES	\$8.38	957705863001	Napkin
E 101-41320-201	OFFICE SUPPLIES	\$168.85	960372253001	Paper, Pens, Ink
E 101-41910-201	OFFICE SUPPLIES	\$25.00	960372253001	Paper, Pens, Ink
Total OFFICE DEPOT - CHICAGO		\$293.53		
<hr/>				
Paid Chk# 061163	9/18/2017	OLSON, ROBB AND VERA		
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$165.25		Rtn Credit on Utility Acct
Total OLSON, ROBB AND VERA		\$165.25		
<hr/>				
Paid Chk# 061164	9/18/2017	PELLEYMOUNTER, ANDY&MARTINE		
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$26.65		Return Credit on Utility Pmt
Total PELLEYMOUNTER, ANDY&MARTINE		\$26.65		
<hr/>				
Paid Chk# 061165	9/18/2017	PREMIUM WATERS, INC		

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

			Check Amt	Invoice	Comment
E 101-41940-211	CLEANING & MAINT SUPPLIES	\$128.14	605123-08-17	Water	
	Total PREMIUM WATERS, INC	\$128.14			
Paid Chk# 061166	9/18/2017	RAM EXCAVATING			
E 499-43122-530	IMPROVEMENTS	\$119,648.34	Pay Vocher 1	Halstead Drive Reconstruction	
	Total RAM EXCAVATING	\$119,648.34			
Paid Chk# 061167	9/18/2017	ROCK ON TRUCKS INC.			
E 101-43121-224	STREET MAINTENANCE SUPPL	\$3,565.17	0012608	Delivery of Granite	
	Total ROCK ON TRUCKS INC.	\$3,565.17			
Paid Chk# 061168	9/18/2017	RONNING, KENDALL			
R 601-400-37120	UNDISTRIBUTED UTILITIES	\$167.63		Rtn Credit on Utility Acct	
	Total RONNING, KENDALL	\$167.63			
Paid Chk# 061169	9/18/2017	SHRED IT USA INC			
E 101-41320-307	PROFESSIONAL SERVICES	\$76.46	8123089980	Shredding	
	Total SHRED IT USA INC	\$76.46			
Paid Chk# 061170	9/18/2017	STAR TRIBUNE			
E 101-42110-433	DUES & SUBSRIPT & TRAINING	\$84.50	5220862	Paper	
E 101-41320-433	DUES & SUBSRIPT & TRAINING	\$42.25	7633734	Paper	
	Total STAR TRIBUNE	\$126.75			
Paid Chk# 061171	9/18/2017	STARKETE LLC			
E 101-43121-224	STREET MAINTENANCE SUPPL	\$4,318.00	1090	Curb Replacement and Spillway Reconstruct	
E 651-49590-224	STREET MAINTENANCE SUPPL	\$700.00	1090	Curb Replacement and Spillway Reconstruct	
	Total STARKETE LLC	\$5,018.00			
Paid Chk# 061172	9/18/2017	TASC FLEX SYSTEMS REIMBURSEMEN			
E 101-42110-437	MISCELLANEOUS EXPENSE	\$49.38	IN1096864	Admin Fees	
	tal TASC FLEX SYSTEMS REIMBURSEMEN	\$49.38			
Paid Chk# 061173	9/18/2017	TOLL GAS & WELDING SUPPLY			
E 101-43121-215	SHOP MATERIALS	\$22.08	40070020	Med Acetylene Cyl	
	Total TOLL GAS & WELDING SUPPLY	\$22.08			
Paid Chk# 061174	9/18/2017	US BANK CORPORATE SYSTEMS			
E 101-42110-431	TRAIN/MTG/EXP & SUPPLIES	\$50.00	8/16/17	Tech Recertification Fee	
E 101-45202-402	LAWN MAINTENANCE	\$88.47	8/17/17	Plants for Logo Signs	
E 101-41110-437	MISCELLANEOUS EXPENSE	\$41.00	8/21/17	Food-Council Mtg	
E 602-49490-221	EQUIPMENT PARTS, TIRES	\$8.54	8/23/17	Rechargeable Battery	
E 101-41320-433	DUES & SUBSRIPT & TRAINING	\$115.00	8/28/17	Lingvist-Advanced Clerks Academy	
E 101-42110-431	TRAIN/MTG/EXP & SUPPLIES	\$31.94	9/1/17	Training Supplies	
E 101-41110-437	MISCELLANEOUS EXPENSE	\$36.47	9/5/17	Food-Council Mtg	
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$1,062.34	9/7/17	Control Panel for Wood Chipper	
	Total US BANK CORPORATE SYSTEMS	\$1,433.76			
Paid Chk# 061175	9/18/2017	VERIZON WIRELESS			
E 101-42110-321	TELEPHONE	\$405.92	9791225468	Cell Phone Service	
E 101-41940-321	TELEPHONE	\$498.89	9791225468	Cell Phone Service	
E 101-43121-321	TELEPHONE	\$356.08	9791225468	Cell Phone Service	
E 101-41940-321	TELEPHONE	\$16.33	9791225468	M2M	
E 401-42110-560	EQUIP AND FURNISHINGS	\$245.11	9791601387	MDC Connections	
	Total VERIZON WIRELESS	\$1,522.33			
Paid Chk# 061176	9/18/2017	WACONIA FORD MERCURY			
E 101-42110-404	VEHICLE & EQUIP MAINT	\$109.95	FOCS114556	Unit 73- Alignment	
E 101-42110-221	EQUIPMENT PARTS, TIRES	\$45.64	FOCS114560	Unit 71-The Works	

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
Total WACONIA FORD MERCURY		\$155.59		
Paid Chk# 061177	9/18/2017	WASTE MANAGEMENT		
E 671-43230-384	REFUSE REMOVAL	\$9,075.50	7060584-1593-	* Recycling
Total WASTE MANAGEMENT		\$9,075.50		
Paid Chk# 061178	9/18/2017	Whalen, Lisa		
E 101-41110-437	MISCELLANEOUS EXPENSE	\$197.41		Mileage Reimbursement May-August
Total Whalen, Lisa		\$197.41		
Paid Chk# 061179	9/18/2017	WM MUELLER & SONS INC.		
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,597.14	227380	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,596.00	227381	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$798.00	227452	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$171.00	227566	Blacktop
E 651-49590-224	STREET MAINTENANCE SUPPL	\$282.45	227567	Boulders
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,593.72	227760	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,603.41	227761	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,594.29	227845	Blacktop
E 101-43121-224	STREET MAINTENANCE SUPPL	\$1,595.43	227846	Blacktop
Total WM MUELLER & SONS INC.		\$10,831.44		
Paid Chk# 061180	9/18/2017	WSB & ASSOCIATES, INC.		
G 801-1170	LAND USE RECEIVABLE	\$763.00	1 R-010544-00	* ML Woodland 3rd Addition
E 490-43122-303	ENGINEERING SERV	\$1,179.00	10 002121-680	Grandview Ave Improv
E 101-42401-303	ENGINEERING SERV	\$660.00	15 002121-660	* Bldg Permits/Review
E 499-43122-303	ENGINEERING SERV	\$35,981.00	16 002121-690	Enchanted Lane Reconstruct
E 101-41910-303	ENGINEERING SERV	\$992.00	17 002121-700	2040 Comprehensive Plan
E 499-43122-303	ENGINEERING SERV	\$23,107.75	18 002121-640	Halstead Drive Reconstruction
E 406-43121-303	ENGINEERING SERV	\$126.00	18 002121-740	2016 Mill and Overlay Proj
E 406-43121-303	ENGINEERING SERV	\$17,514.00	2 002121-930	2017 Pavement Management
G 801-1170	LAND USE RECEIVABLE	\$993.00	2 R-010345-00	* Sunnyfield Addition ML17027
G 801-1170	LAND USE RECEIVABLE	\$1,080.75	2 R-010346-00	* Red Oak View ML-17024
G 801-1170	LAND USE RECEIVABLE	\$584.50	21 002121-550	* Dutch Lake Knoll 2nd Addition
G 801-1170	LAND USE RECEIVABLE	\$332.00	28 000-2121-3	* Woodland Cove 1st Lake Addition
E 601-49440-303	ENGINEERING SERV	\$88.00	3 010093-000	Water System Modeling Analysis for Pressure Red
G 801-1170	LAND USE RECEIVABLE	\$378.00	40 0-002121-3	* Red Oak ML 14001
G 801-1170	LAND USE RECEIVABLE	\$412.00	46 0-002121-2	* Woodland Cove ML 13014
G 801-1170	LAND USE RECEIVABLE	\$1,663.75	5 002121-920	* Woodland Cove Lake 2nd Addn
E 601-49440-303	ENGINEERING SERV	\$500.00	7 001741-945	General Engineering Svcs
E 602-49490-303	ENGINEERING SERV	\$500.00	7 001741-945	General Engineering Svcs
E 651-49590-303	ENGINEERING SERV	\$500.00	7 001741-945	General Engineering Svcs
E 101-42600-303	ENGINEERING SERV	\$1,000.00	7 001741-945	General Engineering Svcs
E 101-42401-303	ENGINEERING SERV	\$3,190.00	7 002121-870	2017 Building Permit Review
E 651-49590-303	ENGINEERING SERV	\$3,202.75	7 002121-890	WCA Services
G 801-1170	LAND USE RECEIVABLE	\$6,516.50	7 002121-890	* WCA Services
E 406-43121-303	ENGINEERING SERV	\$488.00	8 002121-860	2017 Mill and Overlay Proj
G 801-1170	LAND USE RECEIVABLE	\$1,260.00	9 002121-530	* Mader Sketch Plan ML 15001
Total WSB & ASSOCIATES, INC.		\$103,012.00		
Paid Chk# 061181	9/18/2017	XCEL ENERGY-MN		
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$11.80	51-001093657	Irrigation
E 601-49440-381	ELECTRIC UTILITIES	\$2,524.15	51-001164027	Electricity-North Treatment Plant
E 101-41940-381	ELECTRIC UTILITIES	\$1,389.30	51-6565407-3	Electricity-City Hall
E 101-43121-381	ELECTRIC UTILITIES	\$93.36	51-6565407-3	Electricity-PW
E 101-43160-381	ELECTRIC UTILITIES	\$41.47	51-6565407-3	Electricity-Signal Sunnyfield
E 101-45202-401	BLDG/STRUCT MAINTENANCE	\$15.37	51-6565407-3	Electricity-Hunters Trail
E 601-49440-381	ELECTRIC UTILITIES	\$54.24	51-9805951-5	Electricity-Well #2

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
Total XCEL ENERGY-MN		\$4,129.69		
Paid Chk# 061182	9/18/2017	ZARNOTH, INC.		
E 101-43121-221	EQUIPMENT PARTS, TIRES	\$423.60	0166432-IN	Broom for Bobcat Bucket
Total ZARNOTH, INC.		\$423.60		
Paid Chk# 1000975E	8/31/2017	Petty Cash		
E 101-42110-307	PROFESSIONAL SERVICES	\$32.00		Fingerprints
E 101-42110-431	TRAIN/MTG/EXP & SUPPLIES	\$9.63		Meals-Training
E 601-49440-227	UTILITY SYSTEM MAINT SUPPL	\$17.63		Water Treatment Plant Supplies
Total Petty Cash		\$59.26		
Paid Chk# 1000976E	9/1/2017	DELTA DENTAL		
E 101-41320-131	HEALTH & LIFE INS - E CONTR	\$195.45	7014686	Delta Dental Prem - Admin
E 101-43121-131	HEALTH & LIFE INS - E CONTR	\$401.89	7014686	Delta Dental Prem - PW
E 101-43125-131	HEALTH & LIFE INS - E CONTR	\$94.99	7014686	Delta Dental Prem - PW
E 101-45202-131	HEALTH & LIFE INS - E CONTR	\$51.15	7014686	Delta Dental Prem - PW
E 101-42110-131	HEALTH & LIFE INS - E CONTR	\$680.35	7014686	Delta Dental Prem - PD
E 601-49440-131	HEALTH & LIFE INS - E CONTR	\$169.99	7014686	Delta Dental Prem - PW
E 602-49490-131	HEALTH & LIFE INS - E CONTR	\$147.86	7014686	Delta Dental Prem - PW
E 651-49590-131	HEALTH & LIFE INS - E CONTR	\$58.67	7014686	Delta Dental Prem - PW
E 101-41910-131	HEALTH & LIFE INS - E CONTR	\$42.00	7014686	Delta Dental Prem-PL
E 101-42401-131	HEALTH & LIFE INS - E CONTR	\$152.65	7014686	Delta Dental Prem-Bdg
Total DELTA DENTAL		\$1,995.00		
Paid Chk# 1000977E	9/6/2017	AFLAC		
G 101-2348	AFLAC INS	\$320.42		* Employee Paid Supplemental Insurance
Total AFLAC		\$320.42		
Paid Chk# 1000978E	9/8/2017	TASC FLEX SYSTEMS REIMBURSEMENT		
G 101-2346	PR CLEARING DAYCARE FSA	\$217.39		* Dependent Care
Total TASC FLEX SYSTEMS REIMBURSEMENT		\$217.39		
Paid Chk# 1000979E	9/11/2017	INTERNAL REVENUE SERVICE		
G 101-2300	PAYROLL CLEARING FED W/H	\$9,360.71		* PR - Fed w/h
G 101-2320	PAYROLL CLEARING FICA	\$9,247.88		* PR - SS/Medicare w/h
Total INTERNAL REVENUE SERVICE		\$18,608.59		
Paid Chk# 1000980E	9/11/2017	MN DEPARTMENT OF REVENUE		
G 101-2310	PAYROLL CLEARING STATE W/H	\$3,863.27		* State w/h
Total MN DEPARTMENT OF REVENUE		\$3,863.27		
Paid Chk# 1000981E	9/11/2017	PUBLIC EMPLOYEES RETIREMENT		
G 101-2330	PAYROLL CLEARING PERA	\$17,891.82		* Pera w/h
Total PUBLIC EMPLOYEES RETIREMENT		\$17,891.82		
Paid Chk# 1000982E	9/11/2017	VOYA		
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$400.00		* Deferred Comp w/h
Total VOYA		\$400.00		
Paid Chk# 1000983E	9/11/2017	EDWARD JONES		
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$1,632.71		* Deferred Comp w/h
Total EDWARD JONES		\$1,632.71		
Paid Chk# 1000984E	9/11/2017	ICMA		
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$571.53		* Roth IRA Contributions
G 101-2370	PAYROLL CLEARING DEFERRED CO	\$175.00		* Deferred Comp Contributions
Total ICMA		\$746.53		

***Check Detail Register©**

AUGUST 2017 to SEPTEMBER 2017

		Check Amt	Invoice	Comment
Paid Chk# 1000985E 9/11/2017 OPTUM				
G 101-2347	HSA CLEARING ACCT	\$5,007.60		* HSA Employer and Employee Contributions
	Total OPTUM	\$5,007.60		
Paid Chk# 1000986E 8/31/2017 BRIDGEWATER BANK				
E 101-41320-437	MISCELLANEOUS EXPENSE	\$70.00		AUGUST REMOTE DEPOSIT FEE
	Total BRIDGEWATER BANK	\$70.00		
Paid Chk# 1000987E 9/1/2017 POSTMASTER				
E 101-41320-322	POSTAGE	\$500.00		POSTAGE ADDED TO POSTAGE MACHINE
	Total POSTMASTER	\$500.00		
Paid Chk# 1000988E 9/7/2017 PSN				
E 601-49440-307	PROFESSIONAL SERVICES	\$194.45		MONTHLY ONLINE PAYMENT FEES AUGUST
E 602-49490-307	PROFESSIONAL SERVICES	\$194.45		MONTHLY ONLINE PAYMENT FEES AUGUST
E 651-49590-307	PROFESSIONAL SERVICES	\$129.63		MONTHLY ONLINE PAYMENT FEES AUGUST
E 671-43230-307	PROFESSIONAL SERVICES	\$129.63		MONTHLY ONLINE PAYMENT FEES AUGUST
	Total PSN	\$648.16		
1010 1ST BK OF THE LAKES		\$641,650.69		

Fund Summary**1010 1ST BK OF THE LAKES**

101 GENERAL FUND	\$278,665.96
401 CAPITAL IMPROVEMENT PROGRAM	\$864.16
404 PARK DEDICATION FUND	\$20,071.50
406 ROAD MAINTENANCE FUND	\$53,995.17
490 STREET IMP CAPITAL PROJECTS	\$1,179.00
499 2017 STREET PROJECTS	\$178,937.55
514 MOUND FIRE IMPROVEMENT FUND	\$17,054.25
601 WATER FUND	\$11,257.44
602 SEWER FUND	\$44,445.81
651 STORM WATER MGMT FUND	\$11,991.22
671 RECYCLING FUND	\$9,205.13
801 LANDUSE AGENCY	\$13,983.50
	\$641,650.69

CITY OF MINNETRISTA

CONSENT ITEM



Subject: Request for Approval of a Step Increase from 2017 Step Level 4 to 2017 Step Level 5 for Nick Rettke, Public Works Maintenance Worker, effective October 1, 2017

Prepared By: Cassandra Tabor, HR/Communications Coordinator

Meeting Date: September 18, 2017

Issue

Mr. Nick Rettke is eligible to move from 2017 Step Level 4 to 2017 Step Level 5. Mr. Rettke is to be compensated in accordance with the current labor agreement between the City of Minnetrista and I.U.O.E. Local 49.

Background

Nick Rettke has worked as a Public Works Maintenance Worker since October 1, 2013 and is eligible for a step increase upon completion of 5 years of employment and excellent job performance.

Fiscal Impact and Summary

At this time, there will be a rate increase from \$24.19/hr to \$25.51/hr for Mr. Rettke. Nick Rettke will be eligible for his next step increase on January 1, 2018, provided he is successfully making progress in all areas of the position. So far, Nick Rettke has been a very valuable asset to the City and Public Works department, and his efforts are greatly appreciated.

<p><u>Recommended City Council Action:</u> Resolution 156-17 recommending approval of a Step increase for Mr. Nick Rettke from 2017 Step 4 to 2017 Step 5 as Public Works Maintenance Worker, effective October 1, 2017.</p>

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 156-17

CITY OF MINNETRISTA

**RESOLUTION APPROVING A STEP INCREASE FOR MR. NICK RETTKE,
PUBLIC WORK MAINTENANCE WORKER, EFFECTIVE
OCTOBER 1, 2017**

WHEREAS, Mr. Nick Rettke is eligible for a step increase from Step 4 to Step 5 based on the successful completion of five years of employment as a full-time Public Works Maintenance Worker with the City of Minnetrista, effective October 1, 2017; and

WHEREAS, Nick Rettke completed his fifth year of service with excellent performance appraisals performed by his supervisor, Gary Peters; and

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, to approve a step increase for Nick Rettke under the terms and conditions of the labor agreement between the City of Minnetrista and I.U.O.E. Local 49, effective October 1, 2017.

This resolution was adopted by the City Council of the City of Minnetrista on the 18th day of September, 2017, by a vote of ____Ayes and ____Nays.

ATTEST:

Lisa Whalen, Mayor

Kris Linnquist, City Clerk

(seal)

CITY OF MINNETRISTA**BUSINESS / DISCUSSION ITEM**

Subject: Resolution to Adopt the 2015 Minnesota State Fire Code, including appendix Chapter D

Prepared By: Michael Barone, City Administrator

Meeting Date: September 18, 2017

Issue

Internationally, fire code officials recognize the need for a modern, up-to-date fire code that addresses conditions hazardous to life and property within their jurisdiction. The new 2015 Minnesota State Fire Code was adopted by the state on May 2, 2017, and is designed to meet model code regulations that safeguard the public health and safety in all communities.

Background

The 2015 Minnesota State Fire Code adopts and incorporates the International Fire Code, 2012 Edition, into state code, and is compatible with all of the other International Codes, including the International Building Code, International Mechanical Code, and the International Plumbing Code. This compatibility element eliminates code conflicts and helps generate a consistency in overall code compliance.

Mound Fire Chief Greg Pederson recommends that Minnetrista adopt the new 2015 Minnesota State Fire Code, including Appendix Chapter D. Attached with this agenda item are the cover letter from Chief Pederson to adopt the 2015 Minnesota State Fire Code; the 2015 selected Minnesota Fire Prevention Statutes; Appendix Chapter D pertaining to Fire Apparatus Access Roads, plus a 2015 Minnesota State Fire Code Adoption Q & A compiled by Chief Pederson.

Conclusion

Staff recommends a motion to approve the Resolution for the adoption of the new 2015 Minnesota State Fire Code, including Appendix Chapter D, in order to continue to safeguard the public health and safety of our community.

Recommended City Council Action: Staff recommends a motion to approve the Resolution 157-17 for the adoption of the new 2015 Minnesota State Fire Code, including Appendix Chapter D, in order to continue to safeguard the public health and safety of our community.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 157-17

CITY OF MINNETRISTA

**RESOLUTION TO ADOPT THE 2015 MINNESOTA STATE FIRE CODE,
INLCUDING APPENDIX CHAPTER D**

WHEREAS, fire code officials recognize the need for a modern, up-to-date fire code that addresses conditions hazardous to life and property within the City of Minnetrista; and

WHEREAS, the new 2015 Minnesota State Fire Code, that was adopted by the state on May 2, 2017, is designed to meet model code regulations that safeguard the public health and safety in all communities, including Minnetrista; and

WHEREAS, the 2015 Minnesota State Fire Code adopts and incorporates the International Fire Code, 2012 Edition, into state code, and is compatible with all of the other International Codes, including the International Building Code, International Mechanical Code, and the International Plumbing Code, where this compatibility element eliminates code conflicts and helps generate a consistency in overall code compliance; and

WHEREAS, Mound Fire Chief Greg Pederson recommends that Minnetrista adopt the new 2015 Minnesota State Fire Code, including Appendix Chapter D; and

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, that the Council wishes to adopt the new 2015 Minnesota State Fire Code, including Appendix Chapter D, in order to continue to safeguard the public health and safety of our community.

This resolution was adopted by the City Council of the City of Minnetrista on the 18th day of September, 2017, by a vote of ____Ayes and ____ Nays.

Lisa Whalen, Mayor

Attest:

Kris Linquist, City Clerk

(seal)



2415 Wilshire Boulevard
Mound, MN 55364
Main: 952.472.3555
Fax: 952.472.3775
www.moundfire.com

MEMO TO: Mayor Lisa Whalen
City Council Members, Minnetrista
Michael Barone, City Administrator

FROM: Gregory S. Pederson, Mound Fire Chief

DATE: September 1, 2017

SUBJECT: Adoption of 2015 Minnesota State Fire Code,
including appendix Chapter D

Internationally, fire code officials recognize the need for a modern, up-to-date fire code that addresses conditions hazardous to life and property within their jurisdiction. The new 2015 Minnesota State Fire Code was adopted by the state on May 2, 2017. The new code is designed to meet model code regulations that safeguard the public health and safety in all communities.

It is important to note that the 2015 Minnesota State Fire Code adopts and incorporates the entire International Fire Code, 2012 Edition into the state code. The Minnesota State Fire Code is also compatible with all of the other International Codes including the International Building Code, International Mechanical Code, and International Plumbing Code. This compatibility element eliminates code conflicts and helps generate a consistency in overall code compliance.

There are many benefits to adopting the current Minnesota State Fire Code. I recommend that all cities served by the Mound Fire department adopt the state fire code as for public health and safety reasons. Please contact me if you have any specific questions regarding the adoption of the 2015 version of the Minnesota State Fire Code, including appendix Chapter D.

The adoption and implementation of this fire code will make our cities a safer place for all of our current and future residents.

Respectfully,

Gregory S. Pederson
Mound Fire Chief

Attachments: Question & Answer Overview, 2015 State Fire Code 299F.011 Administration and Enforcement, State Fire Code Appendix D-Fire Apparatus Access Roads



SELECTED MINNESOTA FIRE PREVENTION STATUTES

This material is copyrighted and reproduced with permission of the Revisor of Statutes for the state of Minnesota.

299F.011 STATE FIRE CODE; ADMINISTRATION AND ENFORCEMENT.

Subdivision 1. MS 2006 [Renumbered 326B.02, subd 6]

Subd. 2. [Repealed, 1981 c 106 s 16]

Subd. 3. Rules for code administration and enforcement.

The commissioner of public safety shall adopt rules as may be necessary to administer and enforce the code, specifically including but not limited to rules for inspection of buildings and other structures covered by the code and conforming the code to the governmental organization of Minnesota state agencies, political subdivisions and local governments.

Subd. 4. Applicability; local authority.

The State Fire Code shall be applicable throughout the state and in all political subdivisions and municipalities therein. However, nothing in this subdivision shall prohibit a local unit of government otherwise authorized by law from adopting or enforcing any ordinance or regulation which specifies requirements equal to, in addition to, or more stringent than the requirements of the State Fire Code. Any ordinance or regulation adopted by a local unit which differs from the State Fire Code must be directly related to the safeguarding of life and property from the hazards of fire, must be uniform for each class or kind of building covered, and may not exceed the applicable requirements of the State Building Code adopted pursuant to sections 326B.101 to 326B.151.

Subd. 4a. Day care home regulation.

(a) Notwithstanding any contrary provision of this section, the fire marshal shall not adopt or enforce a rule:

- (1) establishing staff ratios, age distribution requirements, and limitations on the number of children in care;
- (2) regulating the means of egress from family or group family day care homes in addition to the egress rules that apply to the home as a single family dwelling; or
- (3) confining family or group family day care home activities to the floor of exit discharge.

(b) For purposes of this subdivision, "family or group family day care home" means a dwelling unit in which the day care provider provides the services referred to in Section 245A.02, subdivision 10, to one or more persons.

(c) Nothing in this subdivision prohibits the Department of Human Services from adopting or enforcing rules regulating day care, including the subjects in paragraph (a), clauses (1) and (3). The department may not, however, adopt or enforce a rule stricter than paragraph (a), clause (2).

(d) The Department of Human Services may by rule adopt procedures for requesting the state fire marshal or a local fire marshal to conduct an inspection of day care homes to ensure compliance with state or local fire codes.

(e) The commissioners of public safety and human services may enter into an agreement for the commissioner of human services to perform follow-up inspections of programs, subject to licensure under chapter 245A, to determine whether certain violations cited by the state fire marshal have been corrected. The agreement shall identify specific items the commissioner of human services is permitted to inspect. The list of items is not subject to rulemaking and may be changed by mutual agreement between the state fire marshal and the commissioner. The agreement shall provide for training of individuals who will conduct follow-up inspections. The agreement shall contain procedures for the commissioner of human services to follow when the commissioner requires assistance from the state fire marshal to carry out the duties of the agreement.

(f) No tort liability is transferred to the commissioner of human services as a result of the commissioner of human services performing activities within the limits of the agreement.

Subd. 4b. Stairway.

The State Fire Code shall not require stairways of existing multiple dwelling buildings of two stories or less to be enclosed. For the purposes of this subdivision the term "stories" has the meaning given it in the State Building Code.

Subd. 4c. [Repealed, 2005 c 136 art 9 s 15]

Subd. 5. Appeal policy; variance.

Upon application, the state fire marshal may grant variances from the minimum requirements specified in the code if there is substantial compliance with the provisions of the code, the safety of the public and occupants of such building will not be jeopardized, and undue hardship will result to the applicant unless such variance is granted. No appeal to the state fire marshal for a variance from orders issued by a local fire official from the State Fire Code shall be accepted until the applicant has first made application to the local governing body and the local unit has acted on the application. The state fire marshal shall consider any decisions or recommendations of the local governing body. Any person aggrieved by a decision made by the fire marshal under this subdivision may proceed before the fire marshal as with a contested case in accordance with the Administrative Procedure Act.

Subd. 5a. Local board of appeal.

Local governing bodies may appoint boards of appeal to hear and rule on appeals from orders issued under the fire code. An appeal from a local board of appeal may be made to the local governing body. If a board of appeal is not appointed, the appeals of orders must be made directly to the governing body. Local boards of appeal and governing bodies are not liable for damages in connection with granting variances, abatements, denials, or modifications of orders from the fire code that are made in good faith.

Subd. 5b. Variance considerations.

When considering appeals for variances from the fire code, the local appeal board or governing body, the state fire marshal, a state administrative law judge, and a court shall take into consideration the benefit to be obtained by complying with the fire marshal's orders and the effect on affordable housing, provided that the spirit of the code is complied with and public safety secured.

APPENDIX D FIRE APPARATUS ACCESS ROADS

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

SECTION D101 GENERAL

D101.1 Scope.

Fire apparatus access roads shall be in accordance with this appendix and all other applicable requirements of the *International Fire Code*.

SECTION D102 REQUIRED ACCESS

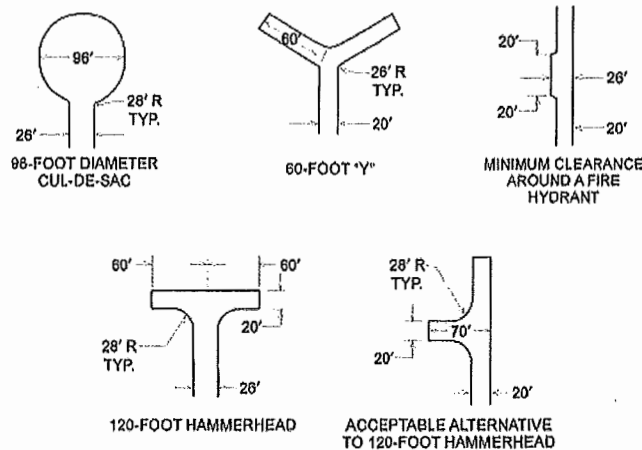
D102.1 Access and loading.

Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an *approved* fire apparatus access road with an asphalt, concrete or other *approved* driving surface capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds (34 050 kg).

SECTION D103 MINIMUM SPECIFICATIONS

D103.1 Access road width with a hydrant.

Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet (7925 mm), exclusive of shoulders (see Figure D103.1).



For SI: 1 foot = 304.8 mm.

**FIGURE D103.1
DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND**

D103.2 Grade.

Fire apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as *approved* by the fire chief.

D103.3 Turning radius.

The minimum turning radius shall be determined by the *fire code official*.

D103.4 Dead ends.

Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4.

**TABLE D103.4
REQUIREMENTS FOR DEAD-END
FIRE APPARATUS ACCESS ROADS**

LENGTH (feet)	WIDTH (feet)	TURNAROUNDS REQUIRED
0-150	20	None required
151-500	20	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1
501-750	26	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1
Over 750		Special approval required

For SI: 1 foot = 304.8 mm.

D103.5 Fire apparatus access road gates.

Gates securing the fire apparatus access roads shall comply with all of the following criteria:

1. The minimum gate width shall be 20 feet (6096 mm).
2. Gates shall be of the swinging or sliding type.
3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be *approved* by the *fire code official*.
6. Manual opening gates shall not be locked with a padlock or chain and padlock unless they are capable of being opened by means of forcible entry tools or when a key box containing the key(s) to the lock is installed at the gate location.
7. Locking device specifications shall be submitted for approval by the *fire code official*.
8. Electric gate operators, where provided, shall be *listed* in accordance with UL 325.
9. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

D103.6 Signs.

Where required by the *fire code official*, fire apparatus access roads shall be marked with permanent NO PARKING—FIRE LANE signs complying with Figure D103.6. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

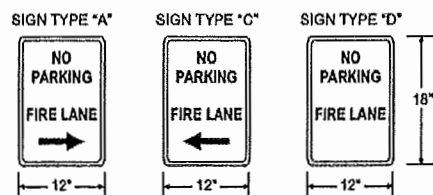


FIGURE D103.6
FIRE LANE SIGNS

D103.6.1 Roads 20 to 26 feet in width.

Fire lane signs as specified in Section D103.6 shall be posted on both sides of fire apparatus access roads that are 20 to 26 feet wide (6096 to 7925 mm).

D103.6.2 Roads more than 26 feet in width.

Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 26 feet wide (7925 mm) and less than 32 feet wide (9754 mm).

SECTION D104

COMMERCIAL AND INDUSTRIAL DEVELOPMENTS

D104.1 Buildings exceeding three stories or 30 feet in height.

Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

D104.2 Buildings exceeding 62,000 square feet in area.

Buildings or facilities having a gross *building area* of more than 62,000 square feet (5760 m²) shall be provided with two separate and *approved* fire apparatus access roads.

Exception: Projects having a gross *building area* of up to 124,000 square feet (11 520 m²) that have a single *approved* fire apparatus access road when all buildings are equipped throughout with *approved automatic sprinkler systems*.

D104.3 Remoteness.

Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the lot or area to be served, measured in a straight line between accesses.

SECTION D105

AERIAL FIRE APPARATUS ACCESS ROADS

D105.1 Where required.

Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet (9144 mm), *approved* aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

D105.2 Width.

Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of the building or portion thereof.

D105.3 Proximity to building.

At least one of the required access routes meeting this condition shall be located within a minimum of 15 feet (4572 mm) and a maximum of 30 feet (9144 mm) from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be *approved* by the *fire code official*.

D105.4 Obstructions.

Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus road and the building. Other obstructions shall be permitted to be placed with the approval of the *fire code official*.

SECTION D106

MULTIPLE-FAMILY RESIDENTIAL DEVELOPMENTS

D106.1 Projects having more than 100 dwelling units.

Multiple-family residential projects having more than 100 *dwelling units* shall be equipped throughout with two separate and *approved* fire apparatus access roads.

Exception: Projects having up to 200 *dwelling units* may have a single *approved* fire apparatus access road when all buildings, including nonresidential occupancies, are equipped throughout with *approved automatic sprinkler systems* installed in accordance with Section 903.3.1.1 or 903.3.1.2.

D106.2 Projects having more than 200 dwelling units.

Multiple-family residential projects having more than 200 *dwelling units* shall be provided with two separate and *approved* fire apparatus access roads regardless of whether they are equipped with an *approved automatic sprinkler system*.

SECTION D107**ONE- OR TWO-FAMILY RESIDENTIAL DEVELOPMENTS****D107.1 One- or two-family dwelling residential developments.**

Developments of one- or two-family *dwelling units* where the number of *dwelling units* exceeds 30 shall be provided with two separate and *approved* fire apparatus access roads, and shall meet the requirements of Section D104.3.

Exceptions:

1. Where there are more than 30 *dwelling units* on a single public or private fire apparatus access road and all *dwelling units* are equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1 , 903.3.1.2 or 903.3.1.3 of the *International Fire Code*, access from two directions shall not be required.
2. The number of *dwelling units* on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the *fire code official*.

D108**REFERENCED STANDARDS**

<u>ASTM</u>	F2200—05	Standard Specification for Automated Vehicular Gate Construction	D103.5
<u>ICC</u>	IFC—12	International Fire Code	D101.5, D107.1
<u>UL</u>	325—02	Door, Drapery, Gate, Louver, and Window Operators and Systems, with Revisions through February 2006	D103.5

2015 Minnesota State Fire Code Adoption

August 2017

Questions and Answers- Overview

Compiled by: Greg Pederson, Mound Fire Chief

- **What exactly is the Minnesota State Fire Code 2015?** on May 2, 2017 the Minnesota State Fire Code 2015 (MSFC 2015) was adopted and became effective statewide. This MSFC 2015 includes the entire International Fire Code 2012 version plus the Minnesota Fire Code committee amendments.
- **Who and what does the Minnesota State Fire Code apply to?** the 2015 Minnesota State Fire Code shall be applicable throughout the State of Minnesota and in all political subdivisions.
- **Who administers and enforces the MSFC 2015?** the commissioner shall adopt rules and as may be necessary to administer and enforce the code rules in government organizations, Minnesota state agencies, political subdivisions, and all local governments.
- **Can local jurisdictions deviate from the MSFC 2015?** Yes, but only if the code rules and regulations are more restrictive than this code!
- **What are the local government rules?** Any jurisdiction which adopts this code is authorized to make amendments, by ordinance or regulation, to Chapter 1 of the MSFC 2015 to provide a system for enforcement and administration within the jurisdiction. These amendments shall be equal to, in addition to, or more stringent than the MSFC 2015.
- **How does the Minnesota State Fire Code 2015 affect existing sites and facilities?**

The construction and design provisions of this code shall apply to:

1. Structures, facilities and conditions arising after the adoption of this code
2. Existing structures, facilities and conditions not legally in existence at the time of code adoption
3. Existing structures, facilities and conditions when identified in specific sections
4. Existing structures, facilities and conditions which, in the opinion of the code official, constitute a distinct hazard to life or property

- **What is appendix Chapter D?** Appendix Chapter D is a separate provision of the MSFC 2015 that defines in more detail the augmented requirements necessary for creating improved Fire Apparatus Access Roads I.e. better road widths. This provision of the MCFC 2015 applies to new residential or commercial developments (however it does not apply to existing roadways).
- **Should local jurisdictions officially adopt the MSFC 2015? Yes**

Why? In the best of scenarios, each city should adopt the fire code on a local level but it is not a legal necessity. Minn. Stat. 299 F.011 subdivision 4 makes the code applicable statewide, including every city and jurisdiction. There are a several good reasons to adopt the new MSFC 2015.

1. Minn. Stat. 299F.011, subdivision. 4 allow cities to adopt ordinances that are more restrictive than the state fire code (as long as they do not exceed the state building code). This can only happen if an ordinance is adopted by the jurisdiction; you cannot do this by “policy” or “procedure”. Examples of more restrictive code requirements would be: hydrant spacing, fire lanes, burning permits, barbecues on apartment balconies, etc. In short, if you wish to amend the state fire code, you need to have an ordinance that adopts it and then amends it.
2. If your fire prevention and code enforcement relies on the issuance of citations (i.e. criminal tickets), you will want to have a local ordinance. The state statutes and rules dealing with the fire code do not give ticketing (citation) authority.
3. It simply makes things easier and stronger if you are challenged legally. Not only is it a state requirement but it was also a municipal ordinance. It helps to remove a legal challenge as to whether you or your staff has the authority to enforce the state fire code.
4. The ordinance gives the city the latitude to address specific areas that in their opinion could be considered dangerous and by requiring permits could be regulated easier. Once again this list can be modified to meet a specific hazard or safety requirement.
5. Each city or municipality has the right to create their own appeals board and appeals process tailored to their ordinances or system.

Gsp 2017

CITY OF MINNETRISTA

BUSINESS / DISCUSSION ITEM



Subject: **Application for a temporary
intoxicating liquor license for the
WeCAN Wine Fest fundraising event to benefit WeCAN
hosted by WeCAN and the Northwest Tonka Lions**

Prepared By: **Kris Linquist, City Clerk**

Meeting Date: **September 18, 2017**

Issue:

The WeCAN Wine Fest fundraising event to benefit WeCAN is scheduled to be held on Saturday, October 14, 2017 from 5 p.m. – 9 p.m. at Voyageur Environmental Center located at 7000 County Road 15. This event features Wine Tasting, Appetizers from Local Restaurants, Silent Auction, Live Music, Vendor and Craft Shopping. A temporary liquor license is required to conduct the event.

Background:

This event is being held with the intent of fund raising for WeCAN, a non-profit organization that provides emergency assistance to prevent homelessness, Meals on Wheels, a Mobile Market and family support. State liquor laws require a liquor license any time a monetary transaction takes place associated with the service of alcohol.

Temporary intoxicating liquor licenses may be issued to a club, charitable, religious or non-profit organization that has been in existence for three or more years and all of the board members have been found to have a good moral character and repute. They may not have an interest in the manufacture or wholesale of alcoholic beverages and cannot have been convicted of a felony or willful violation of federal, state or local ordinance governing the manufacture, sale, distribution or possession for sale or distribution of alcoholic beverages in the last five years.

Discussion:

Minnetrista City Code requires that an “opportunity shall be given to any person to be heard for or against the granting of the license” (§1210.13). Accordingly, a public hearing must be held for each individual application.

Notice of public hearing was provided in accordance with statutory requirements.

Northwest Tonka Lions has applied for a One Day Temporary On-Sale Liquor License to provide Wine tasting at the WeCAN Wine Fest fundraising event to be held at the Voyageur Environmental Center to promote fund raising for WeCAN. Wine Tasting will

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

be provided from 5 p.m. – 9 p.m. on Saturday, October 14, 2017. The applicant has submitted all required materials including the required fee and proof of insurance. The Minnetrista Public Safety Department has conducted and the applicant has passed all legally required background checks.

Conclusion:

Staff recommends approval of this One Day Temporary On-Sale Liquor License to the Northwest Tonka Lions in conjunction with the WeCAN Wine Fest fundraising event for WeCAN being held on Saturday, October 14, 2017, at the Voyageur Environmental Center with the following conditions:

- No alcoholic beverages may be permitted on the property except those served by the Northwest Tonka Lions.
- No alcoholic beverages may leave the premises.
- All servers must be a member of the Northwest Tonka Lions Club.
- On-site ability to call 911 must be provided.
- All federal, state and local laws must be observed.

Recommended City Council Action: Approve a one-day temporary intoxicating liquor license to the Northwest Tonka Lions in conjunction with the WeCAN Wine Fest fundraising event for WeCAN being held on Saturday, October 14, 2017 at Voyageur Environmental Center located at 7000 County Road 15 with conditions as noted.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain:

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.



TEMPORARY ONE-DAY INTOXICATING LIQUOR LICENSE

This license is hereby granted for WeCAN Wine Fest, a fundraising event, to be held October 14, 2017 to:

NORTHWEST TONKA LIONS

FOR CONSUMPTION ON THE PREMISES LOCATED AT:

VOYAGEUR ENVIRONMENTAL CENTER; 7000 COUNTY ROAD 15; MINNETRISTA MN 55364

This license is granted subject to all the provisions and conditions of the ordinances of this municipality and the laws of the State of Minnesota, and of the Federal Government pertaining to such event including: no alcoholic beverages may be permitted on the property other than those served by the Northwest Tonka Lions, no alcoholic beverages may leave the property of Voyageur Environmental Center, all federal, state and local laws must be observed and on-site ability to call 911 must be provided at the location of the event.

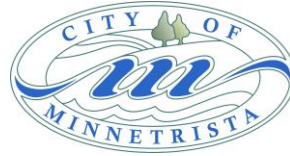
Issued by the authority of the Minnetrista City Council

Lisa Whalen, Mayor

Date

Kris Linquist, City Clerk

Date

CITY OF MINNETRISTA**REQUEST FOR CITY COUNCIL
ACTION/DISCUSSION**

Subject: Adopting Assessment for the Halstead Drive Street Improvement Project
(City Project No. 01-16)

Prepared By: Paul Hornby, City Engineer

Meeting Date: September 11, 2017

Issue:

A public hearing has been scheduled for September 18, 2017, to consider adopting the assessment for the Halstead Drive Street Improvement Project (City Project No. 01-16).

Background/Discussion/Conclusion:

The Halstead Drive Street Improvement Project (City Project No. 01-16) proposed to be funded by a combination of State Aid Funds (\$1,302,800) and improvement bonds (\$2,160,000) supported, in part, by special assessments. On August 21, 2017, Council ordered the preparation of the proposed assessments and called for the hearing on the assessments. The amount to be assessed was declared to be \$718,696.96.

Council directed staff to remove two parcels from the assessment roll, one that was largely wetland (Abens), and another that was previously assessed for Highland Road improvements in 2012 (Ewalt). Staff recommends removal of 4 additional parcels because they are outside of the project limits, or largely unbuildable due to the amount of wetland on the parcel. These parcels are:

1. Parcel 19 – Dykoski - 7091 Halstead Drive PID 2811724140001
2. Parcel 25 – Kucher – Unassigned Address PID 2811724440017
3. Parcel 29 – Berg – Unassigned Address PID 2811724440014
4. Parcel 36 - Farwell - Unassigned Address PID 2811724430009

The City's existing assessment policy states that the benefiting property owners be assessed for 50% of the total street and storm sewer improvement costs. However, as previously discussed, Council determined a lesser assessment was in order as in past practice on similar roadways. The amount proposed for assessment is 19% of the total project costs, and 30% of the net cost to the City of Minnetrista.

The proposed assessments are for the improvements to Halstead Drive, with Halstead Drive property assessments equal to 1 REU (residential Equivalent Unit) and properties with the only public access to Halstead Drive assessments equal to 0.75 REU's. One REU is \$14,818.49 per

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

parcel and 0.75 REU's is \$11,113.87. The total amount to be assessed as recommended by staff (with the removal of the additional parcels identified herein) is \$644,604.31.

A list of the properties to be assessed with proposed assessment amounts is attached.

Fiscal Impact:

The Halstead Drive Street Improvement Project (City Project No. 01-16) is proposed to be funded by a combination of State Aid Funds (\$1,302,800) and improvement bonds (\$2,160,000) supported, in part, by Special assessments in the amount of \$644,604.31 to benefiting property owners. The assessments will be levied for a 20-year period at an interest rate 2% greater than the interest rate on the associated bonds issued as per the City assessment policy. The resolution adopting the assessment roll does not state the interest rate for this memorandum. The bond sale bids are due on Monday, September 18, 2017, and the final resolution will state the actual interest rate at the time of the council meeting.

Recommended City Council Action: Staff recommends adopting Resolution No. 158-17, adopting assessment for the Halstead Drive Street Improvement Project (City Project No. 01-16), with the four parcels removed as recommended by staff.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

K:\02121-640\Admin\Docs\Council Report\09-18-17 Adopt Assessmnt\AGN EXEC SUM-AdoptAssess-091817.doc

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 158-17

**CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA**

**A RESOLUTION ADOPTING ASSESSMENT FOR
HALSTEAD DRIVE STREET IMPROVEMENT PROJECT
(CITY PROJECT NO. 01-16)**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for Improvement No. 01-16, the improvement of Halstead Drive from Highland Road to approximately 200 feet west of Lakeside Drive a distance of approximately 9,200 feet.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MINNETRISTA,
MINNESOTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2018, and shall bear interest at the rate of **x.xx** percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2017. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The owner of any property so assessed may, at any time prior to certification of the assessment of the first installment to the County Auditor, pay to the City Treasurer any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment.
5. The clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

This resolution was adopted by the City Council of the City of Minnetrista on the 18th day of September, 2017, by a vote of ____ Ayes and ____ Nays.

ATTEST:

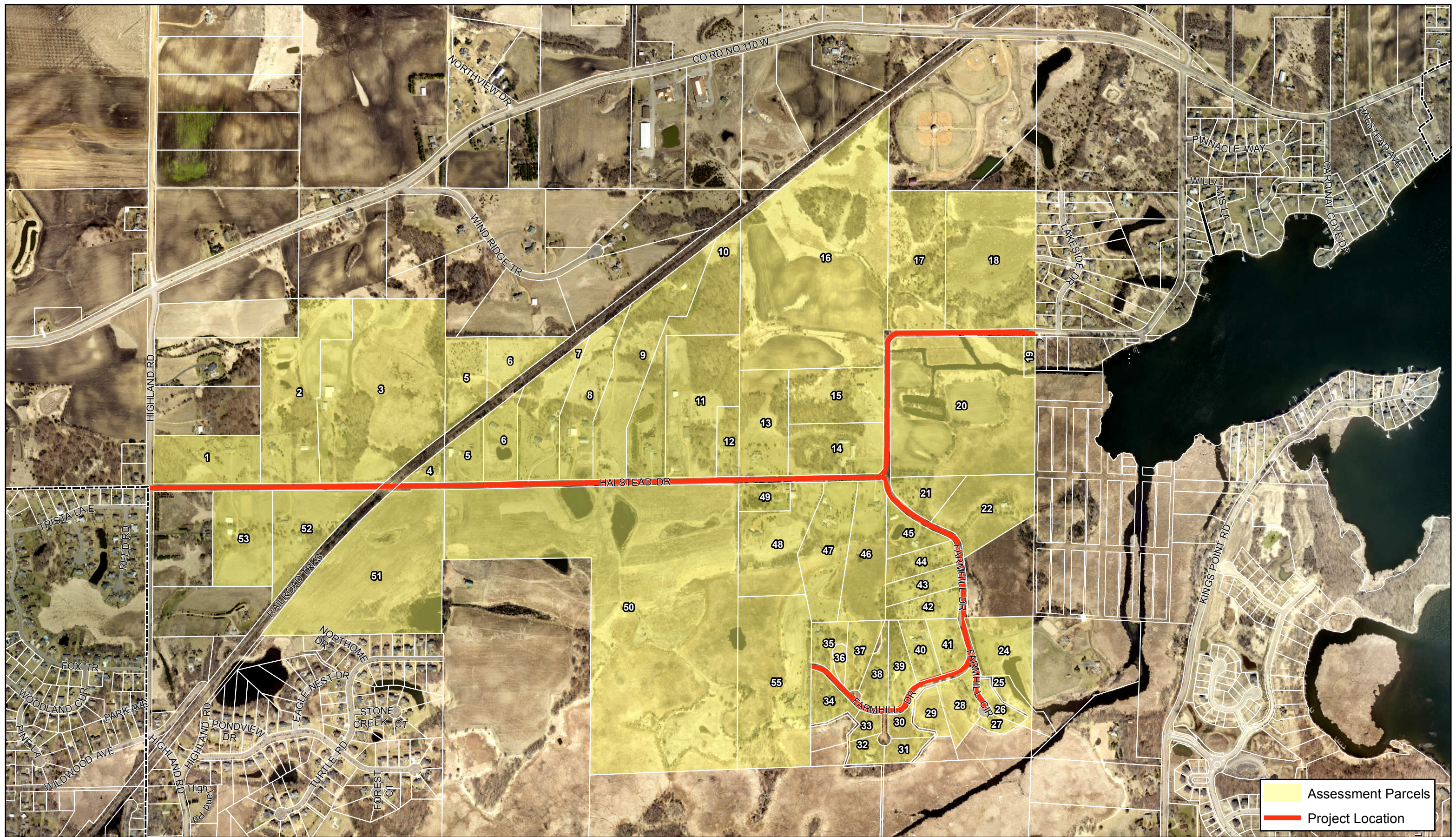
Mayor Lisa Whalen

Kris Linqvist, City Clerk

(seal)

Preliminary Assessment Roll											
WSB Project: Halstead Drive Street Improvement Project Project Location: City of Minnetrista WSB Project No. : 2121-64			Halstead Drive Surface & Drainage Improvement Assessment: Farmhill Drive & Farmhill Circle Surface Improvement Assessment:			\$14,818.49 \REU \$11,113.87 \REU			Date: 3/21/2016 Revised: 8/25/2017 Printed: 8/25/2017		
No	Name	Property Owner Address		Property Address		Pin #	Land Use Description	Assessable REU	Method	Surface & Drainage Assessment Rate	Total Proposed Surface & Drainage Assessment
HALSTEAD DRIVE											
1	G P NORLING & J B FEHR	8300 HALSTEAD DR	MOUND MN 55364	8300 HALSTEAD DR	MINNETRISTA MN 55364	2911724130002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
2	CHAD & TRACY SPOTTS	8200 HALSTEAD DR	MOUND MN 55364	8200 HALSTEAD DR	MINNETRISTA MN 55364	2911724130005	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
3	R G MCGOWN & R E MCGOWN	8100 HALSTEAD DR	MOUND MN 55364	8100 HALSTEAD DR	MINNETRISTA MN 55364	2911724140006	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
4	VIJA D REICHENBERGER ET AL	8000 HALSTEAD DR	MOUND MN 55364	8000 HALSTEAD DR	MINNETRISTA MN 55364	2911724140001	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
5	P E REDINGER & P A REDINGER	7950 HALSTEAD DR	MOUND MN 55364	7950 HALSTEAD DR	MINNETRISTA MN 55364	2811724230010	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
6	KEVIN P ROCHE/ANGELA M ROCHE	7900 HALSTEAD DR	MOUND MN 55364	7900 HALSTEAD DR	MINNETRISTA MN 55364	2811724230011	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
7	S A & L M TOMES	7850 HALSTEAD DR	MOUND MN 55364	7850 HALSTEAD DR	MINNETRISTA MN 55364	2811724230005	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
8	C M KUST & J E KUST JR	7800 HALSTEAD DR	MOUND MN 55364	7800 HALSTEAD DR	MINNETRISTA MN 55364	2811724230009	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
9	CONTEMPORARY HOLDINGS LLC	3619 LERIVE WAY	CHASKA MN 55318	7750 HALSTEAD DR	MINNETRISTA MN 55364	2811724240006	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
10	B L MUELLER & M S MUELLER	7700 HALSTEAD DR	MOUND MN 55364	7700 HALSTEAD DR	MINNETRISTA MN 55364	2811724240007	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
11	CONTEMPORARY HOLDINGS LLC	3619 LERIVE WAY	CHASKA MN 55318	7650 HALSTEAD DR	MINNETRISTA MN 55364	2811724240003	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
12	ARLENE HELEN DAHL	7600 HALSTEAD DRIVE	MOUND MN 55364	7600 HALSTEAD DR	MINNETRISTA MN 55364	2811724240002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
13	M R ECKERT & B J ECKERT	7550 HALSTEAD DR	MOUND MN 55364	7550 HALSTEAD DR	MINNETRISTA MN 55364	2811724130004	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
14	SYDNEY ANNE MAXWELL	7500 HALSTEAD DRIVE	MOUND MN 55364	7500 HALSTEAD DR	MINNETRISTA MN 55364	2811724130003	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
15	KEVIN L & MARY H HILDAHL	7400 HALSTEAD DR	MINNETRISTA MN 55364	7400 HALSTEAD DR	MINNETRISTA MN 55364	2811724130002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
16	HODGSON FAMILY LTD PTRSHP	205 JANALYN CIR	MINNEAPOLIS MN 55416	7300 HALSTEAD DR	MINNETRISTA MN 55364	2811724120003	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
17	AMY U CLARKE	7250 HALSTEAD DR	MOUND MN 55364	7250 HALSTEAD DR	MINNETRISTA MN 55364	2811724110002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
18	MARY YOUNES C/O IVORY S UMANAH	706 2ND AVE S SUITE 1100	MINNEAPOLIS MN 55402	7100 HALSTEAD DR	MINNETRISTA MN 55364	2811724110001	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
19	R E & P DYKOSKI	7091 HALSTEAD DR	MOUND MN 55364	7091 HALSTEAD DR	MINNETRISTA MN 55364	2811724140001	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
20	A & E LEGACY HOLDINGS LLC	1501 KELLER LAKE RD	BURNSVILLE MN 55306			2811724140002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
46	CONSTANCE ARCHBALD	7505 HALSTEAD DR	MOUND MN 55364	7505 HALSTEAD DR	MINNETRISTA MN 55364	2811724420004	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
47	J M SEBASKY & R A SEBASKY	7515 HALSTEAD DR	MOUND MN 55364	7515 HALSTEAD DR	MINNETRISTA MN 55364	2811724420005	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
48	HANS & KAREN SIEFKER	7525 HALSTEAD DR	MOUND MN 55364	7525 HALSTEAD DR	MINNETRISTA MN 55364	2811724420006	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
49	M R EDER & M M HENNEN	7535 HALSTEAD DRIVE	MOUND MN 55364	7535 HALSTEAD DR	MINNETRISTA MN 55364	2811724420002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
50	MINNEHAHA CREEK WTRSHD DIST	15320 MINNETONKA BLVD	MINNETONKA MN 55345	7701 HALSTEAD DR	MINNETRISTA MN 55364	2811724310001	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
51	MINNEHAHA CREEK WTRSHD DIST	15320 MINNETONKA BLVD	MINNETONKA MN 55345	8015 HALSTEAD DR	MINNETRISTA MN 55364	2911724410002	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
52	S B ROMAN & K C ROMAN	8155 HALSTEAD DR	MOUND MN 55364	8155 HALSTEAD DR	MINNETRISTA MN 55364	2911724410001	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
53	MICHAEL L TOLLEFSRUD ET AL	8255 HALSTEAD DR	MOUND MN 55364	8255 HALSTEAD DR	MINNETRISTA MN 55364	2911724420003	Agricultural	1	UNIT	\$14,818.49	\$14,818.49
TOTAL HALSTEAD DRIVE ASSESSMENTS											\$414,917.72
FARMHILL DRIVE / FARMHILL CIRCLE											
21	LAWRENCE T SCHWAB & WIFE	3600 FARMHILL DR	MOUND MN 55364	3600 FARMHILL DR	MINNETRISTA MN 55364	2811724410006	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
22	PHILLIP TOSO & REBECCA TOSO	3650 FARMHILL DR	MOUND MN 55364	3650 FARMHILL DR	MINNETRISTA MN 55364	2811724410007	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
24	ARNIE ABENS & JENNIFER ABENS	3840 FARMHILL DR	MOUND MN 55364	3815 FARMHILL DR	MINNETRISTA MN 55364	2811724440002	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
25	JAMES LEE KUCHER	2301 91ST CRESCENT N	BROOKLYN PARK MN 55443			2811724440017	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
26	JAMES LEE KUCHER	2301 91ST CRESCENT N	BROOKLYN PARK MN 55443	3910 FARMHILL CIR	MINNETRISTA MN 55364	2811724440009	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
27	JAMES LEE KUCHER	2301 91ST CRESCENT N	BROOKLYN PARK MN 55443	3940 FARMHILL CIR	MINNETRISTA MN 55364	2811724440008	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
28	R S BUSS & BARBARA LYNN BUSS	3915 FARMHILL CIR	MOUND MN 55364	3915 FARMHILL CIR	MINNETRISTA MN 55364	2811724440019	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
29	R BERG & S POLKEY-BERG	3975 FARMHILL CT	MOUND MN 55364			2811724440014	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
30	RAYMOND J & SUZANNE M P BERG	3950 FARMHILL CT	MOUND MN 55364	3950 FARMHILL CT	MINNETRISTA MN 55364	2811724440011	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
31	RAYMOND J & SUZANNE M P BERG	3975 FARMHILL CT	MOUND MN 55364	3980 FARMHILL CT	MINNETRISTA MN 55364	2811724440010	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
32	R BERG & S POLKEY-BERG	3975 FARMHILL CT	MOUND MN 55364	3975 FARMHILL CT	MINNETRISTA MN 55364	2811724430006	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
33	RAYMOND J & SUZANNE M P BERG	3975 FARMHILL COURT	MOUND MN 55364	7395 FARMHILL DR	MINNETRISTA MN 55364	2811724430005	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
34	J M WINTER & M V STANTON MARK BARTIKOSKI & CORRINA BARTIKOSKI	416 E. 1ST STREET 7425 FARMHILL DR	WACONIA MN 55387 MOUND MN 55364	7425 FARMHILL DR	MINNETRISTA MN 55364	2811724430004	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
35	KRISTIN L FARWELL	7450 FARMHILL DR	MOUND MN 55364	7450 FARMHILL DR	MINNETRISTA MN 55364	2811724430003	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
36	KRISTIN L FARWELL	7450 FARMHILL DR	MOUND MN 55364			2811724430009	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
37	R J & M R SMERILLO	7420 FARMHILL DR	MOUND MN 55364	7420 FARMHILL DR	MINNETRISTA MN 55364	2811724430014	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
38	JUSTIN P WULF/SALLY A R WULF	7390 FARMHILL DR	MOUND MN 55364	7390 FARMHILL DR	MINNETRISTA MN 55364	2811724430001	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
39	R M FROEHLING & L FROEHLING	7360 FARMHILL DR	MOUND MN 55364	7360 FARMHILL DR	MINNETRISTA MN 55364	2811724440006	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
40	J W & A J MCDANIEL	7330 FARMHILL DR	MOUND MN 55364	7330 FARMHILL DR	MINNETRISTA MN 55364	2811724440005	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
41	D W EHRREICH & D R TREMBLEY	7300 FARMHILL DR	MOUND MN 55364	7300 FARMHILL DR	MINNETRISTA MN 55364	2811724440004	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
42	MICHAEL J KOHMAN	3755 FARMHILL DR	MOUND MN 55364	3755 FARMHILL DR	MINNETRISTA MN 55364	2811724410005	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
43	P W HALLIWILL/J R HALLIWILL	3715 FARMHILL DR	MOUND MN 55364	3715 FARMHILL DR	MINNETRISTA MN 55364	2811724410004	Agricultural	1	UNIT	\$11,113.87	\$11,113.87

Preliminary Assessment Roll											
WSB Project: Halstead Drive Street Improvement Project Project Location: City of Minnetrista WSB Project No. : 2121-64				Halstead Drive Surface & Drainage Improvement Assessment: Farmhill Drive & Farmhill Circle Surface Improvement Assessment:				\$14,818.49 \REU \$11,113.87 \REU		Date: 3/21/2016 Revised: 8/25/2017 Printed: 8/25/2017	
No	Name	Property Owner Address		Property Address		Pin #	Land Use Description	Assessable REU	Method	Surface & Drainage Assessment Rate	Total Proposed Surface & Drainage Assessment
44	KATHRYN SHEA	3655 FARMHILL DR	MOUND MN 55364	3655 FARMHILL DR	MINNETRISTA MN 55364	2811724410003	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
45	S H NELSON P S R NELSON	3615 FARMHILL DR	MOUND MN 55364	3615 FARMHILL DR	MINNETRISTA MN 55364	2811724410002	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
55	J E & R C BURROUGHS	7475 FARMHILL DR	MOUND MN 55364	7475 FARMHILL DR	MINNETRISTA MN 55364	2811724430015	Agricultural	1	UNIT	\$11,113.87	\$11,113.87
TOTAL FARMHILL DRIVE / FARMHILL CIRCLE ASSESSMENTS											\$277,846.69
GRANDTOTAL ASSESSMENTS											\$692,764.41



Assessment Map
Halstead Drive Street Improvement Project
City of Minnetrista



0 800 Feet

Document Path: K:\02121-640\GIS\Maps\AssessmentMap.mxd





CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: A Resolution Awarding the Sale of General Obligation Bonds, Series 2017A, in the Original Aggregate Principal Amount of \$3,250,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment

Prepared By: Brian Grimm, Finance Director

Meeting Date: September 18, 2017

Item: Attached is the resolution and agreement regarding financing the 2017 Street Projects and Equipment Certificates. Todd Hagen from Ehlers will be here to review with the Council the final bond sale results received and to answer any questions on the final results and updated resolution. A copy of our credit rating report will also be handed out at the meeting on Monday night. The City maintained its excellent AA+ rating due to its sound financial position and other good factors that will be outlined in the report.

Recommended City Council Action: Approve Resolution No 159-17 A Resolution Awarding the Sale of General Obligation Bonds, Series 2017A, in the Original Aggregate Principal Amount of \$3,250,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

Explain: This agenda item is for bonding for the 2017 Street Projects which is part of the Budgeted Capital Improvement Plans for Street Improvements in the long range financial management plan. Also included is Equipment Certificates regarding funding our 2017 Capital Improvement (Equipment) Plan Purchases.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Extract of Minutes of Meeting
of the City Council of the City of
Minnetrista, Hennepin County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Minnetrista, Minnesota, was duly held in the City Hall in said City on Monday, September 18, 2017, commencing at 7:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Bonds, Series 2017A, to be issued in the original aggregate principal amount of \$3,250,000.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION NO. 159-17

CITY OF MINNETRISTA

**A RESOLUTION AWARDING THE SALE OF
GENERAL OBLIGATION BONDS, SERIES 2017A, IN THE
ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF
\$3,250,000; FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY; AND
PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED By the City Council of the City of Minnetrista, Hennepin County, Minnesota (the “City”) as follows:

Section 1. Sale of Bonds.

1.01. Improvement Bonds.

(a) Certain assessable public improvements designated as the Halstead Drive Street Improvement Project and the Enchanted Lane/Tuxedo Road Improvement Project (collectively, the “Assessable Improvements”) have been made, duly ordered or contracts let for the construction thereof pursuant to the provisions of Minnesota Statutes, Chapters 429 and 475, as amended (collectively, the “Improvement Act”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the aggregate principal amount of \$3,000,000 (the “Improvement Bonds”), pursuant to the Improvement Act, to provide reimbursement of costs of or financing for the Assessable Improvements.

1.02. Equipment Certificates.

(a) The City is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 412.301, as amended (collectively, the “Capital Equipment Act”), to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance the purchase of items of capital equipment (the “Equipment”), subject to certain limitations contained in the Capital Equipment Act.

(b) The City has purchased and acquired or will purchase and acquire the Equipment described in EXHIBIT B attached hereto or other items of capital equipment authorized under the Capital Equipment Act pursuant to the Capital Equipment Act.

(c) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the aggregate principal amount of \$250,000 (the “Equipment Certificates”), pursuant to the Capital Equipment Act, to provide financing for the acquisition of the Equipment.

(d) As required by the Capital Equipment Act:

(i) The expected useful life of the Equipment is or will be at least as long as the term of the Equipment Certificates.

(ii) The principal amount of the Equipment Certificates to be issued in the year 2017 does not exceed one-quarter of one percent (0.25%) of the estimated market value of taxable property in the City for the year 2017.

1.03. Issuance of General Obligation Bonds.

(a) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Bonds, Series 2017A (the “Bonds”), in the original aggregate principal amount of \$3,250,000, pursuant to the Improvement Act and the Capital Equipment Act (collectively, the “Act”), to (i) provide reimbursement of costs of or financing for the construction of the Assessable Improvements; and (ii) provide financing for the acquisition of the Equipment.

(b) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.04. Award to the Purchaser and Interest Rates. The proposal of _____ (the “Purchaser”) to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$3,250,000, [plus original issue premium of \$_____,] [less original issue discount of \$_____,] less underwriter’s discount of \$_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2019	%	2029	%
2020		2030	
2021		2031	
2022		2032	
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	

True interest cost: _____%

1.05. Purchase Contract. The sum of \$_____, being the amount proposed by the Purchaser in excess of \$3,211,000, shall be credited to the accounts in the Debt Service Fund hereinafter created or deposited in the accounts of the Project Fund hereinafter created, as determined by the Finance Director of the City in consultation with the City’s municipal advisor. The Finance Director is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.06. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act, in the total principal amount of \$3,250,000, originally dated October 12, 2017, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2019	\$	2029	\$
2020		2030	
2021		2031	
2022		2032	
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	

(a) \$3,000,000 of the Bonds, constituting the Improvement Bonds, maturing on February 1 of the years and in the amounts set forth below, will be used to finance the Assessable Improvements:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2019	\$	2029	\$
2020		2030	
2021		2031	
2022		2032	
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	

(b) The remainder of the Bonds in the principal amount of \$250,000, constituting the Equipment Certificates, maturing on February 1 of the years and in the amounts set forth below, will be used to finance the acquisition of the Equipment:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2019	\$	2022	\$
2020		2023	
2021			

1.07. Optional Redemption. The City may elect on February 1, 2026, and on any day thereafter to prepay Bonds due on or after February 1, 2027. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of

such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.08. Mandatory Redemption; Term Bonds. To be completed if Term Bonds are requested by the Purchaser.]

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2018, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the

requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of the City Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Finance Director and executed on behalf of the City by the signatures of the Mayor and the City

Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT C attached hereto with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT C.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Bonds, Series 2017A Debt Service Fund (the "Debt Service Fund") hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City will maintain the following accounts in the Debt Service Fund: the "Assessable Improvements Account" and the "Equipment Account." Amounts in the Assessable Improvements Account are irrevocably pledged to the Improvement Bonds, and amounts in the Equipment Account are irrevocably pledged to the Equipment Certificates.

(a) Assessable Improvements Account. Ad valorem taxes levied herein and special assessments levied against property specially benefited by the Assessable Improvements (the "Assessments") are hereby pledged to the Assessable Improvements Account of the Debt Service Fund. There is also appropriated to the Assessable Improvements Account (i) capitalized interest financed from Bond proceeds, if any; and (ii) a pro rata portion of amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.05 hereof.

(b) Equipment Account. The Finance Director shall timely deposit in the Equipment Account of the Debt Service Fund the following: (i) ad valorem taxes levied herein for the acquisition of the Equipment, which ad valorem taxes are pledged to the Equipment Account; and

(ii) a pro rata portion of amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.05 hereof.

4.02. Project Fund. The City hereby creates the General Obligation Bonds, Series 2017A Project Fund (the “Project Fund”). The City will maintain the following accounts in the Project Fund: the “Assessable Improvements Account” and the “Equipment Account.” Amounts in the Assessable Improvements Account are irrevocably pledged to the Improvement Bonds, and amounts in the Equipment Account are irrevocably pledged to the Equipment Certificates.

(a) Assessable Improvements Account. Proceeds of the Improvement Bonds, less the appropriations made in Section 4.01(a) hereof, together with any other funds appropriated for the Assessable Improvements, ad valorem taxes, and Assessments collected during the construction of the Assessable Improvements, will be deposited in the Assessable Improvements Account of the Project Fund to be used solely to defray expenses of the Assessable Improvements and the payment of principal of and interest on the Improvement Bonds prior to the completion and payment of all costs of the Assessable Improvements. Any balance remaining in the Assessable Improvements Account after completion of the Assessable Improvements may be used to pay the cost in whole or in part of any other improvement instituted under the Improvement Act, under the direction of the City Council. When the Assessable Improvements are completed and the cost thereof paid, the Assessable Improvements Account of the Project Fund is to be closed and any subsequent collections of Assessments and ad valorem taxes for the Assessable Improvements are to be deposited in the Assessable Improvements Account of the Debt Service Fund.

(b) Equipment Account. The proceeds of the Equipment Certificates, less the appropriations made in Section 4.01(b) hereof, together with any other funds appropriated for the purchase of Equipment, will be deposited in the Equipment Account of the Project Fund to be used solely to defray expenses of the Equipment. When the Equipment is purchased and the cost thereof paid, the Equipment Account of the Project Fund is to be closed and any moneys remaining therein shall be transferred to the Equipment Account of the Debt Service Fund.

4.03. City Covenants with Respect to the Improvement Bonds. It is hereby determined that the Assessable Improvements will directly and indirectly benefit abutting property, and the City hereby covenants with the holders from time to time of the Bonds as follows:

(a) The City will cause the Assessments for the Assessable Improvements to be promptly levied so that the first installment of the Assessable Improvements will be collectible not later than 2018 and will take all steps necessary to assure prompt collection, and the levy of the Assessments is hereby authorized. The City Council will cause to be taken with due diligence all further actions that are required for the construction of each Assessable Improvement financed wholly or partly from the proceeds of the Bonds, and will take all further actions necessary for the final and valid levy of the Assessments and the appropriation of any other funds needed to pay the Improvement Bonds and interest thereon when due.

(b) In the event of any current or anticipated deficiency in Assessments and ad valorem taxes, the City Council will levy additional ad valorem taxes in the amount of the current or anticipated deficiency.

(c) The City will keep complete and accurate books and records showing receipts and disbursements in connection with the Assessable Improvements, Assessments, and ad

valorem taxes levied therefor and other funds appropriated for their payment, collections thereof and disbursements therefrom, monies on hand and, the balance of unpaid Assessments.

(d) The City will cause its books and records to be audited at least annually and will furnish copies of such audit reports to any interested person upon request.

(e) At least twenty percent (20%) of the cost to the City of the Assessable Improvements described herein will be specially assessed against benefited properties.

4.04. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.05. Pledge of Tax Levy. For the purpose of paying a portion of the principal of and interest on the Bonds, there is levied a direct annual irrepealable ad valorem tax upon all of the taxable property in the City (the "Taxes"), which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be credited to the Assessable Improvements Account and the Equipment Account of the Debt Service Fund above provided and will be in the years and amounts as attached hereto as EXHIBIT D.

4.06. Certification to Taxpayer Services Division Manager as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Assessments and Taxes will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrepealable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the Finance Director may certify to the Taxpayer Services Division Manager of Hennepin County, Minnesota (the "Taxpayer Services Division Manager") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the Taxpayer Services Division Manager will thereupon reduce the levy collectible during such year by the amount so certified.

4.07. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the Taxpayer Services Division Manager and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor, the City Administrator, and the Finance Director are authorized and directed to certify that they have examined the Official Statement prepared and

circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor, the City Administrator, and the Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, the City Administrator, and the Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota on the closing date for further distribution as directed by the City's municipal advisor, Ehlers & Associates, Inc.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

- (a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (b) the City designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2017 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2017 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.06 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer

and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____.

Adopted by the City Council of the City of Minnetrista, Minnesota this 18th day of September, 2017, by a
vote of _____ ayes and _____ nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linnquist, City Clerk

EXHIBIT A
PROPOSALS

EXHIBIT B
LIST OF EQUIPMENT

<u>Item of Equipment</u>	<u>Cost</u>
Single-axle dump truck and attachments (replacement of 2000 truck)	\$173,000
New squad car (replacement of Squad 66) – police interceptor	42,000
New squad car (replacement of Squad 67) – police interceptor	<u>42,000</u>
Total:	<u>\$257,000</u>

EXHIBIT C
FORM OF BOND

No. R-_____ UNITED STATES OF AMERICA \$_____
STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF MINNETRISTA

GENERAL OBLIGATION BOND
SERIES 2017A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	October 12, 2017	

Registered Owner: Cede & Co.

The City of Minnetrista, Minnesota, a duly organized and existing municipal corporation in Hennepin County, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360 day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing August 1, 2018, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2026, and on any day thereafter to prepay Bonds due on February 1, 2027. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$3,250,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on September 18, 2017 (the “Resolution”), for the purpose of providing money to defray the expenses incurred and to be incurred in making certain assessable public improvements and purchasing various items of capital equipment, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 429 and 475, as amended, and Minnesota Statutes, Section 412.301, as amended. The principal

hereof and interest hereon are payable in part from special assessments levied against property specially benefited by local improvements and in part from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in special assessments and taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Minnetrista, Hennepin County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: October 12, 2017

CITY OF MINNETRISTA, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

_____ Custodian _____

(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program (“STAMP”), the Stock Exchange Medallion Program (“SEMP”), the New York Stock Exchange, Inc. Medallion Signatures Program (“MSP”) or other such “signature guarantee program” as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

EXHIBIT D
TAX LEVY SCHEDULES

Tax Levy Schedule for Improvement Bonds

<u>YEAR *</u>	<u>TAX LEVY</u>
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	
2036	
2037	

** Year tax levy collected.*

Tax Levy Schedule for Equipment Certificates

<u>YEAR *</u>	<u>TAX LEVY</u>
2018	
2019	
2020	
2021	
2022	

** Year tax levy collected.*

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) SS.
)
CITY OF MINNETRISTA)

I, the undersigned, being the duly qualified City Clerk of the City of Minnetrista, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on September 18, 2017, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Bonds, Series 2017A, in the original aggregate principal amount of \$3,250,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this _____ day of _____, 2017.

(SEAL)

Kris Linquist, City Clerk
City of Minnetrista, Minnesota



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: A Resolution Awarding the Sale of General Obligation Improvement Refunding Bonds, Series 2017B, in the Original Aggregate Principal Amount of \$2,860,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; Providing For Their Payment and Providing for the Redemption of Bonds Refunding Thereby

Prepared By: Brian Grimm, Finance Director

Meeting Date: September 18, 2017

Item: Attached is the resolution and agreement regarding the refinancing/refunding of the 2013A Bonds that were originally issued for the Roundabout project. With interest rates being low, staff and our financial advisor Ehlers recommended looking at a potential refunding. Todd Hagen from Ehlers will be here to review with the Council the final bond sale results received and to answer any questions on the final results and updated resolution.

Recommended City Council Action: Approve Resolution No 160-17 A Resolution Awarding the Sale of General Obligation Improvement Refunding Bonds, Series 2017B, in the Original Aggregate Principal Amount of \$2,860,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; Providing for Their Payment and Providing for the Redemption of Bonds Refunding Thereby

Does Recommended Action meet City Mission Statement? ☒ Yes No

Does Recommended Action meet City Goals/Priorities? ☒ Yes No

Explain: This agenda item is for bonding for refunding the 2013 A Bonds and replacing them with the 2017 B series for a better interest rate.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Extract of Minutes of Meeting
of the City Council of the City of
Minnetrista, Hennepin County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Minnetrista, Minnesota, was duly held in the City Hall in said City on Monday, September 18, 2017, commencing at 7:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Improvement Refunding Bonds, Series 2017B, to be issued in the original aggregate principal amount of \$2,860,000.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION NO. 160-17

CITY OF MINNETRISTA

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2017B, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$2,860,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; PROVIDING FOR THEIR PAYMENT; AND PROVIDING FOR THE REDEMPTION OF BONDS REFUNDED THEREBY

BE IT RESOLVED By the City Council of the City of Minnetrista, Hennepin County, Minnesota (the "City") as follows:

Section 1. Sale of Bonds.

1.01. Authority.

(a) Pursuant to Minnesota Statutes, Chapters 429 and 475, as amended (the "Act"), the City issued its General Obligation Improvement Bonds, Series 2013A (the "Refunded Bonds"), dated September 11, 2013, in the original aggregate principal amount of \$4,460,000, currently outstanding in the principal amount of \$2,925,000, which are callable on any date. The proceeds of the Refunded Bonds financed the construction of Phase I of the Kings Road Improvement Project in the City (the "Improvements").

(b) The City is authorized by Minnesota Statutes, Section 475.67, subdivision 3 to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the City Council to be necessary or desirable for the reduction of debt service costs to the City or for the extension or adjustment of maturities in relation to the resources available for their payment.

(c) It is necessary and desirable for the reduction of debt service costs to the City that the City issue its General Obligation Improvement Refunding Bonds, Series 2017A (the "Bonds"), in the original aggregate principal amount of \$2,860,000, pursuant to the Act, including Section 475.67, subdivision 3, to refund the outstanding principal amount of the Refunded Bonds on November 1, 2017 (the "Redemption Date").

(d) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of _____ (the "Purchaser") to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$2,860,000, [plus original issue premium of \$_____,] [less original issue discount of \$_____,] less underwriter's discount of \$_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2018	%	2024	%
2019		2025	
2020		2026	
2021		2027	
2022		2028	
2023		2029	

True interest cost: _____%

1.03. Purchase Contract. The sum of \$_____, being the amount proposed by the Purchaser in excess of \$2,825,680, shall be credited to the Debt Service Fund hereinafter created or deposited in the Redemption Fund hereinafter created, as determined by the Finance Director of the City in consultation with the City's municipal advisor. The Finance Director is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act, in the total principal amount of \$2,860,000, originally dated October 12, 2017, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$	2024	\$
2019		2025	
2020		2026	
2021		2027	
2022		2028	
2023		2029	

1.05. Optional Redemption. The City may elect on any date to prepay the Bonds. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 8 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.06. Mandatory Redemption; Term Bonds. To be completed if Term Bonds are requested by the Purchaser.]

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2018, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the

owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of the City Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Finance Director and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different

Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT C attached hereto with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT C.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Improvement Refunding Bonds, Series 2017B Debt Service Fund (the “Debt Service Fund”) hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. There is hereby credited and appropriated to the Debt Service Fund the following: (i) following the Redemption Date, the proceeds of special assessments levied (the “Assessments”) for the Improvements refinanced with the proceeds of the Bonds; and (ii) amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

4.02. Redemption Fund. All proceeds of the Bonds, less the appropriations made in Section 4.01 hereof and the costs of issuance of the Bonds, will be deposited in a separate fund (the “Redemption Fund”) to be used solely to redeem and prepay the Refunded Bonds on the Redemption Date. Any balance remaining in the Redemption Fund after the redemption of the Refunded Bonds on the Redemption Date shall be deposited in the Debt Service Fund herein created for the Bonds.

4.03. Prior Debt Service Fund. The debt service fund heretofore established for the Refunded Bonds pursuant to the resolution providing for the issuance and sale of the Refunded Bonds (the “Prior Resolution”) shall be closed following the redemption of the Refunded Bonds, and all monies therein shall be transferred to the Debt Service Fund herein created.

4.04. Pledges in Prior Resolutions. The pledges and covenants of the City made by the Prior Resolution relating to the Improvements and the Assessments levied for the Improvements are restated and confirmed in all respects. The provisions of the Prior Resolution are hereby supplemented to the extent necessary to give full effect to the provisions hereof.

4.05. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be

and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.06. Certification to Taxpayer Services Division Manager as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Assessments will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds and that no tax levy is needed at this time.

4.07. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the Taxpayer Services Division Manager of Hennepin County, Minnesota and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Refunding of Refunded Bonds; Findings; Redemption of Refunded Bonds.

5.01. Purpose of Refunding. The Refunded Bonds will be called for redemption on the Redemption Date in the principal amount of \$2,925,000. It is hereby found and determined that based upon information presently available from the City's municipal advisor, the issuance of the Bonds, a portion of which will be used to redeem and prepay the Refunded Bonds, is consistent with covenants made with the holders of the Refunded Bonds and is necessary and desirable for the reduction of debt service costs to the City.

5.02. Application of Proceeds of Bonds. It is hereby found and determined that the proceeds of the Bonds deposited in the Redemption Fund, along with any other funds on hand in the debt service funds established pursuant to the Prior Resolution, will be sufficient to prepay all of the principal of, interest on and redemption premium (if any) on the Refunded Bonds.

5.03. Redemption; Date of Redemption; Notice of Call for Redemption. The Refunded Bonds maturing after the Redemption Date will be redeemed and prepaid on the Redemption Date. The Refunded Bonds will be redeemed and prepaid in accordance with their terms and in accordance with the terms and conditions set forth in the form of Notice of Call for Redemption attached hereto as EXHIBIT C, which terms and conditions are hereby approved and incorporated herein by reference. The registrar for the Refunded Bonds are authorized and directed to send a copy of the Notice of Call for Redemption to each registered holder of the Refunded Bonds at least thirty (30) days prior to the Redemption Date.

Section 6. Authentication of Transcript.

6.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

6.02. Certification as to Official Statement. The Mayor, the City Administrator, and the Finance Director are authorized and directed to certify that they have examined the Official Statement prepared and

circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

6.03. Other Certificates. The Mayor, the City Administrator, and the Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, the City Administrator, and the Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

6.04. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota on the closing date for further distribution as directed by the City's municipal advisor, Ehlers & Associates, Inc.

Section 7. Tax Covenant.

7.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

7.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States.

7.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

7.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

- (a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (b) the City designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2017 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2017 have been designated for purposes of Section 265(b)(3) of the Code.

7.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 8. Book-Entry System; Limited Obligation of City.

8.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

8.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co." will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

8.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

8.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer

and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

8.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 9. Continuing Disclosure.

9.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

9.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 10. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____.

Adopted by the City Council of the City of Minnetrista, Minnesota this 18th day of September, 2017, by a
vote of _____ ayes and _____ nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linnquist, City Clerk

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R-_____ UNITED STATES OF AMERICA \$_____
STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF MINNETRISTA

**GENERAL OBLIGATION IMPROVEMENT REFUNDING BOND
SERIES 2017B**

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	October 12, 2017	

Registered Owner: Cede & Co.

The City of Minnetrista, Minnesota, a duly organized and existing municipal corporation in Hennepin County, Minnesota (the "City"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360 day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing February 1, 2018, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on any date to prepay the Bonds. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$2,860,000 all of like original issue date and tenor, except as to number, maturity date, and interest rate, all issued pursuant to a resolution adopted by the City Council on September 18, 2017 (the "Resolution"), for the purpose of refunding certain outstanding general obligations of the City, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 429 and 475, as amended, specifically Section 475.67, subdivision 3. The principal hereof and interest hereon are payable primarily from special assessments, as set forth in the Resolution to which reference is made for a full

statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy ad valorem taxes on all taxable property in the City in the event of any deficiency in special assessments pledged, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Minnetrista, Hennepin County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: October 12, 2017

CITY OF MINNETRISTA, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

_____ Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New

York Stock Exchange, Inc. Medallion Signatures Program (“MSP”) or other such “signature guarantee program” as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

EXHIBIT C

NOTICE OF CALL FOR REDEMPTION

\$4,460,000
CITY OF MINNETRISTA, MINNESOTA
GENERAL OBLIGATION IMPROVEMENT BONDS
SERIES 2013A

NOTICE IS HEREBY GIVEN that, by order of the City Council of the City of Minnetrista, Hennepin County, Minnesota (the "City"), there have been called for redemption and prepayment on

November 1, 2017

all outstanding bonds of the City designated as General Obligation Improvement Bonds, Series 2013A, dated September 11, 2013, having stated maturity dates of February 1 in the years 2018 through 2029, both inclusive, totaling \$2,925,000 in principal amount, and with the following CUSIP numbers:

Year of Maturity	Amount	CUSIP Number
2018	\$205,000	604229 JP0
2019	210,000	604229 JQ8
2020	220,000	604229 JR6
2021	225,000	604229 JS4
2022	225,000	604229 JT2
2023	230,000	604229 JU9
2024	240,000	604229 JV7
2025	250,000	604229 JW5
2026	260,000	604229 JX3
2027	275,000	604229 JY1
2028	285,000	604229 JZ8
2029	300,000	604229 KA1

The bonds are being called at a price of par plus accrued interest to November 1, 2017, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the main office of Bond Trust Services Corporation, 3060 Centre Pointe Drive, Roseville, Minnesota 55113, on or before November 1, 2017.

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2003, the paying agent is required to withhold a specified percentage of the principal amount of the redemption price payable to the holder of any bonds subject to redemption and prepayment on the redemption date, unless the paying agent is provided with the Social Security Number or Federal Employer Identification Number of the holder, properly certified. Submission of a fully executed Request for Taxpayer Identification Number and Certification, Form W-9 (Rev. December 2014), will satisfy the requirements of this paragraph.

Dated: _____, 2017.

**BY ORDER OF THE CITY COUNCIL OF
THE CITY OF MINNETRISTA,
MINNESOTA**

By: /s/ Michael Barone
City Administrator
City of Minnetrista, Minnesota

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) SS.
)
CITY OF MINNETRISTA)

I, the undersigned, being the duly qualified City Clerk of the City of Minnetrista, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on September 18, 2017, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Improvement Refunding Bonds, Series 2017B, in the original aggregate principal amount of \$2,860,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this _____ day of _____, 2017.

(SEAL)

Kris Linquist, City Clerk
City of Minnetrista, Minnesota



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: A Resolution Awarding the Sale of Taxable General Obligation Improvement Refunding Bonds, Series 2017C, in the Original Aggregate Principal Amount of \$2,390,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; Providing For Their Payment and Providing for the Redemption of Bonds Refunding Thereby

Prepared By: Brian Grimm, Finance Director

Meeting Date: September 18, 2017

Item: Attached is the resolution and agreement regarding the refinancing/refunding of the 2013B Bonds that were originally issued for the Kings Point Road project. With interest rates being low, staff and our financial advisor Ehlers recommended looking at a potential refunding. Todd Hagen from Ehlers will be here to review with the Council the final bond sale results received and to answer any questions on the final results and updated resolution.

Recommended City Council Action: Approve Resolution No 161-17 A Resolution Awarding the Sale of Taxable General Obligation Improvement Refunding Bonds, Series 2017C, in the Original Aggregate Principal Amount of \$2,390,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; Providing For Their Payment and Providing for the Redemption of Bonds Refunding Thereby

Does Recommended Action meet City Mission Statement? ☒ Yes No

Does Recommended Action meet City Goals/Priorities? ☒ Yes No

Explain: This agenda item is for bonding for refunding the 2013B Bonds and replacing them with the 2017 C series for a better interest rate.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Extract of Minutes of Meeting
of the City Council of the City of
Minnetrista, Hennepin County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Minnetrista, Minnesota, was duly held in the City Hall in said City on Monday, September 18, 2017, commencing at 7:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's Taxable General Obligation Refunding Bonds, Series 2017C, to be issued in the original aggregate principal amount of \$2,390,000.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION NO. 161-17

CITY OF MINNETRISTA

**A RESOLUTION AWARDING THE SALE OF TAXABLE
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017C,
IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF
\$2,390,000; FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY;
PROVIDING FOR THEIR PAYMENT; AND PROVIDING
FOR THE REDEMPTION OF BONDS REFUNDED THEREBY**

BE IT RESOLVED By the City Council of the City of Minnetrista, Hennepin County, Minnesota (the "City") as follows:

Section 1. Sale of Bonds.

1.01. Authority.

(a) Pursuant to Minnesota Statutes, Chapters 429, 444, and 475, as amended (the "Act"), the City issued its Taxable General Obligation Bonds, Series 2013B (the "Refunded Bonds"), dated October 10, 2013, in the original aggregate principal amount of \$3,235,000, currently outstanding in the principal amount of \$2,395,000, which are callable on any date. The proceeds of the Refunded Bonds financed the construction of Phase II of the Kings Road Improvement Project in the City (the "Assessable Improvements") and various improvements to the City's water and sewer systems (the "Utility Improvements").

(b) The City is authorized by Minnesota Statutes, Section 475.67, subdivision 3 to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the City Council to be necessary or desirable for the reduction of debt service costs to the City or for the extension or adjustment of maturities in relation to the resources available for their payment.

(c) It is necessary and desirable for the reduction of debt service costs to the City that the City issue its Taxable General Obligation Refunding Bonds, Series 2017C (the "Bonds"), in the original aggregate principal amount of \$2,390,000, pursuant to the Act, specifically Section 475.67, subdivision 3, to refund the outstanding principal amount of the Refunded Bonds on November 1, 2017 (the "Redemption Date").

(d) The City is authorized by Section 475.60, subdivision 2(6) of the Act to negotiate the sale of the Bonds, it being determined, on the advice of bond counsel, that interest on the Bonds cannot be represented to be excluded from gross income for purposes of federal income taxation.

1.02. Award to the Purchaser and Interest Rates. The proposal of _____ (the "Purchaser") to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$2,390,000, less underwriter's discount of \$_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2018	%	2025	%
2019		2026	
2020		2027	
2021		2028	
2022		2029	
2023		2030	
2024			

True interest cost: _____%

1.03. Purchase Contract. The sum of \$_____, being the amount proposed by the Purchaser in excess of \$2,361,320, shall be credited to the accounts within Debt Service Fund hereinafter created or deposited in the Redemption Fund hereinafter created, as determined by the Finance Director of the City in consultation with the City's municipal advisor. The Finance Director is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act, in the total principal amount of \$2,390,000, originally dated October 12, 2017, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$	2025	\$
2019		2026	
2020		2027	
2021		2028	
2022		2029	
2023		2030	
2024			

(a) \$1,705,000 of the Bonds (the "Improvement Refunding Bonds"), maturing on February 1 of the years and in the amounts set forth below, will be used to refinance the Assessable Improvements:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$	2025	\$
2019		2026	
2020		2027	
2021		2028	
2022		2029	
2023		2030	
2024			

(b) The remainder of the Bonds in the principal amount of \$685,000 (the “Utility Revenue Refunding Bonds”), maturing on February 1 of the years and in the amounts set forth below, will be used to refinance the Utility Improvements.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$	2025	\$
2019		2026	
2020		2027	
2021		2028	
2022		2029	
2023		2030	
2024			

1.05. Optional Redemption. The City may elect on any date to prepay the Bonds. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.06. Mandatory Redemption; Term Bonds. To be completed if Term Bonds are requested by the Purchaser.]

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2018, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the “Registrar”). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the

notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of the City Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Finance Director and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT C attached hereto with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT C.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the Taxable General Obligation Refunding Bonds, Series 2017C Debt Service Fund (the “Debt Service Fund”) hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City will maintain the following accounts in the Debt Service Fund: the “Assessable Improvements Account” and the “Utility Improvements Account.” Amounts in the Assessable Improvements Account are irrevocably pledged to the Improvement Refunding Bonds, and amounts in the Utility Improvements Account are irrevocably pledged to the Utility Revenue Refunding Bonds.

(a) Assessable Improvements Account. There is hereby credited and appropriated to the Assessable Improvements Account of the Debt Service Fund the following: (i) following the Redemption Date, the proceeds of special assessments levied (the “Assessments”) for the Assessable Improvements refinanced with the proceeds of the Improvement Refunding Bonds; and (ii) a pro rata portion of amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

(b) Utility Improvements Account. The City will continue to maintain and operate its Water Fund and Sewer Fund to which will be credited all gross revenues of the water system and sewer system, respectively, and out of which will be paid all normal and reasonable expenses of current operations of such systems. Any balances therein are deemed net revenues (the “Net Revenues”) and will be transferred, from time to time, to the Utility Improvements Account of the Debt Service Fund, which Utility Improvements Account will be used only to pay principal of and interest on the Utility Revenue Refunding Bonds and any other bonds similarly authorized. There will always be retained in the Utility Improvements Account a sufficient amount to pay principal of and interest on all the Utility Revenue Refunding Bonds, and the Finance Director must report any current or anticipated deficiency in the Utility Improvements Account to the City Council. There is also appropriated to the Utility Improvements Account a pro rata portion of amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

4.02. Redemption Fund. All proceeds of the Bonds, less the appropriations made in Section 4.01 hereof and the costs of issuance of the Bonds, will be deposited in a separate fund (the “Redemption Fund”) to be used solely to redeem and prepay the Refunded Bonds on the Redemption Date. Any balance remaining in the Redemption Fund after the redemption of the Refunded Bonds on the Redemption Date shall be deposited in the accounts of the Debt Service Fund herein created for the Bonds.

4.03. Prior Debt Service Fund. The debt service fund heretofore established for the Refunded Bonds pursuant to the resolution providing for the issuance and sale of the Refunded Bonds (the “Prior Resolution”) shall be closed following the redemption of the Refunded Bonds, and all monies therein shall be transferred to the Assessable Improvements Account and the Utility Improvements Account of Debt Service Fund herein created, as applicable.

4.04. Pledges in Prior Resolutions. The pledges and covenants of the City made by the Prior Resolution relating to the Assessable Improvements and the Assessments levied for the Assessable Improvements and the pledges and covenants relating to the ownership, protection of, and other particulars governing the operation and management of the water system and the sewer system of the City and the Utility Improvements thereto are restated and confirmed in all respects. The provisions of the

Prior Resolution are hereby supplemented to the extent necessary to give full effect to the provisions hereof.

4.05. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.06. Certification to Taxpayer Services Division Manager as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Assessments and Net Revenues will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds and that no tax levy is needed at this time.

4.07. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the Taxpayer Services Division Manager of Hennepin County, Minnesota and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Refunding of Refunded Bonds; Findings; Redemption of Refunded Bonds.

5.01. Purpose of Refunding. The Refunded Bonds will be called for redemption on the Redemption Date in the principal amount of \$2,395,000. It is hereby found and determined that based upon information presently available from the City's municipal advisor, the issuance of the Bonds, a portion of which will be used to redeem and prepay the Refunded Bonds, is consistent with covenants made with the holders of the Refunded Bonds and is necessary and desirable for the reduction of debt service costs to the City.

5.02. Application of Proceeds of Bonds. It is hereby found and determined that the proceeds of the Bonds deposited in the Redemption Fund, along with any other funds on hand in the debt service funds established pursuant to the Prior Resolution, will be sufficient to prepay all of the principal of, interest on and redemption premium (if any) on the Refunded Bonds.

5.03. Redemption; Date of Redemption; Notice of Call for Redemption. The Refunded Bonds maturing after the Redemption Date will be redeemed and prepaid on the Redemption Date. The Refunded Bonds will be redeemed and prepaid in accordance with their terms and in accordance with the terms and conditions set forth in the form of Notice of Call for Redemption attached hereto as EXHIBIT C, which terms and conditions are hereby approved and incorporated herein by reference. The registrar for the Refunded Bonds are authorized and directed to send a copy of the Notice of Call for Redemption to each registered holder of the Refunded Bonds at least thirty (30) days prior to the Redemption Date.

Section 6. Authentication of Transcript.

6.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and

marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

6.02. Certification as to Official Statement. The Mayor, the City Administrator, and the Finance Director are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

6.03. Other Certificates. The Mayor, the City Administrator, and the Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, the City Administrator, and the Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

6.04. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota on the closing date for further distribution as directed by the City's municipal advisor, Ehlers & Associates, Inc.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a

written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by

depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____.

Adopted by the City Council of the City of Minnetrista, Minnesota this 18th day of September, 2017, by a
vote of _____ ayes and _____ nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linnquist, City Clerk

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R-_____ UNITED STATES OF AMERICA \$_____
STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF MINNETRISTA

TAXABLE GENERAL OBLIGATION REFUNDING BOND
SERIES 2017C

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	October 12, 2017	

Registered Owner: Cede & Co.

The City of Minnetrista, Minnesota, a duly organized and existing municipal corporation in Hennepin County, Minnesota (the "City"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360 day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing February 1, 2018, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on any date to prepay the Bonds. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$2,390,000 all of like original issue date and tenor, except as to number, maturity date, and interest rate, all issued pursuant to a resolution adopted by the City Council on September 18, 2017 (the "Resolution"), for the purpose of refunding certain outstanding general obligations of the City, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 429, 444, and 475, as amended, including Section 475.67, subdivision 3. The principal hereof and interest hereon are payable in part from special assessments and in part from net revenues of the water system and the sewer

system of the City, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy ad valorem taxes on all taxable property in the City in the event of any deficiency in special assessments and net revenues pledged, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Minnetrista, Hennepin County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: October 12, 2017

CITY OF MINNETRISTA, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

_____ Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New

York Stock Exchange, Inc. Medallion Signatures Program (“MSP”) or other such “signature guarantee program” as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

EXHIBIT C

NOTICE OF CALL FOR REDEMPTION

\$3,235,000
CITY OF MINNETRISTA, MINNESOTA
TAXABLE GENERAL OBLIGATION BONDS
SERIES 2013B

NOTICE IS HEREBY GIVEN that, by order of the City Council of the City of Minnetrista, Hennepin County, Minnesota (the "City"), there have been called for redemption and prepayment on

November 1, 2017

all outstanding bonds of the City designated as Taxable General Obligation Bonds, Series 2013B, dated October 10, 2013, having stated maturity dates of February 1 in the years 2018 through 2030, both inclusive, totaling \$2,395,000 in principal amount, and with the following CUSIP numbers:

<u>Year of Maturity</u>	<u>Amount</u>	<u>CUSIP Number</u>
2018	\$ 145,000	604229 KD5
2019	155,000	604229 KE3
2020	155,000	604229 KF0
2021	160,000	604229 KG8
2022	165,000	604229 KH6
2023	170,000	604229 KJ2
2025	360,000	604229 KL7
2030	1,085,000	604229 KR4

The bonds are being called at a price of par plus accrued interest to November 1, 2017, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the main office of Bond Trust Services Corporation, 3060 Centre Pointe Drive, Roseville, Minnesota 55113, on or before November 1, 2017.

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2003, the paying agent is required to withhold a specified percentage of the principal amount of the redemption price payable to the holder of any bonds subject to redemption and prepayment on the redemption date, unless the paying agent is provided with the Social Security Number or Federal Employer Identification Number of the holder, properly certified. Submission of a fully executed Request for Taxpayer Identification Number and Certification, Form W-9 (Rev. December 2014), will satisfy the requirements of this paragraph.

Dated: _____, 2017.

**BY ORDER OF THE CITY COUNCIL OF
THE CITY OF MINNETRISTA,
MINNESOTA**

By: /s/ Michael Barone
City Administrator
City of Minnetrista, Minnesota

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) SS.
)
CITY OF MINNETRISTA)

I, the undersigned, being the duly qualified City Clerk of the City of Minnetrista, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on September 18, 2017, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s Taxable General Obligation Refunding Bonds, Series 2017C, in the original aggregate principal amount of \$2,390,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this _____ day of _____, 2017.

(SEAL)

Kris Linquist, City Clerk
City of Minnetrista, Minnesota



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Professional Services Agreement for Wellhead Protection Plan
Part 2 Implementation Plan, City Project 04-17

Prepared By: Paul Hornby, City Engineer

Meeting Date: September 18, 2017

Issue: Should the City approve professional services to assist the preparation of the wellhead protection plan part 2 implementation?

Background/Discussion: The City of Minnetrista has previously approved the preparation of the Wellhead Protection Plan, Part 2. The next step in the wellhead protection program is implementation of the plan.

The implementation of the City's WHPP is a requirement of Minnesota (MN) Rules 4720.5560. The goal of the WHPP is to prevent human-caused contaminants from entering the water supply wells and to protect all who use the water supply from adverse health effects associated with groundwater contamination. The implementation of the WHPP is an essential component towards ensuring these goals are reached.

WSB and Associates, Inc. has prepared a professional services proposal and scope of services to complete the implementation plan that meets the Minnesota Department of Health goals. The scope of services is enclosed for Council review and consideration of approval.

The City is eligible for a grant to assist in the costs of the preparation of the implementation plan. The grant can reimburse the City up to \$10,000 for the implementation plan.

Fiscal Impact: WSB proposes to complete the Wellhead Protection Plan Part 2 Implementation Plan for a not to exceed fee of \$11,000. It is anticipated that the City will receive reimbursement up to \$10,000 through the grant program.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Recommended City Council Action: Staff recommends Council approves Resolution 162-17, Approve Professional Services for the Wellhead Protection Plan Part 2 Implementation Plan.

Does Recommended Action meet City Mission Statement? ☒ Yes ☐ No

Does Recommended Action meet City Goals/Priorities? ☒ Yes ☐ No

K:\01741-945\Admin\Docs\09-18-17 CC\AGN ITM-PSA for Wellhead Protection Plan Part 2 Implementation.docx

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 162-17

**CITY OF MINNETRISTA
HENNEPIN COUNTY, MINNESOTA**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR
THE WELLHEAD PROTECTION PLAN PART 2 IMPLEMENTATION PLAN
CITY PROJECT NO. 04-17**

WHEREAS, it is proposed to approve a professional services agreement for the preparation of the Wellhead Protection Plan Part 2 Implementation Plan, City Project 04-17.

NOW THEREFORE, BE IT RESOLVED by the City Council of Minnetrista that the professional services agreement for the Wellhead Protection Plan Part 2 Implementation Plan, City Project 04-17 is approved.

BE IT FURTHER RESOLVED by the City Council of Minnetrista that an agreement has been made between the City and WSB & Associates, Inc. to provide professional services for the Wellhead Protection Plan Part 2 Implementation Plan, City Project 04-17.

This resolution was adopted by the City Council of the City of Minnetrista on the 18th day of September, 2017, by a vote of _____ Ayes and _____ Nays.

Lisa Whalen, Mayor

ATTEST:

Kris Linquist, City Clerk

(seal)



September 11, 2017

Honorable Mayor and City Council
City of Minnetrista
7701 County Road 110 West
Minnetrista, MN 55364

Re: Proposal to Provide Professional Engineering Services for the
Wellhead Protection Plan Part 2 Implementation
City of Minnetrista, MN

Dear Honorable Mayor and City Council:

WSB & Associates, Inc. (WSB) is pleased to present this proposal to the City of Minnetrista (City) to provide professional engineering services as they relate to the City's Wellhead Protection Plan (WHPP) Part 2 Implementation. The implementation of the City's WHPP is a requirement of Minnesota (MN) Rules 4720.5560. WSB's overall goal is to help the City implement their WHPP in a timely and cost-efficient manner that is both useful to the City and meets the requirements of MN Rules as interpreted by the Minnesota Department of Health (MDH). Specific objectives are to:

- Develop articles on the following for inclusion on the City's website:
 - Abandoned and unsealed wells
 - Well management
 - Turf management
 - City's Wellhead Protection Plan
- Create and send mailing to property owners in the City's Drinking Water Supply Management Area
 - Compiled list of addresses will be given to the City for future use
 - An extra mailing will be given to the City for inclusion in the WHPP documentation binder
- Create and send mailing to well owners that recently hooked up to City's water system in the City's Drinking Water Supply Management
 - Compiled list of addresses will be given to the City for future use
 - An extra mailing will be given to the City for inclusion in the WHPP documentation binder
- Create a detailed description of the tasks completed to be included with MDH reimbursement request

The goal of the WHPP is to prevent human-caused contaminants from entering the water supply wells and to protect all who use the water supply from adverse health effects associated with groundwater contamination. The implementation of the WHPP is an essential component towards ensuring these goals are reached.

Proposed Fee

WSB proposes to complete the services as outlined above for an hourly, not-to-exceed fee of \$11,000. The cost up to \$10,000 is anticipated to be covered by the Fall 2017 or Spring 2018 Source Water Protection Implementation Grant if received by the City from the Department of Health.

Schedule

WSB can begin work immediately on the MDH SWP implementation grant application. Following this, WSB can begin work on the WHPP implementation after the grant has been awarded. Completion of the work proposed will occur within one year from the date that this proposal is authorized by the City.

This proposal represents our total understanding of the project and proposed scope of services. If you are in agreement with the scope of services, please have the City block of this letter signed and return a copy to WSB. Our receipt of an executed copy will be WSB's authorization to proceed. Should the City request additional services outside of the above scope of services, we will work with you to establish a revised scope and fee. Please contact me at 651-286-8466 or Ray Theiler at 651-286-8477 at your earliest convenience if you have any questions or concerns relating to this proposal as presented. We appreciate the opportunity to assist you and your staff with completion of the City's WHPP Implementation.

Sincerely,

WSB & Associates, Inc.



Greg F. Johnson, PE
Water/Wastewater Group Manager

cc: Paul Hornby, WSB & Associates, Inc.
Ray Theiler, WSB & Associates, Inc.

ACCEPTED BY:

City of Minnetrista

Name _____

Title Lisa Whalen, Mayor

Date September 18, 2017

ATTEST:

Kris Linquist, City Clerk