

REGULAR COUNCIL MEETING

The Regular Council Meeting was held on November 13, 2017 at 7:30 p.m. with Council President Slavin presiding. Council members present were Mr. Anderson, Mr. Sudler, Mr. Neil, Mr. Lewis, Mr. Cole, Mr. Polce, Mr. Hare, and Mr. Lindell.

Staff members present were Police Chief Mailey, Ms. Peddicord, Mrs. Mitchell, Mr. Hugg, Fire Chief Carey, City Solicitor Rodriguez, and Mrs. McDowell. Mayor Christiansen was also present.

OPEN FORUM

The Open Forum was held at 7:00 p.m., prior to commencement of the Official Council Meeting. Council President Slavin declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

Council President Slavin advised that Council members had received correspondence earlier in the day from Dr. Margaret McKay (**Exhibit #1**). Dr. McKay thanked members for the opportunity to speak and expressed her opposition to naming the Dover Police Community Room after James Hutchison, as described in her letter to City Council members.

Mr. Eric Abernathy stated that the weather is getting cold and there are still people out on the street. He noted that he was very disappointed this past weekend when the temperature went down to 23 degrees and they had a Code Purple in Sussex County, but there was not one here. He advised that someone personally put people up in a motel to get them out of the cold; however, he noted that there were others who were stuck out there with nowhere to go. Mr. Abernathy stated that the weather did not change because they were out there, it was still cold, and they still needed shelter and somewhere to go. He noted that we are already back into the winter months and we still have the same problem, people are still out on the street and they need a place to stay all the time.

Mr. Abernathy advised members that he had heard that Code Purple would not be starting until December 1st; however, he believed that there would be a lot of cold weather before then. He stated that something needs to be done. Mr. Abernathy noted that he had heard about the task force and asked what they had done and what they were doing. He explained that they need to get these people off the street before there is an incident and someone dies from exposure or the cold. Mr. Abernathy indicated that they would continue to ask for help and continue to do what they do, regardless. He stated that they know that one of these days they are going to get help, and if they do not get it from members of Council, God will supply everything they need.

Mr. Ron Poliquin made the following statement:

Good evening, Council President, Mr. Mayor, Council. I'm speaking tonight because I was denied the right to speak on my client's, Brian Lewis's, behalf at the last Council meeting. Last month for the first time in history, a member of Council was censured despite not violating any law or breaching any ethical code. Councilman Lewis was censured after being denied his basic due process rights, which would've been given to any prisoner or state employee. No investigation was conducted. It's been confirmed that President Slavin did not speak with the only two individuals involved, Mike Finney from the State News, or Brian Lewis.

Prior to filing his proposed censure, President Slavin couldn't be bothered with conducting an investigation or confirming the allegations. You don't have to be a lawyer to understand that, at the very least, fairness requires you give someone a chance to tell their side of the story. Here President Slavin didn't give Brian Lewis the courtesy of explaining himself prior to filing a censure. At the last meeting, Councilman Neil asked President Slavin if he confirmed the allegations in the proposed censure, President Slavin said yes, which could not possibly be true. The substantive portions of the censure, paragraphs 13 through 17, actually confirm this not to be true, as the censure states, "according to published reports." That language demonstrates that the author, President Slavin, doesn't even know if events actually occurred but is merely relying on published reports.

And let's not confuse that vote at the last Council meeting with a real hearing. It was obvious that the fix was in and the vote was already pre-determined. Shame on the majority of this Council, many of them of who sat here like potted plants, who allowed this injustice to casually go through without an investigation or even asking questions. Ironically, with this backdrop, President Slavin is now proposing a change to the ethics code. A portion of the change to this ethics code, the language will read, "Disputes that arise among public servants shall be resolved at the lowest possible level, keeping in mind that public money spent on resolving these disputes is money not spent on important public needs."

Why wasn't Brian Lewis's matter handled with the same guidelines which are now being proposed? The only reasonable explanation is that it's political retribution. Perhaps Brian Lewis doesn't play well with the good old boys' network here, or he goes to the media a little too fast, or he raises tough questions, or he doesn't keep all the conversations in the inner circle. President Slavin recently stated to the media, "We govern ourselves." I say no, President Slavin, you're governed by the same laws and the same ethics code everyone is governed by. I'm a little disappointed here because I see some people looking at their cell phones while I'm speaking, and Brian Lewis deserved better, and so did the citizens of Dover. Thank you.

The invocation was given by Bishop Thomas L. Holsey, followed by the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS

Mr. Hare moved for approval of the agenda, seconded by Mr. Neil and unanimously carried.

Mr. Sudler requested that item #6-A-1 - Council Committee of the Whole Report - October 24, 2017, Safety Advisory and Transportation Committee, Update - Alternative to Speed Bumps - Ann Avenue (Sudler), be removed from the Consent Agenda.

Mr. Anderson moved for approval of the Consent Agenda, as amended, seconded by Mr. Neil and carried by a unanimous roll call vote.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING OF OCTOBER 23, 2017

The Minutes of the Special Council Meeting of October 23, 2017 were unanimously approved by motion of Mr. Anderson, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF OCTOBER 23, 2017

The Minutes of the Regular Council Meeting of October 23, 2017 were unanimously approved by motion of Mr. Anderson, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

PROCLAMATION - GEOGRAPHIC INFORMATION SYSTEMS (GIS) DAY AND GEOGRAPHY AWARENESS WEEK

The City Clerk read the following Proclamation into the record:

WHEREAS, fascination with the earth's geography inspired the early explorers of our country to learn and record information about the surface of the land and its people, environments, resources, political boundaries, and characteristics and today remains a fundamental part of our national heritage; and

WHEREAS, geographic information has many useful applications for our municipal government and is a valuable resource used in the analysis of infrastructure, emergency services, economic development, and long-range planning; and

WHEREAS, Geographic Information Systems (GIS) technology provides an efficient means of managing geographic information and providing data that allows for effective decision-making and improved delivery of services to the residents of the City of Dover and our surrounding area; and

WHEREAS, the City of Dover's GIS Division plays a vital role in the continued growth of the City and has been nationally recognized for its outstanding efforts in the advancement of GIS and its foresight in creating programs that can be used to better manage services in the City.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim November 15, 2017 as **GIS Day**, and November 12 – 18, 2017 as **GEOGRAPHY AWARENESS WEEK** in the City of Dover and urge all residents to participate in this special observance.

On behalf of the Mayor and Council, Mayor Christiansen presented the Proclamation to Mr. Mark Nowak, GIS Manager for the City of Dover. Mr. Nowak thanked members for the Proclamation. He advised that this would be the City's 12th year celebrating GIS Day. Mr. Nowak stated that Wednesday from 10:00 a.m. - 2:00 p.m. in the City Hall Conference Room they would be presenting what GIS has done, particularly in the past year. He noted that when he puts together the GIS presentation and materials each year, something always sticks out to him, and this year it was mapping potato farms around the City and the work they are doing with the environmental scientist and Public Works. Mr. Nowak stated that it is all good stuff and encouraged everyone to come out and see what GIS can do, and maybe get some ideas on how the City can utilize more of its mobile technologies and citizen engagement.

RESOLUTION NO. 2017-14 - DEDICATION OF THE CITY OF DOVER POLICE DEPARTMENT PUBLIC ASSEMBLY ROOM - JAMES L. HUTCHISON, SR.

The City Clerk read the following Resolution into the record:

WHEREAS, James L. Hutchison, Sr. occupies a unique position in the annals of City of Dover history, as he has served the City in a wide-ranging career that spanned more than four decades. He began his employment in the Dover Police Department where, over the course of twenty-five years, he advanced from Patrolman to Chief of Police. After his retirement from the Police Department, he served as the At-Large City Council Representative for one year, ran successfully for Mayor and held that office for ten years, and capped his career with an additional seven years of service as the First District City Council Representative; and

WHEREAS, in every capacity that James L. Hutchison, Sr. has served, he has demonstrated his passion for protecting the citizenry of the City of Dover and his pride and respect for the men and women of the Dover Police Department. His vision, decisive leadership, and congenial personality have served the Department and the City of Dover exceedingly well. His integrity and high standards of conduct continue to inspire others as a lasting example of an outstanding leader and a committed and selfless public servant.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council extend their deepest gratitude to James L. Hutchison, Sr. for his invaluable contributions to the City of Dover and highly commend him. The results of his vision and hard work have left an indelible mark on the City that he has loved and served so long and so well, and it is fitting to commemorate his extraordinary diligence and devotion.

BE IT FURTHER RESOLVED that the City of Dover Police Department public assembly room is hereby dedicated to James L. Hutchison, Sr. in recognition of his exceptional service to the City of Dover.

ADOPTED: NOVEMBER 13, 2017

Mr. Sudler moved for the adoption of Resolution No. 2017-14, seconded by Mr. Hare and unanimously carried.

On behalf of the Mayor and Council, Mayor Christiansen presented the Resolution to Mr. James L. Hutchison.

Mr. Sudler expressed congratulations to Mr. Hutchison, noting that he really appreciated the service that Mr. Hutchison provided to the City of Dover. He stated that it had been a great honor to serve as a councilperson with Mr. Hutchison, who had taught him a lot.

Mr. Anderson thanked Mr. Hutchison for his years of service and commitment to the City. He indicated that this dedication was definitely very fitting, explaining that, through Mr. Hutchison's leadership and public relations, he was one of the first to make sure that everyone in the City knew that the Police Department was their police department. Mr. Anderson recalled that Mr. Hutchison invited people in, in an inclusive fashion and went to the churches and into the community to truly

take a message of community to everyone. He stated that having the community room named for Mr. Hutchison is something that is very appropriate and he was pleased to support it.

Mr. Neil stated that Mr. Hutchison had been an inspiration to him since he moved to the City of Dover. Noting Mr. Hutchison's dedication, leadership, and all the time spent and activities that he has been involved in, Mr. Neil indicated that Mr. Hutchison deserved this dedication in a building where the public will have a chance to gather.

Mr. Lewis expressed congratulations to Mr. Hutchison.

Police Chief Marvin Mailey noted that there is a picture of him and Chief Smith from his swearing-in, which took place in the Council Chambers in 1993, when he first began his career, and standing behind him was then Mayor Hutchison. Chief Mailey stated that Mr. Hutchison had been in their lives as a positive role model and had moved the City of Dover Police Department forward in ways that cannot be imagined. He stated that Mr. Hutchison had increased the Department's manpower by about 20 people when he was Chief of Police and continued to pay forward with his dedication and work for this City. Chief Mailey indicated that this Resolution was a small token of the Department's appreciation, noting that they truly love Mr. Hutchison, who is the best of all of them, and they wanted to honor him and thank him for being a part of their lives.

Mr. Hutchison expressed his appreciation to the Mayor and members of Council. He thanked everyone for their commitment and focus each year to ensure they take care of public safety. Mr. Hutchison expressed his pride in Police Chief Mailey and the people he surrounds himself with, noting that he thought he was going to be a great leader for the City.

Mr. Hutchison advised that it is always important to remember where you come from. He shared that he is one of a triplet, and when he was eight (8) years he lived with his mom and dad on a farm they rented, until all of a sudden his dad came down with cancer and passed away. Mr. Hutchison stated that about two (2) to four (4) weeks later, his sister, brother and he were put in Murphey School, a home away from home, with 50 other kids. He noted that, at that time, he was not happy and expressed his discontent from time to time. Mr. Hutchison stated that they were there for 10 years, and today he thanks God every day that he was in Murphey School because it gave him an opportunity to go on in life. He noted that it was the responsibility of every student to go to the Presbyterian Church every Sunday and sit in the front pew.

Mr. Hutchison stated that when he looks back over his life and all the things that he has done, he has to thank the chief, the people that served with him, and those that served before them, noting that they laid the foundation, the bricks and mortar for the Dover Police Department to become a truly premier police department in the State of Delaware. He stated that the City of Dover is blessed and he stands very proud of the men and women of the Dover Police Department and cannot say enough about the City's volunteer fire service. He thanked the Mayor and Council for their support, noting that the City would not be where it is without that support.

Mr. Hutchison stated that having his name on the wall next to James Turner is an honor. He explained that James Turner hired him in 1967, 50 years ago, when he started his police career.

Mr. Hutchison noted that he worked for as a policeman for 25 years and can now say that he has been retired for 25 years.

Mayor Christiansen requested a moment of personal privilege to remind everyone that on November 13, 1882, at a building about a block and a half away, the Robbins Hose Company No. 1 was founded by 17 members of this community and named after James Washington Robbins, one of the partners in Richardson Robbins. He thanked Chief Carey and the volunteers of the Robbins Hose Company, noting that it is the Dover Fire Department. Mayor Christiansen advised that the Company answered their first alarm on January 23, 1883 and since that time they have answered 48,909 fire and rescue calls.

**SPECIAL DOVER HUMAN RELATIONS COMMISSION REPORT -
SEPTEMBER 21, 2017**

The Special Dover Human Relations Commission (DHRC) meeting was held on September 21, 2017 at 6:00 p.m. with Chairman Henderson presiding.

DHRC Committee Updates

Government Policy, Programs, and Practices Committee (Gaddis)

No report was provided.

Community Engagement Committee (Mullen)

Ms. Mullen advised members that she had met with Pastor Mark Walters, St. Andrew's Lutheran Church, and had received a phone call from Pastor Christopher Hall, The Church The Body Of Christ, on Townsend Boulevard. She stated that she also went to a Police Athletic League (PAL) event hosted at Towne Point Elementary School and met with the leader of that organization, who was looking to do more than just policing and really get into the communities. Ms. Mullen indicated that they had a conversation regarding getting to know the cultures of the community and what communities make up Dover.

Ms. Mullen indicated that she thought it was time to get some hard dates and move forward with a community day. She noted that several churches were represented within the core of the DHRC, and there were other churches in the community that wanted to take part. Ms. Mullen stated that Pastors Walters and Hall want to do something. She noted that Pastor Hall has a social work background and is very community driven. Ms. Mullen suggested inviting all of the communities in the City to a community day, like a "Tearing Down the Walls Day", having the churches present, and addressing different issues or concerns that the DHRC is unaware of and that people may not be comfortable expressing. She noted that this would be an opportunity for members to hear some of the issues, and from there they could perhaps start coming up with resolutions.

Mr. Henderson stated that this was an aggressive agenda that could be discussed. He stated that he agreed with Ms. Mullen and that members could support her.

Ms. Mullen suggested holding the event on The Green once the date is set. She indicated that the different churches could be invited and the event could be advertised in the Dover Post. Mr. Henderson asked when the event would be held, noting that summer was nearly over, and suggested holding it at Delaware State University or the Delaware Technical and Community College auditorium. He indicated the need to be careful of quorum restrictions, explaining that it would probably be Ms. Mullen and himself who would participate. In response to Mr. Henderson, Mrs. Jody Stein, Administrative Assistant, City Clerk's Office, indicated that she thought members may be discussing an event as opposed to a meeting. *(City Clerk's Office Note: Subsequent to the meeting, it was determined that this event, as described, would not be permitted under Chapter 58 - Human Relations, Article II - Human Relations Commission, Section 58-33(c) of the Dover Code, which states that all meetings shall be held at City Hall and in accordance with the Laws of Delaware regarding the Freedom of Information Act (FOIA) and City of Dover procedures.)*

Ms. Mullen indicated that she would rather hold an event outside, stating that she thought members would get more support outside.

Mrs. Herbert asked if this would require money, if food would be provided, and if this would be done through the churches. Responding, Ms. Mullen stated that she was not thinking in terms of food but in terms of having a board and some post cards, noting that people who do not want to be vocal could write their community concern on a post card and turn it in or post it. She suggested that the pastors may want to have a national prayer.

Ms. Mullen asked who to contact to reserve The Green. Mr. Henderson stated that some type of permit would probably be needed, permission could probably be obtained at City Hall, and the Police Department may authorize it. Mrs. Stein offered to obtain information, noting that the Parks and Recreation Department may have to be contacted. Mrs. Mullen stated that once this was done, not much else would be needed to move forward. She noted that the event would have to be announced and the public made aware of it, stating that this could be done through the Dover Post, and she asked if this would be free. Responding, Mr. Henderson stated that this would not be free. Mrs. Herbert indicated that an announcement for a gathering could be free, and noted that if the Dover Post wanted to do an article about it, that would be free.

Mr. Henderson stated that, if done correctly, the event would require coordination and input from various members, noting that this could not be done next week. He stated that this might be something that is brought before Council, who may have some issues and want to be there. Mr. Henderson expressed his belief that Councilman Sudler would be particularly interested in participating. He expressed the need to know who the players are, the subject matter, and if it is a ministerial or civil event.

Ms. Mullen advised that she would like to be proactive as opposed to being reactive. She noted that there was always rioting somewhere, in different states, and thanked God that the City had not experienced this. Ms. Mullen stated that this event would not be a riot but something positive and members would welcome all issues and concerns, both positive and negative, and see what Dover as a city and City Council could do to put things in place.

Mrs. Herbert suggested having a unity walk where everyone could walk together for a period of time.

Mr. Gaddis asked whom members would want to have involved, noting that churches would obviously be involved. He suggested developing a handout, which he could print and could be dropped off at a church. Mr. Gaddis asked what other organizations the DHRC would touch base with, stating that City Council would be a good idea, and perhaps police departments and schools. Noting that bad weather was approaching, he suggested trying to have the event in a school gymnasium, such as Dover High School. He reiterated the need to determine who else the Commission would like to involve in the event, besides churches.

Responding to Mr. Henderson, Ms. Mullen stated that she could brainstorm what the event would be called and suggested something like "Breaking Down the Walls", because there are so many different ethnic groups and nationalities and other cultures are sometimes not understood. She indicated that something she may not find offensive may be offensive to another culture, and she may not be aware of this. Ms. Mullen noted that sometimes it just takes a little bit of educating to let someone know about the culture of a particular ethnic group. She stated the need to respect one another.

Mrs. Herbert advised that it would be a good idea to have a variety of different people, like Muslims, etc., who would be willing to speak for approximately five (5) minutes about their culture.

Mr. Henderson stated that he loved the idea and suggested having a brainstorming session to flesh it out a little more. He suggested that colleges or libraries could serve as a back-up, rainy day location. Mr. Henderson advised that it would not really be that difficult to put the event on if members did it right. He stated that he and Ms. Paige are with the Interdenominational Ministerial Alliance (IMA). Mr. Henderson suggested getting Ms. Paige involved as administration is her strength. He noted that he would also be willing to work with Ms. Mullen.

Ms. Stein suggested that this item be placed on the next meeting agenda for discussion, stating that if members planned to hold the event they would need Council's approval.

Mr. Gaddis suggested that all members come up with ideas and noted the need for a name. He stated that he was unsure about "Breaking Down the Walls" but that

there was a need for something that gets across the idea that it is going to be multicultural. Mr. Gaddis indicated that members need to come up with people, organizations, and cultures that they want to have represented, determine a date, and work on the format. He suggested communicating this to the three (3) absent members and that an email go out saying that Ms. Mullen had presented the idea of a gathering of cultures to get to know each other. Mr. Gaddis indicated that a title was needed to communicate the concept to a broad base of people. He noted that churches were being considered and suggested that this be broadened to religious organizations, synagogues, mosques, etc. Mr. Gaddis asked if there were other groups that members felt needed to be included. He suggested that members could brainstorm this issue at the next meeting.

Mr. Henderson stated that he agreed with Mr. Gaddis. He indicated that there may be a need to narrow the scope or plan for a series of workshops, stating that when that many people are involved, it will not all be done in one (1) session. Mr. Henderson advised that there may be a wide spectrum of community issues and suggested that members may be able to create a format where this type of thing can be done on a regular basis.

Mr. Henderson expressed the desire to give the concept a chance to grow and nurture it. He stated that, as a Commission, members want to make sure they put out a good, clear, coherent product, so that the community knows what the DHRC is talking about. Mr. Henderson noted that former Commissioner James McGiffin had previously done a survey of diversity issues that started out with an embryonic concept. He suggested brainstorming and getting other Commissioners and people involved.

Education Committee (Fleming)

Mr. Henderson explained that Mr. Fleming was unable to attend but had asked that members be provided a handout regarding a Parent Student Resource Fair being put on by the Community Engagement Forum, Restoring Central Dover, National Council on Agricultural Life and Labor (NCALL) on September 30, 2017 from 10:00 a.m. to 1:00 p.m. at the Wesley College Center. He noted that Mr. Fleming had indicated that representatives from the State and the Capital School District would attend the event and there would be a keynote speaker, as well as a panel of speakers, including Mr. Kevin Tinsley, who would be speaking on the rights of disabled students. Mr. Henderson noted that DHRC members were welcome to attend and were invited to post signs about the event in their communities.

Communications Committee (Paige)

Mr. Henderson stated that Ms. Paige was unable to attend but was continuing to work on a brochure for the DHRC. He indicated that he thought Ms. Paige would appreciate input. Mr. Henderson noted that he had advised Ms. Paige that he wanted to make some slight changes to the pamphlet.

During the Regular City Council meeting of April 10, 2017, Council considered the Development of a Concise Statement - Mission and Functions of DHRC and approved the DHRC's recommendation to accept the concise statement as written. Mr. Gaddis stated that he wondered if Ms. Paige would be willing to put the shortened mission statement that the DHRC came up with several months ago in the brochure. Responding, Mr. Henderson indicated that Ms. Paige was amenable to any input members have and was looking for them to become actively involved. He noted that Ms. Paige had emailed him the pamphlet and stated the need for members to look at the pamphlet and get it done.

State Human Relations Commission Liaison Report (Herbert)

Mrs. Herbert advised members that she and Mr. Henderson had attended the State Human Relations Commission (SHRC) executive committee meeting held on August 10, 2017 and expressed to the SHRC the fact that the DHRC wanted to be able to work together with them. She noted that Mr. Calvin Christopher, Chair, SHRC, stated that this would be placed on the September agenda for the whole SHRC; however, when she and Mr. Henderson arrived at the September meeting, this item was not on the agenda.

Mrs. Herbert noted that she and Mr. Henderson were able to make their presentation of Long-Term Objective C.2 of the City of Dover Human Relations Commission Strategic Plan 2015 - 2018, which states, "Develop an understanding with the State Human Relations Commission that will delineate the roles and procedures of the two Commissions in the solution of alleged discrimination complaints which fall within the jurisdiction of the State Human Relations Commission, and identify and maintain specific ways the two Commissions will work together." She indicated that Mr. Christopher stated that he would put this on next month's SHRC agenda. Mrs. Herbert explained that the SHRC requested that she provide them Objective C.2 and Ms. Kelly Brown, their assistant, would distribute it to all the SHRC Commissioners.

Mrs. Herbert noted that Mr. Christopher had stated that he wanted to have a chance to talk with the people in Sussex and Kent Counties, as opposed to the people that are up in Wilmington and Newark, and to have one (1) of the people that represents those counties be a liaison to the DHRC to work with them to answer questions and figure out ways they should interact together. She stated her assumption that this would be handled at the next meeting on the second Thursday of the month at 5:30 p.m. in the conference room on the second floor of the Cannon Building on Silver Lake Boulevard. Mrs. Herbert advised that she planned to attend. She noted that the SHRC was very glad that there was an exact and clear statement of what the DHRC wanted and how they wanted to do it, and they were going to send out precisely what Mrs. Herbert had stated about Objective C.2.

Mr. Henderson noted that he also planned to attend the next SHRC meeting, unless someone else would like to go.

Future Meeting Dates

During the Special DHRC meeting of August 24, 2017, members tabled the motion to recommend that the DHRC meet on the fourth Thursday of the month pending further research regarding Chapter 58 of the Dover Code and potential other dates.

Mr. Gaddis moved to lift the matter from the table, seconded by Mr. Henderson and unanimously carried.

Mrs. Jody Stein, Administrative Assistant, City Clerk's Office, noted that, if it would work out well with members, holding meetings on the third Thursday of the month, as opposed to the fourth Thursday, would be preferable for staff.

Mr. Henderson asked if members could agree to meet on the third Thursday of the month.

The Commission recommended that the DHRC meet on the third Thursday of the month at 6:00 p.m.

By consent agenda, Mr. Anderson moved for approval of the Commission's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

By consent agenda, Mr. Anderson moved for acceptance of the Special Dover Human Relations Commission Report, seconded by Mr. Neil and carried by a unanimous roll call vote.

SPECIAL DOVER HUMAN RELATIONS COMMISSION REPORT - OCTOBER 19, 2017

The Special Dover Human Relations Commission (DHRC) meeting was held on October 19, 2017 at 6:00 p.m. with Chairman Henderson presiding.

DHRC Committee Updates**Government Policy, Programs, and Practices Committee (Gaddis)**

No update was provided.

Community Engagement Committee (Mullen)

No update was provided.

Education Committee (Fleming)

During the Special Dover Human Relations Commission meeting of September 21, 2017, members were provided a handout regarding a Parent Student Resource Fair being put on by the Community Engagement Forum, Restoring Central Dover, National Council on Agricultural Life and Labor (NCALL) on September 30, 2017. Mr. Fleming stated that this event had been held and was not extremely well attended; however, a lot of valuable information was dispensed. He noted that Mrs. Herbert and Mr. Gaddis had attended. Mr. Fleming advised that the conference was interesting, presented a lot of perspectives, and a lot of individuals

were present who gave information on what is available to parents of students with special needs.

Mrs. Herbert stated that, even though they failed to get parents to come, there were many professional people at the conference who knew their own professions but not someone else's, and they learned a lot. Mrs. Herbert indicated that she thought that the advertising for the event might have been the problem.

Communications Committee (Paige)

Mr. Offredo advised that he and Ms. Paige had worked on the draft Dover Human Relations Commission brochure, which was pretty much in its completed format, aside from the section under "Our Meetings." He noted that they had left this section blank because he was unsure if members had discussed on which Thursday of the month they would be meeting. Mr. Offredo indicated that the brochure was 99.9% complete and suggested that it be placed on the next meeting agenda.

Mrs. Herbert explained that, during the DHRC meeting of September 21, 2017, members had recommended that the DHRC meet on the third Thursday of the month. Mr. Offredo stated that before the next meeting he would update the brochure to reflect that information, review it, and provide it to Mrs. Jody Stein, Administrative Assistant, City Clerk's Office, to be included on the agenda. Responding to Mrs. Stein, Mr. Offredo stated that he would prefer to wait until the next meeting to finalize the brochure, rather than attaching it to the current meeting minutes, so that members could review it once again prior to Council's review.

Mr. Henderson suggested that it be included somewhere in the brochure that he is the Chair of the DHRC. He stated that he had no other problems with the brochure.

Mr. Fleming stated that he had reviewed the draft brochure, which looked really good. He indicated that, at one point, members were thinking about modifying the statement regarding DHRC meetings in Chapter 58 - Human Relations of the Dover Code. Responding, Mrs. Herbert stated that she thought that members had resolved that issue during a previous meeting when they stated that they would hold special meetings and could then meet as much as they wanted. Mr. Fleming stated that he was not aware that the Commission could do that. He explained that he wanted to mention it before Mr. Offredo finalizes the brochure, if members were thinking of making a change.

State Human Relations Commission Liaison Report

During the Special DHRC Meeting of September 21, 2017, Mrs. Herbert advised members that she and Mr. Henderson had attended the State Human Relations Commission (SHRC) executive committee meeting held on August 10, 2017 and expressed to the SHRC that the DHRC wanted to be able to work together with them. She noted that Mr. Calvin Christopher, Chair, SHRC, stated that this would be placed on the September agenda for the whole SHRC; however, when she and Mr. Henderson arrived at the September meeting, it was not on the agenda.

Mrs. Herbert explained that she attended the SHRC meeting on October 12, 2017 and the DHRC's request was again not on the agenda. She stated that she asked when the item would be placed on their agenda and they settled the matter by provided a contact, Dr. Nancy Maihoff, Ph.D. Mrs. Herbert informed members that, according to Dr. Maihoff's card, she is a consultant in research design, statistics evaluation, educational testing, and test development who lives in Dover. She advised that she had told Dr. Maihoff that she would call her; however, she was unsure whether members wanted Dr. Maihoff to come before the DHRC or if they wanted Mrs. Herbert to have a conversation with her before that.

Mr. Henderson asked what the value would be in having Dr. Maihoff come and share with the DHRC. Responding, Mrs. Herbert stated that she did not know because she had not had a chance to talk with Dr. Maihoff. She indicated that she had heard that someone had come from the State in the past. Mrs. Herbert noted that she left the SHRC meeting after she accomplished her mission; however, the person who stood up to speak as she was leaving stated that they wanted their concern to be kept confidential. She stated that she assumed this individual was told that their concern could not be kept confidential since it was an open meeting. Mrs. Herbert explained that apparently the SHRC hears complaints; however, she was unsure whether this individual was in the correct place to state her complaint.

Mrs. Herbert stated her assumption, based on the wording in the DHRC's Strategic Plan, that members want to know how to communicate with the SHRC if there is an issue that they feel the SHRC should handle. She indicated that Dr. Maihoff is very nice and had attended every SHRC meeting, noting that some of the people do not. Mrs. Herbert advised that she would call Dr. Maihoff to see if she had time to chat on the phone or sit down and talk. She stated her belief that the SHRC knows that the DHRC members are new and not quite sure of the path they should be taking. Mrs. Herbert noted that the SHRC is also an advisory committee and should understand the DHRC's issue on that.

Mr. Fleming stated that he and Mrs. Herbert questioned the value of attending all of the SHRC meetings. He suggested, once they find out the SHRC's meeting schedule, that DHRC members take turns going so each of them would have some understanding of what the State is doing. Mr. Fleming noted that this would take the burden of attending every meeting off Mrs. Herbert.

Mrs. Herbert indicated that, from what she had seen by going to SHRC meetings, she did not feel it was worth going to every meeting and was unsure if DHRC members would get that much out of it. She advised that the DHRC needed to know how to connect with the SHRC and touch base periodically. Mr. Henderson stated that he concurred and that DHRC members might want to go just to see what the State meetings are like. Mrs. Herbert indicated that the meetings are open to anyone.

Mrs. Herbert stated her understanding that the SHRC liaison position did not involve attending all of the SHRC meetings but creating a way for the DHRC and the SHRC

to communicate with each other, as was written in the DHRC Strategic Plan. She advised that, in this case, this communication would be through calls between herself and Dr. Maihoff, noting that members may want to do this differently.

In response to Mr. Henderson, Mrs. Herbert advised that the SHRC meets on the second Thursday of every month at 5:30 p.m. in the Cannon Building on Silver Lake Boulevard. She indicated that she would like to discuss with Dr. Maihoff the possibility of having Dr. Maihoff tell her if the SHRC will be considering something that she feels the DHRC needs to come to a meeting to observe and hear, and set up this kind of rapport with her.

Mr. Offredo noted that the SHRC is a public body and DHRC members could view the SHRC agendas and minutes online to see if there is something that they need to know about or attend, in addition to any reports they may have. Mrs. Herbert advised that she had been checking the SHRC agendas, which was how she knew the DHRC had not been included. She stated that she thought DHRC members had attended three (3) or four (4) meetings to get on the agenda. Mrs. Herbert indicated that she had been looking at the SHRC's minutes and a lot of what they talk about is legislative, which she thought the DHRC should be very interested in. She noted that homelessness is one (1) of the issues. Mrs. Herbert stated that she thought that the SHRC was in the same position as the DHRC, noting that they cannot support anyone in particular, but can say things like, "The homeless should be treated as fairly as everyone else." Mrs. Herbert stated that until she talks to Dr. Maihoff she will not know how to go about this. She stated that she wanted to develop a working relationship with Dr. Maihoff and was more concerned about the process of how to interact together than attending the meetings because all of their minutes are online.

Mrs. Herbert stated that she did not know how often the SHRC has executive sessions, noting that she and Mr. Henderson went to a meeting that was supposed to start at 5:30 p.m. and it started at 6:15 p.m. She explained that SHRC agendas are available ahead of time and suggested that members check them if they wish to attend a meeting because cancellations are sometimes reflected online.

Mr. Henderson noted that Mr. Gerald Rocha had approached Ms. Paige regarding his interest in joining the DHRC. Responding to Mr. Henderson, Mrs. Jody Stein, Administrative Assistant, City Clerk's Office, stated that Mr. Rocha resides in the First District. Mr. Henderson stated that he knew Mr. Rocha very well because they are in the same fraternity and he thought that Mr. Rocha would be very good for the Commission, noting that he is an active individual and a very good man. Mr. Henderson stated that he looked forward to possibly having Mr. Rocha on the Commission.

By consent agenda, Mr. Anderson moved for acceptance of the Special Dover Human Relations Commission Report, seconded by Mr. Neil and carried by a unanimous roll call vote.

COUNCIL COMMITTEE OF THE WHOLE REPORT - OCTOBER 24, 2017

The Council Committee of the Whole met on October 24, 2017 at 6:01 p.m., with Council President Slavin presiding. Members of Council present were Mr. Anderson (arrived at 6:06 p.m.), Mr. Sudler, Mr. Neil, Mr. Lewis, Mr. Cole, Mr. Polce (departed at 6:18 p.m. and returned at 6:21 p.m.), Mr. Hare, and Mr. Lindell. Mayor Christiansen was also present. Civilian members present for their Committee meetings were Mr. Garfinkel and Mr. Shelton (*Safety Advisory and Transportation*), and Mr. Shevock (*Legislative, Finance, and Administration*). Dr. Stewart (*Legislative, Finance, and Administration*) was absent.

SAFETY ADVISORY AND TRANSPORTATION COMMITTEE

The Safety Advisory and Transportation Committee met with Chairman Lewis presiding.

Update - Alternative to Speed Bumps - Ann Avenue (Sudler)

During their meeting of July 24, 2017, City Council approved the Council Committee of the Whole/Safety Advisory and Transportation Committee's recommendation to: a) install a traffic enforcement sign on Ann Avenue; b) install strictly enforced speed limit signs on Ann Avenue; and c) perform a traffic study on Walker Road and Ann Avenue indicating the timing of the lights and the count, date, and time of traffic flow.

Police Chief Mailey advised members that the Police Department conducted a speed survey of Ann Avenue, just north of Walker Road, after receiving a complaint from Mr. Sudler in reference to speeding through the neighborhood. He recalled that the original question was whether speed bumps would be feasible, explaining that he did not believe they would be because of a stipulation in the City Code. Chief Mailey reviewed the results of the speed survey conducted between July 14, 2017 and July 25, 2017, noting that 3,715 cars passed through the neighborhood during that time. He informed members that the average speed of vehicles passing through was 21.9 miles per hour (mph), the maximum speed was 57.6 mph, and the minimum speed was 6.3 mph. Chief Mailey noted that the posted speed limit in the neighborhood is 25 mph and 29 percent of the 3,715 vehicles were traveling between the speeds of 20 and 25 mph. He stated that 983 vehicles or 26.5 percent were traveling between 15 and 20 mph, and 715 vehicles or 19.2 percent were traveling between 25 and 30 mph. Chief Mailey noted that approximately 10 percent were traveling between 10 and 15 mph, and 6.6 percent or 245 vehicles were traveling between 30 and 35 mph. He offered to email the results of the speed survey to members. (*City Clerk's Office Note: Subsequent to the meeting, the "MetroCount Traffic Executive Speed Statistics" report (as on file in the City Clerk's Office) was provided to members.*)

Chief Mailey advised that he had contacted Mr. Windley from Senator Carper's office, who helps the Police Department with grants, and asked about the feasibility of grants for speed measuring devices. He stated that Mr. Windley informed him that there were no grants available at that time that the Department could apply for.

Chief Mailey stated that he thought that the best way to solve this problem would be through visibility and enforcement. He noted that there are several areas in the City that have similar problems and the Department's motorcycle unit moves from location to location throughout the month to try and serve the whole City. Chief Mailey advised that the motorcycle unit is understaffed due to a promotion and an officer injury from May of 2017. He explained that he has people in the academy, however, they will not come out of the academy until March of 2017, and then it will be approximately six (6) months before they go on their own. Chief Mailey stated that, with the depleted motorcycle unit, he also asked the patrol unit to move around the City and conduct enforcement, noting that they do a very good job in between going to complaints.

Mr. Sudler asked if Chief Mailey thought that a speed indicator that says slow down or too fast, like the one on Slaughter Street, could make a difference with the traffic issue on Ann Avenue and not cost that much. Responding, Chief Mailey stated that he thought that a speed sign would help. He noted that he had just come from an International Association of Police Chiefs (IACP) conference in Philadelphia that had several displays, and he and the Major were trying to price trailers that can be towed behind to move from one location to another. Chief Mailey stated that the Department is going to try to get one of them because they receive complaints from all over the City and these trailers do serve as a deterrent. He explained that when people are going 5, 10, or 15 mph above the speed limit and see a flashing sign, this brings about public awareness. Chief Mailey stated that people on the street see it, which is like peer pressure. He noted that drivers either slow down or ignore it, and they typically slow down. Chief Mailey advised that the Department is looking to correct the behavior and they do not want to write a bunch of tickets; however, they do have to maintain public safety.

Mr. Anderson asked whether Chief Mailey thought that the City should consider adding strictly enforced signs, not in the whole City but in developments. He indicated that these signs could be used when City needs to enforce speed limits, like on Ann Avenue or Village Drive, where 25 mph is the top speed that would be wanted, as opposed to most of Governors Avenue or Division Street, where there is more leeway because of the size of the street. In response, Chief Mailey stated that he thought this would help, noting that Mrs. Donna Mitchell, Acting City Manager, had information on signs and Mr. Anderson may want to pose this question to her.

Mr. Anderson asked if State guidelines indicate that the State wants municipalities to add strictly enforced signs or else give substantial leeway in the speed enforcement. Responding, Mrs. Mitchell stated that she thought that this was a

municipal decision and that the State did not care whether municipalities put up strictly enforced signs; however, she could check on it.

Mrs. Mitchell informed members that Mrs. Sharon Duca, Public Works Director, had advised her that the City asked for money from Senator Bushweller in one (1) of the Community Transportation Fund (CTF) agreements for a mobile sign, and he had given \$8,500 for it. She indicated that, based on the discussion during the meeting when this matter was considered previously, Ann Avenue was one (1) of the areas where staff planned to put a sign to start with. Mrs. Mitchell advised that this CTF agreement was underway. She noted that, during the previous discussion, it was stated that if strictly enforced signage is put out, there will be a need to strictly enforce, and it would be up to Chief Mailey how aggressively he could do this, with staff and time, etc. Mrs. Mitchell stated that the traffic sign could be put out there and noted that Mrs. Duca indicated that if this is a permanent battle out there, a permanent sign may be wanted instead of the mobile sign. She advised that staff had been waiting for the police traffic study to come back to determine whether a permanent sign would be better than the mobile sign.

In response to Mr. Anderson, Mrs. Mitchell stated that she did not have cost estimates on the strictly enforced signs.

Mr. Hare noted that he had seen cameras used for speeding in other states and they work. Responding, Chief Mailey indicated that there had been a lot of talk about camera use; however, he noted that this would have to be passed by the State legislature. He advised that Maryland has these cameras; however, as far as he knew, nothing had been drafted or was on the Delaware legislative floor.

Mayor Christiansen indicated that he had gone to sit in the Ann Avenue area on several occasions, the latest being earlier in the day, and noticed that the timing of the light at Saulsbury and Walker Roads was one (1) of the things affecting the high volume of traffic through Ann Avenue. He stated that he wondered if the City should check with the Delaware Department of Transportation (DelDOT) because these are both DelDOT controlled roads. Mayor Christiansen advised that he noticed that if traffic is backed up at clock-out time at for one (1) of the local employers, people cut through this neighborhood. He suggested putting strict enforcement out there during that time if there is enough staff.

Chief Mailey indicated that he could reach out to Mr. Rivera at DelDOT, who had helped with a lot of issues and could perhaps provide some guidance and help on the cycling of that light.

In response to Mr. Shelton, Chief Mailey stated that he did not check how many tickets were written during the time period of the traffic study. He explained that typically staff conducts the speed survey and tries to let the area be unaffected by enforcement to get a good barometer of what is going on. Chief Mailey advised that having an officer there would skew the numbers.

Mr. Shelton stated that writing tickets would offer a deterrent for speeders cutting through. He indicated that he goes through the area and sees a lot of traffic coming out of Edgewell, going through the area, and heading north on Saulsbury Road.

Mr. Neil requested that the light on North State Street be kept green longer so that traffic can go back and forth safely.

Mr. Hare asked if Chief Mailey had looked at the possibility of hiring officers from Camden or Wyoming on a part-time basis and basing their pay on the number of tickets they write. Responding, Chief Mailey indicated that he did not love the idea of having another officer come in and enforce laws within the City of Dover and thought it would be problematic to pay officers to come and write tickets. In response to Mr. Hare, Chief Mailey stated that they could look at hiring an off-duty City officer. He noted that the Department pays an hourly rate based on enforcement efforts, which are always at 110 percent. Mr. Hare stated that one (1) officer could probably make a living just sitting on Wyoming Avenue.

In response to Mr. Lewis, Chief Mailey advised that he would continue to keep a vigilant eye on this matter.

During the Council meeting, Mr. Sudler stated that he thought that the City needed to put something in place immediately. He suggested that, as a worse case scenario, a digital speed indicator could be placed permanently in that area. Mr. Sudler advised that there seemed to be a continuous amount of reports of speeding in that community and conveyed that his constituents would like to have something done as soon as possible.

Mrs. Mitchell advised members that after Mrs. Duca listened to the police report, she determined that Ann Avenue should have a permanent fixture rather than the portable sign. Mrs. Mitchell stated that the City has the portable fixtures on order and Mrs. Duca is going to get a permanent sign as quickly as possible.

UTILITY COMMITTEE

The Utility Committee met with Chairman Cole presiding.

Americans with Disabilities Act Sidewalk Compliance - Lincoln Street

Members were advised that the Fiscal Year 2017 Street & Alley Program includes Lincoln Street as a street that is scheduled to be reconstructed. Staff identified that the northern side of Lincoln Street, near the intersection with Forest Street, has sidewalk that is not compliant with the Americans with Disabilities Act (ADA) as the cross slope does not meet the standards, and it would be impossible to regrade the driveways to meet this requirement. Staff's recommendation was to bump out the new sidewalks into the road, an example of which exists on Washington Street. An adjustment to the adjacent catch basin would be required as well. The road width would be reduced to 26 feet and, as a result, parking would only be allowed on one (1) side of the street.

Staff recommended approval of the proposed sidewalk orientation to comply with the Americans with Disabilities Act.

Mr. Anderson noted that Lincoln Street is very busy and asked how the width reduction would affect traffic and if it would make this a substandard portion of the road. In response, Mrs. Mitchell stated that the road would still meet the requirements for road width. She indicated that if sidewalks had to be done on both sides it would not be doable; however, Mrs. Sharon Duca, Public Works Director, had included a sidewalk on just one (1) side, which made the 26-foot roadway width doable. Mrs. Mitchell stated that she could not speak from an engineering perspective; however, she had advised Mrs. Duca that she would present this matter since it Mrs. Duca's daughter's birthday.

Mr. Neil moved to recommend approval of the proposed sidewalk orientation to comply with the Americans with Disabilities Act, as recommended by staff. The motion was seconded by Mr. Hare.

Mr. Hare asked who requested this item. Responding, Mrs. Mitchell indicated that, during the Council Committee of the Whole/Utility Committee meeting of October 10, 2017, there was an ADA presentation and that, as streets are being improved, the City is having to upgrade sidewalks to meet federal ADA requirements. In response to Mr. Hare, Mrs. Mitchell explained that the sidewalk upgrades were not optional due to federal ADA requirements. Noting that the original width would be reduced from 32 feet to 26 feet, she reiterated that there would not be parking on both sides of the street.

Mr. Sudler stated that he personally thought this matter should be deferred until Mrs. Duca was present. Responding to Mr. Sudler, Mrs. Mitchell stated her understanding that a sidewalk was not required on the other side of the street; however, she would have to confirm that with Mrs. Duca. Mr. Sudler indicated that he would be voting no because he thought that members needed to get more information from Mrs. Duca before making a final decision.

The Committee recommended approval of the proposed sidewalk orientation to comply with the Americans with Disabilities Act, as recommended by staff.

Mrs. Mitchell stated that she would ask Mrs. Duca to provide additional information. *(City Clerk's Office Note: Subsequent to the meeting, Mrs. Mitchell notified members that Mrs. Duca advised her that the sidewalk section on the other side of Lincoln Street is at the correct grade and already compliant.)*

By consent agenda, Mr. Anderson moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Conwell Street Discussion

During their meeting of August 28, 2017, City Council approved the Council Committee of the Whole/Utility Committee's recommendation that a legal opinion regarding the ownership of Conwell Street and the City's legal options in regard to this matter be provided at the next Utility Committee meeting.

Mr. Slavin advised that on October 23, 2017, members of Council held an Executive Session regarding this matter and the contents of that session could not be discussed in a public forum, nor could the legal opinion that members received.

The Committee recommended that the concerns of residents of Conwell Street be directed to the State legislators for that district and request that the State of Delaware take ownership of that street.

By consent agenda, Mr. Anderson moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Chairman Hare presiding.

Proposed Ordinance #2017-14 Amending Chapter 30 - Code of Conduct and Ethics Commission, and Appendix F - Fees and Fines (City of Dover Ethics Initiative) (Sponsors: Lindell, Polce, and Slavin)

During their meeting of September 12, 2017, members of the Council Committee of the Whole/Legislative, Finance, and Administration Committee considered a Proposed City of Dover Ethics Initiative, and during their meeting of October 10, 2017, members deleted Proposed Ordinance #2017-14 from the agenda, due to the absence of Council President Slavin, who was a sponsor of the ordinance, and due to Mr. Polce's conversations with Mrs. Traci McDowell, City Clerk, regarding tightening up some of the language.

Mr. Polce expressed appreciation to Mrs. McDowell for the tremendous amount of time and effort she had placed in revising this specific section of the ordinance, and to his colleagues for their comments on how to strengthen a raw idea with regard to the City's Code of Conduct and Ethics. He explained that the Proposed Ordinance would make general revisions to the ordinance, bring it up to current practice, and address four (4) items that were discussed approximately one (1) month and two (2) weeks ago.

Mr. Polce advised that a four-pronged process would be used to ensure that Council members are operating in a transparent fashion when it relates to financial holdings. Referring to line 73 of the Proposed Ordinance, Mr. Polce stated that the first prong would require both elected and appointed officials to receive and read the Standards of Ethical Conduct and Ethics Commission either electronically or in hard copy and

sign and acknowledge that they have read the contents. He advised that the second prong was a financial disclosure report, noting that a template of the report was attached as an appendix to the Proposed Ordinance. Mr. Polce indicated that this document was modeled directly after the Public Integrity Commission's (PIC's) document that all elected officials both in the General Assembly and the executive branch have to file annually. He stated that the document is fairly straightforward and essentially asks for disclosure of where financial interests are vested to ensure operation in the most open and transparent fashion possible.

Mr. Polce explained that the Proposed Ordinance also requires members to receive annual training to be received in the modality that is best. He noted that there had been a great partnership with the PIC, and the executive director of the Commission had offered to come to a Council meeting to offer guidance on specific procedures.

Mr. Polce stated that the spirit and revisions of the ordinance would get to the issue that members had been facing: operating in an open and transparent fashion and ultimately holding themselves accountable where potential conflicts of interest rooted in financial holdings come into play. He indicated that the revisions would bring the ordinance to standard and best practice. Mr. Polce stated that Mrs. McDowell did extensive research on several different municipalities and cities to incorporate language that strengthens the City's current practice.

Mr. Sudler, referring to the Financial Disclosure Report, Section 1(A) Instruments of Ownership, noted that the form states "Do not include dollar amounts." Responding to Mr. Sudler, Mr. Polce explained that only the entity that members work for was needed. Mr. Slavin stated his understanding that the instructions for Section 1 indicate that legal or equitable ownership in excess of \$5,000 needs to be disclosed and below \$5,000 does not need to be disclosed.

Mr. Sudler stated that he did not agree that a dollar amount is necessary at this segment of government and that he thought that this should be stricken from the template. He indicated that he thought it was okay to disclose the entity for which members work, but disclosing how much one makes from that entity was irrelevant and he asked that this be removed. Responding, Mr. Slavin advised that members would never have to disclose how much they make but only the interest they have if the amount is above \$5,000. He explained, for example, that if he owns Company A and determines that it is worth \$1,000, he would not list Company A; however, if he owns Company B, which is worth \$6,000, he would list "Company B" without any dollar amounts.

Mr. Lewis noted that Section 1(A) of the Financial Disclosure Report states that the instruments of ownership includes retirement accounts, 401K, IRA, etc., and advised that he works for the State of Delaware and has investments in a 401K and an IRA. He indicated that money in his fund is disbursed in different areas and asked if he would be required to name all of those companies. Responding, Mr. Slavin noted that he files this form on an annual basis and only the manager of the fund, such as

Fidelity Investments, Voya Financial, or the State of Delaware pension system, needs to be named.

Mr. Neil stated that he is receiving money from his 401K and would report those who are managing it; however, if Mr. Lewis is in a 401K and is not receiving money but just putting it into the fund, he did not believe that Mr. Lewis would have to report it since he would not be taking it out until he retires. Responding, Mr. Slavin stated that it would be a matter of where someone's interests are. He indicated that if a member bought interest in a particular fund's 401K, they would list that fund manager.

In response to Mr. Lewis, Mr. Slavin stated that these funds would be considered an investment and all investments are required to be disclosed at the highest level, but not at the individual level. He advised that he thought that individual stocks are not asked for. Mr. Slavin noted that if a member has a mutual fund, they will list the owner of the mutual fund.

Mr. Anderson advised that there had been a lot of work and improvement in this process and expressed thanks. He indicated that he still had a problem with unnecessarily cutting and pasting this type of form to have things that really should not be included at either level. Mr. Anderson stated that he thought a 401K should be treated the same as a bank account, which is not required to be disclosed, and that this particular element should be removed. He advised that, with a thrift account, someone could change their monetary allocation twice a month and their future contributions every day if they wanted to, not that he would do so. Mr. Anderson stated that the proposed provision would not really give any information, noting that someone has no more financial interest in having their bank account at Fidelity than they do in having it at Citizens. He indicated that these are instruments for anonymous investments for which members do not control the outcome. Mr. Anderson advised, for example, that the City deciding whether or not to get a Templeton fund or a Fidelity fund would not remotely affect the value in any way possible. He stated that this provision was just more paperwork, should be dropped from the City's form, and members should focus on things that could create a possible conflict of interest. Mr. Anderson indicated that most of the rest of the form dealt with more practical things, such as business enterprises and other instruments of ownership. He reiterated that he thought that a 401K should be treated like a bank account and should not be included on the City's form.

Mr. Slavin stated that he appreciated the concern that Mr. Anderson had raised; however, he disagreed because there are times when members are asked to choose fund managers. He indicated that it would be important for them to disclose any relationships they have so that there would not be even the sniff of a conflict of interest. Mr. Slavin advised that he would go with the fact that this is a system that works for judges, legislators, and every appointed official in the State of Delaware and that he will vote for it to be adopted by the City. Mr. Slavin stated that if people

are uncomfortable with having this standard of ethics and disclosure behind them, they can vote against it.

Mr. Slavin moved to recommend adoption of Proposed Ordinance #2017-14, seconded by Mr. Lindell.

Mr. Neil stated that he was happy with the Proposed Ordinance and thought it a very solid piece of legislation. He informed members that he had taken money and put it aside in his 401K and this was deferred compensation. Mr. Neil explained that the Internal Revenue Service states that he has to remove 10 percent of this every single year, and he will list who is handling that account because it is real income that he is using. He noted that he did not think that a person who is putting funds into that type of account is accountable until they retire and start drawing money out, because they are not benefitting from the money. Mr. Neil noted that these funds are put aside as a pension for the future. He stated that he would list his Social Security, his pension, and the money he receives from the City. Mr. Neil indicated that he would support the Proposed Ordinance because he thought that the transparency issue was the issue really at stake.

Mr. Lewis noted that Mr. Polce had mentioned that it might behoove Council to receive a presentation from a representative of the PIC or its director. He suggested that it would be good for members who have reservations to direct their individual questions to the PIC representative for final clarification.

Mayor Christiansen commended everyone for their work and comments and noted that Mr. Polce had offered, once the Proposed Ordinance is adopted, for members to receive additional training as they move forward with filling out their documents. He stated that he thought that, in these days and times, the public requires members to be above reproach with the citizens that they serve. Mayor Christiansen indicated that he thought that all of those in the room serve with integrity, honor, and to the best of their ability. He noted that once they set an example to the public that they are serving in this manner, the public's trust and belief that the actions of Council and City staff are in the best interests of the citizens will be confirmed. Mayor Christiansen expressed thanks to Mr. Polce for bringing this matter to members' attention, to the other sponsors, and to Mrs. McDowell for the yeoman duty that she put forth.

Mr. Lindell stated that he supported the measure fully and appreciated the work that Mr. Polce and Mrs. McDowell put into researching, and putting the document together. He advised that he did not see this as a big issue, noting that when he ran and was elected, he expected that members should be held to a higher standard, which meant he should be expected to share a little more information than the average Joe or Jane citizen should share. Mr. Lindell indicated that he would report Voya on his sheet, noting that members would not be disclosing dollar amounts. He indicated that members were getting lost in the weeds and that the system works

throughout the State and is a vetted process. Mr. Lindell stated that if training was needed, this could be done after the Proposed Ordinance is approved.

Mr. Anderson moved to amend the Financial Disclosure Report, Section 1(A) to state “excludes retirement accounts not receiving distribution.” The motion was seconded by Mr. Lewis and failed by a roll call vote of nine (9) no (Sudler, Neil, Lewis, Cole, Polce, Hare, Lindell, Slavin, Shevock) and one (1) yes (Anderson).

The Committee recommended adoption of Proposed Ordinance #2017-14.

Mr. Polce thanked his colleagues for the positive feedback that they provided him approximately a month and a half ago.

By consent agenda, Mr. Anderson moved for approval of the Committee’s recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote. (The First Reading of the ordinance will take place during the latter part of the meeting.)

Proposed Ordinance #2017-15 Amending Chapter 34 - Elections, Article III - Absentee Voting (Sponsors: Anderson and Lindell)

Mrs. Traci McDowell, City Clerk, advised members that Proposed Ordinance #2017-15 was brought about by a change in State legislation that removed the requirement for notaries for absentee ballots. She explained that the Proposed Ordinance would amend Chapter 34 of the Dover Code to remove this requirement for the City, and combine a couple of paragraphs that were very similar. Mrs. McDowell explained that the Proposed Ordinance would also remove the list of reasons for eligibility to vote by absentee ballot and reference the Delaware Code instead, explaining that sometimes the State’s reasoning for absentee eligibility changes and the City is not made aware right away.

Staff recommended adoption of Ordinance #2017-15.

The Committee recommended adoption of Ordinance #2017-15.

By consent agenda, Mr. Anderson moved for approval of the Committee’s recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote. (The First Reading of the ordinance will take place during the latter part of the meeting.)

Update - Resolution No. 2017-10 - Establishing the “Making Dover Prosper” Initiative

During their meeting of August 14, 2017, City Council adopted Resolution No. 2017-10 - Establishing the “Making Dover Prosper” Initiative, which included a direction to the City Manager and Director of Planning and Community Development to report to City Council not later than October 31, 2017 with recommendations and a path forward.

Mr. David Hugg, Acting Director of Planning and Community Development, reviewed an outline, plan, and status report regarding Resolution No. 2017-10 - Establishing the "Making Dover Prosper" Initiative.

Mayor Christiansen stated that Mr. Hugg had made the City shine lately by drawing new businesses downtown and giving out appropriate information. He advised that Mayor Purzycki, City of Wilmington, was scheduled to attend the Economic Development Committee meeting of October 25, 2017, to share some of the successes, failures, and strategies used in Wilmington. Mayor Christiansen invited everyone to attend, noting that Mayor Purzycki had been and continues to be successful in Wilmington.

Mr. Anderson thanked Mr. Hugg for all of the work that he was doing, stating that he was focused like a laser and was cutting through the problems.

Mr. Neil noted that the Kent Economic Partnership had recently honored Mr. Hugg for his work in Smyrna. He stated that the light Mr. Hugg had brought to Smyrna was beginning to shine here and expressed his hope that Mr. Hugg could earn another significant honor from the Partnership for what he was doing for the City of Dover.

Mr. Hugg thanked members of Council, not only for bringing him complaints but for helping staff to find solutions. He advised that Dover has a great future and that approximately half a dozen new businesses either opened or were about to open downtown in the last six (6) months. Mr. Hugg stated that he could not take credit for all of these businesses but this was a good sign, and he thought everyone should be positive about this and tell this story.

Discussion - Development of Policies/Procedures

Mr. Slavin advised members that he had requested that the Discussion - Development of Policies/Procedures regarding Legal Opinions and Excused Absences be added to the agenda because he has concerns and is unsure whether the City needs new procedures. He indicated that if new procedures are necessary, he would need members' help in creating them.

Legal Opinions

Mr. Slavin stated that the City currently has a practice that allows for legal opinions to be requested by anyone and that legal opinions cost money; therefore, there was an unrestricted burner going on when it comes to these costs. He explained that it is not known how much a legal opinion will cost when it is obtained, and without knowing this, there is no control on how much is spent for legal opinions. Mr. Slavin stated that in some cases, over the course of the last 10 or 20 years, legal opinions had been requested for the same matter multiple times and he expressed the desire to avoid that issue. He indicated that he wanted to open this matter for suggestions. Mr. Slavin noted that he did not want to create a choke point and did not think that being the gatekeeper would be an appropriate role for him; however, he thought that members could do something together to make this procedure better.

Mr. Anderson stated that he agreed with Mr. Slavin on both points, noting that he did not think that members want to choke off legal opinions because many times legal opinions save money in the long run, so that huge mistakes are not made for something that would have cost \$125 for an opinion. He indicated that he would like to see a library of legal opinions that is easy to access so they are not duplicated. Mr. Anderson indicated that if members question if an opinion that is 20 years old is valid, they could ask if it should be updated, and this is the approach he would use if he had this concern. He asked if this could be done through the City Clerk's Office, stating that he thought it would be nonsense to duplicate things that the City already has.

Mr. Slavin noted that the City has a body of knowledge to which access is needed; however, it is a restricted, confidential body of knowledge. He expressed the need to keep tight control over this information, stating that he did not think it would even be put on a protected intranet. Mr. Slavin indicated that a gatekeeper may be needed to take requests and suggested perhaps having the City Clerk's Office service those requests and advise whether or not there had been a previous legal opinion. Mr. Anderson asked if it would be feasible to use the City Clerk's Office as a clearinghouse for legal opinions, noting that this may possibly save on both time and money. Mr. Slavin stated that perhaps the City Clerk's Office could be called or emailed first to see if there is any precedent, and if not the request for a legal opinion would proceed.

Mr. Slavin suggested that an appropriate motion would be to ask the City Clerk's Office to come up with some procedures in this regard. He also suggested a second motion to have Mrs. Donna Mitchell, Acting City Manager, compile the City's legal costs related to legal opinions for fiscal years 2017 and 2018 so members can correlate where the requests are coming from, explaining that in addition to the nine (9) members of Council, there are also staff members who request legal opinions. He stated that the data would indicate how much of an issue the City has.

The Committee recommended that Mrs. Donna Mitchell, Acting City Manager, compile the costs associated with legal opinions requested in FY 17 and year-to-date FY 18 correlated by requestor.

By consent agenda, Mr. Anderson moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Mr. Hare stated his belief that members had stated some time ago that all legal opinions would be vetted through the Clerk's Office. He advised that he agreed with this process and thought that someone who obtains a legal opinion on their own which had previously been obtained should be the one to pay for the opinion.

Mr. Sudler stated that he agreed with Mr. Anderson, Mr. Slavin, and Mr. Hare and expressed his belief that this matter had been discussed previously. He indicated that he liked the idea of having the City Clerk's Office review requests for legal opinions

and get back to members; however, he stated that he would like to read for himself the literature on the opinion rather than just receiving a call stating whether or not an opinion had been obtained.

Mr. Anderson moved to recommend that the City Clerk's Office develop recommended guidelines for the issue of legal opinions and the compilation of existing legal opinions. The motion was seconded by Mr. Lindell.

Mrs. Traci McDowell, City Clerk, requested clarification regarding the compilation of legal opinions. Responding, Mr. Anderson advised that he would like the City Clerk's Office to give members guidelines on a procedure for obtaining legal opinions and recommendations on establishing a compilation of existing legal opinions.

Mr. Hare stated that he agreed to a certain degree that if members need a legal opinion, they could ask the City Clerk's Office to get the information. He explained that he did not think it was necessary to have the City Clerk's Office put together a whole list of legal opinions, for example, from the last 15 years; however, if a question is raised that requires a legal opinion, the City Clerk's Office could research to determine if an opinion was previously provided and advise members of that opinion.

Responding to Mayor Christiansen, Mrs. McDowell explained that legal opinions are currently archived by title and subject and are permanent, according to the State records retention policy. She indicated that staff has all legal opinions ever obtained; therefore, making a compilation would be mind-boggling. Mrs. McDowell stated that the opinions are easy to retrieve, noting that all of the legal opinions received in paper format are stored electronically and the City Clerk's Office can search the whole database.

In response to Mr. Anderson, Mrs. McDowell advised that staff essentially has a compilation because legal opinions are filed electronically in Fortis, the City's document management system. Mr. Anderson stated that members do not need a compilation and have the City Clerk to access the opinions.

Mr. Anderson suggested that the motion be amended to recommend that the City Clerk's Office develop a recommended procedure for requesting legal opinions and, as the seconder, Mr. Lindell agreed to the amendment.

By unanimous consent, the motion was amended to recommend that the City Clerk's Office develop a recommended procedure for requesting legal opinions.

Mrs. Mitchell stated that she had compiled legal costs through most of last year and the prior year; however, it would be very time consuming to determine which of the costs related to legal opinions and which to legal services. She stated that she could provide the legal costs that had been compiled summarized by department, by whom

the legal opinion was requested, and what the matter was, but not necessarily to indicate that the City Clerk had these opinions.

Mr. Slavin stated, as the maker of the motion, that what Mrs. Mitchell had compiled would meet the intent of the motion. He advised that he did not want to cause any additional work at this point, stating that he thought members had a solution that would work, and any additional data she could provide on overall legal costs would just give them a better sense of what was being spent.

Mrs. Mitchell noted that, when she became Acting City Manager, she put out a directive to department heads that everything had to be run by her. She noted that staff had managed the legal costs, which came in under budget through the end of June, rather than being over budget as in prior years.

The Committee recommended that the City Clerk's Office develop a recommended procedure for requesting legal opinions.

By consent agenda, Mr. Anderson moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Excused Absences

Mr. Slavin stated that this item was a housekeeping issue related to Section 13 of the City's Charter, which states that missing three (3) consecutive regular meetings by a Council member without being excused by Council calls for the removal of the member. He noted that he did not believe this provision had ever been exercised. Mr. Slavin expressed concern that, as a current practice, members notify him if they are going to miss a meeting and there is no action taken by Council to state that they are excused. He advised that he did not want to be put in this position, noting that the power to grant excuses is vested with Council as a whole, and not with the Council President. Mr. Slavin proposed that a procedure be developed that could be as simple as an email or letter sent to Council stating, "I will be missing the following meeting for the following reason," with the level of specificity to be determined by the person requesting it. He indicated that such a request would be placed on the consent agenda for the next meeting so that an action of Council would grant the excuse.

Mr. Slavin moved to recommend that the City Clerk's Office develop a procedure for Council members to request being excused for absences, with the level of specificity to be determined by the person requesting it, and that members' requests be placed on the consent agenda for the next meeting so that an action of Council grants the excuse. The motion was seconded by Mr. Sudler.

Mr. Lewis asked how "excused" would be defined and if this would apply to work-related and family-related matters. Responding, Mr. Slavin noted that this question went to the heart of the matter and it was up to Council, and not him, to define this.

Mr. Anderson stated that this item needed more discussion because certain items, such as bereavement, military service, and work conflicts, should be spelled out. He indicated that there are other reasons which may be worthy of discretion and Council's consideration, such as health issues. Mr. Anderson advised that members may need to review this and possibly develop an ordinance.

Mr. Hare stated that the motion on the floor was for members to send an email to Mrs. Traci McDowell, City Clerk, stating that they will not be attending a meeting because, for example, they have a work obligation, a sick mother, or have to go out of town. He noted that it may be a different matter if someone states they will miss the next six (6) meetings because they are going on vacation to Florida. Mr. Hare stated that he thought members were making a mountain out of a mole hill, giving a reason for not attending would be simply following the existing ordinance, and there was no need to write something into the ordinance. He noted that a member had been away for the better part of year while in the military and this absence was approved.

Mr. Slavin stated that the motion he put forward was to have the City Clerk's Office come up with recommendations. He indicated that a request may be passed through the Clerk's Office and presented to members as an excuse that meets the conditions set forth. Mr. Slavin noted that citing a person's medical excuse or illnesses on the floor would put the City in violation of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and he expressed the need to be careful about this. He stated that he thought it would be easy for the City Clerk's Office to put a recommendation together and that he was sure that there is some human resources language that would allow for this.

Mr. Cole stated that the more general the process is, the easier it would be to follow. He stated that when things start being listed, it becomes more cumbersome and this had occurred in his other jobs.

Mr. Neil noted that the problem was not with missing one (1) meeting but with missing three (3) consecutive meetings unless there were extenuating circumstances, such as military service. He stated that he thought the proposal would work and there should not be a problem with it. He noted that multiple absences could cause problems for constituents.

The Committee recommended that the City Clerk's Office develop a procedure for Council members to request being excused for absences, with the level of specificity to be determined by the person requesting it, and that members' requests be placed on the consent agenda for the next meeting so that an action of Council grants the excuse.

By consent agenda, Mr. Anderson moved for approval of the Committee's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Mr. Sudler moved for acceptance of the Council Committee of the Whole Report, seconded by Mr. Neil and unanimously carried.

MONTHLY REPORTS - SEPTEMBER 2017

By motion of Mr. Anderson, seconded by Mr. Neil, the following monthly reports were accepted by consent agenda:

- City Assessor's Report
- City Council's Community Enhancement Fund Report
- City Manager's Report
- City Planner's Report
- Controller/Treasurer's Budget Report
- Fire Chief's Report
- Police Chief's Report

QUARTERLY REVIEW OF OPERATIONS/REVENUES - PASSPORT ACCEPTANCE FACILITY

Members were provided the Quarterly Review of Operations/Revenues for the Passport Acceptance Facility as of October 22, 2017.

By consent agenda, Mr. Anderson moved for acceptance of the Quarterly Review of Operations/Revenues for the Passport Acceptance Facility as of October 22, 2017. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

APPOINTMENT RECOMMENDED BY COUNCIL PRESIDENT SLAVIN - HUMAN RELATIONS COMMISSION - GERALD L. ROCHA, SR. - FIRST DISTRICT (TO FILL THE EXPIRED TERM OF S. RENEE SMITH - TERM TO EXPIRE FEBRUARY 2020)

Council President Slavin recommended the appointment of Gerald L. Rocha, Sr. to serve on the Human Relations Commission, as the First District representative (to fill the expired term of S. Renee Smith) for a term to expire February 2020.

By consent agenda, Mr. Anderson moved for approval of the appointment of Gerald L. Rocha, Sr., as recommended by Council President Slavin. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

COUNCIL AND COMMITTEE MEETINGS - HOLIDAY SCHEDULE

Council President Slavin noted that, as Council had done in the past, due to the holiday season, it was recommended that the December 25, 2017 City Council meeting, the December 26, 2017 Council Committee of the Whole meeting, and the December 27, 2017 Economic Development Committee meeting be cancelled. He assured members that if the need arose, special meetings would be called.

Mr. Hare moved to cancel the Council and Committee meetings as presented by Council President Slavin. The motion was seconded by Mr. Neil and unanimously carried.

FIRST READING - PROPOSED ORDINANCE #2017-14

Council President Slavin reminded the public that copies of the proposed ordinance were available at the entrance of the Council Chambers, on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at 736-7008 or cityclerk@dover.de.us. Final action by Council on the proposed ordinance will take place during the Council Meeting of November 27, 2017.

Mr. Slavin reminded members that Proposed Ordinance #2017-14 amends Chapter 30 - Code of Conduct and Ethics Commission by adding required financial disclosure reports, acknowledgment of receipt of policies, and required ethics training. It also makes organization changes to Chapter 30.

In accordance with Section 1-9 of the Dover Code, Council acknowledged the First Reading of the proposed Ordinance as read by the City Clerk, by title only, as follows:

#2017-14 Amending Chapter 30 - Code of Conduct and Ethics Commission, and Appendix F - Fees and Fines (City of Dover Ethics Initiative)

FIRST READING - PROPOSED ORDINANCE #2017-15

Council President Slavin reminded the public that copies of the proposed ordinance were available at the entrance of the Council Chambers, on the City's website at www.cityofdover.com under "Government," or by contacting the City Clerk's Office at 736-7008 or cityclerk@dover.de.us. Final action by Council on the proposed ordinance will take place during the Council Meeting of November 27, 2017.

Mr. Slavin reminded members that Proposed Ordinance #2017-15 amends Chapter 34 - Elections by revising the requirements to request an absentee ballot to comply with recently amended State law. This amendment will become effective January 1, 2018.

In accordance with Section 1-9 of the Dover Code, Council acknowledged the First Reading of the proposed Ordinance as read by the City Clerk, by title only, as follows:

#2017-15 Amending Chapter 34 - Elections, Article III - Absentee Voting

ACTING CITY MANAGER'S ANNOUNCEMENTS

Mrs. Donna Mitchell, Acting City Manager, reminded members that leaf collection is underway and would continue through January 12, 2018, and there are three (3) holidays in November that affect the trash collection schedule, including Veteran's Day (11-10), Thanksgiving (11-23) and the Day After Thanksgiving (11-24). She advised that trash collection resumes the next business day following the holiday(s) and crews work hard to get collection caught up as quickly as possible. Mrs. Mitchell stated that information regarding leaf collection guidelines, as well as updates regarding trash collection, were available on the Public Works page on the City of Dover website.

Mrs. Mitchell announced that the goal for the Mayor's Turkey Drive is 51 turkeys, which will go to the Boys and Girls Club for distribution. She stated that anyone interested in donating turkeys should bring them to City Hall on November 21, 2017 between 10 a.m. and 11:00 a.m.

Mrs. Mitchell stated that the Annual Holiday Food Drive is accepting non-perishable food donations through November 30, 2017 at the following locations: J.W. Pitts Recreation Center, City Hall, Library, Customer Services (Reed Street), and the Warehouse. She advised that all food donations are shared among local food banks and each donation directly helps those in our community. Mrs. Mitchell reminded everyone to join the City of Dover on Thursday, November 30, 2017 at the Capital Holiday Celebration, where food donations would also be collected.

Mrs. Mitchell announced that the Police Department's Operation Gobble would be held on November 21, 2017 at 4:00 p.m. and they would be giving away turkeys to families in Dover (Simon Circle and Derby Estates) in partnership with the Dover Housing Authority, NCALL and other partners.

Mrs. Mitchell stated that the Library has a new cultural series titled "Celebrate the Arts," and announced that this month's event is Pape Demba "Paco" Samb. She stated that "Paco" is a world-renowned African percussionist, who will be joined by storytellers, drummers, and dancers on Friday, November 17, 2017 at 6:30 p.m.

Mrs. Mitchell advised that \$2 off coupons for LED Christmas lights are available for download on the Customer Service page of the City's website. She stated that the coupons are valid for use at Ronnie's Garden World in Smyrna, sponsored by the Delaware Municipal Electric Corporation (DEMEC). Mrs. Mitchell announced that DEMEC is also sponsoring the Winter Wonderfest in Cape Henlopen, which opens on Friday, November 17, 2017.

Mrs. Mitchell reminded everyone that City Offices will be closed November 23, 2017 and November 24, 2017.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Lewis wished all of the citizens of the City of Dover a Happy Thanksgiving.

Mr. Anderson wished everyone a Happy Thanksgiving and announced that there would be a Thanksgiving dinner on November 21, 2017 from 4:00 p.m. 7:00 p.m. at the Holy Trinity Church of the Living God, off 425 West Division Street in Dover. He stated that the dinner is cosponsored by the Central Delaware branch of the National Association for the Advancement of Colored People (NAACP), the greater Dover Interdenominational Ministerial Alliance (IMA), and the City of Dover Police Department, and he was happy to be able to join in the partnership as well. Mr. Anderson advised that, in the past, they had served about a couple hundred people in the Fourth District. He stated that it would be an entertaining and nutritious event. Mr. Anderson thanked everybody involved, noting that many people had volunteered to help serve and give other donations, and it was an effort that the whole City was participating in.

Mr. Anderson thanked Mr. Slavin for providing very important leadership in regard to the Schwartz Center, noting that the charrette to save the Schwartz Center would be held on November 14, 2017. Mr. Anderson stated that he thought that it was a very important project and expressed his hope that members would join Mr. Slavin and support him in this effort.

Mr. Anderson advised members that they would be hearing more about the Kent County Drug Prevention Coalition with the Venus Project and expressed his hope that they would get involved in this very important effort. He thanked the City of Dover Police Department for being a part of the Coalition.

On behalf of his daughter, Mr. Lindell thanked the Dover Police Department for their Trick or Treat event on October 28th, noting that it was a great event and he, his wife, and his in-laws enjoyed it as well. He stated that it was great to see the community and all the different community groups involved, they had good food for the adults, while the kids were getting the candy, and he expressed his hope that the event would continue for years to come.

Mr. Lindell advised members that he would be undergoing a medical procedure on Thursday, November 16, 2017 and expected to be back by the next Council meeting or the Council meeting scheduled for December 11, 2017.

Mr. Slavin wished Mr. Neil a Happy Birthday on November 26th.

Mr. Lewis moved for adjournment, seconded by Mr. Neil and unanimously carried.

Meeting adjourned at 8:00 p.m.

TRACI A. McDOWELL
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by City Council during their Regular Meeting of November 13, 2017, are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

/TM

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Exhibits

Exhibit #1 - Correspondence from Dr. Margaret McKay, dated November 9, 2017

City of Dover
RECEIVED

NOV 13 2017

CITY MANAGER/MAYOR

Mayor Robin Christianson,

City Councilman's Rip off:

November 9, 2017

Some years ago (close to twenty) I received information from a Dover City Councilman,(who has long since left the Council and the region) that a member of the Council, James Hutchinson, has been spending large amounts of City money to wine and dine local business men and officers from Dover Air Force Base.

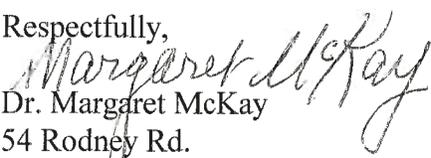
To verify his story I requested to see months of past City expenditures. The story proved to be correct. Moreover, these expenditures were excluded from the City Council Budget and public review because they came out of a Federal "Parks and Recreation" grant that did not require Board approval. Consequently, because no public funds were involved; no Council approval was required. Thus this expenditure was beyond the scrutiny of the Council, the Mayor and the public. If my source had not brought these figures to my attention, I would not have known about them what and how they were being used.

Through further inquiry on my part, I discovered that these expenses went for golfing fees, large dinners at expensive restaurants and gifts to Executives of large companies in the Dover area and high powered officers from Dover Air Force Base. These expenditures were paid for by Dover's Federal Parks and Recreation grant.

I recently discovered that the Dover City Council is considering naming a room after James Hutchinson in the Dover Police Station. Given Councilman Hutchinson's questionable past as a public servant concerning the expenditure of public funds, I believe this to be an inappropriate appointment on the part of the City Council,

I request to speak to the City Council in a public forum so that I may bring this information to the public's attention.

Respectfully,


Dr. Margaret McKay

54 Rodney Rd.

Dover, DE 19901

734-8355