

REGULAR COUNCIL MEETING

The Regular Council Meeting was held on June 26, 2017 at 7:36 p.m. with Council President Slavin presiding. Council members present were Mr. Anderson, Mr. Sudler, Mr. Neil, Mr. Lewis, Mr. Cole, Mr. Polce, Mr. Hare, and Mr. Lindell.

Staff members present were Police Chief Mailey, Mrs. Mitchell, Mr. Hugg, Fire Chief Carey, City Solicitor Rodriguez, and Mrs. McDowell. Mayor Christiansen was also present (departed at 7:37 p.m.).

OPEN FORUM

The Open Forum was held at 7:00 p.m., prior to commencement of the Official Council Meeting. Council President Slavin declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

Mr. Jamie Grubbs stated that the homeless need a place to live and it would be nice to get them off of the streets, where it is not safe. He also noted that there is nowhere for the homeless to eat.

Mr. Steven French suggested allowing the homeless to live at the former library until they get something better. He noted that winter is coming and it will be too cold out there for them.

Mr. Christopher L. Jones thanked members for the opportunity to speak and stated that the problem of homelessness is at disproportionate levels and will get worse without proper care from the City and the community. He noted that if it were not for Victory Church and what they do to help the less fortunate, he did not know where he would be. Mr. Jones advised that he recently became homeless after being kicked on the street by the Veterans Affairs in Wilmington and, before then, he did not realize how hard some people have it. He stated that he has tried to get help from every organization in Dover and the State. Mr. Jones noted that Miss Kathy took him to the pharmacy and paid for his medications out of her own pocket. He stated that, with the City of Dover's help and with Victory Church, this epidemic can be turned around to make this community a better and more loving place for everyone.

Mr. Eric Abernathy stated that there were two (2) veterans, Mr. Jones and Mr. Lawson, in the audience and they were having trouble getting assistance. He noted that both men have been coming to Victory Church and the church is doing what it can to help them so they get lunch every day and a hot meal at night. Mr. Abernathy stated that they are a poor church so there is not much more they can do. He noted that the other issue was the homeless tent city that was recently cut up by the property owner. Mr. Abernathy noted that he had heard that the owner had State officials with them. He advised that this was the third incident of tents being destroyed that he knew of. Mr. Abernathy also advised that many homeless people used to hang out at the library and now they have taken away the seating area and turned it into a passport area. He stated that they also took out the television in the back of the library where they were hanging out. Mr. Abernathy stated that he felt that something needs to be done, not yesterday, not tomorrow, but today.

Ms. Alexis Simms advised that she had been coming to testify for the homeless for a whole year. She stated that whoever cut those tents down destroyed peoples personal property and that is a charge. She noted that these people cannot afford a one bedroom for \$850.

Ms. Jasmine Boggs advised that, within the past year, she had lost her son because of being homeless. She stated that, over the past five (5) years, she had been homeless off and on. Ms. Boggs advised that two (2) people in attendance had helped her during the past year with legal matters and with her son. She noted that being homeless does not make you a bad person, no matter what other people think about you. Ms. Boggs advised that her son, who was born on August 3rd, died on November 9th because she was homeless with him. She stated that she had also had several miscarriages because she was homeless and if she had a place to live, her children would still be living.

Mr. Brandon Ricks advised that he gave up his place to live 18 or 19 months ago because he allowed homeless people to come stay with him. Mr. Ricks stated that he has had two (2) heart attacks and a stroke in the last six (6) months and every time he goes to the hospital, it is a shame because nobody cares about them. He noted that it is the other homeless people that actually come and check on you to make sure you are alright. Mr. Ricks advised that, as his wife previously stated, they lost their son in November and since then, anytime that people have needed help, every time he gets paid, he spends \$400 a week at a hotel so that people are able to have a place to eat and take showers. He noted that he cannot afford his heart pills because he makes sure people eat on a daily basis. Mr. Ricks advised that he has given up everything he had to help people. He stated that he moved to Dover four (4) years ago from Virginia and he tries to help as many people as he can.

Mr. Swann Twitty stated that they are making it hard for homeless people to get jobs, especially the ones that have charges. He stated that it is not fair for them to be homeless without a job and they have to go apply somewhere and they get turned down because of what they did 10-20 years ago.

Mr. Richard Lawson advised that he is homeless and has been in Dover for 64 days. He noted that for the first nine (9) days, he stayed at Red Roof Inn, and for 22 days he was at Kent General Hospital where he was diagnosed with a heart condition, a bad set of lungs, and diabetes. Mr. Lawson stated that for the last 33 or 34 days, he has been on the street. He advised that Victory Church and the outreach center lent a hand to help him the best that they could to try to keep a good frame of mind to not give up on things. Mr. Lawson stated that when he was discharged from the hospital, he met with several social workers, both interior and exterior, along with case workers, his chief doctor, and VA reps. He advised that he was supposed to be released into an environment for home healthcare, noting that he is supposed to be on 20 medications a day, four inhalers, a CPAP machine, and a nebulizer. Mr. Lawson noted that he is currently only able to manage nine medications, he cannot use his machine, and he only has two (2) of the inhalers because he had nowhere in the woods to plug a nebulizer in. He advised that he has exhausted every resource that he could find and asked when the City would decide that it is going to step up and do something to improve conditions for the homeless.

Mr. James Bierman stated that this was his first time attending to advocate for the homeless. He advised that he was 77 years old and, for over 50 years, he was in the construction business, 25 of which were in Dover and surrounding areas. Mr. Bierman advised that he has worked as a carpenter, a foreman, and a superintendent for some major construction companies, including Kent Construction. He noted that he has noticed empty buildings and the library is empty now. Mr. Bierman stated that these empty places could be renovated for a moderate price and made into an adequate dwelling for some of these people that are homeless.

Mr. James Plaisted advised that he was getting ready to be pinned for medical assistant and indicated that if there were a Kent County clinic for the homeless, he would assist in any way he could.

Mr. Ed Dougherty, 25 Lotus Street, stated that he would promote anything that the City of Dover could do with regard to the closing of the Schwartz Center. He noted that he took a bike ride around the City that day and there are excellent facilities and opportunities here. Mr. Dougherty requested members to do what they could for the Schwartz Center to keep the downtown alive.

Mr. Slavin announced that on Wednesday, June 28, 2017 at 6:00 p.m. in the City Council Chambers, the Mayor would be holding a meeting with the Blue Ribbon Commission on homelessness and they will be releasing and discussing their findings. He also noted that the Mayor has offered to meet with the veterans who spoke after the Open Forum, noting that the Mayor has made great efforts statewide to cure homelessness for veterans and he knows where the resources are.

The invocation was given by Bishop Thomas L. Holsey, followed by the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS

Mr. Neil moved for approval of the agenda, seconded by Mr. Anderson and unanimously carried.

Mr. Neil requested that item #3-A-1 - Council Committee of the Whole/Parks, Recreation, and Community Enhancement Committee Report - Recommendations from Community Meeting of May 25, 2017 be removed from the Consent Agenda.

Mr. Anderson requested that item #2-C - Board of Assessment Appeals Exemption Report - May 31, 2017 - Norfolk Southern Railway be removed from the Consent Agenda.

Mr. Lewis moved for approval of the Consent Agenda, as amended, seconded by Mr. Neil and carried by a unanimous roll call vote.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING - BUDGET REVIEW OF MAY 30, 2017

The Minutes of the Special Council Meeting - Budget Review of May 30, 2017 were unanimously approved by motion of Mr. Lewis, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF JUNE 12, 2017

The Minutes of the Regular Council Meeting of June 12, 2017 were unanimously approved by motion of Mr. Lewis, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING OF JUNE 13, 2017

The Minutes of the Special Council Meeting of June 13, 2017 were unanimously approved by motion of Mr. Lewis, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

**BOARD OF ASSESSMENT APPEALS EXEMPTION REPORT -
MAY 31, 2017**

The Board of Assessment Appeals met on May 31, 2017 with Chairman Garfinkel presiding.

EXEMPTIONS**Central Delaware Habitat for Humanity**

Locations:	Exempt Request:
325 N New St.	\$13,600
22 N New St.	\$70,900

BACKGROUND AND ANALYSIS

An exemption request for the above referenced properties was submitted to the Assessor's Office.

The property located at 22 N New St. currently has a dwelling.

Once these properties are complete and the ownership is transferred, the properties will be added back to the tax rolls. (As a supplemental billing)

RECOMMENDED ACTION: Recommend that the request for exemption be reviewed.

Mr. Simpson, Executive Director, was present for the hearing.

Mr. Simpson informed the board that the organization is utilizing these properties to help improve the status of difficult neighborhoods and help those in need. He went on by explaining that the home on 22 N New Street will be demolished and that 325 N New Street is already a vacant lot, that the organization will be building new homes on both of these lots for low income families.

Chairman Garfinkel asked who the lien holders for these homes are. Mr. Simpson told the board that Habitat for Humanity becomes the lien holder and explained that the organization receives funding from various sources such as charitable donations or grant money. The home owner then pays the interest fee loan back to the organization over a 30-year period.

When asked what the timeline for the rebuilding of the properties would be, Mr. Simpson said that they are on a three-year plan, meaning that the property located at 22 N New Street would get done first since it is located within an area that is currently being rebuilt by the organization. Mr. Simpson explained that the organization finds that it makes a difference if they rebuild as many homes in one

area as they can, which is why he believed that the property located at 22 N New Street should be worked on first.

Chairman Garfinkel asked what would happen to the properties if the new owner fails to pay the mortgages. Mr. Simpson told the board that if the owners fail to pay the mortgage they would follow the same path any homeowner would who does not pay their mortgage.

Mr. Galvin asked if the new homeowner was able to sell the home after they purchased it. Mr. Simpson told the board that the owner has the right to sell the home, but also explained that the mortgage of the home is based on the actual materials bought and not what the home could be appraised for making it a lot more affordable. Should the owner decide to sell the home before the 30 years are up, they would have to pay what the home would have appraised for and not what the actual cost was. He also told the board that these homes are only built for low income families, who know that they are fortunate to have been given the opportunity to own a home and pay less in monthly mortgage fees, for a single family home, than they did when they rented an apartment.

Mr. Kelly asked about the selection of homeowners. Mr. Simpson replied by explaining to the board that that part of the program has been the most challenging, due to the company that handled the selection, letting the board know, that the organization recently hired somebody that works for the organization, which will in the future make the selection faster. He mentioned that the homeowners have to help build their homes, the homes are not just handed to them, they also have to go to credit and mortgage counseling.

Mr. Galvin made the motion to exempt both properties until they are sold to the new owner. Mr. Kelly seconded the motion. Motion carried 3-0.

Mrs. Bundek informed the appellant, that the City Council has the final decision and that a certified letter with the date of the Council Hearing would be mailed.

By consent agenda, Mr. Lewis moved for approval of the Board's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

NCALL

Locations:	Exempt Requests:
231 N Queen St.	\$13,800
101 S Queen St.	\$13,400
106 S New St.	\$13,100
110 S New St.	\$11,600
112-114 S New St.	\$ 8,600
108 S New St.	\$10,700

NCALL (Continued)

212 N Governors Ave.	\$10,800
14 S Queen St.	\$12,000
18 S Queen St.	\$12,000
245 N West St.	\$13,500

BACKGROUND AND ANALYSIS

An exemption request was submitted to the Assessor's Office.

RECOMMENDED ACTION: Recommend that the request for exemption be reviewed.

These properties are currently vacant land; to be built for a low-income family to provide an affordable mortgage. Once these properties are complete and the ownership is transferred, they will be added back to the tax rolls. (As a supplemental billing)

Karen Speakman, Deputy Director, was present for the hearing.

Ms. Speakman told the board that their organization is very much like the "Habitat for Humanity", which is building and selling homes to low income families.

She informed the board that the properties located at 231 N Queen Street and 212 N Governors Avenue have just been sold and can be taken off of the list of exempt request properties.

Chairman Garfinkel asked if these homes are also sold at 0% interest, same as the Habitat?

Ms. Speakman told the board that NCALL sells the properties at market value. She explained that a home that would sell for \$200,000, the organization would sell for approximately \$165,000 to a low income family. The difference would be paid by different funds and grants the organization receives. She also mentioned that the homes are located within an abatement area, which gives the new homeowner a 5-year window of reduced property taxes.

Mr. Galvin, asked if the new owner could turn around and sell the property as soon as they purchased it, and was told by Ms. Speakman that the homeowner is required to live in the home for 5-10 years depending on the grant restriction they have.

Chairman Garfinkel asked what would happen if the new owner fails to pay the mortgage. Ms. Speakman explained that once the home is sold the owner pays the bank who holds the mortgage and if they fail to pay the mortgage the bank would repossess the property.

Mr. Kelly made the motion to accept the exempt request for the 8 properties until they are sold. Mr. Galvin seconded the motion. Motion carried 3-0.

Mrs. Bundek informed the appellant, that the City Council has the final decision and that a certified letter with the date of the Council Hearing would be mailed.

By consent agenda, Mr. Lewis moved for approval of the Board's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Norfolk Southern Railway

Location:	Exempt Request:
S West St.	\$50,700

BACKGROUND AND ANALYSIS

An exemption request was submitted to the Assessor's Office.

This property was preliminarily denied because more information was needed. It has been placed back on taxable status pending this hearing and Council's final vote in June 2017. Right of Way & Roadbeds

RECOMMENDED ACTION: Recommend that the request for exemption be reviewed.

Mr. Quam, Manager for State Taxes was present for the hearing.

The Assessor started the hearing by explaining that this request is part of the 2016 Exemption Audit. At one of the meeting the Board requested the organization to come to a hearing scheduled for April 26,2017, which they failed to do, therefore placing the property back on the tax roll.

Mr. Quam told the board that he is not from this area and had not seen this property until the night before the hearing. He asked if any of the board members knew how long the platform had been on the property.

Mr. Bundek told him that according to the information the office had, the "truck well" had been there since 1960.

Mr. Quam told the board that this property became exempt with the county in 2010. He explained that at that time the organization was not aware that the City would not have to adopt the counties status.

He explained that spaces like this vacant piece of land are often necessary for offloading and storing equipment and materials needed for maintenance along the

railroad. He told the board that this property falls within the allowed 50 feet of right of way.

Mr. Kelly made the motion to accept the exempt request, which was seconded by Mr. Galvin. Motion carried 3-0.

Mrs. Bundek informed the appellant, that the City Council has the final decision and that a certified letter with the date of the Council Hearing would be mailed.

Mrs. Cheryl Bundek, City Assessor, advised that the Norfolk Southern Railway property on South West Street is a public open space, or right-of-way, that is owned by the railroad tracks. She noted that the improvement is a truck welding bin.

Responding to Mr. Anderson, Mrs. Bundek advised that Norfolk Southern was still the official owner of record, noting that they had not received a deed change.

Mr. Anderson asked why the improvement was not taxed. Mrs. Bundek advised that the improvement, to her knowledge, was an unattached truck bed that could be removed and, therefore, was not considered a real estate improvement. She noted that the property itself would be tax exempt per 8108 of the State Code.

Mr. Hare noted that he had a constituent call about the Walker Road crossing and asked who was responsible for maintaining the railroad crossings. Mrs. Bundek responded that she thought it would be the railroad company’s responsibility and that she would call their contact from the exemption request and ask them. Mr. Polce advised that he spoke with the Secretary of Transportation and it is a joint partnership between the Department of Transportation and the railroad company. He noted that the specific intersection that Mr. Hare referenced, Walker Road, is scheduled for maintenance this summer.

Mr. Neil moved for approval of the Board’s recommendation, seconded by Mr. Lewis and carried with Mr. Anderson voting no.

Dover Housing Authority

Locations:	Exempt Requests:
402 S New St.	\$40,000
13 S New St.	\$10,700

BACKGROUND AND ANALYSIS

An exemption request was submitted to the Assessor’s Office.

This property was preliminarily denied because more information was needed.

It has been placed back on taxable status pending this hearing and Council’s final vote in June 2017.

RECOMMENDED ACTION: Recommend that the request for exemption be reviewed.

Mr. Mincey, Executive Director was present for the hearing.

The Assessor showed the board aerial pictures of the properties, letting them know that they were both vacant pieces of land.

The board suggested that the organization have the lot lines for 402 S New Street erased, as that parcel is not a buildable lot and seems to be part of 426 S New Street.

Mr. Mincey told the board that the organization is trying to sell 13 S New Street, but has not been successful in doing so.

Mr. Galvin suggested to get in touch with Habitat for Humanity or NCALL regarding this property.

Chairman Garfinkel asked if the organization was holding this property by way of investment?

Mr. Mincey explained that the organization is looking to sell the property but not for a profit.

He told the board that the organization has sold properties to both NCALL and the Habitat for Humanity in the past few years.

Mr. Kelly wanted to know why the organization purchased the property and was told by Mr. Mincey that the organization was part of Senator Carpers "Home Owners Initiative" and were trying to revitalize that part of the City, but have not been able to do so with the current situation in that area.

Mr. Kelly asked if the organization owns more properties within the City of Dover which are also exempt. The Assessor told Mr. Kelly all the other properties within City of Dover city limits, owned by this organization, are tax exempt.

Mr. Galvin made the motion to grant the exempt request for 402 S New Street with the recommendation to have the lot lines removed. Mr. Kelly seconded the motion. Motion carried 3-0.

Mr. Kelly asked Mr. Mincey if he knew of a property Dover Housing Authority sold to another non-profit organization such as NCALL or Habitat for Humanity? Mr. Mincey told the board that the property located at 245 N West Street was just purchased by his organization for \$20,000 and was just sold to NCALL for \$15,000. Mr. Kelly wanted to make sure that the organization is not looking to make a profit on the property and would sell to any buyer who would be willing to build on the property for any offer.

Mr. Kelly told the board that he would be inclined to grant the exemption as the organization is not an investment corporation, but is working for the greater good of the city such as Habitat for Humanity and NCALL.

After further discussion, Mr. Kelly made the motion to accept the exempt request with the recommendation to reach out to NCALL and Central DE Habitat for Humanity regarding the property located at 13 S New Street to get the property in line with the purpose of the organization. Mr. Galvin seconded the motion. Motion carried 3-0.

Mrs. Bundek informed the appellant, that the City Council has the final decision and that a certified letter with the date of the Council Hearing would be mailed.

By consent agenda, Mr. Lewis moved for approval of the Board's recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Mr. Anderson moved for acceptance of the Board of Assessment Appeals Exemption Report, seconded by Mr. Neil and unanimously carried.

COUNCIL COMMITTEE OF THE WHOLE REPORT - JUNE 13, 2017

The Council Committee of the Whole met on June 13, 2017 at 6:00 p.m., with Council President Slavin (departed at 6:54 p.m. and returned at 6:56 p.m.) presiding. Members of Council present were Mr. Anderson, Mr. Sudler, Mr. Neil, Mr. Lewis, Mr. Polce, and Mr. Lindell (departed at 7:14 p.m. and returned at 7:17 p.m.). Mr. Cole and Mr. Hare were absent. Mayor Christiansen (departed at 6:34 p.m. and returned at 7:05 p.m.) was also present. Civilian members present for their Committee meetings were Mr. Caldwell (*Parks, Recreation, and Community Enhancement*), and Mr. Shevock and Dr. Stewart (*Legislative, Finance, and Administration*). Mrs. Horsey (*Parks, Recreation, and Community Enhancement*) was absent.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Parks, Recreation, and Community Enhancement Committee met with Chairman Sudler presiding.

Recommendations from Community Meeting of May 25, 2017

Mr. David Hugg, Acting Director of Planning and Community Development, estimated that there were more than 30 people in attendance at the community meeting of May 25, 2017. He stated that a lot of positive input was received from residents in the general area, as well as commitment to get involved in finding solutions for Dover Park. Mr. Hugg noted that there was also some discussion of Continental Park. He advised that recommendations included improving maintenance, addressing the general condition of some of the equipment and the pavement, and trying to find activities and create reasons for people to go to the park and participate in activities there. Mr. Hugg indicated that he advised meeting

participants that the City had submitted grant applications to the State for both a Master Plan and Phase 1, which would identify what kind of facility or building may be needed at Dover Park. He stated that it would not be known until the fall if these funds would be granted; however, the City would be in the funding queue, and he thought master planning would move forward quickly. Mr. Hugg explained that Mr. Sudler had led a walk-through of Dover Park on Saturday, May 27, 2017 and identified a number of issues. He noted that some of the local residents were involved in the walk-through, which was a good sign that people wanted to take back ownership of the park and make it serve their needs. Mr. Hugg advised that staff had a subsequent meeting to discuss the next steps, such as looking into what would be required to provide electricity to the pavilions, possible sponsorships for park benches and playground equipment, and fundraisers. He stated that a community event with games and activities was scheduled to be held at Dover Park on July 22, 2017. Mr. Hugg indicated that there had been significant progress regarding this park.

Mr. Sudler explained that the event on July 22, 2017 would be a community fundraiser for Dover Park and Continental Park, with half of the proceeds going to each of the parks. He informed members that there would be a “rib-off” contest, as well as other activities, from 7:00 a.m. to 7:00 p.m.

In regard to Continental Park, Mr. Hugg advised that a community workshop would be held on June 22, 2017 at 6:00 p.m. at the park site, or in the Dover Public Library in the event of rain. He explained that the purpose of the workshop was to get people to come out and talk about the parks, discuss what they would like to see at Continental Park, and develop a path forward.

Mrs. Donna Mitchell, Acting City Manager, stated that the Public Works Department had gone to Dover Park following the May 25, 2017 meeting and worked on many of the issues, including repainting the checkerboard tables. She noted that \$80,000 had been earmarked in the Parkland Reserve Fund for Dover Park. She stated that \$50,000 was included in the current budget and would carry forward into next year for the Dover Park Master Plan.

Mr. Sudler asked Mrs. Mitchell how she felt the community meeting went, and how the City would get in contact with Representative Andria Bennett in regard to her proposal to provide funding from the State Legislature. In response, Mrs. Mitchell stated that as soon as the City has identified and developed a project, Representative Bennett could be contacted through email regarding funding. Mrs. Mitchell indicated that she thought the meeting went very well, with a lot of conversation and participation, and the walk-through at the park was also very well attended.

Mr. Anderson stated that Kent County Levy Court Commissioners had offered to help match funding for Continental Park. He indicated that Kent County has a \$600,000 source of funding in a park fund. Mr. Anderson advised that the City of Dover had a robust Park Reserve Fund at one time, and the Pitts Center was

completed using \$3M in cash. He noted that the City currently had no funding mechanism for park reserves and asked what other communities were using as funding sources for their park reserves. Mr. Anderson indicated that he did not need this information immediately but would like to have it within a month's time. Responding, Mrs. Mitchell stated that she would look into that, noting that some of the \$3M used to build the Pitts Center was received through donations and contributions; however, a lot of funding came from carry-forward balances in the General Fund that were moved to the Reserve Fund to build the Center. Mr. Anderson noted that the City's unfunded liabilities were now a huge problem, which was a definite priority for the carry-forward.

Responding to Mr. Neil, Mrs. Mitchell explained that money from fundraisers could be placed into the Parkland Reserve Fund, and there was no problem with the City accepting money for that purpose.

Ms. Frances Thomas, a resident, stated that there was a nice turnout for the walk-through; however, a lot of the members of the panel who attended the community meeting were not present, and she and others wondered why they were not there to represent the community in the area. She advised that many things could be done at Dover Park, noting that she was not familiar with Continental Park. Ms. Thomas indicated that many people had grown up with Dover Park and questioned why it was not being built up more, noting that Dover is the capital of the First State. She stated that it was a waste that soccer, basketball, softball, and tennis activities were not being held there. Ms. Thomas stated that the park was located in an area of poverty and help was needed with interactive activities for children, who should not have to go all the way to Schutte Park. She noted that some parents do not have vehicles and there are transportation issues. Ms. Thomas indicated that she was glad that meetings were being held to discuss this; however, more needed to be done.

Mayor Christiansen stated that a number of people had been vocal when the Dover Park building was taken down, and a promise was made that this side of the community would not be forgotten. He advised that he thought that there was still a commitment, if the funding was available, to eventually rebuild Dover Park to what it was before, noting that he had used it himself when he lived on Willis Road. Mayor Christiansen indicated that he had never agreed with the strategy to move everything to Schutte Park, he did not think that the rest of the members of Council had, and they were committed to making sure that Dover Park would return as a viable entity on the east side of the City.

Mr. Sudler reviewed a presentation entitled "Dover Park & Recreational Center's Status Report - Dialogue Presentation for Master Plan!", which he stated was presented during the May 25, 2017 community meeting.

Ms. Rozalyn Chandler, Manchester Square, advised that she was interested in helping on this project, had participated in the walk-through, and had not known the park was so big. She indicated that she was upset because some of those who stated that they

would come to the walk-through had not attended. Ms. Chandler stated that she had made a list of projects that could be done with children; however, no one had contacted her about it. She stated that some of the projects on her list were inexpensive and asked that someone contact her about them. Ms. Chandler stated that the more that could be done with the children, the fewer the problems would be in the community. She expressed concern about safety at her home, noting that she had called the police at 2:00 a.m. about drug interactions taking place at her front window, and there had also been people shooting at each other and running through her yard to the park to get away from police. Ms. Chandler advised that the City and the Dover Housing Authority should come together to do something about these problems. She indicated that she is living alone in fear and resides near the gate looking into Dover Park. Ms. Chandler asked for help before the summer begins, noting that she was unsure that the Dover Housing Authority would help.

Mr. Sudler noted that Councilman Neil was present and may be able to assist Ms. Chandler. He suggested that she obtain the contact information for the Third District City Councilmen for follow-up. Mayor Christiansen invited Ms. Chandler to the hall to discuss this matter further. Mr. Sudler advised that Council was aware of some of the issues taking place with the Dover Housing Authority, and Mayor Christiansen was working diligently to rectify them.

Mr. Lindell informed members that he recalled going to the Dover Park office previously while attending Wesley College as a student, and there had been problems with vandalism at that time. He noted that Ms. Chandler had spoken eloquently on this subject. Mr. Lindell stated that a beautiful park could be built at Dover Park; however, there must be a comprehensive plan or the City would be throwing money at fixing up a park that the City would continually have to rebuild. Mr. Lindell stated the need for a plan to deal with the other issues, along with the new park. Responding to Mr. Sudler, Mr. Lindell stated that he was referring to safety and drug issues, noting that 42% of the individuals surveyed cited the issue of safety. He questioned the sense of having a nice park if people were afraid to leave their homes or go to the park.

Responding to Mr. Neil, Mr. Sudler confirmed that Ms. Chandler resided in Dover Housing Authority housing. Mr. Neil advised that Mr. Sudler had been addressing problems with the Dover Housing Authority, and Mr. Neil had supported this. He stated that putting up the park would not resolve the massive problems related to the Dover Housing Authority, people who are looking for housing, and homeless people who are asking for the same kind of help. Mr. Neil indicated that safety in the community is the most important thing that the City can provide and that the park would not suddenly turn those who are running around with guns into nice citizens who will play competitive games. Mr. Neil advised that a comprehensive plan was needed for the entire City that fits parks within the overall program.

Mr. Sudler expressed his belief that Ms. Chandler was trying to convey that there is a correlation between drug, safety, and youth issues and the lack of something for

youth to do, and the park or new recreational facility could help to deter those issues. He noted that no one has the answer; however, something has to be put in motion.

Mr. Anderson indicated that he liked the idea of developing a master plan, noting that this plan would deal with safety and security because nothing else would work without security. He suggested starting with establishing security, which is vital; however, he stated that once this is established, there must be positive alternatives to fill the time. Mr. Anderson thanked Mr. Sudler for the work he had done on this matter, especially the community meeting and the walk-through, noting that he had been unable to attend the walk-through due to his work schedule. He stated that he was also impressed by the work staff had done to start moving in the right direction. Mr. Anderson informed members that the broken windows theory states that when things are kept up, the likelihood of vandalism decreases; however, neglect sends a message that a location can be a haven for bad activity because no one is watching. He indicated that upkeep, security cameras, and other measures to get security on the ground would help everything, noting that the Dover Housing Authority would also have to do its part since they are a major part of the issue.

Mr. Slavin advised that he was not surprised by the current status of Dover Park, expressing his opinion that a path of benign neglect began approximately five (5) years ago through decisions made at the staff level at that time, and not by Council. He explained that those decisions led to a decision about demolishing the building. Mr. Slavin stated that several members of Council at that time, including him, Representative Sean Lynn, who was a Councilman at that time, and Mr. Anderson had requested that the demolition of the building not be allowed until there was money to build something new, or the result would be a vacant lot.

Mr. Slavin asked Mr. Hugg to look into the concept of pop-up parks, where parks are taken to locations instead of building infrastructure, or while waiting for infrastructure to be built. He stated that the National Council on Agricultural Life and Labor Research (NCALL) had closed a portion of New Street for an evening last year to create a pop-up park. Mr. Slavin noted that a previous speaker had mentioned the need for things for kids to do at Manchester Square, and this program would be a perfect application for that. He explained that the activity would occupy a four-hour or six-hour window, and staff could obtain donations or he could help. He stated that this model had been used with some success, and Dr. Chanda Jackson, NCALL, had put this activity together.

Mr. Neil stated the need to work with the Capital School District, which has safe buildings and areas, many with gymnasiums and facilities that would be immediately available for activities. He indicated that the Police Athletic League (PAL) should be extended. Mr. Neil stated that the sooner the youth become excited about healthy sports and games that get them away from TVs, smart phones, and computers, the better off everyone would be. He noted that parents must become involved and help to lead this effort. Mr. Neil indicated that Towne Point/White Oak meetings are held in a school by special permission, and games and activities could also be held there.

He stated that nothing would have to be created specifically within the park now and outdoor activities could be transferred there. Mr. Neil indicated that part of the master plan should include determining if schools can be utilized and what the cost would be.

As a recent member of the Capital District School Board, Mr. Lindell noted that one (1) of the issues would be the costs of the building, such as running the air conditioning in the summer. He offered to reach out to the District, if Chairman Sudler desired. Mr. Sudler requested that Mr. Lindell contact the District to see if they could provide research, finances, or other assistance. Mr. Lindell indicated that he could inquire about their buildings, as well as programs that the Capital School District may have over the summer compared to what the City has in mind.

Responding to Mr. Sudler, Mr. Hugg stated that the Parks and Recreation, and Planning Staff had taken to heart the commitment to address the issues being discussed. He indicated that the focus of the City's park activities had been at Schutte Park and in facilities related to the Pitts Center; however, there had been discussion about activities that could be transposed or duplicated and offered on an ad-hoc basis. Mr. Hugg advised that some activities, such as Frisbee football, could be relocated to the Dover Park without spending a great deal of money, noting that there were facilities already at the park in many cases. He advised that there had been discussion about trying to find outside mentors or coaches to run a tennis clinic at Dover Park for a couple of hours and expressed the desire to bring opportunities to the park that would not put a burden on staff.

Mr. Sudler stated that some of the activities that were requested were currently being provided; however, he suggested that there may be a need for additional advertising and outreach to make this known. He also indicated that there may be a need to provide transportation to the site if this is an issue. Responding, Mr. Hugg stated his belief that there was an opportunity for a fresh start. He indicated that there was not much programming at other parks because staff was wrapped up in the day-to-day activities and no one had asked or thought about it. Mr. Hugg noted that some programs could easily be offered at alternative locations, and it would just be a matter of deciding to do it. He indicated that there was a real opportunity to get people involved and provide additional resources and activities that the City had not been able to provide in the past.

Mr. Lewis stated that earlier in the day he had provided Mr. Hugg with an email from the Delaware League of Local Governments (DLLG) regarding park and recreation grant opportunities. He noted that "Meet Me at the Park" play space grants could help to provide and purchase play equipment and park structures. Mr. Lewis advised that the application deadline for this opportunity was June 23, 2017. Mr. Hugg indicated that staff was working on this grant and would apply. In addition, he stated that a grant proposal had been submitted to develop some of the detailed cost estimates for Phase 1 at Schutte Park. Mr. Hugg advised that if the City was going to commit to doing a parks program, this should be done right, which would take

some work; however, staff members were eager for the opportunity to demonstrate that activities and better uses could be brought to the City's facilities.

Mr. Lewis noted that there were grant opportunities through the National Recreation and Park Association and it was just a matter of applying. Mr. Hugg indicated that there are numerous grants, including a Lowe's grant for park development, and the City must commit to submitting applications.

Mr. Neil stated the need for publicity and suggested using electric bills to spread the word about events, as well as issuing news releases and talking to the newspaper about developing features. He advised that information about activities could also be distributed through the school system. Mr. Neil stated the importance of publicity, explaining that people are not participating because they do not know that events exist.

Mr. Lewis concurred with Mr. Neil, noting that the Police Athletic League (PAL) and the Green Beret Program at the former Boys and Girls Club were good programs that were not being publicized. He explained that the Green Beret Program is a camp for kids that offers rigorous training through the coordination of law enforcement agencies, including the Federal Bureau of Investigation (FBI), Dover Police Department, and Delaware Department of Corrections. Mr. Lewis stated that PAL is an up and coming program that would be happy to accept donations because they do not have a facility and are using Central Middle School for basketball.

Mrs. Sharon Duca, Public Work Director, reviewed a memorandum dated June 13, 2017, entitled "Dover Park Update from the Department of Public Works (DPW) to the Parks, Recreation and Community Enhancement Committee," noting that 13 items had been identified. She advised that some of the items had been on staff's agenda, explaining that members of the mowing crew and a litter staff member go through the park on a regular basis. Mrs. Duca noted that staff had started repairs and staining work on the pavilion, and they hoped to complete both pavilions within the next few weeks. She indicated that, for the most part, staff was able to repair picnic tables in-house, and they were working on that. Mrs. Duca noted that staff was also redoing the checkerboard tables, with one (1) remaining to be completed. She stated that the seating around these tables must be modified since even a small child would have difficulty sitting at them. Mrs. Duca advised that the shuffleboard and hopscotch area had been cleaned, and staff was awaiting direction regarding a replacement selection for that location.

Mrs. Duca noted that the fence along the eastern property was of particular concern and had been assessed by the Grounds Crew, and work on the fence began earlier in the week. She explained that many of the trees that had fallen along this property line were from the Manchester Square side, so staff worked with that group in order to do the work. Mrs. Duca indicated that the desired end result for the park would determine whether some vegetation should remain on the property line. She advised

that pulling down all the vines would cause an issue with the fencing, and there would be a need to look at that expense further.

Mrs. Duca noted that the Grounds Crew and Streets Division would be repainting the gate at the entrance to the main drive, and had received offers from volunteer groups to assist in that area. Referring to the Storm Drain System Investigation, she advised members that the Streets Division had been aware of some of the storm drains; however, they were not properly located in Municipal Separate Storm Sewer System (MS4) documentation. Mrs. Duca indicated that this investigation would help the City with its permit obligations and noted the probable need to video the lines and put appropriate controls in place to keep the City out of violation.

In response to Mr. Sudler, Mrs. Duca explained that a checkerboard table had been redone by Mr. Jeff Kucek, Building Maintenance Craftsperson II, Public Works Department. She stated that she had initially hoped that staff could clean and work on the tables; however, Mr. Kucek refinished the table and reapplied the checkerboard. She indicated that this did not take an excessive amount of time because of Mr. Kucek's skill set, and it was something he wanted to do to make the area presentable. Mrs. Duca provided a photograph of the refinished checkerboard table at Dover Park.

Mr. Lindell advised that he took his daughter to Silver Lake Park last week and observed graffiti on one (1) of the signs listing playground rules. Responding, Mrs. Duca stated that staff would look into this matter.

Mr. Sudler thanked Mrs. Duca for staff's hard work. He advised members that, as the City moves forward with repairing and upgrading all of the parks, there would likely be a need for additional staff, explaining that the Director must have the proper staff in order to be successful. He noted that this may require a tax increase, which had been discussed in a meeting this week and would also be included in a survey.

Mr. Caldwell expressed his hope that the ideas presented during the meeting would be accomplished, noting that the older children in his neighborhood play basketball at William Henry Middle School, but the younger children play in the streets because they have nowhere else to go and do not have their own activities. He informed members that there had been shootings in his neighborhood, it is dangerous, and the problems in Manchester Square and around Dover Park exist all over the City, not just in one (1) community. Mr. Caldwell asked members to move forward with the good ideas that had been presented, including advertisement and publication to let people know about the activities that are available. He stated that schools would be closing for the summer, it would be hot, and there would be energy for undesirable activities in the community. Mr. Caldwell asked that something be done beyond the discussion in the Council Chambers. In response to Mr. Sudler, Mr. Caldwell advised that he lives in the Westwood area, which is connected to Lincoln Park. He reiterated that his community had the same activities and problems that others were going through, such as shootings, crime, drinking, and motorcycle activity.

Mr. Anderson suggested developing volunteer opportunities, investigating AmeriCorps, and taking advantage of programs such as the Retired Senior Volunteer Program (RSVP).

The Committee recommended acceptance of the recommendations of the community meeting of May 25, 2017.

Councilman Sudler, Chair of the Parks, Recreation, and Community Enhancement Committee, advised that there were a lot of recommendations, which they are currently compiling for a future meeting.

Mr. Neil complimented Councilman Sudler for the walk through and the work he has done. He expressed concern with moving forward before making a decision about the Parks and Recreation Department. Mr. Neil reminded members that the Acting Director of Planning and Community Development, Mr. Dave Hugg, has made a number of recommendations with a number of options. He also noted that money has not been set aside in the budget for a Director of Recreation. Mr. Neil stated that he would like to delay or table discussion of the parks.

Responding to Mr. Sudler, Mr. Hugg stated that he understood Councilman Neil's concerns and noted that it was incumbent upon members of Council to decide which way they want to go with Parks and Recreation in terms of a director or a manager. Mr. Hugg stated that he thought there was a great opportunity to make some significant park improvements. He advised members that they recently received an official letter advising them that they had \$30,000 in State matching money for the Dover Park Master Plan, and \$70,000 in City matching money to begin the improvements at Schutte Park. Mr. Hugg stated that the funding, coupled with the significant and very positive community input they received at Continental Park, indicate that their constituents want them to take some actions to address the park system and to bring them back to the quality that they were. He suggested that a lot could be done just by prioritizing some of the staff, noting that the City has a very dedicated Parks and Recreation Department. Mr. Hugg stated that he would hate to see the momentum that Councilman Sudler has built be slowed down by other considerations.

Responding to Mr. Sudler, Mrs. Donna Mitchell, Acting City Manager, stated that \$80,000 was earmarked for an unspecified purpose for Dover Park. She noted that she agreed with Mr. Hugg's comment about the momentum that has been built and indicated that there had been a lot of public discourse and public participation about the parks. Mrs. Mitchell stated that she would like to see improvements made within the confines of the budget, even if it means that they might not be able to be aggressive when they start out with a plan. She noted that the matching funds will go a long way towards helping them.

Mr. Lewis asked Mr. Hugg how many grants had been applied for with respect to assisting in revamping Parks and Recreation. Responding, Mr. Hugg advised that they had applied for three (3) and had received notice that they were eligible to apply formally for two (2). He noted that, on Friday, they submitted a grant for a KidZone Trail project that is funded by the National Recreation and Parks Association and Disney. Mr. Hugg advised that they applied for \$50,000 to match other monies for development of an innovative program and facility for young kids at Dover Park and he

thought they had a very good application. He complimented Carolyn Courtney of the Parks and Recreation Department who put most of the application together.

Mr. Neil advised that, based on the comments of the Acting Planning and Community Development Director and the Acting City Manager, he would withdraw his concerns.

Mr. Anderson moved for approval of the Committee's recommendation, seconded by Mr. Neil and unanimously carried.

Update - Bicentennial Village - Continental Park

During the Regular City Council Meeting of April 10, 2017, members approved the Council Committee of the Whole/Parks, Recreation, and Community Enhancement Committee's recommendation to refer the matter regarding Request for Benches - Continental Park to the Parks and Recreation Department to look at creating a playground.

Mr. David Hugg, Acting Director of Planning and Community Development, informed members that a number of discussions had been held with residents of the Bicentennial Village area, in part regarding a request for benches along Independence Boulevard. He explained that Continental Park is a triangular-shaped park approximately halfway through the development that is mostly wooded with some grassy fields, and an additional location had been identified to the east in the center of Bicentennial Village that may offer an opportunity for active playground areas. Mr. Hugg stated that there had been discussions with people who had expressed interest in the park, and a community workshop on this topic would be held on June 22, 2017 at 6:00 p.m. at the park site or in the Dover Public Library in the event of rain. He explained that a key question would be whether the grassy area should be used as a passive play area for children with parental supervision or have more active kinds of facilities.

Mr. Hugg indicated that the grassy area was very well maintained by the Public Works Department and is very attractive. He stated that the woodland area had a lot of invasive species and undergrowth and was not being managed well as a woodland, although it did provide a great deal of wooded cover for the part of the development backing up to it.

Mr. Neil stated his recollection that there had been young mothers who were excited about a possible playground for younger children at Continental Park, and he wanted to make sure that this message was not bypassed. Mr. Hugg advised that this had been stated during the community meeting related to Dover Park on May 25, 2017. He stated that there was a question regarding whether Continental Park was a safe location for a playground or if there was a more contained location owned by the City with less traffic that may lend itself to a more active park use. Mr. Hugg advised that Continental Park is a nice, placid area with the potential for the addition of benches or a table or two (2), so that individuals could sit and read or watch their children play on the grass. He expressed his hope that the community would come out to

discuss their needs and the focus would not be on a particular proposal or transportation solution.

Mr. Sudler reviewed the “City of Dover’s Park and Recreational Enhancement Committee Chair’s Assessment & Recommendations for Continental Park,” dated June 8, 2017. He stated that Continental Park was very well maintained and impressive. He indicated that, as the Committee Chair, he plans to go to all the parks and take pictures so that he has a better understanding of the strengths, weaknesses, opportunities, and threats for each park as the City moves forward to upgrade them.

Mr. Lewis thanked Mr. Sudler for doing the walk-through and evaluating City parks, stating that it is important that the public is protected from safety issues. He noted that broken bottles had been found, and it would be a travesty if a child was hurt.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Council President Slavin presiding in the absence of Chairman Hare.

Clarification - Request for Incentives - Nail Spa by TR

Mr. Slavin stated that this item had been brought forward a number of times. He stated that Chairman Hare was particularly interested in this matter and, since he was not present, suggested that it be deferred.

The Committee deferred this item.

Discussion - Fiscal Year 2017 Audit Program

Ms. Lori Peddicord, Assistant Controller/Treasurer, reviewed a presentation entitled “Auditor’s Responsibility for Communicating with Audit Committee.” She noted that the auditors, CliftonLarsonAllen, LLP would be doing preliminary testing in the field during the entire week of June 26, 2017. She advised that between this date and September 2017, when the auditors do their final field work, the Finance Department would be closing the books, reconciling accounts, and completing various reporting requirements.

The Committee recommended acceptance of the audit program, as recommended by staff.

By consent agenda, Mr. Lewis moved for approval of the Committee’s recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Mr. Lewis moved for acceptance of the Council Committee of the Whole Report, seconded by Mr. Sudler and unanimously carried.

RESOLUTION NO. 2017-08 APPROVING THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN

By consent agenda, Mr. Lewis moved for adoption of the proposed resolution, seconded by Mr. Neil and, by a unanimous roll call vote, Council adopted Resolution No. 2017-08, as follows:

A RESOLUTION APPROVING THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN

WHEREAS, the City of Dover is entitled to \$230,289 through the United States Department of Housing and Urban Development Community Development Block Grant program; and

WHEREAS, the City of Dover has prepared the 2017 Action Plan, in accordance with the United States Department of Housing and Urban Development guidelines, that serve as the primary planning document for identifying and meeting the housing and community development needs for the low and moderate-income residents of Dover; and

WHEREAS, the City of Dover is in favor of utilizing the Community Development Block Grant funds for the community development purposes in accordance with the National Community Development objectives of benefiting low and moderate income families, eliminating slums and blight, and meeting other community development objectives; and

WHEREAS, the United States Department of Housing and Urban Development requires the City of Dover to submit a Consolidated Plan and an Action Plan for Application for Federal Assistance including the proposed use of funds and including certain certifications and policies to obtain its \$230,289 entitlement; for eligible activities; and

NOW, THEREFORE BE IT RESOLVED THAT THE MAYOR AND COUNCIL OF THE CITY OF DOVER APPROVE THE 2017 Community Development Block Grant Action Plan and application for Federal Assistance included in the Action Plan, along with certifications and policies attached and authorize its forwarding to the United States Department of Housing and Urban Development for consideration.

ADOPTED: JUNE 26, 2017

REQUEST FOR QUOTES - PROJECT EG1701 - VANSANT MAJOR OVERHAUL

Due to the long lead time for the capital components for the VanSant major overhaul scheduled for the spring of 2018, the Facilities personnel requested quotes from five (5) vendors, including the original equipment manufacturer (OEM), General Electric. There were three (3) responses, with one vendor disqualified for not providing quotes in accordance with the items requested.

Staff recommended splitting the purchase of capital component items to support EG1701, VanSant Major Overhaul, between Turbo Parts Limited in the amount of \$227,800 and Turbine Services, LTD in the amount of \$117,000 for a total of \$344,800.

Mr. Sudler moved for approval of Staff's recommendation. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

APPOINTMENT RECOMMENDED BY COUNCIL PRESIDENT SLAVIN - DELAWARE CENTER FOR HEALTH INNOVATION (DCHI) DOVER/SMYRNA HEALTHY NEIGHBORHOODS COUNCIL - TANNER WM. POLCE - TWO-YEAR TERM TO EXPIRE JUNE 2019

Council President Slavin recommended the appointment of Councilman Tanner Wm. Polce to serve on the Delaware Center for Health Innovation (DCHI) Dover/Smyrna Healthy Neighborhoods Council for a two-year term to expire in June 2019.

By consent agenda, Mr. Lewis moved for approval of the appointment of Councilman Polce, as recommended by Council President Slavin. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

APPOINTMENTS/REAPPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

Mayor Christiansen recommended approval of the following appointments:

Construction and Property Maintenance Code Board of Appeals - One-Year Term to Expire May 27, 2018

Charles Martin, Representative of the Local Real Estate Industry Association

Ethics Commission - Five-Year Term to Expire July 2021

Robin F. Case (term expired in July 2016)

Historic District Commission - Three-Year Terms to Expire July 2020

Joseph McDaniel, Business Representative/Resident

Ann Baker Horsey, Professional/Resident

Planning Commission - Three-Year Terms to Expire June 1, 2020

Dr. Bobby Jones - At-Large

Deborah L. Edwards - First District

Public Advisory Committee of the Dover/Kent County MPO - Two-Year Terms to Expire July 2019

Jonathan Contant

Karen McGloughlin

By consent agenda, Mr. Lewis moved for approval of the appointments recommended by Mayor Christiansen. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

2017/18 ANNUAL APPOINTMENTS RECOMMENDED BY COUNCIL PRESIDENT SLAVIN (Deferred During the Annual Meeting of May 8, 2017)

Council President Slavin recommended approval of the following appointments:

Economic Development Committee

Clayton E. Hammond II (Minority Voting Member)

General Employee Pension Plan Board

David L. Anderson

Brian E. Lewis

Other Post-Employment Benefits (OPEB) Board

Scott W. Cole

Matthew J. Lindell

Police Pension Plan - Retirement Committee

David L. Anderson

Brian E. Lewis

Central Delaware Chamber of Commerce (Liaison Members)

Mayor Robin R. Christiansen, Ex-Officio (Non-Voting member)

Kirby Hudson, Assistant City Manager (Non-Voting Guest)

City/County Committee (Liaison to Kent County)

Mayor Robin R. Christiansen

Council President Slavin

William F. Hare

Fred A. Neil

Tanner Wm. Polce

Donna S. Mitchell, Acting City Manager

Kent County Tourism Board of Directors (Voting Liaison Member)

Fred A. Neil

Kent Economic Partnership Board of Directors (Voting Liaison Member)

David L. Anderson

By consent agenda, Mr. Lewis moved for approval of the appointments recommended by Council President Slavin. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote.

2017/18 ANNUAL APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN (Deferred During the Annual Meeting of May 8, 2017)

Mayor Christiansen recommended approval of the following appointments:

Downtown Dover Partnership Board of Directors (City of Dover Government Appointments)

Acting City Manager, Donna S. Mitchell

Acting City Planner, David S. Hugg III

Councilman David L. Anderson

Councilman William F. Hare

Councilman Fred A. Neil

Mayor Robin R. Christiansen (Ex-Officio Member)

Election Board

Leland S. Berry - At-Large *

M. Milford Caldwell - Fourth District

By consent agenda, Mr. Lewis moved for approval of the appointments recommended by Mayor Christiansen. The motion was seconded by Mr. Neil and carried by a unanimous roll call vote. **(City Clerk's Office Note: Subsequent to the meeting, Leland S. Berry contacted the Clerk's Office to advise that he was not interested in serving on the Election Board.)*

FINAL READING - PROPOSED ORDINANCE #2017-07 AMENDING CHAPTER 46 - FIRE PREVENTION AND PROTECTION, ARTICLE II - FIRE DEPARTMENT, DIVISION 2 - OFFICERS, SECTION 46-77 (3) - ELECTION AND VOTING REGULATIONS FOR NOMINEES - ELIGIBLE VOTERS

The First Reading of the Proposed Ordinance was accomplished during the Council Meeting of June 12, 2017. Council President Slavin reminded members of the public that the ordinance was available at the entrance of the Council Chambers or on the City's website at www.cityofdover.com under "Government."

Mr. Lewis moved that the Final Reading of the proposed ordinance be acknowledged by title only, seconded by Mr. Neil and unanimously carried.

By motion of Mr. Hare, seconded by Mr. Neil, Council, by a unanimous roll call vote, adopted Ordinance #2017-07, as follows:

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Chapter 46 - Fire Prevention and Protection, Article II - Fire Department, Division 2 - Officers, Section 46-77 (3) - Election and Voting Regulations for Nominees - Eligible Voters of the Dover Code be amended to read as follows:

Sec. 46-77. - Election and voting regulations for nominees.

Each fire company shall conform to the following regulations for the conduct of nominee elections for fire department officers:

- (1) *Membership list.* At least two days before the nominee election, each fire company shall send a list of its active members in good standing to the city council. These lists shall be certified by the president and secretary of each fire company, shall be under seal and shall be used by the judges of the nominee election to determine qualified voters.
- (2) *Where and how election held.* The nominee election shall take place at a firehouse designated by the city council and shall be conducted by three judges appointed by the city council for that purpose.

- (3) *Eligible voters.* The nominee election judges shall not permit anyone to vote whose name is not on one of the lists mentioned in subsection (1) of this section. If a member's name appears on the lists, but it is proven to the satisfaction of the judges that he does not meet the requirements of active membership, then that person shall cast a challenged ballot. The term "active membership," for the purposes of this section, shall mean a member who has responded to at least one hundred twenty-five (125) of the alarms, by way of attendance, during the year immediately preceding the certification of the voting list. This requirement is waived for any member who was on active duty in the military service during any portion of that year and who is otherwise in good standing with his individual fire company.
- (4) *Secret ballot.* The nominee election shall be by secret ballot and each voter shall have only one vote for each of the open nominee positions.
- (5) *When polls open.* Polls shall open at 7:00 p.m. and shall close at 9:00 p.m.
- (6) *Absentee voting.* Absentee voting shall be permitted in accordance with the procedure adopted for absentee voting at regular municipal elections contained in chapter 34, article III.

ADOPTED: JUNE 26, 2017

FINAL READING - PROPOSED ORDINANCE #2017-08 2017/2018 CITY OF DOVER BUDGET ORDINANCES

The First Reading of the Proposed Ordinance was accomplished during the Council Meeting of June 12, 2017. Council President Slavin reminded members of the public that the ordinance was available at the entrance of the Council Chambers or on the City's website at www.cityofdover.com under "Government."

Mr. Lewis moved that the Final Reading of the proposed ordinance be acknowledged by title only, seconded by Mr. Neil and unanimously carried.

Mr. Lewis moved for adoption of Ordinance #2017-08 (*Exhibit #1*), seconded by Mr. Neil, and carried by a unanimous roll call vote.

ACTING CITY MANAGER'S ANNOUNCEMENTS

Mrs. Donna Mitchell, Acting City Manager, reminded everyone of the Fourth of July celebration on Tuesday, July 4th. She noted that the activities will begin at 9:00 a.m., and the fireworks are due to take off about 9:20 at dusk. Mrs. Mitchell advised that the rain date is Saturday, July 8th.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Slavin announced that the July 10th Council meeting and the July 11th Council Committee of the Whole meeting have been canceled.

Mr. Slavin wished Councilman William Hare a Happy Birthday on July 6th.

Mr. Anderson announced that on June 29th at 6:30 p.m. at 1412 College Road, Grand East, there would be a meeting sponsored by the Central Delaware branch of the NAACP to welcome Police

Chief Mailey. He noted that the NAACP was supportive of the City's last police chief and will be supportive of the current Chief.

At the request of Mr. Sudler, Ms. Caroline Speakman of NCALL announced that their kick off program for Lights on Dover Strong would be held the following evening at 6:00 p.m. at the Solid Rock Community Center. She advised that they are providing dusk-to-dawn light bulbs for the front porch, as well as solar powered rear action lights and they are hoping to light up the downtown area. Ms. Speakman noted that those who participate have to agree to call the police when they see something suspicious. Mr. Sudler indicated that the two (2) streets were South Kirkwood Street and South State Street, or Division Street and encouraged Council members to attend.

Mr. Lewis advised that he, along with a few other members of Council, attended the African American Festival the previous Saturday and he had a phenomenal time. Mr. Sudler reminded his colleagues that, although they are all busy, it is important to show up at diverse events such as Dover Days and the African American Festival because it is aligned with their vision for the City that we value diversity.

Mr. Neil moved for adjournment, seconded by Mr. Sudler and unanimously carried.

Meeting adjourned at 8:01 p.m.

TRACI A. McDOWELL
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by City Council during their Regular Meeting of June 26, 2017, are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

/TM

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Exhibits

Exhibit #1 - Ordinance #2017-08 2017/2018 City of Dover Budget Ordinances

**CITY OF DOVER ORDINANCE # 2017-08
2017-2018 BUDGET ORDINANCES**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Forty Seven Million Five Hundred Twenty Eight Thousand Four Hundred dollars (\$47,528,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**GENERAL FUND
CASH RECEIPT SUMMARY FOR 2017-2018**

	2017/18 BUDGET
BEGINNING BALANCE	\$ 4,597,100
RECEIPTS	
FINES AND POLICE REVENUE	746,600
LIBRARY REVENUES	100,000
KENT COUNTY BOOK REIMBURSEMENT	300,000
BUSINESS LICENSES	1,467,000
PERMITS AND OTHER FEES	1,956,000
MISCELLANEOUS CHARGES	57,000
POLICE EXTRA DUTY	500,000
PROPERTY TAXES	13,025,600
RECREATION REVENUE	150,000
FRANCHISE FEE	688,100
SANITATION FEES	3,080,400
RENT REVENUE - GARRISON FARM	96,900
COURT OF CHANCERY FEES	1,350,000
INVESTMENT INCOME	138,000
RECEIPTS SUBTOTAL	23,655,600
INTERFUND SERVICE RECEIPTS	
INTERFUND SERVICE RECEIPTS W/WW	1,716,100
INTERFUND SERVICE RECEIPTS ELECTRIC	3,660,100
INTERFUND SERVICE RECEIPTS SUBTOTAL	5,376,200
GRANTS:	
POLICE RELATED/EXTRA DUTY	60,000
POLICE PENSION GRANT	415,000
GREEN ENERGY GRANT	98,500
MISC GRANT REVENUE	25,000
HISTORIC DISTRICT GRANT	6,500
GRANTS SUBTOTAL	605,000
TRANSFERS FROM:	
TRANSFER TAX	1,209,300
MUNICIPAL STREET AID	673,100
CIVIL TRAFFIC PENALTIES	511,800
WATER/WASTEWATER	900,000
ELECTRIC	10,000,000
TRANSFERS FROM SUBTOTAL	13,294,200
TOTAL REVENUES	42,931,000
TOTAL BEGINNING BALANCE & REVENUE	\$ 47,528,100

2017-2018 BUDGET ORDINANCES

GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2017-2018

	2017/18 BUDGET
DEPARTMENT EXPENSES	
CITY CLERK	\$ 436,700
COUNCIL	155,100
TAX ASSESSOR	238,500
FIRE	774,900
GROUNDS MAINTENANCE	1,142,000
LIBRARY	1,708,300
RECREATION	764,200
LIFE SAFETY	499,600
CODE ENFORCEMENT	449,700
PLANNING	563,400
INSPECTIONS	721,000
POLICE	16,483,900
POLICE EXTRA DUTY	560,000
STREETS	1,119,400
SANITATION	2,563,900
CITY MANAGER	751,500
INFORMATION TECHNOLOGY	777,400
FINANCE	1,038,900
PUBLIC WORKS - ADMINISTRATION	718,300
FACILITIES MANAGEMENT	629,700
PUBLIC WORKS - ENGINEERING	277,700
PROCUREMENT & INVENTORY	605,100
FLEET MAINTENANCE	838,200
CUSTOMER SERVICE	1,169,500
HUMAN RESOURCES	436,600
MAYOR	119,300
DEPARTMENT SUBTOTALS	35,542,800
OTHER EXPENSES	
DEBT SERVICE	443,100
CONTRIBUTION TO DDP	150,000
MISCELLANEOUS GRANT RELATED EXP	25,000
INSURANCE	735,000
RETIREES HEALTH CARE	2,063,000
OTHER EMPLOYMENT EXPENSES	367,500
BANK & CREDIT CARD FEES	21,000
UNCOLLECTIBLES - TRASH AND OTHER	100,000
STREET LIGHTS	810,000
OTHER EXPENSE SUBTOTAL	4,714,600
TRANSFERS	
TRANSFER TO CAPITAL FUND - PROJECTS	1,368,700
APPROP. TO THE POLICE PENSION FUND	761,500
APPROP. POLICE PENSION - STATE GRANT	415,000
APPROP. TO THE GENERAL PENSION FUND	48,400
TRANSFER TO INVENTORY WRITE-OFFS	10,000
TRANSFERS SUBTOTAL	2,603,600
TOTAL EXPENDITURES	42,861,000
CURRENT YEAR BALANCE	4,667,100
TOTALS	\$ 47,528,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08
GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2017-2018

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Million Four Hundred Forty Six Thousand Two Hundred dollars (\$2,446,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

REVENUES

		2017/18 BUDGET
BEGINNING BALANCE - PROJECTS	\$	412,900
REVENUES		
STATE GRANTS - Other		33,000
INTEREST EARNINGS		8,300
TRANSFER FROM GENERAL FUND		1,368,700
TRANSFER FROM PARKLAND RESERVE		205,000
TRANSFER FROM CAPITAL ASSET RESERVE		418,300
SUBTOTAL PROJECT RECEIPTS		2,033,300
TOTAL FUNDING SOURCES		2,033,300
TOTAL BEGINNING BALANCE AND REVENUES	\$	2,446,200

EXPENSE SUMMARY

		2017/18 BUDGET
EXPENDITURES		
FIRE	\$	145,700
GROUND		62,500
RECREATION		271,000
POLICE		379,900
STREETS		1,070,000
INFORMATION TECHNOLOGY		36,600
FACILITIES MANAGEMENT		25,100
DEPARTMENT SUBTOTAL		1,990,800
TOTAL EXPENDITURES		1,990,800
BUDGET BALANCE		455,400
TOTAL BUDGET BALANCE & EXPENDITURES	\$	2,446,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**GENERAL FUND CONTINGENCY
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Fifty Four Thousand Four Hundred dollars (\$754,400) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 743,600
INTEREST EARNED	10,800
TOTALS	\$ 754,400

EXPENSE SUMMARY

	2017/18 BUDGET
CARRY FORWARD TO NEXT YEAR	\$ 754,400
TOTALS	\$ 754,400

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**GOVERNMENTAL CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Five Hundred Forty Four Thousand Two Hundred dollars (\$1,544,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 1,525,700
RECEIPTS	
INTEREST EARNINGS	18,500
TOTAL RECEIPTS	18,500
TOTALS	\$ 1,544,200

EXPENSE SUMMARY

	2017/18 BUDGET
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 418,300
CARRY FORWARD TO NEXT YEAR	1,125,900
TOTALS	\$ 1,544,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**PARKLAND/RECREATION RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Eighty One Thousand Two Hundred dollars (\$381,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	2017/18 BUDGET
BEGINNING BALANCE	\$ 376,300
INTEREST INCOME	4,900
TOTALS	\$ 381,200

	2017/18 BUDGET
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 205,000
CURRENT YEAR BALANCE	176,200
TOTALS	\$ 381,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**WATER/WASTEWATER FUND
REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seventeen Million Nine Hundred Thirty Six Thousand Seven Hundred dollars (\$17,936,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	2017/18 BUDGET
BEGINNING BALANCE - WATER	\$ 1,330,900
BEGINNING BALANCE - WASTEWATER	1,166,800
TOTAL BEGINNING BALANCES	2,497,700
BASE REVENUE	
WATER SERVICES	5,914,600
WASTEWATER SERVICES	3,768,000
WASTEWATER TREATMENT SERVICES	2,952,900
GROUNDWATER INFLOW ADJUSTMENT	1,899,700
WATER TANK SPACE LEASING	391,400
WATER IMPACT FEES	231,000
WASTEWATER IMPACT FEES	209,000
INTEREST - WATER	5,700
INTEREST - WASTEWATER	5,700
MISCELLANEOUS SERVICE FEE	61,000
TOTAL REVENUES	15,439,000
TOTAL BEGINNING BALANCES AND REVENUES	\$ 17,936,700

2017-2018 BUDGET ORDINANCES

WATER/WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2017-2018

	2017/18
	BUDGET
DIRECT EXPENSES	
ENGINEERING & INSPECTION	\$ 517,800
WATER DEPARTMENT	635,700
WASTEWATER DEPARTMENT	962,800
WATER TREATMENT PLANT	1,780,500
DIRECT EXPENDITURE SUBTOTAL	3,896,800
OTHER EXPENSES	
DEBT SERVICE - WATER	524,600
DEBT SERVICE - WASTEWATER	612,800
RETIREES HEALTH CARE	242,200
OTHER EMPLOYMENT EXPENSES	25,900
KENT COUNTY TREATMENT CHARGE	3,926,500
INTERFUND SERVICE FEES	1,716,100
BANK & CREDIT CARD FEES	26,000
BOND ISSUE COSTS	40,000
OTHER EXPENSES SUBTOTAL	7,114,100
TRANSFER TO:	
GENERAL FUND FROM WATER	500,000
GENERAL FUND FROM WASTEWATER	400,000
WATER IMP AND EXT	1,600,000
WASTEWATER IMP AND EXT	1,600,000
GENERAL EMPLOYEES PENSION	7,500
TRANSFER TO SUBTOTAL	4,107,500
TOTAL EXPENSES	15,118,400
BUDGET BALANCES	
BUDGET BALANCE WATER	1,575,600
BUDGET BALANCE WASTEWATER	1,242,700
BUDGET BALANCE SUBTOTALS	2,818,300
TOTAL CURRENT YEAR BALANCES AND EXPENSES	\$ 17,936,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**WATER/WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Six Million Five Hundred Thirty Thousand Three Hundred dollars (\$6,530,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE - WATER	\$ 2,042,000
BEGINNING BALANCE - WASTEWATER	1,195,100
TOTAL BEGINNING BALANCES	3,237,100
REVENUES	
TRANS FR OPERATING FUND - WATER	1,600,000
TRANS FR OPERATING FUND - WW	1,600,000
INTEREST INCOME	93,200
TOTAL REVENUES	3,293,200
TOTAL BEGINNING BALANCES & REVENUES	\$ 6,530,300

EXPENSE SUMMARY

	2017/18 BUDGET
EXPENSES	
WATER	\$ 1,608,400
WASTEWATER	1,543,000
TOTAL EXPENSES	3,151,400
BUDGET BALANCE - WATER	2,080,200
BUDGET BALANCE - WASTEWATER	1,298,700
CURRENT YEAR BALANCE SUBTOTALS	3,378,900
TOTAL BUDGET BALANCES & EXPENSES	\$ 6,530,300

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**WATER/WASTEWATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Sixty Eight Thousand Five Hundred dollars (\$1,068,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE - WATER	\$ 527,200
BEGINNING BALANCE - WASTEWATER	526,000
TOTAL BEGINNING BALANCES	1,053,200
RECEIPTS	
INTEREST EARNINGS - WATER	7,700
INTEREST EARNINGS - WASTEWATER	7,600
TOTAL RECEIPTS	15,300
TOTALS	\$ 1,068,500

EXPENSE SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 534,900
CURRENT YEAR BALANCE - WASTEWATER	533,600
CURRENT YEAR BALANCE SUBTOTALS	1,068,500
TOTALS	\$ 1,068,500

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**WATER/WASTEWATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Million Two Hundred Five Thousand Six Hundred dollars (\$3,205,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE - WATER	\$ 249,800
BEGINNING BALANCE - WASTEWATER	2,909,500
TOTAL BEGINNING BALANCES	3,159,300
RECEIPTS	
INTEREST EARNINGS - WATER	4,200
INTEREST EARNINGS - WASTEWATER	42,100
TOTAL RECEIPTS	46,300
TOTALS	\$ 3,205,600

EXPENSE SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 254,000
CURRENT YEAR BALANCE - WASTEWATER	2,951,600
CURRENT YEAR BALANCE SUBTOTALS	3,205,600
TOTALS	\$ 3,205,600

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**WATER/WASTEWATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Thirty Seven Thousand Four Hundred dollars (\$537,400) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE - WATER	\$ 251,600
BEGINNING BALANCE - WASTEWATER	278,200
TOTAL BEGINNING BALANCES	529,800
RECEIPTS	
INTEREST EARNINGS - WATER	3,500
INTEREST EARNINGS - WASTEWATER	4,100
TOTAL RECEIPTS	7,600
TOTALS	\$ 537,400

BUDGET SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 255,100
CURRENT YEAR BALANCE - WASTEWATER	282,300
CURRENT YEAR BALANCE SUBTOTALS	537,400
TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 537,400

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08
ELECTRIC REVENUE FUND
REVENUES AND BUDGET FOR 2017-2018

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Ninety Five Million Nine Hundred Eighty Seven Thousand Seven Hundred dollars (\$95,987,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	2017/18 BUDGET
BEGINNING BALANCE	\$ 20,290,200
DISTRIBUTION OF EARNINGS - PCA CREDIT	(6,176,700)
BEGINNING BALANCE - ADJUSTED	14,113,500
 BASE REVENUE	
DIRECT SALES TO CUSTOMER	79,656,000
UTILITY TAX	1,236,200
MISCELLANEOUS REVENUE	531,200
RENT REVENUE	104,500
GREEN ENERGY	130,000
INTEREST EARNINGS	216,300
TOTAL REVENUES	81,874,200
 TOTAL BEGINNING BALANCE & REVENUES	 \$ 95,987,700

2017-2018 BUDGET ORDINANCES

ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2017-2018

	2017/18
	BUDGET
EXPENSES	
POWER SUPPLY	\$ 22,807,900
SOLAR ENERGY	2,661,300
SOLAR RENEWAL ENERGY CREDITS	371,200
POWER SUPPLY MANAGEMENT	835,000
REC'S (Renewable Energy Credits)	578,300
RGGI (Regional Greenhouse Gas Init.)	64,000
PJM CHARGES - ENERGY	6,024,400
PJM CHARGES - TRANSMISSION & FEES	6,900,200
CAPACITY CHARGES	10,482,500
SUB-TOTAL POWER SUPPLY	50,724,800
PLANT OPERATIONS	6,146,500
GENERATIONS FUELS	817,400
PJM SPOT MARKET ENERGY	(958,100)
PJM CREDITS	(535,400)
CAPACITY CREDITS	(7,120,100)
GENERATION SUBTOTAL	(1,649,700)
POWER SUPPLY & GENERATION SUBTOTAL	49,075,100
DIRECT EXPENDITURES	
TRANSMISSION/DISTRIBUTION	3,599,600
ELECTRICAL ENGINEERING	1,226,400
ADMINISTRATION	797,000
METER READING	392,500
SYSTEMS OPERATIONS	644,700
DIRECT EXPENDITURE SUBTOTALS	6,660,200
OTHER EXPENSES:	
UTILITY TAX	1,236,200
ALLOW FOR UNCOLLECTIBLES	250,000
CONTRACTUAL SERVICES - RFP'S	100,000
LEGAL EXPENSES	25,000
RETIREES HEALTH CARE	820,300
OTHER EMPLOYMENT EXPENSES	105,200
PENSION UNFUNDED LIABILITY	1,000,000
OPEB UNFUNDED LIABILITY	1,000,000
GREEN ENERGY PAYMENT TO DEMEC	130,000
INTERFUND SERVICE FEES	3,660,100
INTEREST ON DEPOSITS	21,000
BANK & CREDIT CARD FEES	295,000
DEBT SERVICE	1,605,500
OTHER EXPENSES SUBTOTAL	10,248,300
TRANSFER TO:	
IMPROVEMENT & EXTENSION	5,000,000
GENERAL FUND	10,000,000
RATE STABILIZATION RESERVE	5,200,000
TRANSFER TO SUBTOTAL	20,200,000
TOTAL EXPENSES	86,183,600
BUDGET BALANCE - WORKING CAPITAL	9,804,100
TOTALS	\$ 95,987,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twelve Million Eighty Thousand One Hundred dollars (\$12,080,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

REVENUES

	2017/18 BUDGET
BEGINNING BALANCE	\$ 6,600,300
REVENUES	
TRANSFER FROM ELECTRIC	5,000,000
GENERAL SERVICE BILLING	370,000
INTEREST EARNINGS	109,800
TOTAL REVENUES	5,479,800
TOTALS	\$ 12,080,100

EXPENSE SUMMARY

	2017/18 BUDGET
EXPENSES	
ELECTRIC ADMINISTRATION	\$ 8,500
ELECTRIC GENERATION	2,328,000
TRANSMISSION AND DISTRIBUTION	1,725,500
ELECTRICAL ENGINEERING	1,315,000
ERP SYSTEM	1,500,000
TOTAL EXPENSES	6,877,000
BUDGET BALANCE	5,203,100
TOTAL BUDGET BALANCE & EXPENSES	\$ 12,080,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**ELECTRIC UTILITY CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Seventy Seven Thousand Three Hundred dollars (\$877,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	<u>2017/18 BUDGET</u>
BEGINNING BALANCE	\$ 863,500
RECEIPTS	
INTEREST EARNINGS	13,800
TOTAL RECEIPTS	13,800
TOTALS	\$ 877,300

EXPENSE SUMMARY

	<u>2017/18 BUDGET</u>
CURRENT YEAR BALANCE	\$ 877,300
TOTALS	\$ 877,300

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08
ELECTRIC UTILITY DEPRECIATION RESERVE
SOURCES AND USE OF FUNDS FOR 2017-2018

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Thirteen Million Two Hundred Fifty One Thousand Five Hundred dollars (\$13,251,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 13,042,800
INTEREST EARNINGS	208,700
TOTALS	\$ 13,251,500

BUDGET SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE	\$ 13,251,500
TOTALS	\$ 13,251,500

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08
ELECTRIC UTILITY FUTURE CAPACITY RESERVE
SOURCES AND USE OF FUNDS FOR 2017-2018

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Thirteen Million Four Hundred Eight Thousand Nine Hundred dollars (\$13,408,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 13,197,700
INTEREST EARNINGS	211,200
TOTALS	\$ 13,408,900

BUDGET SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE	\$ 13,408,900
TOTALS	\$ 13,408,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**ELECTRIC UTILITY INSURANCE STABLIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Eighty Eight Thousand Two Hundred dollars (\$788,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 775,800
INTEREST EARNINGS	12,400
TOTALS	\$ 788,200

BUDGET SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE	\$ 788,200
TOTALS	\$ 788,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**ELECTRIC UTILITY RATE STABILIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Sixteen Million Five Thousand Seven Hundred dollars (\$16,005,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 10,635,500
INTEREST EARNINGS	170,200
TRANSFER FROM ELECTRIC OPERATING FUND	5,200,000
TOTALS	\$ 16,005,700

BUDGET SUMMARY

	2017/18 BUDGET
CURRENT YEAR BALANCE	\$ 16,005,700
TOTALS	\$ 16,005,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**MUNICIPAL STREET AID FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Six Hundred Seventy Three Thousand Two Hundred dollars (\$673,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	<u>2017/18 BUDGET</u>
BEGINNING BALANCE	\$ 100
STATE GRANT	673,100
TOTALS	\$ 673,200

BUDGET SUMMARY

	<u>2017/18 BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 673,100
CURRENT YEAR BALANCE	100
TOTALS	\$ 673,200

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ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**ELECTRONIC RED LIGHT SAFETY PROGRAM
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Eleven Thousand Nine Hundred dollars (\$511,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	2017/18 BUDGET
BEGINNING BALANCE	\$ 100
POLICE FINES	511,800
TOTALS	\$ 511,900

BUDGET SUMMARY

	2017/18 BUDGET
TRANSFER TO GENERAL FUND	\$ 511,800
CURRENT YEAR BALANCE	100
TOTALS	\$ 511,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**WORKERS COMPENSATION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Million Four Hundred Fourteen Thousand Six Hundred dollars (\$2,414,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	<u>OPERATING REVENUES</u>	<u>2017/18 BUDGET</u>
BEGINNING BALANCE	\$	1,487,800
INTEREST INCOME		22,500
PREMIUM FROM CITY		904,300
TOTALS	\$	2,414,600
	<u>OPERATING EXPENSES</u>	<u>2017/18 BUDGET</u>
PROGRAM EXPENSES/SUPPLIES - CLAIMS	\$	565,000
INSURANCE		110,800
STATE OF DEL - SELF INSURANCE TAX		39,000
CONTRACTUAL SERVICES		25,000
TOTAL EXPENSES		739,800
CURRENT YEAR BALANCE		1,674,800
TOTALS	\$	2,414,600

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**COMMUNITY TRANSPORTATION IMPROVEMENT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Eighty Five Thousand Two Hundred dollars (\$585,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	<u>OPERATING REVENUES</u>	<u>2017/18 BUDGET</u>
PRIOR YEAR BALANCE	\$	85,200
GRANTS REVENUE		500,000
TOTALS	\$	585,200

	<u>OPERATING EXPENSES</u>	<u>2017/18 BUDGET</u>
PROGRAM EXP. GRANT RELATED	\$	500,000
CURRENT YEAR BALANCE		85,200
TOTALS	\$	585,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**LIBRARY GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Eighty Four Thousand Two Hundred dollars (\$284,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	<u>2017/18</u> <u>BUDGET</u>
PRIOR YEAR BALANCE	\$ -
STATE GRANT	281,700
FEDERAL GRANT	2,500
TOTALS	\$ 284,200

	<u>2017/18</u> <u>BUDGET</u>
STATE GRANTS	
FURNITURE/FIXTURES	\$ 1,500
OFFICE SUPPLIES	30,000
PRINTING AND DUPLICATING	13,000
PROGRAM EXPENSES/SUPPLIES	23,500
BOOKS	126,400
COMPUTER SOFTWARE	2,100
COMPUTER HARDWARE	1,000
AUDIO VISUAL SUPPLIES	74,700
POSTAGE	100
TRAINING/CONF/FOOD/TRAV	2,500
OFF EQP/REPAIRS & MAINT	4,900
OTHER EQUIP - LEASE	2,000
SUBTOTAL EXPENSES STATE GRANTS	281,700
FEDERAL GRANTS	
PROGRAM EXPENSES/SUPPLIES	2,500
SUBTOTAL EXPENSES FEDERAL GRANTS	2,500
GRAND TOTAL EXPENSES	284,200
CURRENT YEAR BALANCE	-
TOTALS	\$ 284,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four Hundred Thirty Thousand Four Hundred dollars (\$430,400) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	<u>2017/18 BUDGET</u>
<u>OPERATING REVENUES</u>	
PRIOR YEAR BALANCE	\$ 72,400
STATE AND FEDERAL GRANTS RECEIVED	358,000
TOTALS	\$ 430,400
<u>OPERATING EXPENSES</u>	
<u>2017/18 BUDGET</u>	
EXPENDITURES	
PERSONNEL EXPENDITURES	
CADET PROGRAM SALARIES	\$ 11,900
CADET PROGRAM FICA	900
CADET PROGRAM W/COMP	700
MATERIALS AND SUPPLIES	
POLICE EQUIPT & PROG SUPP	312,000
ADMINISTRATIVE EXPENDITURES	
CELL PHONE CHARGES	20,000
TRAINING	15,000
AUDIT FEES	1,000
TOTAL EXPENDITURES	361,500
OTHER FINANCING USES	
OPERATING TRANSFERS-OUT	60,000
TOTAL FINANCING USES	60,000
CURRENT YEAR BALANCE	8,900
TOTALS	\$ 430,400

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**CDBG GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Eighteen Thousand Eight Hundred dollars (\$218,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	<u>2017/18</u>
	<u>BUDGET</u>
PRIOR YEAR BALANCE	\$ 2,100
CDBG GRANTS RECEIVED	216,700
TOTALS	\$ 218,800

	<u>2017/18</u>
	<u>BUDGET</u>
EXPENDITURES	
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	\$ 60,000
CURRENT YEAR CONNECTION SUPP PROGRAM	3,000
CURRENT YEAR DOVER INTERFAITH MINISTRY	24,000
CURRENT YEAR MHDC EMERGENCY HOME REPAIR	25,000
CURRENT YEAR HABITAT FOR HUMANITY	21,300
CURRENT YEAR MHDC HOMEOWNER REHAB.	40,000
CURRENT YEAR ADMIN EXPENSE	43,400
TOTAL EXPENDITURES	216,700
CURRENT YEAR BALANCE	2,100
TOTALS	\$ 218,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**SUBSTANCE ABUSE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Hundred Six Thousand Three Hundred dollars (\$106,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

	<u>2017/18 BUDGET</u>
<u>OPERATING REVENUES</u>	
PRIOR YEAR BALANCE	\$ 45,300
STATE GRANTS RECEIVED	28,000
RECREATION REVENUE	33,000
TOTALS	\$ 106,300
<u>OPERATING EXPENSES</u>	
<u>2017/18 BUDGET</u>	
EXPENDITURES	
TEMPORARY HELP/BENEFITS	\$ 67,700
PROGRAM EXPENSES/SUPPLIES	35,000
TOTAL EXPENDITURES	102,700
CURRENT YEAR BALANCE	3,600
TOTALS	\$ 106,300

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017

CITY OF DOVER ORDINANCE # 2017-08

**REALTY TRANSFER TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2017-2018**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Two Hundred Nine Thousand Three Hundred dollars (\$1,209,300) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

CASH RECEIPTS

	<u>2017/18 BUDGET</u>
BEGINNING BALANCE	\$ -
REALTY TRANSFER TAXES	1,209,300
TOTALS	\$ 1,209,300

BUDGET SUMMARY

	<u>2017/18 BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 1,209,300
CURRENT YEAR BALANCE	-
TOTALS	\$ 1,209,300

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: JUNE 26, 2017