MINUTES
MAPLE PLAIN ECONOMIC DEVELOPMENT AUTHORITY
MAPLE PLAIN CITY HALL
February 5, 2018
5:30 PM

1. CALL TO ORDER

Mayor Maas-Kusske called the meeting to order at 5:30 p.m.

Present: Mayor Julie Maas-Kusske, Councilmembers Caitlin Cahill, John Fay, Mike DeLuca, and Dominic Broda. Also Present City Administrator Schoen. City Planner Mark Kaltsas, and Assistant to the City Administrator Nicole kathman

Absent: Commissioner Dave Hoeffs and Commissioner Jack Henrich

2. ADOPT AGENDA

Motion by Councilmember Cahill, seconded by Councilmember Broda, to adopt the agenda for the February 5, 2018 EDA meeting. Motion passed, 5-0.

3. APPROVAL OF MINUTES

A. December ~~1~~ 4, 2017

Councilmember Fay asked for the date on the agenda to be corrected to December 4, 2017.

Motion by Councilmember Fay, seconded by Councilmember Cahill, to approve the December 4, 2017 minutes with date change. Motion passed, 5-0.

4. NEW BUSINESS

A. Discuss Quarter 2 Downtown Development Update

John Quinlivan with GJC Property Management, LLC who currently has an exclusive developer's agreement for the downtown area provided a Quarter 2 update. Quinlivan stated that they are still pursuing the downtown development project even though he has not been able to come to an agreement to purchase 5210 Main St. E. Additionally, Quinlivan shared that he anticipates the architect having sketch plans of a proposed building not including 5210 Main St. E. ready in 3 to 4 weeks.

The EDA provided direction to staff to meet with the owner of 5210 Main St. E. and inform her of possible future assessments to her property for

the street and utility improvements that would occur with the downtown development.

5. OTHER

City Administrator Schoen asked to discuss “Additional EDA Members” and the EDA asked to discuss having a TIF Presentation as requested at the last EDA meeting.

A. Additional EDA Members

City Administrator Schoen stated that he was going to ask the two EDA members that are outside of City Council if they were still interested in holding their positions due to lack of attendance. Schoen stated that the EDA is a 7 member body and that 5 positions are taken by Council and two by community members. Schoen also noted that if there is high community member interest, the number of Council representatives can be lowered.
Schoen also noted that staff is working on an EDA member description to use when advertising for new members.

B. TIF Presentation

The EDA inquired about an update regarding having a presentation to educate on TIF as requested at the last City Council Meeting. City Planner Kaltsas mentioned that a firm that specializes in TIF work such as David Drowne could present at no cost. The EDA provided direction that they would like staff to give a presentation on TIF basics at the next EDA meeting.

6. ADJOURNMENT

Motion by Councilmember Cahill, seconded by Councilmember Fay to adjourn the February 5, 2018 EDA meeting. Motion passed, 5-0. Meeting adjourned at 5:58 p.m.

Respectfully submitted,

Robert Schoen
City Administrator