

MINUTES
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
June 25, 2018
7:00 P.M.

1. WELCOME

2. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 7:03 p.m.

Present: Mayor Julie Maas-Kusske, Councilmembers Caitlin Cahill and John Fay. Also Present: City Administrator Robert Schoen, West Hennepin Director of Public Safety Gary Kroells, City Planner Mark Kaltsas, City Engineer Dan Boyum, and Assistant to the City Administrator Nicole Kathman.

Absent: Councilmembers Dominic Broda and Mike DeLuca.

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Mayor Maas-Kusske asked to remove items E and F under New Business as four members of Council are required to be in attendance to vote on Conditional Use Permits.

Motion by Councilmember Cahill, seconded by Councilmember Fay, to adopt the agenda with the removal of 8E and 8F. Motion passed, 3-0.

5. PROCLAMATION HERC-U-LIFT INC. 50 YEARS OF BUSINESS

Mayor Julie Maas-Kusske read and presented the proclamation honoring Herc-U-Lift to founders Les and June Nielsen.

6. CONSENT AGENDA

Councilmember Fay requested to remove “A. Accounts Payable” from the Consent Agenda.

- ~~A. Accounts Payable~~
- B. CC Minutes 5-29-18 Workshop
- C. CC Minutes 5-29-18 Business Meeting
- D. CC Minutes 6-11-18 Workshop
- E. City Administrator Compensation Agreement

Motion by Councilmember Cahill, seconded by Councilmember Fay, to approve Consent Agenda items B,C,D, and E. Motion passed, 3-0.

7. ADMINISTRATIVE REPORTS

- A. City Engineer June Monthly Report

City Engineer Boyum highlighted his major projects for June which were the 2018 Street Improvements Project and working with Meadows of Maple Plain on punchlist items and final lift of asphalt.

B. City Planner June Monthly Report

City Planner Kaltsas shared what he has been working on including the Downtown Development project, two Conditional Use Permit applications, meeting with a potential developer of 1675 Spring Ave, meeting with the property owner of the school house about possible redevelopment, the Gateway Property project, and property nuisance issues.

C. West Hennepin May Monthly Report

West Hennepin Public Safety Director Kroells stated in 2018 through the end of May, West Hennepin has handled 3,072 incident complaints, 1,171 of which were in Maple Plain, and 1,714 in Independence.

Kroells highlighted multiple cases from May 2018 including a drive-by shooting on May 1, suspicious act on May 16, theft on May 18, theft on May 19, Fire Assist with a stuck elevator on May 15.

D. Public Works June Monthly Report

City Administrator Schoen noted several projects the Public Works Department has been working on including, but not limited to repairs on the 2004 F350, MS4 Reporting, City Compost site cleanup, testing for Well #4, and safety training.

E. City Administration June Monthly Report

Assistant to the City Administrator Kathman shared what City Administration has been working on including, but not limited to potential development opportunities throughout the City, 2019 Budget, reviewing ways to better enforce the Compost Site, summer events, city blight, and revamping the Fire Department Budget.

Motion by Councilmember Cahill, seconded by Councilmember Fay, to approve Administrative Reports A-E. Motion passed, 3-0.

8. **NEW BUSINESS**

A. Accounts Payable

Councilmember Fay asked for clarification on multiple accounts payable items. City Administrator Schoen provided the following clarifications and answers:

- The cement blocks were purchased and placed in the downtown area to protect the well head.
- The Frontier bill to the City of Independence in the amount of \$1,778.38 is a clerical error, it should be \$178.38.
- The disclosure fee payable to Ehlers and Associates is for all of the City's bonds.

- The City is billed for building permits when they are finalized by the Building Inspector. Building permits filed are often not finalized in the same month that they are issued so this is not a reflection on amount being issued.
- The Valley-Rich bill is for asphalt repairs for all of the recent watermain breaks.

Motion by Councilmember Fay, seconded by Councilmember Cahill, to approve Accounts Payable. Motion passed, 5-0.

B. Set MS4 Meeting Date

City Engineer Boyum proposed setting the MS4 Annual meeting for Monday, July 23 at 7:00 p.m. during the July regular City Council meeting.

Motion by Councilmember Cahill, seconded by Councilmember Fay, to approve the MS4 annual meeting for Monday, July 23 at 7:00 pm. Motion passed, 3-0.

C. First Amendment to Downtown Developers Agreement

City Administrator Schoen shared that the Economic Development recommended approving a year extension of the Downtown Developer's Agreement with GJ Property Management. Schoen explained that with extension the agreement would remain until June 30, 2019.

Motion by Councilmember Fay, seconded by Councilmember Cahill, to approve the first amendment to the Downtown Developers Agreement. Motion passed, 5-0.

D. Resolution 18-0625-01 Appointing Election Judges

Assistant to the City Administrator Kathman explained that this resolution is to appoint the election judges for the 2018 primary and general elections.

Roll Call Vote:

Fay: Aye

Cahill: Aye

Maas-Kusske: Aye

Motion passed, 3-0-2 with Councilmembers DeLuca and Broda absent.

E. Ordinance 297 Amending the City Fee Schedule for Fence Permit

City Administrator Schoen stated that this ordinance changes the permanent fence permit fee from \$250 to \$50. Schoen explained that City staff found that this fee was high in comparison to other cities.

Motion by Mayor Maas-Kusske, seconded by Councilmember Cahill, to approve Ordinance 297.

Roll Call Vote:

Fay: Aye

Cahill: Aye

Maas-Kusske: Aye

Motion passed, 3-0-2 with Councilmembers DeLuca and Broda absent.

- ~~F. Resolution 18-0625-02 Request for a Conditional Use Permit Amendment to Allow Additional Antennas to be Placed on the Existing Tower Located at 5115 Industrial Street~~
~~G. Resolution 18-0625-03 Request for a Conditional Use Permit Amendment to Allow for a Paint Booth and Additional Parking at 5060 U.S. Hwy 12~~

9. COUNCIL REPORTS & OTHER BUSINESS

A. City Council Reports

Councilmember Fay shared that he attended the Herc-U-Lift 50th Anniversary Celebration and worked on the Party in the Park event. Fay added he attended the Pioneer Sarah Creek Watershed meeting where the 2019 budget was approved.

Councilmember Cahill shared she attended the Planning Commission Meeting where the two Conditional Use Permits originally on this meeting agenda were discussed. Cahill noted the the July Planning Commission meeting will be on July 12. Cahill added that she attended the Herc-U-Lift 50th Anniversary Celebration.

Mayor Maas-Kusske shared that she worked on the Party in the Party event. Maas-Kusske added that she attended the West Hennepin Chamber of Commerce meeting, Personnel Committee, and the League of Minnesota Cities conference. Maas-Kusske added the City Council toured the Water Treatment Plant and had an EDA meeting.

10. VISITORS TO BE HEARD

- A. Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.*

Judy Sutherland of 4865 Main Street East shared her concern with the tall weeds and dirt piled up in the empty Meadows of Maple Plain lots. Sutherland asked if the playground was going to be installed. Schoen answered that this is an item the City is working with the developer on.

Sutherland then asked if Elim Care is a nonprofit. City Planner Kaltsas answered that the corporation is a non-profit entity, but in terms of property taxes different portions of the facility pay full property taxes.

11. ADJOURNMENT

Motion by Councilmember Fay, seconded by Councilmember Cahill, to adjourn the meeting. Motion passed, 3-0. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

**Nicole Kathman
Assistant to the City Administrator**