

MINUTES
MAPLE PLAIN CITY COUNCIL – WORKSHOP
MAPLE PLAIN CITY HALL
JUNE 11, 2018
5:30 p.m.

1. CALL TO ORDER

Mayor Maas-Kusske called the workshop to order at 5:30 pm.

Present: Mayor Julie Maas-Kusske, Councilmembers Dominic Broda, Caitlin Cahill, Mike DeLuca, and John Fay. Also Present: City Administrator Robert Schoen and Assistant to the City Administrator Nicole Kathman.

2. ADOPT AGENDA

Motion by Councilmember Broda, seconded by Councilmember Cahill, to adopt the agenda. Motion passed, 5-0.

3. DOWNTOWN DEVELOPMENT CLOSURE OF BUDD AVE.

City Administrator Schoen asked the City Council if they were open to exploring the closure of Budd Avenue between Highway 12 and Main Street East as it is shown on the downtown developer's concept drawings. Schoen clarified that the City has the jurisdiction to close it and noted that closing this access to Highway 12 could help the City acquire the MnDOT corner property in the downtown development.

Councilmembers Broda and Cahill expressed support exploring this possibility noting that it would make this area safer. Cahill also stated that closing the left turn from the north side of Budd Avenue onto Highway 12 would also increase safety.

Councilmembers noted a concern that there may be utilities under the road. Schoen stated that if so the City would still maintain easement to fix the utilities.

The City Council agreed that they are open to exploring the closure of Budd Avenue.

4. MNDOT CORNER PROPERTY IN DOWNTOWN DEVELOPMENT

Assistant to the City Administrator Kathman shared that the City is working on acquiring MnDOT right-of-way property on the corner of Highway 12 and Budd Avenue. Kathman explained that MnDOT mandates that the land has to be used for biking or pedestrian facilities. Kathman noted she didn't think this would be an issue as this land lines up with the walking plaza shown in downtown developer's concept drawings. Kathman also noted that the City has tried to acquire this property in the past.

5. STEP TO IT EVENT

Assistant to the City Administrator Kathman stated that City staff is seeking direction from City Council on holding a recognition event for the 2018 Step to It participants. Kathman proposed there could be a reception type event with healthy snacks before the June 25th City Council meeting. Kathman shared that the City has Twins tickets to give away as well

as Step to It t-shirts and backpacks. Kathman asked if the City Council would like to invite the West Hennepin Chamber of Commerce (WHCC) to give out their donation of a \$100 Gear West. City Council directed City Staff to invite WHCC and to hold a Step to It Event before the City Council meeting on June 25th at 6:30 pm for the participants.

6. ELIM UPDATE

City Administrator Schoen shared that Medina, Maple Plain, the developer, the land owner and Hennepin County have come to an agreement to move the location of the new city road south to line up with the right-of-way owned by Medina across Baker Park Road. Schoen stated the preliminary plat with the road moving south will go to Planning Commission on July 12th and clarified that the Planning Commission only reviews the preliminary plat.

7. JULY SPECIAL MEETING

City Administrator Schoen asked the City Council if they would be available to have a special City Council meeting to consider preliminary and final plat (and possibly the developer's agreement) for Elim on Monday, July 16. It was decided that a special City Council meeting would be held on Monday, July 16 at 5:30 pm.

8. FEE SCHEDULE

City Administrator Schoen asked for the City Council's direction on bringing two changes to the fee schedule to the June City Council meeting. The first change proposed was reducing the non-resident residential water access charge from \$7,500. Schoen explained that Medina City Administrator Scott Johnson shared concerns from home developers in Medina for the increased fee. City Council decided to maintain the fee at \$7,500. The second change proposed was reducing the permanent fence permit from \$250 to \$50. City Council provided direction to bring this fee change to the June City Council meeting.

9. PARTY IN THE PARK

Mayor Maas-Kusske and Councilmember Fay shared that the Orono Rotary Club is interested in having Party in the Park be an annual event and asked if the City Council would like to continue this partnership. The City Council agreed to continue supporting the Party in the Park Event.

Councilmember Fay stated that he promised the sponsors that the sponsorship signs would stay up through the summer. Councilmember Fay said he would put the signs on the announcer's booth back up. It was agreed that they would be displayed until after Night to Unite.

10. CITY HALL DISCUSSION

City Administrator Schoen asked the City Council for direction regarding exploring the possibility of relocating City Hall with the downtown development.

The City Council expressed they are open to the possibility of relocating City Hall within the downtown area, but do not want to make any commitments until they have more information. Schoen stated he would start discussions with the school district on the Discovery Center lease and John Quinlivan on incorporating City Hall into the downtown

development. Once Schoen has more data and information, he will bring this back to City Council.

11. CITY ADMINISTRATOR GOALS AND OBJECTIVES

City Administrator Schoen asked the City Council what the City Administrator's goals and objectives should be.

The City Council discussed improved management of staff and the difficulty of measuring that. Schoen noted one way to measure this is simply what the staff accomplishes.

Councilmember DeLuca stated that the goals should be more results oriented and not based on effort.

It was decided that City Administrator Schoen will meet with Councilmember DeLuca to incorporate the three themes from his performance review to the goals and objectives.

12. CITY ADMINISTRATOR WEEKLY UPDATE

13. OTHER BUSINESS

A. Softball Game

The City Council discussed the upcoming Police vs. Fire Softball Game and the roles of each member of City Council. Councilmember Fay will be the umpire for first base and Councilmember Broda will be the umpire for home plate. Councilmember DeLuca and Mayor Maas-Kusske will announce. Councilmember Broda will be getting rosters from both teams in order to provide introductions. In regards to microphones, there will be two microphones, both may be wired. Councilmember Cahill will staff the food shelf collection and give out drawing tickets. Arrival time for the game is 6:30-6:40 pm.

14. ITEMS FOR NEXT WORKSHOP

City Administrator Schoen shared that options for the compost site will be on the agenda at the next workshop.

15. ADJOURNMENT

Motion by Councilmember Broda, seconded by Councilmember Fay, to adjourn the workshop. Motion passed, 5-0. Workshop adjourned at 7:13 pm.