

MINUTES
MAPLE PLAIN CITY COUNCIL – WORKSHOP
MAPLE PLAIN CITY HALL
April 23, 2018
5:30 p.m.

1. CALL TO ORDER

Mayor Maas-Kusske called the workshop to order at 5:30 p.m.

Present: Mayor Julie Maas-Kusske, Councilmembers Dominic Broda, Caitlin Cahill, Mike DeLuca, and John Fay. Also Present: City Administrator Robert Schoen, City Engineer Dan Boyum, and Assistant to the City Administrator Nicole Kathman.

2. ADOPT AGENDA

Councilmember DeLuca requested to add a discussion about the Joint Parks Commission and City Council meeting under “Other Business”

Motion by Councilmember Cahill, seconded by Councilmember Broda, to adopt the agenda with the addition. Motion passed, 5-0.

3. ~~BRYANT STREET INTERSECTION WITH BUDD AVENUE~~

This agenda item was moved to after “City Administrator Weekly Update” to accommodate the arrival of City Engineer Dan Boyum.

4. STAFF GOALS WITH CITY FINANCIALS FOR THIS YEAR

City Administrator Schoen shared that he recently met with Ehler’s regarding investing strategies noting that the City investing is limited by state statute. Schoen told the City Council that he would come back with a proposal to a future workshop.

City Administrator Schoen then explained that the City’s extra bond proceeds are not able to be used towards another project. Instead the extra bond proceeds will be used to pay off the original bond and the money from the budget allocated to paying off the original bond will be used to pay for the 2018 projects.

Schoen continued by clarifying for the City Council that the bond for all of the 2018 projects is 1.95 million with a 3.257% interest rate. Schoen noted that the City did not use any funds to lower the bond amount.

Councilmember DeLuca provided feedback on the Quarterly Financial Report on the agenda for the April 23, 2018 City Council business meeting. Councilmember DeLuca complimented City Administrator Schoen on the executive summary, but noted that the last few quarterly reports varied in the amount of detail included. The City Council provided the direction for the quarterly financial reports to include more details specifically to assist the Council in understanding if the revenues and expenses amounts are tracking with the budget. The City Council agreed that a list of all budget line items is not necessary.

5. BOARD OF EQUALIZATION PROCEDURE QUESTIONS

City Administrator Schoen stated that the County Assessor's office made him aware of three properties that approached the County within the last 10 days in regards to a disagreement upon land value or classification. Schoen added that the three properties all came to an initial agreement with the county.

6. ~~GOOGLE SUPPORT OPTIONS~~

This agenda item was moved to after "Bryant Street Intersection with Budd Avenue" to allow that item to be discussed first with the presence of City Engineer Dan Boyum.

7. CITY ADMINISTRATOR GOALS AND OBJECTIVES

City Administrator Schoen clarified that this agenda item is to discuss items that individual councilmembers would like City Administrator Schoen to work on.

8. CITY ADMINISTRATOR WEEKLY UPDATE

9. BRYANT STREET INTERSECTION WITH BUDD AVENUE

City Engineer Dan Boyum stated that there are several potholes including one very large one on Bryant Street near the intersection with Budd Avenue. Boyum shared that Public Works has placed several hundred pounds of cold mix patch, but the material is not holding resulting in the need for a more long-term patching. Boyum also noted that the road is not scheduled for reconstruction until 2027 based on the Fall 2017 Capital Improvement Plan.

Boyum outlined two options including cost estimates for 25 feet of patching. The first option is removing and replacing the asphalt for \$9,200 and the second option is removing and replacing both the gravel and asphalt for \$12,300. Boyum recommended the second option due to subgrade issues in the area.

The Council discussed the two options as well as waiting to complete the patching until the construction project. Boyum estimated that completing the work with the 2018 Street & Utility Improvements project would save \$5,000. The City Council directed City Staff to move forward with completing option 2 with the 2018 project.

10. GOOGLE SUPPORT OPTIONS

The City Council directed City Administrator Schoen to create a shared City Council calendar. The City Council requested that City Administrator Schoen only add items to the calendar that pertain to all of City Council.

Councilmembers also spent time showing each other how to use the calendars.

11. OTHER BUSINESS

A. Debriefing Joint Parks and City Council Meeting

The City Council discussed a summary of the Joint Parks Commission and City Council Meeting that occurred on April 16, 2018. It was noted that the City Council asked the Parks Commission to draft a parks maintenance plan as well as a long term 10-15 year Capital Improvement Plan for the parks. The City Council clarified that the Parks

Commission does not have a budget and also mentioned the frustration Parks Commission shared regarding lack of communication between Parks Commission and City Council.

12. ITEMS FOR NEXT WORKSHOP

Councilmember DeLuca requested to add “Selling Water to Independence” on a future workshop and Mayor Maas-Kusske requested to add a discussion on open book meetings versus having a board of appeal and equalization.

The City Council also asked for further enforcement including citations for the Marsh Ave. property selling items off of Highway 12.

13. ADJOURNMENT

Motion by Councilmember Broda, seconded by Councilmember Fay, to adjourn the workshop. Motion passed, 5-0.

Respectfully submitted,

Nicole Kathman
Assistant to the City Administrator