

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
August 27, 2018
7:00 P.M.

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPT AGENDA**
- 5. HENNEPIN COUNTY SHERIFF RICHARD STANEK**
- 6. CONSENT AGENDA**
 - A. Accounts Payable
 - B. CC Minutes 7-23-18 Workshop
 - C. CC Minutes 7-16-18 Special Business Meeting
 - D. CC Minutes 7-23-18 Business Meeting
- 7. ADMINISTRATIVE REPORTS**
 - A. City Engineer August Monthly Report
 - B. City Planner August Monthly Report
 - C. West Hennepin July Monthly Report
 - D. Public Works August Monthly Report
 - E. City Administration August Monthly Report
- 8. NEW BUSINESS**
 - A. Resolution 18-0827-01 A Resolution Cancelling Special Assessment For 5815 Main Street West.
 - B. Resolution 18-0827-02 A Resolution Partially Waving A 2014 Special Storm Water Assessment For 2015 Budd St. North, Marsh Land Properties.
- 9. COUNCIL REPORTS & OTHER BUSINESS**
 - A. City Council Reports
- 10. VISITORS TO BE HEARD**
 - A. *Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.*
- 11. ADJOURNMENT**

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Payments

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Current Period: August 2018

Batch Name	082718CITY	User Dollar Amt	\$102,358.25		
	Payments	Computer Dollar Amt	\$102,358.25		
			\$0.00	In Balance	
Refer	0 ACZ LABORATORIES	-			
Cash Payment	E 601-49400-216 Chemicals & Chemical P				\$184.00
Invoice	44957	7/17/2018			
Cash Payment	E 601-49400-216 Chemicals & Chemical P				\$184.00
Invoice	44958	7/17/2018			
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$368.00
Refer	0 AEM FINANCIAL SOLUTIONS	-			
Cash Payment	E 101-41500-301 Auditing & Accounting S				\$2,232.30
Invoice	402972	7/25/2018			
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$2,232.30
Refer	0 BOYD-TIMPE, LYNNETTE	-			
Cash Payment	E 101-41410-104 Temporary Employees -				\$125.00
Invoice					
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$125.00
Refer	0 BRODA, DOMINIC	-			
Cash Payment	E 105-45100-437 Miscellaneous	AMAZON /SPEAKER CABLES			\$76.98
Invoice					
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$76.98
Refer	0 CARSON, CLELLAND, & SCHREDE	-			
Cash Payment	E 101-41610-304 Legal Services	CIVIL			\$2,533.98
Invoice					
Cash Payment	G 101-20216 Site Plan Escrow	COL CORNER AMENDED CUP			\$47.50
Invoice					
Cash Payment	G 101-20216 Site Plan Escrow	ELIM SITE PLAN/PRELIM PLAT			\$142.50
Invoice					
Cash Payment	E 101-42110-304 Legal Services	CRIMINAL			\$1,035.03
Invoice					
Cash Payment	E 101-42110-304 Legal Services	RECORDING FEES			\$138.00
Invoice					
Cash Payment	E 101-42110-304 Legal Services	MONTHLY SUPPORT FEE			\$28.90
Invoice					
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$3,925.91
Refer	0 CEMSTONE PRODUCTS CO, INC.	-			
Cash Payment	E 601-49400-223 Building Repair Supplies				\$390.00
Invoice	C1923997	7/11/2018			
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$390.00
Refer	0 CITY OF INDEPENDENCE	-			
Cash Payment	E 601-49400-321 Telephone	JULY 2018			\$178.32
Invoice					
Cash Payment	E 101-43000-321 Telephone	JULY 2018			\$178.32
Invoice					
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$356.64
Refer	0 CBRE, INC	-			

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Cash Payment	E 451-43124-500 Capital Outlay (GENERA				\$7,200.00
Invoice	41178-MN18091	8/16/2018			
Cash Payment	E 451-43124-500 Capital Outlay (GENERA				\$1,200.00
Invoice	41178MN180917	8/16/2018			
Cash Payment	E 451-43124-500 Capital Outlay (GENERA				\$1,200.00
Invoice	41178MN180917	8/16/2018			
Transaction Date	8/21/2018	Bank of Maple Plain	10100	Total	\$9,600.00
Refer	0 CITY OF INDEPENDENCE	-			
Cash Payment	G 101-21707 Dental Insurance	AUGUST 2018			\$363.70
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$363.70
Refer	0 DPC INDUSTRIES, INC.	-			
Cash Payment	E 601-49400-216 Chemicals & Chemical P				\$342.60
Invoice	827001260-18	7/17/2018			
Cash Payment	E 601-49400-216 Chemicals & Chemical P				\$193.75
Invoice	827001249-18	7/17/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$536.35
Refer	0 ECM PUBLISHERS INC	-			
Cash Payment	E 101-41410-351 Legal Notices Publishing				\$19.28
Invoice	621243	8/4/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$19.28
Refer	0 FAY, JOHN	-			
Cash Payment	E 101-41110-331 Training & Travel				\$16.35
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$16.35
Refer	0 FRONTIER	-			
Cash Payment	E 601-49400-321 Telephone	ALARM LINE			\$57.51
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$57.51
Refer	0 FRONTIER	-			
Cash Payment	E 601-49400-321 Telephone	SCADA			\$60.06
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$60.06
Refer	0 GERTENS	-			
Cash Payment	E 101-45200-225 Landscaping Materials				\$94.95
Invoice	1398/A	8/2/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$94.95
Refer	0 GOPHER STATE ONE-CALL, INC.	-			
Cash Payment	E 101-43000-437 Miscellaneous				\$48.60
Invoice	8070552	7/31/2018			
Cash Payment	E 101-43000-437 Miscellaneous				\$37.95
Invoice	8050552	5/31/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$86.55
Refer	0 GRAINGER	-			
Cash Payment	E 101-43000-437 Miscellaneous				\$50.84
Invoice	9846049709	7/13/2018			

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Cash Payment	E 101-43000-437 Miscellaneous				\$10.82
Invoice	9847329225	7/17/2018			
Cash Payment	E 101-43000-437 Miscellaneous				\$50.84
Invoice	9847329233	7/17/2018			
Cash Payment	E 101-43000-437 Miscellaneous				\$43.62
Invoice	9848729795	7/17/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$156.12
Refer	0 DENNY GRENELL	-			
Cash Payment	E 101-41410-104 Temporary Employees -	ELECTION JUDGE			\$90.00
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$90.00
Refer	0 HENN COUNTY ACCTS RECEIVAB	-			
Cash Payment	E 101-43000-419 General Rentals	JULY RADIOS			\$81.04
Invoice	1000114262	8/2/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$81.04
Refer	0 HENN COUNTY PUBLIC WORKS T	-			
Cash Payment	E 101-43125-229 Sand & Salt Materials	JAN 18-JUN 18			\$9,886.64
Invoice	1000113638	7/31/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$9,886.64
Refer	0 HENN COUNTY ACCTS RECEIVAB	-			
Cash Payment	E 101-42110-317 Board & Booking Fees				\$48.00
Invoice	1000112760	6/30/2018			
Cash Payment	E 101-42110-317 Board & Booking Fees				\$126.00
Invoice	1000112772	6/30/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$174.00
Refer	0 DOROTHY HERMANN	-			
Cash Payment	E 601-49400-437 Miscellaneous	OVERPYMT OF FINAL WTR BILL			\$7.70
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$7.70
Refer	0 HOME DEPOT	-			
Cash Payment	E 101-43000-215 Shop Materials				\$11.03
Invoice					
Cash Payment	E 101-43000-240 Small Tools & Minor Equ				\$284.97
Invoice					
Cash Payment	E 101-43000-225 Landscaping Materials				\$31.00
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$327.00
Refer	0 JIMMYS JOHNNYS	-			
Cash Payment	E 105-45100-410 Rentals (General)	07/18-08/18			\$148.00
Invoice	135719	8/8/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$148.00
Refer	0 LANO EQUIPMENT	-			
Cash Payment	E 101-43000-221 Equipment Parts				\$212.55
Invoice	573595	7/11/2018			
Cash Payment	E 101-43000-221 Equipment Parts				\$10.60
Invoice	03-576335	7/23/2018			

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Cash Payment	E 101-43000-221 Equipment Parts				\$388.50
Invoice	03-580373	8/10/2018			
Cash Payment	E 101-43000-221 Equipment Parts				\$351.90
Invoice	03-580967	8/13/2018			
Cash Payment	E 101-43000-221 Equipment Parts				\$589.14
Invoice	03-582652	8/21/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$1,552.69
Refer	0 MAAS-KUSSKE, JULIE	-			
Cash Payment	E 101-41110-331 Training & Travel				\$59.41
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$59.41
Refer	0 MAILFINANCE	-			
Cash Payment	E 101-41500-413 Office Equipment Rental	09/11/18-12/10/18			\$171.38
Invoice	N7281107	9/11/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$171.38
Refer	0 MEDIACOM	-			
Cash Payment	E 601-49400-309 EDP, Software and Desi	WTP			\$129.90
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$129.90
Refer	0 METRO WEST INSPECTION SERVI	-			
Cash Payment	E 101-42400-308 Building Inspection	FINALED PERMITS JUNE 2018			\$915.05
Invoice	1628	8/8/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$915.05
Refer	0 MN DEPT OF HEALTH	-			
Cash Payment	E 601-49400-438 Collected for Other Agen	07/01/18-09/30/18			\$1,011.00
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$1,011.00
Refer	0 ORONO IND SCHOOL DISTRICT 27	-			
Cash Payment	E 101-41940-387 Office Lease	AUGUST 2018			\$2,727.15
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$2,727.15
Refer	0 SCHOEN, BOBBY	-			
Cash Payment	E 101-41500-321 Telephone	CELL PHONE AUGUST 2018			\$50.00
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$50.00
Refer	0 SPICER, SHARON	-			
Cash Payment	E 101-41500-331 Training & Travel				\$21.80
Invoice					
Cash Payment	E 101-41410-437 Miscellaneous	COMM PICNIC FOOD/ELECTIONS FOOD			\$139.69
Invoice					
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$161.49
Refer	0 STANTEC CONSULTING SRVCS IN	-			
Cash Payment	E 101-43000-303 Engineering Services	MP GENERAL SERVICES			\$1,258.00
Invoice	1389846	8/2/2018			
Cash Payment	E 101-43000-303 Engineering Services	MP PUBLIC MEETINGS			\$376.30
Invoice	1389847	8/2/2018			

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Cash Payment	E 101-43000-303 Engineering Services	MP STREETS AND PATHWAYS		\$473.00
Invoice	1389850	8/2/2018		
Cash Payment	E 601-49400-303 Engineering Services	MP WATER		\$633.70
Invoice	1389851	8/2/2018		
Cash Payment	E 603-49455-303 Engineering Services	MP STORM SEWER		\$978.50
Invoice	1389852	8/2/2018		
Cash Payment	E 101-43000-303 Engineering Services	MEADOWS OF MAPLE PLAIN		\$396.90
Invoice	1389855	8/2/2018		
Cash Payment	E 451-49400-303 Engineering Services	MP 2018 STREET IMPROVEMENTS		\$8,175.45
Invoice	1389858	8/2/2018		
Cash Payment	E 601-49400-303 Engineering Services	MP WATER SUPPLY PLAN		\$1,936.00
Invoice	1389859	8/2/2018		
Cash Payment	E 101-43000-303 Engineering Services	GATEWAY OF MP		\$1,938.00
Invoice	1389860	8/2/2018		
Cash Payment	E 101-43000-303 Engineering Services	MP DEVELOPMENT REVIEW		\$583.00
Invoice	1389854	8/2/2018		
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$16,748.85
Refer	0 TEAM LAB			
Cash Payment	E 101-43100-224 Street Maintenance Mate			\$165.50
Invoice	INV0012239	7/19/2018		
Cash Payment	E 101-43100-224 Street Maintenance Mate			\$439.50
Invoice	INV0012644	8/14/2018		
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$605.00
Refer	0 UNITED FARMERS COOPERATIVE			
Cash Payment	E 101-43000-212 Motor Fuels			\$527.25
Invoice				
Cash Payment	E 101-43000-215 Shop Materials			\$1,514.61
Invoice				
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$2,041.86
Refer	0 USA BLUEBOOK			
Cash Payment	E 601-49400-227 Utility Maintenance Supp			\$275.86
Invoice	639693	7/30/2018		
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$275.86
Refer	0 VERIZON			
Cash Payment	E 601-49400-321 Telephone	07/11-08/10		\$158.62
Invoice	9812478706	7/11/2018		
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$158.62
Refer	0 WEST HENNEPIN PUBLIC SAFETY			
Cash Payment	E 101-42110-306 Police Administration	SEPTEMBER 2018		\$39,908.05
Invoice				
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$39,908.05
Refer	0 WM MUELLER & SONS			
Cash Payment	E 101-43100-224 Street Maintenance Mate			\$88.62
Invoice	236512	7/25/2018		
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total \$88.62
Refer	0 XCEL ENERGY			

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Cash Payment	E 101-43160-381 Electric Utilities				\$1,921.34
Invoice	602223351	8/3/2018			
Cash Payment	E 101-43160-381 Electric Utilities	TRAFFIC SIGNALS			\$46.00
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	NS PARK			\$56.17
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	GARAGE			\$12.50
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	RAINBOW PARK			\$140.39
Invoice	602432848	8/6/2018			
Cash Payment	E 601-49400-381 Electric Utilities	WATER			\$32.41
Invoice	602432848	8/6/2018			
Cash Payment	E 602-49450-381 Electric Utilities	SEWER			\$305.46
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	TRAFFIC			\$32.31
Invoice	602432848	8/6/2018			
Cash Payment	E 601-49400-381 Electric Utilities	WTP			\$2,616.44
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	5160 OAK STREET			\$13.30
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	1501 BAKER PARK ROAD			\$36.09
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	5186 MAIN ST EAST			\$24.49
Invoice	602432848	8/6/2018			
Cash Payment	E 101-43160-381 Electric Utilities	MUSEUM			\$11.44
Invoice	602432848	8/6/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$5,248.34
Refer	0	ZONEONE LOCATING / HANCE UTI			
Cash Payment	E 601-49400-227 Utility Maintenance Supp				\$135.20
Invoice	25919	8/9/2018			
Cash Payment	E 601-49400-227 Utility Maintenance Supp				\$135.80
Invoice	25955	8/16/2018			
Cash Payment	E 601-49400-227 Utility Maintenance Supp				\$157.20
Invoice	25962	8/20/2018			
Transaction Date	8/22/2018	Bank of Maple Plain	10100	Total	\$428.20
Refer	0	FLAGSHIP RECREATION LLC			
Cash Payment	E 101-45200-530 Improvements Other Tha	6 FT BENCH			\$520.00
Invoice	F7733	8/14/2018			
Transaction Date	8/23/2018	Bank of Maple Plain	10100	Total	\$520.00
Refer	0	TOSHIBA BUSINESS SOLUTIONS			
Cash Payment	E 101-41500-413 Office Equipment Rental	SEPT 2018			\$227.38
Invoice	68698302	8/19/2018			
Cash Payment	E 101-41500-202 Duplicating & Copying S	SEPT 2018/BILLING ID #90136780987			\$112.52
Invoice	68698302	8/19/2018			
Transaction Date	8/23/2018	Bank of Maple Plain	10100	Total	\$339.90
Refer	0	LEAGUE OF MINNESOTA CITIES			
Cash Payment	E 101-41500-331 Training & Travel	Mental Health Aid Workshop- Nicole			\$15.00
Invoice	275201	8/23/2018			

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Transaction Date	8/23/2018	Bank of Maple Plain	10100	Total	\$15.00
Refer	0 NICOLE TINGLEY	-			
Cash Payment	E 101-41500-331 Training & Travel	Election Materials Return			\$21.80
Invoice	8/15/2018				
Transaction Date	8/23/2018	Bank of Maple Plain	10100	Total	\$21.80

Fund Summary

	10100 Bank of Maple Plain	
101 GENERAL FUND		\$74,253.79
105 COMMUNITY EVENTS FUND		\$224.98
451 CAPITAL IMPROVEMENT PROJECTS		\$17,775.45
601 WATER FUND		\$8,820.07
602 SEWER FUND		\$305.46
603 STORM WATER FUND		\$978.50
		<u>\$102,358.25</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$102,358.25</u>
Total	\$102,358.25

**MINUTES
MAPLE PLAIN CITY COUNCIL – WORKSHOP
MAPLE PLAIN CITY HALL
JULY 23, 2018
5:30 p.m.**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:31 p.m.

Present: Mayor Julie Maas-Kusske, Councilmembers Dominic Broda, Caitlin Cahill, Mike DeLuca, and John Fay. Also Present: City Administrator Robert Schoen and Assistant to the City Administrator Nicole Kathman.

2. ADOPT AGENDA

Mayor Maas-Kusske requested to add “Consultant” and “City Goals” under New Business.

Motion by Councilmember Cahill, seconded by Councilmember Broda, to adopt the agenda with requested additions. Motion passed, 5-0.

3. DISCUSS A POTENTIAL POLICY PERMITTING STREET PARKING TO ONLY ON SIDE OF THE ROAD

City Administrator Schoen introduced a discussion regarding making street parking only allowable on one side of the road. Schoen stated that most Maple Plain streets are 26-28 feet wide and vehicles parked on both sides makes it difficult for emergency vehicles to get through. Schoen noted that to enforce one-sided parking there needs to be signage which Schoen estimated would cost \$40,000 - \$50,000 for all the City streets.

Councilmembers discussed whether the one-sided parking should apply to the entire City or only certain streets. The City Council directed City Staff to evaluate options for streets to make one-sided parking. It was determined that staff will present recommendations and a cost estimate for signage back to a future City Council Workshop.

4. TIME IN WHICH STAFF SENDS PACKETS OUT

City Administrator Schoen asked the City Council when they would like meeting packets to be send out before a meeting. The City Council directed City Staff to send out packets on the Wednesday before a meeting instead of Friday.

5. SET DATES FOR CITY COUNCIL BUDGET MEETINGS

City Administrator Schoen shared that he envisioned completing the preliminary budget process similar to last year. This would include a philosophy meeting, a draft budget, and second draft budget if needed, and a meeting to approve the preliminary budget. Schoen asked for dates and feedback from City Council. City Council decided that the philosophical budget meeting will be August 13, the draft budget will be presented September 10, a second draft budget will be presented September 13 if needed, and the preliminary budget will be brought to the City Council meeting on September 24.

6. UPDATE ON STREET RECONSTRUCTION ASSESSMENT DATA COLLECTION

City Administrator Schoen shared that Meeks Appraisal would be appraising 6 properties for the Special Assessment data. Schoen stated he anticipated that the public hearing for the special assessments would be held in October.

7. CITY ADMINISTRATOR GOALS AND OBJECTIVES

8. CITY ADMINISTRATOR WEEKLY UPDATE

City Administrator Schoen shared that there would be new topics added to the weekly update.

9. OTHER BUSINESS

A. Contract

Mayor Maas-Kusske shared that Springsted (the company completing the staffing analysis) would be completing on-site visits on Wednesday, August 1, and Monday, August 6.

B. City Goals

Mayor Maas-Kusske asked if press releases were submitted for Step to It and the Herc-U-Lift 50th Year Anniversary. City Administrator Schoen answered they were not. Kathman added that the newspaper did complete a story on the proclamation for the Herc-U-Lift 50th Year Anniversary.

10. ITEMS FOR NEXT WORKSHOP

Councilmember Fay requested an update on the compost site.

11. ADJOURNMENT

Motion by Councilmember Broda, seconded by Councilmember DeLuca, to adjourn the workshop. Motion passed, 5-0. Workshop adjourned at 6:14 p.m.

Respectfully submitted,

**Nicole Tingley (Kathman)
Assistant to the City Administrator**

**MINUTES
MAPLE PLAIN CITY COUNCIL – SPECIAL MEETING
MAPLE PLAIN CITY HALL
JULY 16, 2018
5:30 P.M.**

1. WELCOME

2. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 p.m.

Present: Mayor Julie Maas-Kusske, Councilmembers Dominic Broda, Caitlin Cahill, Mike DeLuca, and John Fay. Also Present: City Administrator Robert Schoen, City Planner Mark Kaltsas, and City Engineer Dan Boyum.

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Motion by Councilmember Broda, seconded by Councilmember DeLuca, to adopt the agenda. Motion passed, 5-0.

5. PUBLIC HEARING

A. Vacation of a Portion of the Oak Street Right of Way

City Planner Kaltsas explained that the City owns a section of right-of-way that is located next to the current park and ride facility and is accessible off of Baker Park Road. Kaltsas stated that this portion of right-of-way needs to be vacated in order to allow for development of the gateway area. In order to vacate a right-of-way, it must be determined it is in the public's best interest.

Motion by Councilmember Cahill, seconded by Councilmember Broda, to open the public hearing. Motion passed, 5-0.

Motion by Councilmember Cahill, seconded by Councilmember DeLuca, to close the public hearing. Motion passed, 5-0.

6. NEW BUSINESS

A. Resolution 18-0716-01 A Resolution Vacating a Portion of the Oak Street Right of Way Upon a Petition of a Majority of Abutting Landowners

Councilmember DeLuca inquired if it possible to make this development occurring a condition of this right-of-way vacation. City Planner Kaltsas explained that the vacation of right-of-way would not be recorded until a final plat is recorded so if a final plat is not recorded it will not be in effect. Kaltsas then clarified that if the final plat is recorded, but the project is not built, the road vacation would still be in effect.

Motion by Councilmember DeLuca, seconded by Councilmember Fay, to approve Resolution 18-0716-01.

Roll Call Vote:

Cahill: Aye

Fay: Aye

DeLuca: Aye

Maas-Kusske: Aye

Broda: Aye

Motion passed, 5-0.

- B. Resolution 18-0716-02 Request for Site Plan Review, Preliminary and Final Plat to Allow for a New Multi-Family Senior Housing Development on the Property Generally Located at 1425 Baker Park Road.

Kaltsas explained that the applicant is seeking site plan review for a new multi-family senior housing development as well as preliminary and final plat approval in order to allow the site to be created.

Kaltsas provided an overview of the location including which area is applicable to the senior housing site review and which area is applicable for the plat proposal. In addition, Kaltsas noted that there are small outstanding items that need to be changed on the site plan and that the resolution as written has these items being addressed as a condition. Kaltsas then shared highlights of the plan including a new public street, types and numbers of units in the facility, characteristics of the building including height and square feet, relocating the park and ride facility, and configuration of the senior housing facility.

Kaltsas shared the comments of the Planning Commission regarding additional landscaping and wider sidewalks in front of the existing commercial building. Kaltsas shared that the Planning Commission recommended site plan review and approval of the preliminary plat to City Council (Planning Commission does not review final plats).

City Administrator Schoen noted that a purchase agreement for the park and ride land needs to be completed and a developers agreement needs to be approved as well for the project to move forward.

Kaltsas clarified for Councilmember Fay that the land will be platted into five lots.

Councilmember Cahill shared that she agreed with Planning Commission in that widening the sidewalks in front of the existing businesses is a good idea.

Motion by Councilmember Broda, seconded by Councilmember DeLuca, to approve Resolution 18-0716-02.

Roll Call Vote:

Fay: Aye

DeLuca: Aye

Maas-Kusske: Aye

Broda: Aye

Cahill: Aye

Motion passed, 5-0.

7. COUNCIL REPORTS & OTHER BUSINESS

A. City Council Reports

Councilmember Broda shared that the next City Event will be showing the movie Coco at Rainbow Park on Friday, July 20 at 8:30 pm.

8. VISITORS TO BE HEARD

A. Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

9. ADJOURNMENT

Motion by Councilmember DeLuca, seconded by Councilmember Cahill, to adjourn the meeting. Motion passed, 5-0. Meeting adjourned at 6:06 pm.

Respectfully submitted,

**Nicole Tingley (Kathman)
Assistant to the City Administrator**

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
July 23, 2018
7:00 P.M.

1. WELCOME

2. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 7:00 p.m.

Present: Mayor Julie Maas-Kusske, Councilmembers Dominic Broda, Caitlin Cahill, Mike DeLuca, and John Fay. Also Present: City Administrator Robert Schoen and City Engineer Dan Boyum.

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Motion by Councilmember Cahill, seconded by Councilmember Broda, to adopt the agenda. Motion passed, 5-0.

5. CONSENT AGENDA

- A. Accounts Payable
- B. CC Minutes 7-9-18 Workshop
- C. CC Minutes 6-25-18 Business Meeting
- D. CC Minutes 7-9-18 Business Meeting

Motion by Councilmember Cahill, seconded by Councilmember DeLuca, to approve the Consent Agenda. Motion passed, 5-0.

6. ADMINISTRATIVE REPORTS

- A. City Engineer July Monthly Report
- B. City Planner July Monthly Report
- C. West Hennepin June Monthly Report
- D. Public Works July Monthly Report
- E. City Administration July Monthly Report

Motion by Councilmember Broda, seconded by Councilmember Cahill, to accept Administrative Reports A-E. Motion passed, 5-0.

F. City Quarterly Finance Report

City Administrator Schoen provided the second quarter 2018 finance report. Schoen highlighted expenses and revenues for each of the City's funds.

Motion by Councilmember Broda, seconded by Councilmember DeLuca, to accept the City Quarterly Finance Report. Motion passed, 5-0.

7. NEW BUSINESS

A. MS4 Annual Public Meeting

City Engineer Boyum provided an overview of the City's MS4 program. During his presentation, Boyum covered what is MS4, who is involved with stormwater management in Maple Plain, regulatory documents, the history of the MS4 permit, components of the MS4 permit and how Maple Plain complies.

Motion by Councilmember Cahill, seconded by Councilmember DeLuca, to accept the MS4 Annual Report. Motion passed, 5-0.

B. Resolution 18-0723-01 Request for a Conditional Use Permit Amendment to Allow for a Paint Booth and Additional Parking at 5060 U.S. Hwy 12

Mayor Maas-Kusske shared that Collision Corner has requested an extension for their Conditional Use Permit Amendment application. Mayor Maas-Kusske noted that it will be moved to the August 27, 2018 meeting at their request.

8. COUNCIL REPORTS & OTHER BUSINESS

A. City Council Reports

Councilmember Cahill shared that she attended the Planning Commission meeting where a cell tower antenna Conditional Use permit was discussed as well as the Elim development. Cahill added that she attended the Fire Commission meeting.

Councilmember Fay shared that he continued to attend Orono Rotary and that the Pioneer Sarah Watershed meeting for July was cancelled.

Councilmember Broda shared that he attended the Fire Commission meeting where the preliminary budget was discussed. Broda also noted that the Movie in the Park scheduled for Friday, July 20 has been rescheduled to Friday, July 27.

Councilmember DeLuca shared that he and the Mayor will be attending the Police Commission Meeting on July 24 where there will be discussions on the preliminary budget.

Mayor Maas-Kusske shared that she attended the Regional Council of Mayors and the Highway 12 Safety Coalition meeting. Mayor Maas-Kusske announced that Night to Unite is happening on Tuesday, August 7.

9. VISITORS TO BE HEARD

- A. Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.*

10. ADJOURNMENT

Motion by Councilmember DeLuca, seconded by Councilmember Broda, to adjourn the meeting. Meeting adjourned at 7:16 p.m.

Respectfully submitted,

Nicole Tingley (Kathman)
Assistant to the City Administrator



Agenda Information Memorandum
August 27, 2018 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
A. CITY ENGINEER JULY MONTHLY REPORT

ACTION TO BE CONSIDERED

To receive and accept the monthly report for August from City Engineer Dan Boyum.

FACTS

- See attached.

ATTACHMENTS

Attached is the monthly report from City Engineer Dan Boyum.

To:	Honorable Mayor and Council, City Staff City of Maple Plain	From:	Dan D. Boyum City Engineer
File:	193801804	Date:	August 27, 2018

Reference: Monthly Engineering Report – August

The purpose of this update is to provide you with information on various projects and engineering activities since the last report.

2018 Street Improvements

- Tree removals completed, and temporary mailboxes were placed.
- Traffic control signage placed and reclaiming of asphalt was done along Howard and Independence Streets.
- Temporary water placed and connected to adjacent homes. Contractor cut-in of valves at Howard/Independence and Howard/Main Street East. Sanitary sewer work started August 20.
- Responded to resident and contractor questions.
- Worked with staff on project updates.

Water Supply Plan

- Reviewed responses from City Staff.

Miscellaneous

1. Prepared monthly engineering report.
2. Attended staff and/or council meetings.
3. Reviewed utility permits for CenterPoint Energy and Mediacom.
4. Met with Springsted on staffing study and forwarded follow-up information to them on various items.
5. Main Street East and US 12 Signal – prepared concept layout. Reviewed layout with staff and prepared revisions to the concept. Attended meeting with MnDOT, Hennepin County, and City Staff/Consultants to discuss the concept and next steps.
6. I and I information – review with staff information being requested by MCES related to city sanitary sewer improvements done since 2014.

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Robert Schoen, City Administrator

Date: August 28, 2018

Re: **Planning Update August 2018**

Meetings:

- **Staff Meetings** – Three (3) staff meetings to discuss current project status/issues – Gateway redevelopment project, Highway 12 intersection discussion, North Side Park – Veterans Memorial, comprehensive plan, discussed downtown redevelopment, conditional use permit compliance inspections, potential nuisance violations for several properties and discussed questions relating to several miscellaneous properties.
- One (1) Meeting with MNDOT/Hennepin County to discuss Highway 12/Budd Avenue/Main Street plans.

Correspondence:

Staff has had correspondence with various constituents over the course of the last month, including the following:

- Staff continues working on the gateway redevelopment project. This includes working on the park and ride release.
- Correspondence and work on information pertaining to downtown redevelopment/Highway 12.
- Staff has had correspondence with developers, builders and residents regarding building setbacks, zoning and other related planning questions.



Date: August 2, 2018

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *GK*

SUBJECT: JULY 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

July 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	12	6	77	61
Traffic	150	246	1,039	1,348
Part III	8	12	48	58
Part IV	26	25	217	206
Part V	159	183	975	1,109
Total City of Independence	355	472	2,356	2,782
City Of Maple Plain				
Criminal	8	4	35	32
Traffic	102	100	671	769
Part III	3	6	20	28
Part IV	22	9	149	103
Part V	156	162	874	936
Total City Of Maple Plain	291	281	1,749	1,868
Grand Total Both Cities	646	753	4,105	4,650
TZD	13	93	106	206
Agency Assists	32	121	252	438
Total ICR Reports	691	874	4,463	5,088
Mileage	12,480	16,718	91,510	88,806
How Received				
Fax	9	5	87	78
In Person	30	24	188	180
Mail	5	0	11	8
Other	1	8	18	26
Phone	38	26	261	201
Radio	218	212	1,287	1,287
Visual	332	554	2,327	2,973
Email	11	7	35	37
Lobby Walk In	47	38	249	298
Total	691	874	4,463	5,088

July 2018 Criminal Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18003839	3rd Degree DWI	7/4/2018	3	7/4/2018	JFW01
WHPS	18003927	Damage to Property	7/7/2018	5	7/7/2018	P3119
WHPS	18004000	Damage to Property	7/10/2018	3	7/10/2018	P3119
WHPS	18004010	Stolen Property	7/11/2018	3	7/11/2018	VB112
WHPS	18004039	CSC	7/17/2018	3	7/17/2018	L1B41
WHPS	18004163	Fraud - Credit Card	7/22/2018	3	7/22/2018	U0560
WHPS	18004275	CVO DWI	7/4/2018	3	7/4/2018	JGW08
WHPS	18004320	4th Degree DWI	7/24/2018	3	7/24/2018	JGW01
WHPS	18004321	3rd Degree DWI	7/25/2018	5	7/25/2018	DC500
WHPS	18004387	Theft From Auto	7/27/2018	3	7/27/2018	TR159
WHPS	18004430	Theft From Auto	7/29/2018	5	7/29/2018	TC159
WHPS	18004431	Theft From Auto	7/29/2018	3	7/29/2018	TC159

July 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

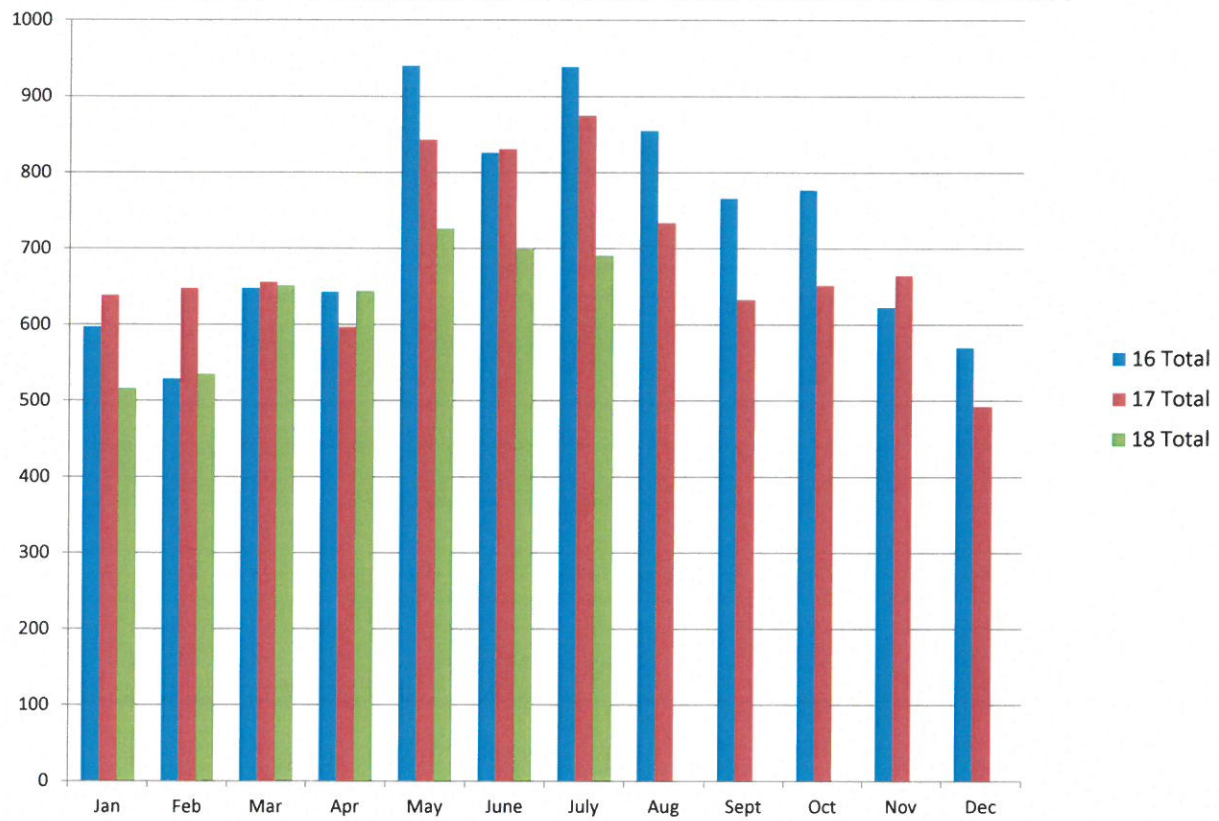
AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18003963	Damage to Property	7/9/2018	2	7/9/2018	P3119
WHPS	18003997	Felony Fraud Computer Crime	7/10/2018	2	7/10/2018	U120G
WHPS	18004166	Felony Criminal Damage to Property	7/17/2018	1	7/17/2018	P3119
WHPS	18004222	4th Degree DWI	7/20/2018	1	7/20/2018	DA540
WHPS	18004288	Credit Card Fraud - Unauthorized Use	7/23/2018	2	7/23/2018	U0550
WHPS	18004366	3rd Degree DWI -Refusal	7/26/2018	1	7/26/2018	JFR01
WHPS	18004388	Theft From Auto	7/27/2018	2	7/27/2018	TR159
WHPS	18004425	2 Citations: Minor Underage Consumption of Alcohol	7/29/2018	2	7/29/2018	M4140

July 2018 Criminal Part I & II

Towards Zero Death Grant Shift

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18004222	4th Degree DWI / Open Bottle in Motor Vehicle - Possession / Minor Consumption of Alcohol / Drugs - Small Amount of Marijuana in Motor Vehicle	7/20/2018	65	7/20/2018	JFW01 / DA540

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

July 2018 Activity Report

Year to Date Activity Report

At the end of July 31, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 4,463 incident complaints. 2,356 in Independence and 1,749 in Maple Plain. For the month of July, 355 incidents occurred in Independence and 291 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Drunk Problem

July 1 12:14 a.m., 3000 block Brei Kessel Rd, Independence. Police responded to a party who'd been drinking and was exhibiting bizarre behavior. He was unable to care for himself and was transported to HCMC.

Crash/PD-Commercial Vehicle Inspection

July 2 Fox Ridge Cir/Ingerson Rd, Independence. Officers were dispatched to a property damage crash. Vehicle one pulled out in front of vehicle two and was struck in the left rear/passenger area. Driver one complained of neck pain and was checked out by paramedics but was not transported. The driver of vehicle two said that vehicle one pulled out in front of him and he was unable to stop and avoid striking it. Vehicle two was determined to be a commercial vehicle so a CV Inspector responded to the scene. Multiple commercial vehicle violations were found and the vehicle was put out of service.

Landlord/Tenant Dispute

July 3 1000 block Budd Ave, Maple Plain. A tenant called police to report damage in her apartment due to a water leak from the apartment above hers and the landlord will not take care of it. Prior to calling police the tenant called city hall demanding they fix the damage. An officer responded to the apartment, noted the damage and reiterated to the tenant that it was civil issue, not a police matter, and she needed to work it out with management. As the officer was leaving, a repair person arrived to fix the issue.

Fireworks

July 3 400 block CR 110, Independence. Police were called to a fireworks complaint. Upon arrival, no fireworks were being shot but a large amount of smoke could be seen. It was believed to have come from a house on Anderson Estates Rd but the officer could not determine which house.

Suspicious Act-Underage Consumption

July 4 1:26 a.m. 1000 block Perkins Ln, Maple Plain. A resident called in a suspicious, occupied vehicle parked in front of his house. Contact was made with the parties in the vehicle. The driver said he picked up the three occupants from a party to give them rides to their homes but couldn't find one of their residences so he pulled over to look up directions. Two of the three passengers were PBT'd and found to be intoxicated. They were cited for underage drinking and released to their parents.

DWI

July 4 CR 6/157, Independence. Police received a call of a vehicle in the ditch. The driver got out of the vehicle upon officers' arrival. He admitted drinking too much and showed signs of impairment. He failed field sobriety tests and gave a breath sample which resulted in .198 breath alcohol concentration. Brandon Paul Rosenlund, 30 of Howard Lake, was arrested for DWI and booked into Hennepin County Jail. His vehicle was impounded.

Suspicious Act
 July 5, 2018 4000 block Lake Sarah Dr, Independence. Police were called to the area for a suspicious vehicle driving slowly through the neighborhood. The vehicle was located. The driver was looking for an address and doing some work for a builder. No crime committed.

Crash/PD
 July 5 Hwy 12/Baker Park Rd, Maple Plain. Police were dispatched to a 2 vehicle property damage crash, no injuries. Vehicle one was on Baker Park Rd, in the right turn lane, when it was rear ended by vehicle two. Both vehicles sustained damage to their bumpers. A state crash report was completed. Both drivers were able to drive their vehicles from the scene.

Police Assist
 July 6 Co 92 & Hwy 12, Independence. Driver was unloading a large excavator for BNSF Railway and there is not a very good spot to unload in the area. Police assisted with traffic control while it was unloaded.

Domestic
 July 6 1900 CR 92, Independence. Step-son had kicked in a shed door to get his dirt bike out and when confronted yelled and argued with his step-dad. Step-son said he would try to do better at following the rules at home or get his own place.

Car Stalled
 July 7 Hitsman Lane/ Hwy 12, Independence. Police observed and stopped a vehicle driven with a flat front tire on the driver's side. The driver was unaware her tire was flat. She contacted her husband and he arrived shortly thereafter. Police assisted in changing the flat tire.

Alarm
 July 7 600 Nelson Rd, Independence. Police dispatched for an alarm that had been sounding all day; located the cause of the alarm on a mini excavator. There were no keys in the ignition. Police disconnected the battery which caused the alarm to stop sounding. No other issues were found. Police business card was left on the excavator with a note regarding the alarm and the R/P was called and advised of the findings.

Medical
 July 8 3675 Ihduhapi Tr. Independence. Police responded to a male who was agitated, said he was hearing voices and they were telling him bad things about himself and he needs to talk to someone about this problem so it doesn't get any worse. He was having trouble with depression and not feeling of any worth as well. North Memorial EMS responded and transported him to the hospital.

Motorist Assist
 July 8 11:27 p.m. Hwy 12/ Valley Rd, Independence. Dispatched by radio to a motorist assist, the driver stated he ran out of gas and his phone is not getting service to call his mom. The driver was transported to Holiday Station in Delano where he purchased a gas can and gas. Gas was put in his vehicle, then his vehicle would not start, it had a dead battery. Police used jumper cables from the squad and jump-started the car.

Cell Phone Found
 July 9 CR 110 /CR 83, Independence. Motorist dropped off a cell phone found on the side of the road. Shortly after, the owner called her cell phone and was surprised it was answered by the Police. She thought she had left it somewhere in her house. The owner picked up her phone.

Missing / Stolen Bike
 July 9 5400 Main Street, Maple Plain. Resident reported he had just noticed his mountain bike; dark blue in color with knobby tires that was in his driveway was missing / stolen. Approximate loss \$100.00

Welfare Check / Intoxication

July 9 7:19 p.m. Budd Ave / Oak Street, Maple Plain. Police on routine patrol observed a female on the corner of the road standing next to a mountain bike. The female was trying to get on her bike but proceeded to fall and hit her face on the sidewalk. Contact with the female who was bleeding from a contusion below her left eye from her fall. Also had scrapes on her knuckles and elbows that were also bleeding. In speaking with the female it was apparent she was highly intoxicated. North Memorial arrived and checked the female's vitals and cleaned up her injuries. The female provided a PBT of .248% of breath alcohol concentration. The female was released to a responsible sober party; her sister who would watch over and stay with her.

Traffic Complaint

July 9 4300 Lake Sarah Rd, Independence. Female caller reported a teenage male driver with two passengers drove past her, very close while she was walking her dog. The female thought the driver was speeding. She yelled and gestured for the driver to stop. The driver stopped a distance away, went in reverse and left. The 17 yoa juvenile male driver was located at his residence in Greenfield and stated he stopped and taunted the female by going in reverse and spinning his tires. Police advised his actions were not acceptable and the female was only looking to educate the driver. His mother who was on vacation in Alaska was contacted and advised of the complaint.

Fraud

July 11 5700 Three Oaks, Independence. Report of ID fraud. Resident reported receiving letters from MN Unemployment Office. Contact with the office found someone used his social security number to file a claim with the MN Unemployment Insurance. He was advised to contact his bank and his credit bureaus to ensure more applications and accounts were not opened in his name.

Car Theft

July 12 5400 Clayton Dr, Maple Plain, Resident reported her black Toyota Rav-4 was stolen during the night. Officer responding to the residence located the vehicle parked at the intersection of Clayton and Prairieland. The vehicle appeared undamaged. Resident came to the scene and found there was nothing missing other than about 1/4 tank of gas. She did not wish to pursue the investigation any further. Said it was her own fault for leaving the keys inside and did not know of anyone that would use her vehicle.

Parking Complaint

July 12 MP Public Works reported an asphalt company parked vehicles at Prairieland and Bryant Street, Maple Plain. PW could not get his loader through and no emergency vehicles can get through. Officer spoke with the job foreman about the complaint.

Vehicle Tampering

July 12 5300 Clayton Drive, Maple Plain. Resident reported she had left her vehicle unlocked. She came out in the morning, the passenger door was ajar and someone had gone through it sometime during the night. Resident checked the vehicle and did not believe anything was missing. Photos were taken of the vehicle.

Theft from Auto

July 12 5300 Clayton Drive, Maple Plain. Resident reported sometime after midnight, someone went into her vehicle. A black backpack valued at \$40 that contained a pair of white tennis shoes valued at \$80 orthotic inserts valued at \$200, and two pickle ball racquets valued at \$120 each were missing. Resident called later stating her back pack was found at Massage Envy in Burnsville. The pickle ball racquets were only items missing from the bag.

Crash/ Hit and Run

July 12 5400 Hwy 12, Maple Plain. Motorist had parked his Jeep at 6 a.m. and when he came out around 5 p.m., found damage to the driver's side door and the driver's side fender. Motorist went home, spoke with his insurance company who requested he report it to the police. White paint transfer was found on the vehicle. Unknown what vehicle had struck it.

Pick up Warrant

July 12 5300 Sunset Lane, Independence. Officer stopped at residence for an active Felony Warrant for 2nd Degree Assault. Parents confirmed their 32 year old daughter was at home and she was taken into custody without incident. She was transported to and booked into the Hennepin County Jail.

Disturbance

July 12 Independence Street, Maple Plain. Officer was dispatched to Northside Park for a possible domestic involving a male and female yelling at each other. Officer arrival found the male and female in the parking lot talking with each other calmly across the hood of a vehicle. The male stated the female was talking loudly, but at one point their conversation got heated and the female began to yell at him but there were no problems. The situation was not physical. No crime was committed.

Dog Bite

July 14 Female was riding her bike to her friend's house in the 6100 block of Wood Hill Lane, Independence when a medium black sized lab ran off its property and circled around her bike. The dog bit the female on her left ankle breaking the skin. The dog owner was issued a citation for Dog at Large and given a notice of 'potentially dangerous dog'.

Health and Welfare

July 14 Vinland National Center, 3675 Ihduhapi Trail Independence. Resident was found intoxicated and provided a PBT breath sample which resulted in .14 breath alcohol concentration. Resident was transported to Main Detox who refused to accept him. An ambulance was called to take him to HCMC as he was unable to take care of himself.

Trespassing

July 16 Vinland National Center 3675 Ihduhapi Trail, Independence. Reported safety concerns when a male stopped to visit his brother over the weekend. The male wandered over to the female section and started handing out his phone number asking female clients if they needed a new "plug" which means connect them to a drug dealer. The male was trespassed from the center.

Medical / Unconscious / DOA

July 16 1500 Three Oaks Ave, Maple Plain. 54 year old male from Brooklyn Park was laying sod, did not feel well, and took a break. A coworker checked on him and found him lying outside in the grass, unconscious and not breathing. Lifesaving efforts were attempted by WHPS Officers, Maple Plain FD and North Ambulance EMS but were unsuccessful.

Medical Burn

July 17 5900 Hwy 12, Maple Plain. Dispatched for a male who received burns to his right arm, right side of his face and right ear. He was standing over a car engine carburetor they had just poured gas into, trying to get it started to get it on a car trailer when flames shot up burning him. WHPS Officers, Maple Plain FD and North Ambulance treated the male who was ultimately transported to HCMC with suspected 2nd degree burns.

Property Damage

July 18 2300 Budd Street, Independence. Reported a vehicle was driven through a fence and into a yard. The male driver thought a road was there and did not see the fence until last minute. The male left without contacting the homeowner. License plate was given to the officer and charges are pending contact with the driver.

Suspicious Act

July 19 18 Golf Walk, Independence. Officers dispatched to a suspicious vehicle, a white smaller size Ford pickup with a white topper, no license plates on it, was in a business parking lot with two occupants that got out and started looking in vehicles. The male occupants then got in the vehicle and left. It did not appear anything had been taken from any vehicles. Officers searched the area and were unable to locate the vehicle.

Pickup / Warrant

July 19 Flipping Bills Gas Station in Delano, Officer recognized sitting at a table, 40 year old male from Glencoe who had two outstanding warrants for Felony 5th Degree and Misdemeanor Theft. Male was taken into custody without incident and transported to Hennepin County Jail.

4th Degree DWI

July 20 Hwy 12 & Baker Park RD, Maple Plain. Received a traffic complaint of a vehicle driven on the shoulder of the road for approximately 7 miles. Officer observed the driver fail to signal their turn and the vehicle was stopped. Driver Savannah Christine Hoffman, 31 from Stanchfield submitted a breath test which resulted in .13 breath alcohol concentration. An open alcohol container was found in the back seat under a car seat. Hoffman was arrested for 4th Degree DWI and Open Bottle in Motor Vehicle. Front passenger, Bryan Shawn Nummela, 30 from Stanchfield was found to be in possession of marijuana and was cited for Possession of Marijuana in Motor Vehicle. The rear passenger Jamie Lynn Harrison-Vaughn, 20 from Isanti was found to be intoxicated and was cited for Underage Consumption. All three were released to a responsible sober person.

Email Scam

July 20 1400 Copeland Rd, Independence. Residents received an email scam to send money to stop porno videos being sent out to their contacts. They were advised to ignore the email as it is a scam and to change their user names and passwords to protect any future hacking of their email.

Crash / Property Damage

July 20 Copeland Rd & Hwy 12 Independence. Driver of Veh # 1 was stopped in traffic and so was the driver of Veh # 2. The driver of Veh # 3 stated she was texting and did not notice the stopped traffic, struck Veh # 2 which then struck Veh # 1. Driver of Veh # 3 was cited for Texting and Driving.

Theft

July 21 5200 Bryantwood Dr, Maple Plain. Resident reported on July 2nd someone was accessing his account at TCF Bank and taking money out of it. A new card arrived and on July 20th, the account was accessed again and money was taken. The locations of the withdrawals all appeared to be happening in California. The total amount taken at this time was \$1,240.00. The case was forwarded to Investigations.

CVO DWI

July 22 Officers responded to a motorcycle crash on County 19 and Moline Rd in Independence. Driver Michael Kenneth White, 37 from Burnsville and passenger Amanda Sue Fraley-Gleiter, 33 from Alma WI were lying in the ditch, Maple Plain Fire was treating Fraley-Gleiter who was Air Lifted by North Memorial Air care to the hospital. Fraley-Gleiter sustained substantial bodily injuries. White admitted to drinking and was given field sobriety tests and a preliminary breath test resulted in .17 breath alcohol concentration. A search warrant was issued for a blood sample, a sample was taken from White and the results are pending. White was taken into custody and transported to Hennepin County Jail where he was charged with Felony Criminal Vehicular Operation, Substantial Bodily Harm – Under the Influence of Alcohol.

Water Rescue

July 23 2300 Independence Rd, Independence. Officers responded to an overturned boat in the water. Officer located a boat that was approximately 100 feet from shore and observed two hands hanging on to the edge of the boat on the backside. Maple Plain Fire Rescue responded; launched their rescue boat and rescued the 85 year old male who was hanging on to the boat. The male stated he was trying to push a bog away from their house when he lost his balance and went into the lake backwards. He was unable to get back into the boat, did not have a life preserver on and had to shut off the boat motor as it was still running. He stated he was ok and was driven home by family who would care for him. WHPS advised him to take it easy and in the future to use a life jacket and a friend to assist.

Road Debris

July 24 Hwy 12 / CR 92, Independence. A citizen reported road debris on the Highway was causing traffic issues. Officer found a truck had lost its trailer load of lumber and branches. Officer and a Reserve Officer assisted with reloading the lumber and escorted him to his home. He was warned for not having his load properly secured.

Solicitor Complaint

July 24 5300 Joyce Street, Maple Plain. Reported two younger females, estimated to be around 12 years old stopped at a resident's house trying to sell Christian based TV subscriptions. When questioned what organization they were with, they couldn't answer. The females left on foot and it was reported that two adult females were waiting at the end of the driveway for them. The area was checked and they were not located.

4th Degree DWI

July 24 11:33 p.m. Vehicle was stopped traveling 65 mph / 55 mph in the 8500 block of CR 6, Independence. While having contact with the driver Kyle John Erlandson, 22 of Mound, a moderate odor of alcohol coming from the vehicle was noted. The driver admitted to drinking alcohol. Roadside tests were administered and indicated impairment. Erlandson submitted a breath test which resulted in .13 breath alcohol concentration. Erlandson was arrested and charged with 4th Degree DWI and was released to a responsible party.

3rd Degree DWI

July 25 12:45 a.m. CR 6 / Nelson Rd, Independence. Vehicle traveling 64 mph / 50 mph was stopped. The driver, Luke Lyden 25 from Champlin, stated he was heading home which was in the opposite direction as he was headed towards Watertown. Lyden failed field sobriety tests and submitted a breath sample which resulted in .18 breath alcohol concentration. Lyden was arrested, transported to Hennepin Co Jail and booked for 3rd Degree DWI and Small Amount of Marijuana. Passenger Samantha Marie Kuehn, 22 of Brooklyn Park was intoxicated and unable to drive. Kuehn was given a ride to WHPS to make arrangements for a ride.

Welfare Check

July 26 7:42 a.m. Caller reported finding a juvenile male sleeping in the ditch along County 90 north of Pagenkopf Rd, Independence. The male got up and started walking south. Officer responded and located the male who stated his parents had kicked him out of the house and he had nowhere to go. Contact with the father who said that was not the case and to bring his son home. Father explained they were having issues with their 16 year old son following rules and obeying his parents. Officer told the son, he is 16 and needs to listen and follow his parent's rules. Son stated he understood.

3rd Degree DWI Refusal

July 26 12:49 p.m. Hwy 12/ Maple Ave. Maple Plain. Officer observed a vehicle turn in front of another vehicle that had to stop to avoid a crash. While speaking with the driver, Jaime McCarty 32 from Rockford, Officer noticed a strong odor of alcohol. McCarty was given field sobriety tests and a preliminary breath test resulted in .34 alcohol concentration. McCarty was brought to the police station and McCarty refused testing. McCarty was arrested and transported to Hennepin County Jail charged with 3rd Degree DWI Refusal.

Suspicious Act

July 27 HWY 12 & Pioneer Creek Center, Maple Plain, Officer observed a male driving a lawn mower on the shoulder of HWY 12 traveling eastbound in the westbound shoulder. Contact with the driver, who stated he had permission to unload his lawn mower from the back of his truck at Herc-U-Lift's loading dock and he was riding it back to his house on Main Street. He was told he cannot ride the mower on the shoulder of the highway. He needs to stay off all county roads and highways.

Theft from Auto

July 27 1100 CR 83, Independence. Someone entered an unlocked vehicle during the night and stole a wallet containing credit /debit card, gift card & insurance cards inside it. Hennepin Co Crime Lab responded and recovered a print left at the crime scene. On June 28th a resident reported several items found in the grass on the south side of Parkview Rd, Maple Plain. The items were the cards stolen from the resident. The wallet was not found.

Theft from Auto

July 27 5760 Maple Ridge Dr. Maple Plain. Resident reported he had left his vehicle unlocked overnight and in the morning found the glove box was open. His wallet money clip was stolen which contained his MN DL, insurance cards and several banking debit cards. Officer responding to more calls of theft from MV's was flagged down by a resident reporting he found personal items scattered around the neighborhood and he and other neighbors had picked them up. They were found to be the resident's items.

Attempted Theft from Motor Vehicle

July 27 5810 Maple Ridge Drive, Maple Plain. Resident reported his vehicle had been rummaged through. At time of report no loss found. Officer found an obvious glove mark, print left on a window.

Attempted Theft from Motor Vehicle

July 27 5790 Maple Ridge Drive, Maple Plain, Resident reported their unlocked vehicle had been tampered with. Henn Co Crime Lab responded to process the fingerprints left at the scene. No loss reported.

Suspicious Act

July 27 Independence Street / Perkins Maple Plain. Officer observed a male walking on Independence Street with a bag and a camera. Contact with the male who was hired by the city to finish the special assessment examinations on 4 – 5 properties.

Suspicious Act / Underage Consumption

July 29 1:20 a.m. Rainbow Park, Maple Plain. Officer located an unoccupied vehicle and found two males and one female using the playground equipment. While speaking with them, Officer could smell a moderate odor of a fruity alcoholic beverage coming from them, all denied drinking. The males, Spencer James Overturf, 19 from Maple Plain and Nicholas Emilio Gherardi 18 from Orono provided PBT samples which registered .093% and .092% respectively. Both admitted to drinking a few beers earlier and their female friend had picked them up from a party since she was sober and brought them to the park. Overturf and Gherardi were issued citations for Minor Consumption of Alcohol.

Crash/ PI

July 30 5400 Lake Sarah Heights Dr, Independence. Officer responded to a personal injury crash with one person bleeding. 45 yoa female driver from Independence stated she was talking on her phone to her brother, told him she felt like she was going to pass out, and then woke up after the crash. Female had facial injuries from her vehicle striking a tree. She was transported to the hospital by ambulance.



Agenda Information Memorandum
August 27, 2018 - Maple Plain City Council

6. ADMINISTRATION MONTHLY REPORTS
D. Public Works August Monthly Report

ACTION TO BE CONSIDERED

To approve the Monthly Report for Public Works.

FACTS

Staff has been busy with seasonal projects and ongoing issues that include:

1. Have worked extensively on the Howard Avenue and Independence Street Reconstruction Project.
2. Worked with the Maple Plain Apartments on a private water service leak.
3. Worked with MNDOT on a radio dish on the City of Maple Plain's Water Tower.
4. Worked on continually summer park maintenance.
5. Identified a Sidewalk issue on Main St. E. and have plans to repair the Sidewalk.
6. Provided vehicles for the Discovery Center Vehicle Fair in the Northside Park Parking lot.
7. Have continued to work on the Compost Site for maintenance.



Agenda Information Memorandum
August 27, 2018 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
E. ADMINISTRATION AUGUST MONTHLY REPORT

ACTION TO BE CONSIDERED

To approve the Monthly Report for City Administration.

FACTS

Staff has been working on the following projects:

- Staff has continued working on potential development opportunities throughout the City.
- Staff is working on the 2019 Budget.
- Staff is preparing for the Summer City Events.
- Staff is working on City Blight with aggressive Code Enforcement.
- Staff is working on the 2040 Comprehensive Plan.
- Staff is working with Collision Corner on Conditional Use Permit Revisions
- Staff is working on finishing the Assessment appraisals for the Street Reconstruction Project.

**CITY OF MAPLE PLAIN
RESOLUTION NO. 18-0827-01**

**A RESOLUTION CANCELLING SPECIAL ASSESSMENT
FOR 5815 MAIN STREET WEST.**

WHEREAS, on November 18, 2014 the City Council of Maple Plain adopted an assessment roll for the 2014 West Main/Rainbow Utility Project and directing the City Administrator to certify the assessment roll to Hennepin County for collection with taxes commencing with taxes payable in 2015.

WHEREAS, included in this assessment roll was the parcel with the Property ID (PID) 26-118-2412-0002 and address of 5815 Main St. W. (subject property) located within the City of Maple Plain with an assessment amount of \$10,297.71

WHEREAS, in September 2017, the owner of the subject property paid the entire remaining special assessment balance of \$8,753.07 in order to remove the special assessment from their taxes.

WHEREAS, the special assessment for the subject property has not been cancelled.

NOW THEREFORE LET IT BE RESOLVED THAT, BY THE CITY COUNCIL OF THE CITY OF MAPLE PLAIN, to approve canceling the 2014 West Main/Rainbow Utility Project assessment for the subject property.

Passed and Adopted by the City Council on this 27th day of August, 2018.

By: Julie M. Maas-Kusske
Its Mayor

ATTEST:_____
By: Robert Schoen
Its City Administrator

**CITY OF MAPLE PLAIN
RESOLUTION NO. 18-0827-02**

**A RESOLUTION PARTIALLY WAVING A 2014 SPECIAL STORM WATER
ASSESSMENT FOR 2015 BUDD ST. NORTH, MARSH LAND PROPERTIES LLC.**

WHEREAS, on May 15, 2014 the City Council of Maple Plain approved a Storm Water Agreement with Marsh Land Properties LLC for the property located at 2015 Budd St. N. PID: 2411824320015.

WHEREAS, included in the Storm Water Agreement it was agreed upon that the yearly Storm Water Charges be \$312.00 per year commencing in 2014.

WHEREAS The Storm Water Agreement was not in effect until 2015 and Marsh Land Properties LLC was Charged \$2,164.03 for the year of 2014.

WHEREAS, the Storm Water agreement should have taken effect in 2014.

NOW THEREFORE LET IT BE RESOLVED THAT, BY THE CITY COUNCIL OF THE CITY OF MAPLE PLAIN, to waive \$1,852.03 of Storm Water Assessments for the year of 2014 on the property record of 2015 Budd St N owned by Marsh Land Properties PID: 2411824320015.

Passed and Adopted by the City Council on this 27th day of August, 2018.

By: Julie M. Maas-Kusske
Its Mayor

ATTEST: _____
By: Robert Schoen
Its City Administrator

STORM WATER AGREEMENT

This Agreement is entered into between Marsh Land Properties, LLC, a Minnesota limited liability company ("Marsh Land") and the City of Maple Plain, a Minnesota municipal corporation ("City").

RECITALS

- 1) The City has adopted a storm water utility charge pursuant to ordinance number 254, code section 50.02 for all property within the City.
- 2) Marsh Land owns property within the City zoned industrial which property has been charged at the rate of \$2,844.72 per year for storm water charges; that the legal description of the property owned by Marsh Land is:

Outlot A, Maple Plain Industrial Park 4th Edition ("Subject Property")

- 3) Marsh Land has not paid the annual storm water charge for 6 years currently owing in excess of \$16,000; that Subject Property is now in foreclosure for failure to pay these storm water charges with taxes.
- 4) That Subject Property is unique because it receives all or most of the storm water from the Maple Plain Industrial Park and for this reason the City is willing to negotiate the storm water rate with Marsh Land.

NOW, THEREFORE, the parties hereto agree as follows:

- 1) Marsh Land shall pay the City \$1,872 in full satisfaction of the outstanding storm water fees owed to the City.
- 2) Upon receipt of payment, the City shall advise the County Auditor of the settlement and take steps necessary to remove Subject Property from the foreclosure process.
- 3) Commencing in 2014, Marsh Land agrees to pay \$312 per year as and for the storm water charges for Subject Property.

4) Upon execution, this agreement shall be recorded against Subject Property with the Hennepin County Recorder's Office.

Marsh Land Properties, LLC

By: Bradley J. McKinn

Its: SECRETARY

CITY OF MAPLE PLAIN

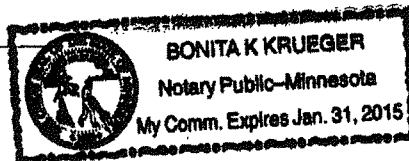
Jessia Melvin
Its Mayor

Jessia Melvin
Its Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this 13 day of MAY, 2014, by BRADLEY J. MCKINN, the SECRETARY of Marsh Land Properties, LLD, a Minnesota corporation, on behalf of the company.

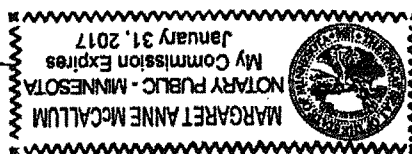
Bonita K. Krueger
Notary Public



STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledge before me this 15 day of May, 2014, by Jerry Young, the Mayor and Jessia Melvin, the Administrator of the City of Maple Plain, a municipal corporation under the laws of Minnesota, on behalf of said municipal corporation.

Margaret Anne McCallum
Notary Public



THIS INSTRUMENT WAS DRAFTED BY:

Jeffrey A. Carson, Esq.

Carson, Clelland & Schreder

6300 Shingle Creek Pkwy, Suite 305

Minneapolis, MN 55430

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