



## Board of Directors

**Beth Wilson**  
Director

**David Furst**  
Vice Chair

**Maryalice Faltings**  
Chair

**Philip Pierpont**  
Director

**Jan Palajac**  
Director

### Welcome to the Board of Directors' Meeting

You are welcome to attend all Board of Directors' meetings. Your interest in the conduct of public business is appreciated. Any citizen desiring to speak on any item not on the agenda may do so under item 4 when the Chair requests comments from the audience.

If you wish to speak on an item listed on the agenda, please wait until the item is up for discussion, the opening staff or committee presentation has been made, and the Board has concluded its initial discussion. Then, upon receiving recognition from the Chair, please state your name, and tell whether you are speaking as an individual or for an organization. Each speaker is limited to three minutes.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District office, 4444 East Avenue, Livermore, during normal business hours.

Pursuant to Title II of the Americans with Disabilities Act and section 504 of the Rehabilitation Act of 1973, LARPD does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs or activities. To arrange an accommodation in order to participate in this public meeting, please call (925) 373-5725 or e-mail [Lvanbuskirk@larpd.org](mailto:Lvanbuskirk@larpd.org) at least 72 hours in advance of the meeting.

### AGENDA REGULAR MEETING

**WEDNESDAY, APRIL 11, 2018  
7:00 P.M.**

**ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA**

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE
2. RECOGNITION
3. PRESENTATION
  - 3.1 THE MANY BENEFITS OF PARKS AND RECREATION  
The Board will receive a presentation on The Many Benefits of Parks and Recreation by Assistant General Manager Patricia Lord. (Information)
4. PUBLIC COMMENT

5. CONSENT AGENDA (Motion)
  - 5.1 BOARD MINUTES
    - 5.1.1 Regular Meeting of March 28, 2018.
  - 5.2 COMMUNICATIONS
    - 5.2.1 General Manager's Monthly Report (7/1/9).
6. CONSENT AGENDA RESOLUTIONS
  - 6.1 Resolution No. \_\_\_\_\_, adopting a revised Salary Schedule.
7. BIDS AND PUBLIC HEARINGS

None.
8. OLD BUSINESS

None.
9. NEW BUSINESS
  - 9.1 ARROYO DEL VALLE TRAIL RENOVATION PROJECT, LARPD PROJECT NO. 603

The Board will consider accepting the bid and approving the award of contract for the construction of the Arroyo Del Valle Trail Renovation at Sycamore Grove Park, LARPD Project No. 603. (Resolution)

Resolution No. \_\_\_\_\_, accepting the bid and approving the award of contract to Grade Tech, Inc. in the amount of \$1,018,692.32 for the construction of the Arroyo Del Valle Trail Renovation at Sycamore Grove Park, LARPD Project No. 603.
  - 9.2 SHADE STRUCTURES FOR BOTHWELL PARK

The Board will receive a report on proposed shade structures for Bothwell Park and provide direction on style and color options. (Information and Direction)
  - 9.3 PRIORITY A CIP PROJECT: "DOG PARK IMPROVEMENTS"

The Board will consider a resolution authorizing the creation of a Priority A CIP Project, "Dog Park Improvements" and authorize funding of \$100,000 for improvements in five identified existing dog parks providing a separation of large and small dogs. (Resolution)

Resolution No. \_\_\_\_\_, authorizing creation of a Priority A CIP Project, "Dog Park Improvements" and authorizing funding of \$100,000 for improvements in five identified existing dog parks providing a separation of large and small dogs, with \$20,000 in FY 2017-18 to complete improvements in Bruno Canziani Dog Park, and \$80,000 for improvements at identified dog parks during FY 2018-19, including: Vista Meadows, May Nissen, Max Baer, and Robertson Park.
  - 9.4 ENDORSEMENT OF SENATE BILL 1316,  
OFF-HIGHWAY VEHICULAR RECREATION: CARNEGIE STATE VEHICULAR  
RECREATION AREA: ALAMEDA-TESLA EXPANSION AREA

The Board will consider a resolution endorsing Senate Bill 1316, an act to add Section 5090.42 to the Public Resources Code, relating to parks and recreation. (Resolution)

Resolution No. \_\_\_\_\_, endorsing SB 1316: Off-highway vehicular recreation: Carnegie State Vehicular Recreation Area: Alameda-Tesla Expansion Area.
  - 9.5 JUAN BAUTISTA DE ANZA TRAIL

The Board will receive a report on the Juan Bautista de Anza National Historic Trail and provide direction on certification of the "Anza Trail" segment in Sycamore Grove Park. (Information and Direction)

10. COMMITTEE REPORTS
11. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS
12. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER
13. ADJOURNMENT



Livermore Area  
Recreation & Park District  
*An independent special district*

## LIVERMORE AREA RECREATION AND PARK DISTRICT

### DRAFT MINUTES

**WEDNESDAY, MARCH 28, 2018**

ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING  
7:00 P.M.

DIRECTORS PRESENT: Directors, Palajac, Pierpont and Chair Faltings  
DIRECTORS ABSENT: Directors Furst, Wilson  
STAFF MEMBERS PRESENT: Rod Attebery, Tim Barry, Patricia Lord, Jeffrey Schneider, Linda VanBuskirk

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#### 1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

Chair Faltings called the meeting to order at 7:01 p.m. All Directors were present except for Directors Furst and Wilson.

Chair Faltings announced that Item 9.1 Update on Facility Maintenance Exchange with City of Livermore would be pulled from the March 28, 2018 Agenda as the information was not yet fully ready for discussion.

#### 2. **RECOGNITION**

##### 2.1 **RESOLUTION OF COMMENDATION FOR ASSISTANT TO THE GENERAL MANAGER GRETCHEN SOMMERS**

Chair Faltings presented the Resolution of Commendation to Assistant to the General Manager, Gretchen Sommers, who was present. She will be retiring from the District on April 1, 2018. The Board thanked Ms. Sommers for her excellent service during her tenure at LARPD.

Moved by Chair Faltings, seconded by Director Palajac, adopted Resolution No. 2613, commending Gretchen Sommers, on the occasion of her retirement from the District, by the following roll call vote:

AYES: *Palajac, Pierpont, and Chair Faltings*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *Furst, Wilson*

**3. PRESENTATION**

**3.1 CERTIFICATE OF RECOGNITION IN SPECIAL DISTRICT GOVERNANCE**

The Board received a presentation on the Special District Leadership Foundation's "Recognition in Special District Governance" program by Colleen Haley of SDLF. SDLF provided copies of a handout entitled "SDLF District of Distinction Accreditation – Level Progression". Director Jan Palajac was then honored with a Certificate of Recognition in Special District Governance for demonstrating her completion of the Special District Leadership Academy and 10 hours of continuing education.

**3.2 LARPD FOUNDATION ANNUAL REPORT**

The Board received a presentation on the LARPD Annual Report. General Manager Tim Barry introduced Greg Davis, Vice President of the LARPD Foundation, who provided the report and presentation on the FY 2017 Annual Report of the LARPD Foundation, July 1, 2016 – June 30, 2017 which highlighted its mission, contributions, and accomplishments through donations; the Community Support Program; grant recipients by age, and a financial summary. Remaining Assets as of June 21, 2017 were reported to be \$68,728.

Mr. Davis further reported that three of the six Board of Trustees will be retiring at the end of this fiscal year; however, a strong core group exists. Part 2 of the presentation focused on the strategic plan in place for 2018 and beyond to rebuild and improve the Foundation board with a focus on the existing Foundation mission. Chair Faltings thanked Mr. Davis for his presentation, and encouraged anyone interested in getting involved with the LARPD Foundation to contact LARPD General Manager Tim Barry at (925) 373-5700.

**4. PUBLIC COMMENT**

Chair Faltings opened public comment. No public comment. Closed public comment.

**5. CONSENT AGENDA (Motion)**

**5.1 BOARD MINUTES**

5.1.1 Special Meeting of March 8, 2018.

5.1.2 Regular Meeting of March 14, 2018.

**5.2 COMMUNICATIONS**

None.

Moved by Director Palajac, seconded by Director Pierpont, approved the Consent Agenda by the following voice vote:

AYES:	<i>Palajac, Pierpont, and Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>Furst, Wilson</i>

**6. CONSENT AGENDA RESOLUTIONS**

None.

**7. BIDS AND PUBLIC HEARINGS**

None.

**8. OLD BUSINESS**

**8.1 APPROVAL OF REVISED PLANS AND SPECIFICATIONS FOR FOUR PLAYGROUND PROJECTS**

The Board will consider approving the revised Plans and Specifications for the Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park and May Nissen Park, and authorizing the General Manager to go out to bid for the construction of the Improvements.

Assistant General Manager, Patricia Lord, presented the report which highlighted value engineering options available for the Board's review and approval. Also providing information on the staff report was Administrative Services Manager, Jeffrey Schneider, Consulting Project Manager, Tonie Cox, and Landscape Architect, Richard Joaquin with Odell Engineering.

Staff recommended the Board consider Option #2 for the four park playgrounds, to proceed with revised Plans and Specifications with value engineering in order to reduce costs.

Chair Faltings opened public comment.

- 1) Steve Goodman addressed the Board in support of Option #1 and stated that the residents, who were polled, expressed their need for shade and quality playground equipment. He further disagreed with the concept of value engineering.
- 2) John Lawrence addressed the Board also in support of Option #1 and suggested the Board add additional funds to store replacement parts for future needs. Mr. Lawrence cautioned the Board that value engineering is a form of value reduction.

Chair Faltings closed public comment.

Director questions and comments included: How much additional time would be added to the project if certain options were chosen; are there generic play structures that can be substituted for fancier versions; directors expressed disappointment in the value engineering concept; prefer to keep shade structures and pour-in-place rubber surfacing instead of wood fiber; will making these changes to pour-in-place instead of synthetic turf require a change order to the consultant contract; does it have to come back to the Board before it can go out to bid; and the idea of storing extra equipment in case of emergency repairs should be brought before the Facilities and/or Finance Committee and the cost to do so be addressed in the fiscal budget.

Moved by Chair Faltings, seconded by Director Pierpont, adopted Resolution No. 2614, approving Option #1 to increase the budget to \$7,638,728; go out to bid with the original Plans and Specifications as approved at the September 22, 2017 Special Meeting; and approving value engineering Option 1A (Attachment A to Jane Addams Park); Option 2 (Attachment G to May Nissen Park); by the following voice vote:

AYES:	<i>Palajac, Pierpont, and Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>Furst, Wilson</i>

**9. NEW BUSINESS**

**9.1 UPDATE ON FACILITY MAINTENANCE EXCHANGE WITH CITY OF LIVERMORE**

Chair Faltings pulled Item 9.1 from the March 28, 2018 Agenda as the information was not yet fully ready for discussion.

**9.2 REVISIONS TO DISTRICT RECORDS RETENTION AND DESTRUCTION SCHEDULE**

General Manager Tim Barry described the proposed revisions to the District's Records Retention and Destruction Schedule as outlined in the staff report.

Moved by Director Palajac, seconded by Chair Faltings, adopted Resolution No. 2615, approving revisions to the District's Records Retention and Destruction Schedule, by the following voice vote:

AYES:	<i>Palajac, Pierpont and Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>Furst, Wilson</i>

**9.3 REPLACEMENT OF PLAYGROUND AT ALTAMONT CREEK PARK**

GM Barry reported that The District was presented with an opportunity to replace the west playground at Altamont Creek Park by way of a 50/50 cost share with Livermore Valley Joint Unified School District (LVJUSD). The School District estimates the total cost of the west playground to be \$350,000; LARPD's cost share would be approximately \$175,000 plus \$25,000 for any unexpected costs and contingencies.

The project was discussed at the March 20, 2018 Facilities Committee meeting where consensus was reached that replacement of the playground equipment at Altamont Creek Park makes sense procedurally and should be recommended to the full Board. Staff recommended that the Board review and approve the project and budget of \$200,000 as an addition to the 3-Year Capital Improvement Plan.

Moved by Director Palajac, seconded by Director Pierpont, adopted Resolution No. 2616, approving the design, 50/50 cost share, and budget of \$200,000 to replace the west playground at Altamont Creek Park by the following voice vote:

AYES:	<i>Palajac, Pierpont and Chair Faltings</i>
NOES:	<i>None</i>
ABSTENTIONS:	<i>None</i>
ABSENT:	<i>Furst, Wilson</i>

**10. COMMITTEE REPORTS:**

- 1) Chair Faltings reported on the March 20, 2018 Facilities Committee meeting.
- 2) Director Pierpont reported on the March 28, 2018 Program Committee meeting.
- 3) Director Palajac reported on the Livermore Downtown meeting.

**11. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- 1) Director Palajac requested a future agenda item to discuss if LARPD will consider sending a letter of support for Senate Bill 1316, a bill introduced by Senator Steven Glazer and co-authored by Assemblywoman Catharine Baker, which would authorize the California Department of Parks and Recreation to dispose of the portion of the Carnegie State Vehicular Recreation Area known as the “Alameda-Tesla Expansion Area” to permanently preserve that land for conservation purposes, as specified, if the department determines that disposing of the land is in the public interest.
- 2) Chair Faltings reported on her attendance at the CSDA annual dinner meeting in Castro Valley on March 22, 2018.

**12. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Barry made the following announcements:

- 1) LARPD had a very successful “Breakfast with Bunny” annual celebration on Saturday, March 24<sup>th</sup> at the Robert Livermore Community Center.
- 2) The LARPD Summer Activity Guide has been published. He encouraged the community to take a look at this wonderful brochure highlighting the summer activities available in our parks and facilities.
- 3) Healthy People, Healthy Arroyos: Join a creek cleanup of the Arroyo Mocho at the Stanley Reach on Saturday, April 7<sup>th</sup>. The Stanley Reach is Living Arroyos’ oldest project, by a multi-agency partnership created to enhance and maintain the urban streams and streamside habitats of the Livermore-Amador Valley. Led by Ranger Danny and the Living Arroyos staff. Meet at 9:00 a.m. at the corner of Cottonwood Court and Summertree Drive in Livermore along the Arroyo Bike Trail.

**13. OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS  
PURSUANT TO GOVERNMENT CODE SECTION 54957.7**

Chair Faltings announced that the Board would go into Closed Session per the item listed as 14.1.

**14. CLOSED SESSION**

**14.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
PURSUANT TO GOVERNMENT CODE SECTION 54956.9(b)  
(1 case)**

**15. OPEN SESSION REPORT ON CLOSED SESSION PURSUANT TO GOVERNMENT  
CODE SECTION 54957.1**

The Board came out of Closed Session at 8:44 p.m. and Legal Counsel Attebery announced that no reportable actions had been taken in Closed Session.

**16. ADJOURNMENT**

The meeting adjourned at 8:44 p.m.



**LIVERMORE AREA RECREATION & PARK DISTRICT**

4444 East Avenue, Livermore, CA 94550-5053

(925) 373-5700

MONTHLY REPORT FOR MARCH 2018 (#71-9)

TO: BOARD OF DIRECTORS

FROM: TIMOTHY J. BARRY, GENERAL MANAGER

**GENERAL SUMMATION:** March has been a busy month for the District with the Mid-year Budget Board Workshop on March 8, and progress on a variety of capital projects, including: Sycamore Grove Trail renovation, Bill Payne Sports Park Master Plan, and Multi-park Playground Renovation Project. Professional development training included Board and staff participation at the annual California Parks and Recreation Society conference, and the California Trails and Greenways Conferences. Human Resources recruitment efforts focused on several key positions, including: Aquatics Coordinator, Financial Analyst, and Marketing and Operations Supervisor. LARPD is partnering with the City of Livermore, American Red Cross, faith-based agencies, and other community partners to prepare for a regional Mass Care & Shelter exercise scheduled for September 6, 2018. The LARPD website redesign project is near completion and is expected to launch later this spring. LARPD is working together with the Ravenswood Progress League on the Victorian Tea event scheduled for May 6<sup>th</sup>. This event was back by popular demand and sold out very quickly.

**Matters Initiated:**

March 28, 2018 Board Meeting – Director Palajac suggested an item for the next regular meeting agenda to see if LARPD would consider sending a letter of support for SB1316, a senate bill introduced by Steven Glazer and co-authored by assemblywoman Catharine Baker which would authorize the California Department of Parks and Recreation to dispose of the portion of the Carnegie State Vehicular Recreation Area known as the “Alameda-Tesla Expansion Area” to permanently preserve that land for conservation purposes, as specified, if the department determines that disposing of the land is in the public interest. ***This item is scheduled for the April 11th Board meeting.***

**BOARD OF DIRECTORS:** Board Members attended one special and two regular Board meetings, three committee meetings and one community outreach/liaison meeting in March. Directors also attended a Chamber of Commerce Business Alliance meeting, a Mid-Year Budget Workshop, the CPRS Conference, ACSDA annual dinner, the Trails & Greenways Conference, and a retirement celebration honoring Gretchen Sommers.

Board actions for the month included: approved the proposed Mid-Year Capital Improvement Plan Budget for FY 2017-18 – FY 2019-20; approved revisions to Policy No. 4040-Board Chair and Vice Chair and Policy No. 5010 – Board Meetings; nominated Director Palajac for election to the CSDA Board of Directors-Bay Area Network, Seat A, for the 2019-2021 term; presented a resolution of commendation to Gretchen Sommers, on the occasion of her retirement from the District; approved the Plans and Specifications for the Playground Renovation Projects at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park and May Nissen Park, and authorized the General Manager to go out to bid for the construction of the Improvements; approved revisions to the District’s Records Retention and Destruction Schedule; and approved the design, 50/50 cost share with the LVUSD and budget of \$200K to replace the west playground at Altamont Creek Park.

## **ADMINISTRATIVE SERVICES - FINANCE/HUMAN RESOURCES/INFORMATION TECHNOLOGY:**

Finance: Financial Analyst position filled: Julie Dreher, our Finance Technician, was offered and, thankfully, accepted the full-time position of Financial Analyst, besting 30 external candidates who submitted applications for the position. Julie will continue to lead the annual and mid-year Operating and CIP budget processes, and Payroll Technician Ly Ha will now formally report to Julie. CONGRATULATIONS, Julie!

Operating and CIP Budgets: On March 8<sup>th</sup>, J Schneider and J Dreher presented mid-year 2017-18 CIP and Operating budgets to the Board in a Budget Workshop and both budgets were approved.

Payroll: During April, we will scrutinize vacation accrual accounting to ensure that benefited staff is accruing at proper rates.

Audit: We are near the end of the FY16-17 audit process and expect to be able to set a date for our review with the Finance Committee soon.

CIP: We continue to work toward an enhanced reporting framework with the City of Livermore Engineering and Accounting teams to facilitate a better understanding of incoming fees (development source and split between the City and LARPD). More to come in April.

Human Resources: Comprehensive Compensation Study RFP: data gathering and preliminary analysis has been completed by consultant MRG and we are now analyzing their work with Unit Management. We remain on track to generate a review with GM Barry the week of April 9th. Robert Sanchez completed a two-day seminar on multiple topics, including investigations, evaluations, ADA, FEHA, Interactive Process, and Reasonable Accommodations. Work continues on updates to our Personnel Rules and Regulations. This effort is spearheaded by RGS consultant Sheri Fleming, with significant support from HR Tech Robert Sanchez.

Recruitment: With the successful conclusion of the recruiting processes for the Aquatics Coordinator position (offer accepted by internal candidate Patrick Lucky) and Financial Analyst (offer accepted by internal candidate Julie Dreher), Jessie Masingale is now focused on two significant recruiting efforts that will close on Friday, April 6, 2018: HR Analyst (60 applications received as of April 3<sup>rd</sup>), and Marketing and Operations Supervisor (25 applications to date). In addition, we began advertising for of the new Rec Leader III position that was approved at the February 28<sup>th</sup> Board meeting and Job Fair activity continues.

Information Technology: Jay Stevens completed work to improve Wi-Fi services for the RLCC and Trevarno locations and internet bandwidth for the RLCC (to better support tech-heavy events here) which involved a modest investment in switches and modems. Jay made real progress on a plan to upgrade our Security cameras and image storage at RLCC (a review with key users is slated for early April, to be followed by formal submission of our recommendations to GM Barry. Efforts to plan for our Intranet project and completing an inventory of software licenses and usage are also in progress.

## **YOUTH & SENIOR SERVICES/VOLUNTEERS:**

Preschool: The changes in the weather offered the Preschool classes an opportunity to explore rain, wind, rainbows, and new growth. We shared many fun, messy sensory experiences. The Pre-K class practiced the letters N, V & W and counting to 30. Christensen Preschool hosted our monthly meeting. They presented fun activities to encourage healthy eating. Our Preschool classes ran a food drive, collecting food for the Tri-Valley Haven food pantry.

ESS/PAL: PAL held their annual overnight event which was called the Great PAL Escape which included a very fun and slightly complicated escape room. PAL staff planned fun and competitive games that lasted all night!!

ESS has been busy exploring Science, all things Green, rocks and crystals, and Mitchell ended the month with an Irish Parent Night at their site.

ESS/PAL staff has participated in CPR, First Aid, and AED training and have also completed three part Desired Result Developmental Profile assessment training. All programs held safety drills and provided newsletters to parents.

Seniors – 50+: We had 24 traveling seniors enjoy the Panama Canal this month. The trip program also went to the Palace of Fine Arts, and the wonderful Macy's Flower show. The second offering of the Panama Pan Pacific presentation by Jay Stevens was a sellout with 24 attending. The St Patrick's Day Social, Umigo go Kart Racing, TGIDF Dog Walk, How to Navigate Wheels Bus, 3 D Greeting Cards class, movies and Name that Tune provided more fun opportunities for the seniors.

Volunteers: April 24, 2018 is the date for the Volunteer Appreciation event. Invitations were mailed on Monday, March 26, 2018.

## **RECREATION:**

Public Information - Marketing/Communications: Press releases were sent out on General Manager Tim Barry's retirement; the Feb. 28 Board meeting as well as both March meetings, including accepting the initial study for a new bridge in Sycamore Grove Park; plus a release on April open space programs. LARPD was in the news for nature walks by park ranger staff in *The Independent*; the Springtown Open Space Master Plan in *The Independent*; Tim Barry's retirement announcement in the *East Bay Times*, *Livermore Patch* and *The Independent*; and Breakfast with Bunny in the *East Bay Times*. More than 30 updates were made to the District website. Nominations were submitted for California Association of Recreation and Park District awards. There were 11 posts to the LARPD Facebook page, and 9 messages were responded to from the main LARPD email account.

Facilities Event Rentals: Facilities hosted a mix of events in March, filling our LARPD sites. We held several annual events including the Livermore Stockman's Rodeo Association's Rodeo Queen Dinner, Foothill High Junior Prom, Mule Deer Fundraiser, LARPD Employee Appreciation Brunch, ABC NORCAL Graduation, Rock Bible's Celebration and St. Michael School's Auction. We also added our second prom in the ballroom for College Park High School in Pleasant Hill. New renters to LARPD consisted of Solar Farm, Axis & Summit Financial Group. The City of Livermore used the ballroom for a City written test, two days of City training, Sister City gatherings and the Livermore Police Department's swearing-in ceremony. Ravenswood hosted a memorial, two weddings, a photo permit and LARPD's wedding open house with over 50 guests in attendance. LARPD facility event staff participated in their annual spring cleaning of Ravenswood where the staff deep cleaned the kitchen, polished all wood surfaces, cleaned out the fireplaces, washed all the window, swept and mopped the floors, cleaned the walls, and swept off the outdoor patio and window frames.

Youth Sports: All youth sports programs/classes continue to have increased registration. We have begun interviews for summer staff and are preparing for summer programming. We are looking forward to March 28 for summer registration.

Adult Sports: Adult softball registration opened in March with opening day fast approaching on April 9. With a decline in team registration, we have reached out to the surrounding cities to see how they are handling and managing the change in interest with this program. To ensure that fields are being used during our peak season, we have offered these open program dates to the youth group teams to play their games.

Field/Gymnasium Rentals: With a rainy March came many field closures. The grass fields, as well as baseball and softball fields, were closed for 17 days out of the month. This equates to approximately 100+ youth baseball/softball games being cancelled across three leagues as well as many soccer practices and games. We moved as many soccer games as we could to the synthetic turf fields. The gymnasium is a great place to be on the rainy days and is booked with activities seven days a week between basketball, volleyball, pickleball, bootcamp, family fun drop in and weekend tournaments.

Adult & Youth Special Interest Classes: Babysitting Safety and Community Adult CPR were the classes highlighted in March. Classes at Pans on Fire in Pleasanton were also popular and included Macarons, Pasta from Scratch and Pesto Bread Ring.

Holiday Special Events: The Fur, Tails and Scales Animal Show was held on Friday, March 23, at the Robert Livermore Community Center. With 150 tickets sold, this was a great event featuring animals and reptiles and enjoyed by all ages.

Customer and Business Services: Summer registration opened on March 28 at 8 a.m. Staff was busy registering participants for all of our upcoming summer camps and programs. Staff has been working hard to ensure they are providing excellent customer service whenever responding and interacting with our program participants.

Youth Commission: A meeting was held Monday, March 5, in the Elbow Room but was cancelled because there wasn't a quorum.

Aquatics: In March, Aquatics hosted the last of the USA Water Polo Olympic Development Tournaments for the girls' teams. The tournament brought over a thousand visitors to the pool from all over the country. This was an effort over the last two years collaborated by four other local aquatics facilities and Visit Tri-Valley. On March 18 we also hosted a 14 years & under beginner water polo tournament with six teams from San Rafael all the way to Brentwood. Teams competed in three matches that were designed around their skill level. From March 27 through 30, we hosted an American Red Cross Lifeguard Instructor Course that teaches students how to facilitate and manage lifeguard training classes. We had representatives from Patterson, El Cerrito, and Daly City who participated and completed the course.

## **OPEN SPACE:**

General: Open space staff patrolled open space facilities and regional trails as well as other District facilities and parks. Rangers attended the Park Rangers Association of California conference and trainings. The Livermore Half Marathon passed through Sycamore Grove Park.

Operations & Maintenance: Open space staff and volunteers performed maintenance on trails and trimmed trees near trails and public areas. Rangers begin replacing old wood duck boxes. Mowing of firebreaks and around structures began.

Public Safety: Rangers responded to dog off leash complaints in various LARPD parks.

Resource Management: Staff and volunteers maintained native plantings and removed noxious non-native plant species from Sycamore Grove Park. Rangers mowed single track trails at Holdener Park and begin re-routing a trail on the north side of the park. Living Arroyos planted trees in an area of Sycamore Grove Park as mitigation for the Stream Maintenance Program vegetation clearing around park bridges.

Volunteers: Open Space volunteers worked 70 hours performing maintenance on the native gardens, resource monitoring and documentation, performing visitor services, training, and trail surveys.

Environmental/Outdoor Recreation Programs: Open space staff conducted educational programs for thirty-five school classes. Healthy Parks Healthy People programs are being held monthly.

Interpretive Programs: Staff conducted eleven weekend nature and recreational programs for the general public.

Monthly Totals

Sycamore Grove	5869
Daily Average Attendance	189
Horse Trailer Parking Use	51
Parking Fee Revenue	\$6791
Nature Program Attendance	1206

**PARK MAINTENANCE:**

Event preparations included: Intent to use: 1- on going and 6 parties, 3 Jump houses, 1 portable toilet. Special Event: Cover arena; Gymkhana, Dog Agility Trail and Rodeo Queen Contest

Graffiti/vandalism clean-up: Volunteer graffiti clean-up 10 hours and Park staff 29 ¼ hours (major graffiti in Sunken Gardens Skate Park labor hours were 22).

Irrigation: Repairs: 55 sprinklers, 4 valves, 1 main line, 3 lateral lines, 4 drinking fountains, 1 irrigation controller, 1 drip tubing, and Backflow Prevention Devices: 7 tested and 5 repaired

Mechanical work: Service and repairs to 11 vehicles, 7 large pieces of equip. (mowers), 7 piece of small equipment. Shop maint, meetings, Capital and Non-capital inventories, calls and walk-ins

Miscellaneous repairs and tasks

- Park benches: two repaired and one installed
- Turf; fill in low area at two parks, verti-cut field 2 at Independence and field 3 at Robertson, rac-o-vac Independence fields and mulch installed at R. E. Merritt grounds
- Fence/gate repairs: Marlin Pound and Cayetano
- Rodeo Grounds; graded roadway, groomed arena (3 times), and installed "Section" signs
- R. E. Merritt planted 3 trees
- Bruno Canziani repaired Plexiglas in two KIOSK units
- Max Baer: replaced broken boards in bull pen
- Marlin Pound dog park was re-opened after turf renovation

Tree work:

- Major trimming and pruning: John Green Trail, Marlin Pound and Vineyard Gate Trail
- Removed; 5 trees (3 parks), 3 broken limbs (3 parks), raised low limbs (6 parks), trimmed hedges (2)
- Storm checks and clean-up 5 days

Weed control: Post & pre-emergent spot spray; in 19 parks and on 4 trails (226 gallons of mix sprayed), weeding in 11 parks and on 3 trails and removed tree suckers in 11 parks and on 2 trails

Zone 7 Weed Spraying: March Broadleaf weed control – 675 gallons of mix sprayed

Living Arroyos Program: March 2018

Living Arroyo Crew:

- Removed 270 gallons of invasive weeds from Sycamore Grove in preparation for a planting event.
- Spread 360 gallons of mulch at Sycamore Grove to control weeds and aid soil moisture retention.
- Removed 80 gallons of trash along the Arroyo Mocho at the Stanley Reach.
- Harvested 150 willow stakes for the Arroyo Las Positas Golf Course plantings.
- Installed 70 willow stakes at various project sites to stabilize banks and promote growth of native vegetation.
- Hosted two volunteer events:
  - March 17<sup>th</sup> :Sycamore Grove, volunteers planted 204 natives trees and shrubs
  - March 31<sup>st</sup>: Arroyo Las Positas Golf Course, volunteers planted 150 native trees and shrubs.

For more information regarding the 2017-2018 Volunteer Season please visit:

[livingarroyos.org/get-involved/](http://livingarroyos.org/get-involved/)

Respectfully submitted,

Timothy J. Barry  
General Manager

# **Livermore Area Recreation and Park District**

## **Staff Report**

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TO: Chair Faltings and Board of Directors

FROM: Timothy J. Barry, General Manager

PREPARED BY: Jeffrey Schneider, Administrative Services Manager

DATE: April 11, 2018

SUBJECT: Revised 2017/2018 Salary Schedule

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**RECOMMENDATION:** That the Board of Directors approve Resolution No. \_\_\_\_, revising the 2017/2018 Salary Schedule to:

1. Add the position of Administrative Services Manager;
2. Add the position of Financial Analyst
3. Delete the position of Finance Technician
4. Add the position of Human Resources Analyst
5. Add the position of Recreation Leader III
6. Add the position of Aquatics Coordinator – Full-time
7. Delete the position of Aquatics Coordinator – Part-time Benefited

**BACKGROUND:** On February 28, 2018, the Board approved new job descriptions and salary ranges for the positions of Administrative Services Manager, Financial Analyst, Human Resources Analyst, Recreation Leader III, and Aquatics Coordinator – full-time. Two positions were identified to be deleted: Financial Technician and Aquatics Coordinator – part-time. It now becomes necessary to amend the 2017/2018 Salary Resolution to reflect the aforementioned changes.

Attachment: Amended 2017-2018 Salary Schedule

<b>Livermore Area Recreation and Park District (LARPD)</b>						
<b>FY 2017-18 Salary Schedule</b>						
<b>FLSA Exempt (Annual Salaries and Hourly Rates)</b>						
<b>Title</b>	<b>Job Code</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Assistant General Manager	1002L	\$ 117,998	\$ 124,467	\$ 130,936	\$ 137,405	\$ 143,874
		\$ 56.73	\$ 59.84	\$ 62.95	\$ 66.06	\$ 69.17
Administrative Services Manager	1020L	\$ 105,955	\$ 111,758	\$ 117,582	\$ 123,386	\$ 129,189
		\$ 50.94	\$ 53.73	\$ 56.53	\$ 59.32	\$ 62.11
Accounting Supervisor	5238L	\$ 74,422	\$ 78,499	\$ 82,597	\$ 86,674	\$ 90,771
		\$ 35.78	\$ 37.74	\$ 39.71	\$ 41.67	\$ 43.64
Aquatics Supervisor	5233L	\$ 76,648	\$ 80,829	\$ 85,030	\$ 89,232	\$ 93,434
		\$ 36.85	\$ 38.86	\$ 40.88	\$ 42.90	\$ 44.92
Chief Ranger	5232L	\$ 76,648	\$ 80,829	\$ 85,030	\$ 89,232	\$ 93,434
		\$ 36.85	\$ 38.86	\$ 40.88	\$ 42.90	\$ 44.92
Department Manager	5225L	\$ 92,144	\$ 97,219	\$ 102,274	\$ 107,328	\$ 112,403
		\$ 44.30	\$ 46.74	\$ 49.17	\$ 51.60	\$ 54.04
Facilities Maintenance Supervisor	5215L	\$ 72,987	\$ 76,981	\$ 80,995	\$ 84,989	\$ 89,003
		\$ 35.09	\$ 37.01	\$ 38.94	\$ 40.86	\$ 42.79
Finance Manager	1010L	\$ 96,325	\$ 101,608	\$ 106,891	\$ 112,154	\$ 117,437
		\$ 46.31	\$ 48.85	\$ 51.39	\$ 53.92	\$ 56.46
Financial Analyst	3011L	\$ 74,422	\$ 78,499	\$ 82,597	\$ 86,674	\$ 90,771
		\$ 35.78	\$ 37.74	\$ 39.71	\$ 41.67	\$ 43.64
Human Resources Analyst	3012L	\$ 74,422	\$ 78,499	\$ 82,597	\$ 86,674	\$ 90,771
		\$ 35.78	\$ 37.74	\$ 39.71	\$ 41.67	\$ 43.64
Human Resources Manager	1025L	\$ 92,144	\$ 97,219	\$ 102,274	\$ 107,328	\$ 112,403
		\$ 44.30	\$ 46.74	\$ 49.17	\$ 51.60	\$ 54.04
Marketing and Operations Supervisor	5236L	\$ 76,648	\$ 80,829	\$ 85,030	\$ 89,232	\$ 93,434
		\$ 36.85	\$ 38.86	\$ 40.88	\$ 42.90	\$ 44.92
Park Supervisor	5435L	\$ 76,648	\$ 80,829	\$ 85,030	\$ 89,232	\$ 93,434
		\$ 36.85	\$ 38.86	\$ 40.88	\$ 42.90	\$ 44.92
Parks and Facilities Manager	5440L	\$ 92,144	\$ 97,219	\$ 102,274	\$ 107,328	\$ 112,403
		\$ 44.30	\$ 46.74	\$ 49.17	\$ 51.60	\$ 54.04
Recreation Supervisor	5235L	\$ 72,987	\$ 76,981	\$ 80,995	\$ 84,989	\$ 89,003
		\$ 35.09	\$ 37.01	\$ 38.94	\$ 40.86	\$ 42.79
Youth Services Supervisor	5239L	\$ 76,648	\$ 80,829	\$ 85,030	\$ 89,232	\$ 93,434
		\$ 36.85	\$ 38.86	\$ 40.88	\$ 42.90	\$ 44.92

Line items highlighted in yellow were approved at the February 28, 2018 Board meeting



Livermore Area Recreation and Park District (LARP)									
FY 2017-18 Salary Schedule									
FLSA Non-Exempt									
Title	Job Code	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
<b>ADMINISTRATION</b>									
Assistant to the General Manager	1005L	\$ 35.78	\$ 37.74	\$ 39.71	\$ 41.67	\$ 43.64			
Senior Office Assistant	PT850	\$ 18.41	\$ 19.32	\$ 20.23	\$ 21.14	\$ 22.07	\$ 22.98	\$ 23.89	\$ 24.82
Office Assistant	PT848	\$ 11.68	\$ 12.25	\$ 12.84	\$ 13.42	\$ 14.01	\$ 14.59	\$ 15.18	\$ 15.76
Administrative Assistant	PT880	\$ 23.34	\$ 24.37	\$ 25.39	\$ 26.42	\$ 27.46	\$ 28.49	\$ 29.50	\$ 30.53
Administrative Aide	PT854	\$ 21.18	\$ 22.24	\$ 23.29	\$ 24.34	\$ 25.41	\$ 26.47	\$ 27.51	\$ 28.57
Accounting Assistant	PT879	\$ 21.18	\$ 22.24	\$ 23.29	\$ 24.34	\$ 25.41	\$ 26.47	\$ 27.51	\$ 28.57
I.T. Technician	PT877	\$ 25.28	\$ 26.67	\$ 27.97	\$ 29.33	\$ 30.68	\$ 32.03	\$ 33.36	\$ 34.73
Human Resources Technician	PT881	\$ 25.28	\$ 26.67	\$ 27.97	\$ 29.33	\$ 30.68	\$ 32.03	\$ 33.36	\$ 34.73
Payroll Technician	PT876	\$ 25.28	\$ 26.67	\$ 27.97	\$ 29.33	\$ 30.68	\$ 32.03	\$ 33.36	\$ 34.73
Professional Technical	PT620	Minimum	\$ 21.32					Maximum	\$90.61
<b>AQUATICS</b>									
Aquatics Coordinator	7643L	\$ 26.89	\$ 28.37	\$ 29.85	\$ 31.32	\$ 32.80			
Aquatics Lead	PT563	\$ 14.51	\$ 15.20	\$ 15.91	\$ 16.61	\$ 17.31	\$ 18.00	\$ 18.71	\$ 19.41
Lifeguard II	PT272	\$ 12.00	\$ 12.59	\$ 13.21	\$ 13.81	\$ 14.39	\$ 15.00	\$ 15.61	\$ 16.21
Lifeguard I	PT270		\$ 11.11	\$ 11.58	\$ 12.05	\$ 12.52	\$ 12.99	\$ 13.47	\$ 13.94
Aquatics Coach	PT274	\$ 20.56	\$ 21.69	\$ 22.84	\$ 23.98	\$ 25.12	\$ 26.27	\$ 27.41	\$ 28.55
Aquatics Instructor	PT276	\$ 20.56	\$ 21.69	\$ 22.84	\$ 23.98	\$ 25.12	\$ 26.27	\$ 27.41	\$ 28.55
Swim Instructor	PT278	\$ 12.00	\$ 12.59	\$ 13.21	\$ 13.81	\$ 14.39	\$ 15.00	\$ 15.61	\$ 16.21
<b>EVENTS &amp; MARKETING</b>									
Event & Marketing Coordinator	7260L	\$ 24.64	\$ 25.99	\$ 27.34	\$ 28.69	\$ 30.05			
Facilities & Operations Coordinator	7258L	\$ 23.17	\$ 25.99	\$ 27.34	\$ 28.69	\$ 30.05			
Senior Facility Attendant	PT282	\$ 15.98	\$ 16.79	\$ 17.59	\$ 18.38	\$ 19.19	\$ 19.99	\$ 20.79	\$ 21.58
Facility Attendant	PT280	\$ 11.26	\$ 11.81	\$ 12.39	\$ 12.95	\$ 13.52	\$ 14.07	\$ 14.64	\$ 15.22
Marketing & Communication Specialist	PT860	\$ 19.99	\$ 20.98	\$ 21.98	\$ 22.95	\$ 23.97	\$ 24.97	\$ 25.96	\$ 26.95
<b>FLEET</b>									
Senior Mechanic	7453L	\$ 31.18	\$ 32.90	\$ 34.61	\$ 36.33	\$ 38.04			
Mechanic	7235L/PT420	\$ 26.27	\$ 27.56	\$ 28.88	\$ 30.18	\$ 31.48	\$ 32.78	\$ 34.11	\$ 35.40
<b>MAINTENANCE</b>									
Pool Maintenance Specialist	7462L	\$ 29.12	\$ 30.72	\$ 32.32	\$ 33.92	\$ 35.53			
Senior Facility Maintenance Technician	7244L	\$ 28.20	\$ 29.75	\$ 31.30	\$ 32.85	\$ 34.40			
Facilities Maintenance Technician	7256L/PT465			\$ 21.73	\$ 22.46	\$ 23.20	\$ 23.94	\$ 24.68	\$ 25.44
<b>PARK MAINTENANCE</b>									
Park Foreman	7451L	\$ 31.18	\$ 32.90	\$ 34.61	\$ 36.33	\$ 38.04			
Park Maintenance Technician	7464L/PT460	\$ 26.43	\$ 27.87	\$ 29.32	\$ 30.76	\$ 32.21			
Irrigation Technician	7233L/PT462	\$ 26.43	\$ 27.87	\$ 29.32	\$ 30.76	\$ 32.21			
Park Worker	PT464	\$ 14.61	\$ 15.37	\$ 16.11	\$ 16.86	\$ 17.62	\$ 18.37	\$ 19.12	\$ 19.87
Park Enhancement Coordinator	PT466	\$ 22.35	\$ 23.37	\$ 24.40	\$ 25.43	\$ 26.46	\$ 27.49	\$ 28.52	\$ 29.57
Park Enhancement Aide	PT467		\$ 11.25	\$ 11.78	\$ 12.32	\$ 12.85	\$ 13.40	\$ 13.93	\$ 14.47
<b>OPEN SPACE</b>									
Park Ranger	7455L/PT453	\$ 29.05	\$ 30.64	\$ 32.23	\$ 33.82	\$ 35.41			
Naturalist	PT559	\$ 20.90	\$ 21.94	\$ 22.99	\$ 24.06	\$ 25.11	\$ 26.17	\$ 27.21	\$ 28.26
Park Ranger Aide	PT450	\$ 18.16	\$ 19.06	\$ 19.99	\$ 20.90	\$ 21.81	\$ 22.73	\$ 23.64	\$ 24.56
Open Space Technician	7454L	\$ 26.43	\$ 27.87	\$ 29.32	\$ 30.76	\$ 32.21			
<b>RECREATION</b>									
Recreation Coordinator	PT258	\$ 19.99	\$ 21.29	\$ 22.59	\$ 23.90	\$ 25.21	\$ 26.51	\$ 27.82	\$ 29.13
Recreation Leader III	PT526	\$ 16.47	\$ 17.33	\$ 18.20	\$ 19.07	\$ 19.91	\$ 20.79	\$ 21.64	\$ 22.52
Recreation Leader II	PT252	\$ 11.42	\$ 12.07	\$ 12.72	\$ 13.36	\$ 14.03	\$ 14.68	\$ 15.33	\$ 15.98
Recreation Leader I	PT250				\$ 11.00	\$ 11.38	\$ 11.84	\$ 12.32	\$ 12.79
<b>YOUTH SERVICES</b>									
Youth Services Coordinator	7257L	\$ 26.89	\$ 28.37	\$ 29.85	\$ 31.32	\$ 32.80			
Lead Teacher	7355L/PT248	\$ 22.87	\$ 24.13	\$ 25.39	\$ 26.64	\$ 27.90			
Teacher III	PT246	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14
Teacher II	PT242	\$ 16.00	\$ 16.48	\$ 16.97	\$ 17.48	\$ 18.01	\$ 18.55	\$ 19.10	\$ 19.68
Teacher I	PT240	\$ 14.26	\$ 14.69	\$ 15.13	\$ 15.58	\$ 16.05	\$ 16.53	\$ 17.03	\$ 17.54
Senior Program Leader	PT239	\$ 17.85	\$ 18.39	\$ 18.94	\$ 19.51	\$ 20.09	\$ 20.69	\$ 21.31	\$ 21.95
Program Leader	PT238	\$ 11.61	\$ 11.96	\$ 12.32	\$ 12.69	\$ 13.07	\$ 13.46	\$ 13.86	\$ 14.28
Enrollment Eligibility Specialist	PT856	\$ 21.18	\$ 22.24	\$ 23.29	\$ 24.34	\$ 25.41	\$ 26.47	\$ 27.51	\$ 28.57

Line items highlighted in yellow were approved at the February 28, 2018 Board meeting

# Livermore Area Recreation and Park District

## Staff Report

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TO: Chair Faltings and Board of Directors

FROM: Timothy J. Barry, General Manager

PREPARED BY: Michelle Newbould, CIP Administrative Aide  
and Pat Sotelo, Chief Ranger

DATE: April 11, 2018

SUBJECT: Resolution Awarding Contract to Grade Tech, Inc. for the  
Construction of the Arroyo Del Valle Trail Renovation Project,  
LARPD Project No. 603

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**RECOMMENDATION:** That the Board of Directors approve Resolution No. \_\_\_\_, accepting the bid and awarding the contract to Grade Tech, Inc. in the amount of \$1,018,692.32 for the construction of the Arroyo Del Valle Trail Renovation Project at Sycamore Grove Park, LARPD Project No. 603.

**BACKGROUND:** On August 9, 2017, the Board approved the 2017-20 CIP budget, which included \$1,200,000 for Project No. 603 (Sycamore Grove – Arroyo Del Valle Trail Renovation). On October 18, 2017, the District contracted with O'Dell Engineering to develop plans and cost estimates for repaving the entire 2.5-mile length of the Arroyo del Valle Trail. The project is generally described as a trail renovation (Arroyo Del Valle Trail) located in Sycamore Grove Park. East Bay Regional Park District (EBRPD) provided LARPD \$500,000 in funding and a consultant (O'Dell Engineering) developed the plans and specifications for the project. On March 8, 2018, at the Mid-Year Budget Workshop, the Board approved an increase of \$75,000 to this project to accommodate revised engineering and soft cost estimates, bringing the new project budget to \$1,275,000.

**BID ANALYSIS AND REVIEW:** On Monday, March 26, 2018 bids were opened. A total of three bids were received before the closing time of 1:00 p.m., ranging from the low bid of \$1,018,692.32 to the highest bid at \$1,430,865.30. The three bids were as follows:

<b>Rank</b>	<b>Company Name</b>	<b>Bid</b>
1	Grade Tech, Inc.	\$1,018,692.32
2	QLM, Inc.	\$1,354,932.99
3	Suarez & Munoz Const., Inc.	\$1,430,865.30
	<i>Engineer's Estimate</i>	\$1,091,851.00

For bid analysis, staff contracted with City of Livermore staff, who conducted a review of the bid proposal submitted by the apparent low bidder, Grade Tech, Inc. The findings are as follows:

- Grade Tech, Inc. has valid California contractor's licenses of the appropriate classification (Class A). The licenses (Class A, C21) are current and active.
- Grade Tech, Inc. is bonded by the Great American Insurance Company, which is licensed to do business in California and is rated "A+" (Superior) by A.M. Best Financial Services. Grade Tech, Inc has Workers' Compensation insurance with the State Compensation Insurance Fund.
- Grade Tech, Inc. has worked for LARPD on past projects (Robertson Park Trail and Respite Area) with positive results.
- Bid documents appear to be in order with all required submissions and certifications.
- The bid amount of \$1,018,692.32 is 6.7% below the engineer's estimate of \$1,091,851.00.

Pursuant to all relevant Public Contract Code, Labor Code, and the results of contractor license and reference checks, staff recommends that the contract for construction of renovations at the Arroyo Del Valle Trail at Sycamore Grove Park be awarded to Grade Tech, Inc.

**FISCAL IMPACT:** The funding for this project is budgeted and available in the District's Capital Improvement Plan Budget under Project No. 603. The bid amount of \$1,018,692.32 is 6.7% below the engineer's estimate of \$1,091,851.00.

TB/mn/ps

# **Livermore Area Recreation and Park District**

## **Staff Report**

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TO: Chair Faltings and Board of Directors

FROM: Timothy J. Barry, General Manager

PREPARED BY: Thomas Doyle, Park Supervisor

DATE: April 11, 2018

SUBJECT: Shade Structures for Bothwell Park

COMMITTEE: Recommended by the Facilities Committee at their March 20, 2018 meeting

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**RECOMMENDATION:** That the Board of Directors approve the style and color of the shade structures to be installed at Bothwell Park.

**BACKGROUND:** It was determined that shade should be provided over parts of the Tot Lot and bocce courts at Bothwell Park. Staff has researched structure options and pricing. The recommended structure was presented to the Facilities Committee for their recommendation. Various color options of both the poles and shade fabric were discussed and need to be finalized and approved. The consensus reached at the Facilities Committee meeting was that brown poles and either latte or green shades would best blend in with the surrounding trees. Staff prefers green shade material. The recommendation is for one double umbrella cantilever shade structure to be installed at either end of the bocce courts (two total structures). For the Tot Lot, the recommendation was for one double triangle sail structure over the “Elements Fort” for 2-5 year olds.

### **Attachments:**

**A: Color Options for Shade Structures**

## Attachment A: Color Options for Shade Structures



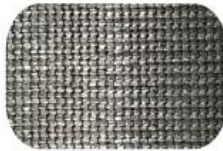
### ALNET FABRIC-FIRE BLOCK

#### FLAME RETARDANT-DSA Shade Cloth

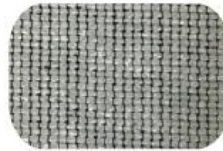
Alnet is a extra heavy duty knitted shade cloth, designed for large tension membrane structures and architectural shade sails. Registered by the State of California Fire Marshall Approved, Flame Retardant Material.



Dove Blue



Plain Silver



Mint Green



Bottle Green



Sunblaze



Oxide Red



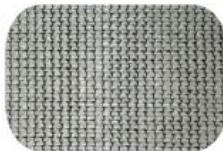
True Blue



Brown



Olive Green



Pearl Onyx



Navy



Forest Green



Latte



Purple



Charcoal



Midnight



Need a Quote?  
Call 877-473-7619  
or Email us at [Sales@nsp3.com](mailto:Sales@nsp3.com)

### Powder Coated Post Colors



Blue



Green



Powder



Dark Brown



Almond



Grey



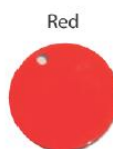
Black



Orange



Yellow



Red



Teal



White

# **Livermore Area Recreation and Park District**

## **Staff Report**

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TO: Chair Faltings and Board of Directors

FROM: Timothy J. Barry, General Manager

PREPARED BY: Thomas Doyle, Park Supervisor  
Patricia Lord, Assistant General Manager  
Jeffrey Schneider, Administrative Services Manager

DATE: April 11, 2018

SUBJECT: Priority A CIP Project: "Dog Park Improvements"

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**RECOMMENDATION:** That the Board of Directors authorize the creation of a Priority A CIP Project, "Dog Park Improvements" and authorize funding of \$100,000 for improvements in five identified existing dog parks providing a separation of large and small dogs, with \$20,000 in Fiscal Year 2017/18 to complete improvements in Bruno Canziani Dog Park, and \$80,000 for improvements at identified dog parks during FY 2018/19, including: Vista Meadows, May Nissen, Max Baer, and Robertson Park.

**BACKGROUND:** Recent public interest has prompted staff to look at the costs associated with separating existing dog parks into large and small dog sections. The costs and logistics of separating five existing dog parks were presented to the Facilities Committee at the meeting on March 20, 2018. The committee recommended staff move forward with the creating separations at five identified existing dog parks, with priorities being Bruno Canziani Dog Park and Vista Meadows Dog Park.

The scope of work for creating separations between large and small dogs includes: fencing, signage, irrigation modifications, mutt mitt installation, and labor. The estimated cost for Bruno Canziani Dog Park is \$16,330 and outlined in Attachment A and recommended to be completed this fiscal year. The estimated cost for Vista Meadow Dog Park is \$19,865 and outlined in Attachment B.

**FISCAL IMPACT:** Funding is available through AB 1600 funds for park improvements.

**Attachments:**

**Attachment A: Bruno Canziani Dog Park proposed layout and costs of separation**

**Attachment B: Vista Meadows Dog Park proposed layout and costs of separation**





## **Attachment A: Bruno Canziani Dog Park Proposed Layout and Costs of Separation**



<b><u>Task:</u></b>	<b><u>Information:</u></b>	<b><u>Material Cost:</u></b>	<b><u>Labor Cost:</u></b>	<b><u>Total Cost:</u></b>
Separation Fence	174 Ft x 6 ft.' fence- includes 10' double swing gate	Contract	Contract	<b>\$10,000</b>
Joint Entrance/ additional 10 ft. gate	Joint access gate with 2 walk-in gates, 10 ft. equip gate	Contract	Contract	<b>\$5,000</b>
Additional Mutt Mitt installation:	Additional Mutt Mitt station	\$130	\$70	<b>\$200</b>
Additional sign installation:	Two additional signs needed (installed on fence)	\$180	\$70	<b>\$250</b>
Additional work and labor:	Addition of one picnic table	\$600	\$280	<b>\$880</b>
				<b>\$16,330</b>



**Attachment B: Vista Meadows Dog Park proposed layout and costs of separation**



<b><u>Task:</u></b>	<b><u>Information:</u></b>	<b><u>Material Cost:</u></b>	<b><u>Labor Cost:</u></b>	<b><u>Total Cost:</u></b>
Separation Fence/Mow Gate/Entrance Gate:	230 Ft, includes 10' double swing gate	Contract	Contract	<b>\$10,000</b>
Water modifications needed:	Price for adding person/dog fountain to entrance	\$5,900	\$1,400	<b>\$7,300</b>
Additional sign installation:	Two additional signs needed (installed on fence)	\$180	\$70	<b>\$250</b>
Additional work and labor:	Add one bench and one picnic table	\$1,860	\$455	<b>\$2,315</b>
				<b>\$19,865</b>

# **Livermore Area Recreation and Park District**

## **Staff Report**

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TO: Chair Faltings and Board of Directors

FROM: Timothy J. Barry, General Manager

PREPARED BY: Patricia Lord, Assistant General Manager

DATE: April 11, 2018

SUBJECT: Resolution Endorsing Senate Bill 1316 (Glazer), Off-Highway Vehicular Recreation: Carnegie State Vehicular Recreation Area: Alameda-Tesla Expansion Area

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**RECOMMENDATION:** That the Board of Directors approve Resolution No.\_\_\_\_, endorsing Senate Bill 1316 (Glazer), an act to add Section 5090.42 to the Public Resources Code, relating to parks and recreation, “Off-Highway Vehicular Recreation: Carnegie State Vehicular Recreation Area: Alameda-Tesla Expansion Area.”

**BACKGROUND:** At the March 28, 2018 Regular Board meeting, Director Palajac suggested the Board consider endorsing SB 1316 (Glazer). The Off-Highway Motor Vehicles Act of 2003 creates the Division of Off-Highway Motor Vehicle Recreation within the Department of Parks and Recreation. The act gives the division certain duties and responsibilities, including the planning, acquisition development, conservation, and restoration of lands in state vehicular recreation areas. This bill would authorize the department to dispose of the portion of the Carnegie State Vehicular Recreation Area known as the “Alameda-Tesla Expansion Area” to permanently preserve that land for conservation purposes, as specified, if the department determines that disposing of the land is in the public interest. The area encompasses approximately 3,100 acres in the County of Alameda. The bill would authorize the Director of General Services to transfer the land to a local agency for less than fair market value if the local agency agrees to use the land as a park or for another open-space purpose and would require the property interest to revert from the local agency to the state if the land is used for a different purpose during the 25 years after the transfer date.

Staff recommends approval of this resolution, putting LARPD on record as endorsing SB No.1316 (Glazer).

TB/PL

**Attachment:** Senate Bill No. 1316 (Glazer) Off-highway vehicular recreation: Carnegie State Vehicular Recreation Area: Alameda-Tesla Expansion Area

## **SENATE BILL No. 1316**

### **Introduced by Senator Glazer**

(Principal coauthor: Assembly Member Baker)

February 16, 2018

An act to add Section 5090.42 to the Public Resources Code, relating to parks and recreation.

legislative counsel's digest

SB 1316, as introduced, Glazer. Off-highway vehicular recreation: Carnegie State Vehicular Recreation Area: Alameda-Tesla Expansion Area.

The Off-Highway Motor Vehicle Recreation Act of 2003 creates the Division of Off-Highway Motor Vehicle Recreation within the Department of Parks and Recreation. The act gives the division certain duties and responsibilities, including the planning, acquisition, development, conservation, and restoration of lands in state vehicular recreation areas. Existing law establishes the Off-Highway Vehicle Trust Fund to be the repository of certain moneys, including fees received by the department for the use of state vehicular recreation areas. Existing law requires the revenues in the fund to be available, upon appropriation, for grants and cooperative agreements, as specified, the support of the division, and the planning, acquisition, development, mitigation, construction, maintenance, administration, operation, restoration, and conservation of lands in state vehicular recreation areas and certain other areas.

This bill would authorize the department to dispose of the portion of the Carnegie State Vehicular Recreation Area known as the "Alameda-Tesla Expansion Area" to permanently preserve that land for conservation purposes, as specified, if the department determines that disposing of the land is in the public interest. The bill would authorize the Director of General Services to transfer the land to a local agency for less than fair market value if the local agency agrees to use the land as a park or for another open-space purpose and would require the property interest to revert from the local agency to the state if the land is used for a different purpose during the 25 years after the transfer date. The bill would require any revenue from the disposition of the land to be deposited in the fund for the purchase of land for off-highway vehicle recreation by the department.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

*The people of the State of California do enact as follows:*

1 SECTION 1. Section 5090.42 is added to the Public Resources line 2 Code, to read:

3 5090.42. (a) Notwithstanding Sections 11011 and 11011.1 of line 4 the Government Code, the department may dispose of the portion line 5 of the Carnegie State Vehicular Recreation Area known as the line 6 “Alameda-Tesla Expansion Area,” which encompasses line 7 approximately 3,100 acres in the County of Alameda, to line 8 permanently preserve that land for conservation purposes by sale line 9 of a perpetual recorded conservation easement deed restriction or line 10 fee title, if the department, after holding public hearings on the line 11 matter and in consultation with stakeholders, determines that line 12 disposing of the land is in the public interest.

13 (b) (1) If the department determines that disposing of the land 14 is in the public interest, the Department of General Services may 15 sell the land or otherwise dispose of the land pursuant to this 16 authorization upon any terms and conditions and subject to any 17 reservations and exceptions that the Department of General 18 Services deems to be in the best interests of the state.

19 (2) The Director of General Services may transfer the land to a 20 local agency for less than fair market value if the local agency 21 agrees to use the land as a park or for another open-space purpose, 22 in which case the deed or other instrument of transfer shall provide 23 that the property interest would revert from the local agency to the 24 state if the land is used for a purpose other than as a park or another 25 open-space purpose during the 25 years after the transfer date.

26 (3) For purposes of this subdivision, “open-space purpose” 27 means a use of the land’s natural resources that is consistent with

1 a conservation purpose, including preservation of native biological  
2 diversity, wildlife habitats, and cultural resources, enjoyment of  
3 scenic beauty, and nonmotorized public recreation.

4 (c) Any revenue from the disposition of the land shall be  
5 deposited in the fund for the purchase, by the department, of land  
6 for off-highway vehicle recreation.

# **Livermore Area Recreation and Park District**

## **Staff Report**

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TO: Chair Faltings and Board of Directors

FROM: Timothy J. Barry, General Manager

PREPARED BY: Patricia Lord, Assistant General Manager

DATE: April 11, 2018

SUBJECT: Juan Bautista de Anza National Historic Trail

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**RECOMMENDATION:** That the Board of Directors consider certification of the Juan Bautista de Anza National Historic Trail, “Anza Trail” segment in Sycamore Grove Park.

**BACKGROUND:** In 2018, America will be celebrating the 50th anniversary of the National Trails System Act, which creates and protects trails. With the passage of the National Trails System Act in 1968, certain trails allow a walk through history, such as the Juan Bautista de Anza National Historic Trail. A segment of the “Anza Trail” goes through LARPD’s Sycamore Grove Park. For reference, please see the attached Historic de Anza Trail Map and the Alameda County Trail Map.

The National Park Service within the U.S. Department of the Interior provides information on “Trail Segment and Site Certification Procedures & Requirements” for the Juan Bautista de Anza National Historic Trail. Certification is a partnership that helps land owners protect and preserve their historic trail properties, and share them with others. The process is a collaborative effort between the property owner and the National Park Service Anza Trail Administrative Staff to recognize high quality trail segments that can be interpreted, and share the experience of the expedition. Staff recommends that LARPD move forward with the certification process for the Anza Trail segment that goes through Sycamore Grove Park.

TB/PL

**Attachments:**

Historic de Anza Trail Map  
Alameda County Trail Map





# THE ANZA EXPEDITION 1775-1776

In 1776, while American patriots fought for their independence from England, Spanish Lt. Colonel Juan Bautista de Anza led more than 240 men, women, and children some 1,800 miles to establish a settlement at San Francisco Bay.

These families were the first colonists to come overland across the frontier of New Spain into present-day California.

Al mismo tiempo que en 1776 los patriotas angloamericanos iniciaban la lucha por su independencia de Inglaterra, el teniente coronel español Juan Bautista de Anza condujo a unas 240 colonos más de 2900 kilómetros para establecerse en Alta California.

Era la primera vez que se utilizaba la ruta terrestre de Nueva España para traer pobladores, en este caso los que habían de establecer el pueblo de San Francisco.

[www.nps.gov/juba](http://www.nps.gov/juba) | [www.anzahistorictrail.org](http://www.anzahistorictrail.org) | @AnzaTrailNPS

## ALTA CALIFORNIA

SPANISH EMPIRE  
1776

NEW SPAIN

### Map Key

Native Tribes and  
Cultures

Anza's 1775-1776  
Expedition Route

Recruitment of  
Expedition Families

Significant Stops

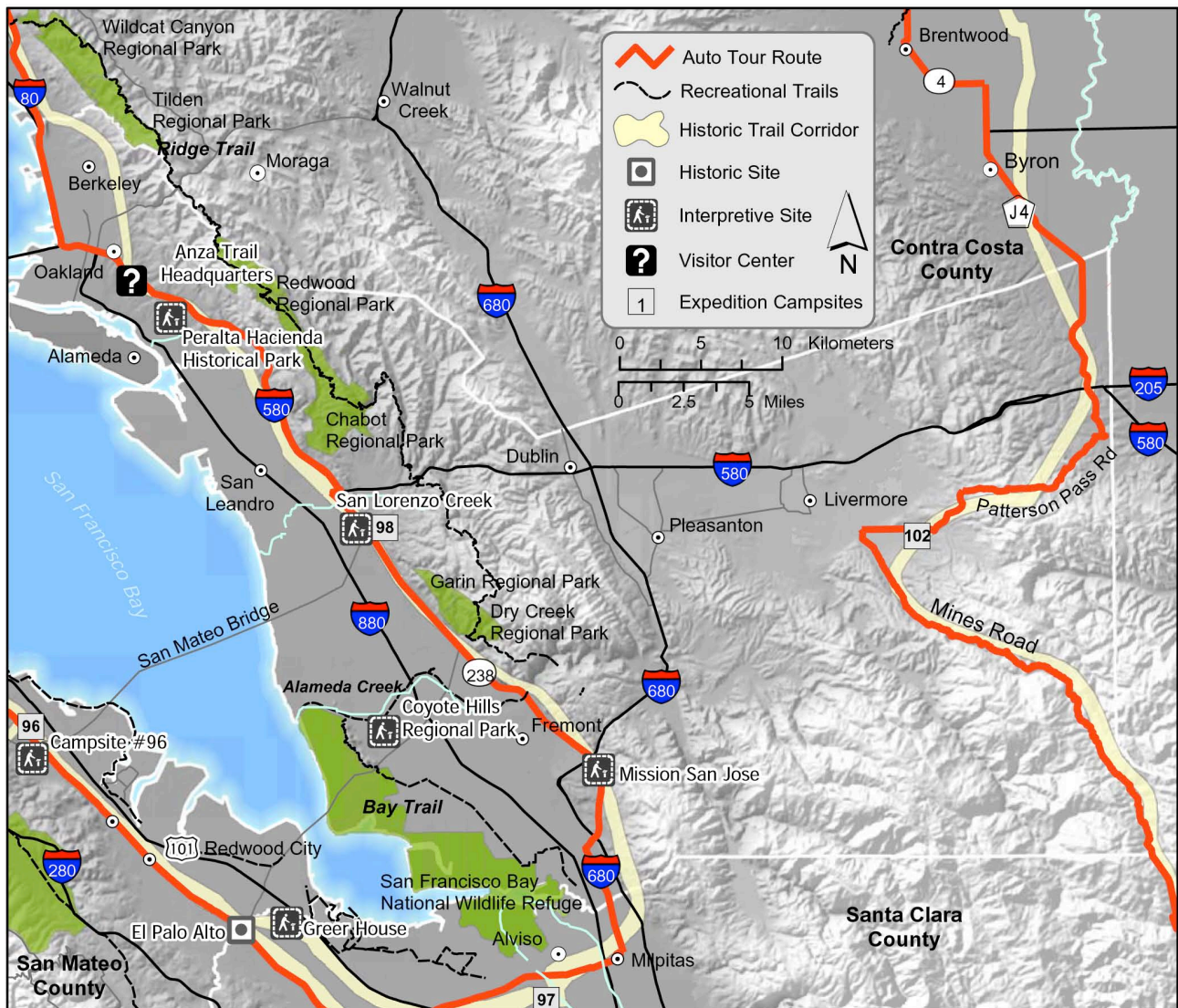


Alameda County - San Lorenzo Creek to the East Bay





## Alameda County - San Lorenzo Creek to the East Bay



### Driving Directions for Auto Route

Alameda County is between Contra Costa and Santa Clara counties. From Santa Clara, travel north on Warm Springs/North Milpitas Road. At Mission Blvd., turn right onto Mission Blvd./CA 238. In Fremont, stop at Mission San José (43300 Mission Blvd.), or take a hike in Garin Park. In Hayward, take a short detour east on Foothill Blvd. to visit Anza Park (camp #98). Continue north on Mission Blvd./CA 238 to its intersection with I-580 in Castro Valley. Travel northeast on I-580 to Oakland and take the Coolidge exit to visit the Peralta *Hacienda*, or the Lakeshore exit (to 11th St.) to get to the Anza Trail's administration offices. The Hacienda has interpretive information on the expedition. To continue, head north on I-580/80 past Berkeley towards San Pablo Bay.

### Hiking/Biking Ideas

Hikers can visit the Coyote Hills Regional Park (8000 Patterson Ranch Rd.) in Fremont. Nearby, off of Mission Blvd., the East Bay Regional Park District operates a regional trailhead and staging area at Stanford Avenue (37° 30' 19.18" N, 121° 54' 5.78"). The trail connects with the Bay Area Ridge Trail, the area's recreational route for the Anza Trail. Hikers can overlook the trail from Garin/Dry Creek, Chabot, Redwood, Tilden and Wildcat Regional Parks.