



Livermore Area
Recreation & Park District
An independent special district

Board of Directors

Beth Wilson
Director

David Furst
Vice Chair

Maryalice Faltings
Chair

Philip Pierpont
Director

Jan Palajac
Director

Welcome to the Board of Directors' Meeting

You are welcome to attend all Board of Directors' meetings. Your interest in the conduct of public business is appreciated. Any citizen desiring to speak on any item not on the agenda may do so under item 3 "Public Comment" when the Chair requests comments from the audience.

If you wish to speak on an item listed on the agenda, please wait until the item is up for discussion, the opening staff or committee presentation has been made, and the Board has concluded its initial discussion. Then, upon receiving recognition from the Chair, please state your name, and tell whether you are speaking as an individual or for an organization. Each speaker is limited to three minutes.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District office, 4444 East Avenue, Livermore, during normal business hours.

Pursuant to Title II of the Americans with Disabilities Act and section 504 of the Rehabilitation Act of 1973, LARPD does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs or activities. To arrange an accommodation in order to participate in this public meeting, please call (925) 373-5725 or e-mail Lvanbuskirk@larpd.org at least 72 hours in advance of the meeting.

AGENDA REGULAR MEETING

**WEDNESDAY, OCTOBER 24, 2018
7:00 P.M.**

**ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA
CRESTA BLANCA BALLROOM**

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE
2. PRESENTATION
 - 2.1 The Board will receive a presentation from the 2018 Little League World Series Intermediate Division, Livermore, CA.
3. PUBLIC COMMENT

4. CONSENT ITEMS (Motion)

4.1 Minutes of the Regular Board Meeting of October 10, 2018

5. DISCUSSION AND ACTION ITEMS

5.1 ADDITIONAL FUNDING FOR ROBERTSON PARK SYNTHETIC TURF INSTALLATION

The Board will consider approving an increase of \$74,440 to the approved budget for Capital Improvement Project #720. (Resolution)

Resolution No. _____, authorizing the addition of \$74,440 to the approved budget for Capital Improvement Project #720, "Robertson Park Synthetic Turf."

6. COMMITTEE REPORTS

7. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

8. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

9. ADJOURNMENT



LIVERMORE AREA RECREATION AND PARK DISTRICT

DRAFT MINUTES

WEDNESDAY, OCTOBER 10, 2018

ROBERT LIVERMORE COMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA

REGULAR MEETING

7:00 P.M.

DIRECTORS PRESENT: Directors Furst, Pierpont, Wilson and Chair Faltings
DIRECTORS ABSENT: Palajac
STAFF MEMBERS PRESENT: Mathew Fuzie, Linda VanBuskirk, Monica Streeter

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Chair Faltings called the meeting to order at 6:59 p.m. All Directors were present, except Director Palajac.

2. PUBLIC COMMENT

Gina Tuft, a Livermore resident in the Sunset East area, addressed the Board regarding the Sunset Park Playground Project. She and her husband live close to the park and suggest a dog park be added to the renovation project. She stated that they have researched possible areas of the park that would not impede with the sports programs or field rentals. They have emailed a map of the proposed dog park areas to AGM Lord and spoke with her in person.

3. CONSENT ITEMS

- 3.1 Minutes of the Special Board Meeting of September 20, 2018
- 3.2 General Manager's Monthly Report (#72-03)

Moved by Director Wilson, seconded by Director Pierpont, approved the Consent Agenda, by the following voice vote:

AYES: *Wilson, Furst, Pierpont, and Chair Faltings*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *Palajac*

4. DISCUSSION AND ACTION ITEMS

4.1 SYCAMORE GROVE – ARROYO DEL VALLE TRAIL RENOVATION

Chair Faltings stated that the Board will receive a verbal staff report concerning the current project status of the Sycamore Grove – Arroyo Del Valle Trail Renovation Project.

GM Fuzie reported that hydro seeding is planned around the trail on October 23 and 24. A grand reopening will take place on October 25th at 4:30 p.m. at the entrance of the trail (at the Wetmore entrance.) EBRPD contributed to the project, and will be invited to attend and speak.

The Board suggested invitations to the ribbon cutting ceremony be sent to Supervisor Scott Haggerty’s office as well all local elected representatives, including Assemblywoman Catharine Baker and Senator Glazer.

4.2 CAMP SHELLY RESTROOM PROJECT

Chair Faltings stated the Board will receive a verbal staff report concerning the current project status of the Camp Shelly Restroom Project construction.

GM Fuzie reported that the Camp Shelly Restroom Project is projected to take less than 30 days from demolition to completion. Pictures of progress to date have been placed on the dais. The restroom murals have been saved and will either be used again at Camp Shelly or brought back to the RLCC for a historical display. GM Fuzie inspected the area recently and was impressed with the setting. There is potential for expanding the season. Project completion is expected by the last week in October/beginning of November and is within budget.

4.3 FOUR PARKS PLAYGROUND RENOVATIONS

Chair Faltings stated the Board will receive a verbal staff report concerning the current project status of the playground renovations at Jane Addams Preschool at Max Baer Park, Big Trees Park, Pleasure Island Park, and May Nissen Park.

GM Fuzie reported that the District received a signed agreement. The Notice to Proceed was sent out today, and a construction schedule is expected within 10-14 days after receipt of the Notice. More information will be available at the next board meeting.

The Board had questions about the priority among the four projects and directed Staff to keep the Board abreast of the progress, especially if one project will be happening before another. Legal counsel, Monica Streeter, added that there is a proposed time line/schedule that the District would like to see communicated in the contract. Three of the projects are to begin simultaneously within a certain number of days from the Notice to Proceed. One park, however, has a timeframe that will go into next year.

5. **COMMITTEE REPORTS**

- 1) Director Palajac attended the Chamber Business Alliance on October 3, 2018 in place of Director Furst, who was on vacation. Due to her absence at the board meeting, she was unable to report on the Chamber Business Alliance meeting.
- 2) Director Wilson reported on the Livermore Cultural Arts Council meeting of October 3, 2018. She added that LCAC displays will be showcased at the Livermore Library throughout November. On Friday, October 26, 2018 the Livermore Amador Symphony will present a concert entitled POPS: Bernstein on Broadway, here at the Robert Livermore Community Center (RLCC). For more information, go to <http://livermoreamadorsymphony.org/>
- 3) Director Wilson reported that she participated in an interview panel for the Livermore Area Youth Advisory Commission.

6. **MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

- 1) Director Pierpont announced that Dogtoberfest will be held on Sunday, October 14th here at the RLCC. GM Fuzie added that the Diablo Magazine featured an article on Dogtoberfest this month.
- 2) Director Furst reiterated the Matters Initiated from September regarding the Garaventa Wetlands Project and suggested that this matter be placed on the agenda of the next Facilities Committee meeting or go directly to the regular Board meeting. Lafferty has already proposed to the Planning Commission to move forward with a 45-home development. A citizen has stated that Lafferty is on record saying that LARPD supports their development. Since the Board has never taken a position on this, time is of the essence here. GM Fuzie has researched the matter and did not find a position from the District. This matter will be presented to the Board at its [November] meeting. Director Wilson concurred.
- 3) Director Wilson reported on the 2018 Annual CSDA Conference in Indian Wells. She attended along with Director Palajac, GM Fuzie, and AGM Lord. A number of excellent sessions were offered, and she shared information gleaned from
 - “Converting from At-Large to By-District Elections Under the California Voting Rights Act. . . “
 - “From Managing Risk to Managing Reputation”
 - “Best Practices for Recruiting, Hiring, Negotiating, and Evaluating the Board’s General Manager” and
 - “Harnessing Your Power to Create Change”
- 4) Chair Faltings suggested that the opinions voiced this evening by Gina Tuft of Livermore regarding a dog park be relayed to the consultant at the next meeting regarding Sunset Park Playground and its proposed plans. GM Fuzie stated the suggestion would be relayed to RRM Design. Ms. Tuft said that an email with three proposed dog park areas highlighted at Sunset Park was sent to AGM Lord.
- 5) Chair Faltings encouraged everyone to attend Dogtoberfest.

7. **MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Fuzie made the following announcements:

- 1) LARPD’s new website has been launched and feedback received has been positive. Some editing remains to be done. A correction to the URL was completed today to take the “s” off of Park so that future Google searches will find Livermore Area Recreation and Park District. This may take a few days for Google to catch up. Other quality control features will be added, such as a one-click button for the public to access the Board Agenda. This will be a requirement under the Brown Act as of January 2019.

- 2) A ribbon cutting ceremony at Sycamore Grove Park – Arroyo Del Valle Trail is scheduled for Thursday, October 25 at 4:30 p.m. at the Wetmore Road entrance.
 - 3) Dogtoberfest is scheduled for Sunday, October 14 from 11:00 a.m. to 3:00 p.m., here at Robert Livermore Park, 491 Loyola Way.
 - 4) The Pool Pumpkin Patch is set for Saturday, October 20th from 12-2 p.m. at the Robert Livermore Aquatic Center. Residents \$10/Non-Residents \$15.
 - 5) Staff is reviewing the CIP program structure to create a prioritization for future CIP and create opportunities to utilize reserves. Staff has been advancing their skill set by attending training sessions in both project management and public contracting.
 - 6) Reiterated his response to Director Furst regarding the Garaventa Wetlands issue.
 - 7) GM Fuzie will be on vacation in Seattle next week.
8. **ADJOURNMENT**
The meeting adjourned at 7:34 p.m.

APPROVED,

Maryalice Summers Faltings
Chair, Board of Directors


ATTEST:

Mathew Fuzie
General Manager and
Ex-officio Clerk to the Board of Directors

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Mathew Fuzie, General Manager 

PREPARED BY: Jeffrey Schneider, Administrative Services Manager
Thomas Doyle, Park Supervisor

DATE: October 24, 2018

SUBJECT: Additional Funding for Synthetic Turf Installation at Robertson Park

COMMITTEES: Recommended for Approval by Facilities Committee on October 16, 2018
Recommended for Approval by Finance Committee on October 18, 2018

RECOMMENDATION: That the Board of Directors adopt Resolution No. _____, approving an increase of \$74,440 to the approved budget for Capital Improvement Project #720, “Robertson Park Synthetic Turf.” The revised project budget will be \$199,440.

BACKGROUND: The budget for Capital Improvement Project # 720 “Robertson Park Synthetic Turf”, as approved by the Board of Directors on August 8, 2018, is \$125,000. The project scope has not changed from the approved budget: Install synthetic turf in the spectator area between the two existing full-sized fields and fence off the area where electrical boxes (for lighting) are located...” Please see Exhibit A for a map that illustrates the location of the proposed turf installation. Note: work has been completed on the fencing and totaled \$11,931.

Regarding the remaining work to install the synthetic turf, staff received two quotes from members of the National Joint Power Alliance (NJPA). Bastion Construction Services, Inc. provided the lowest quote for the work with NJPA pricing at \$170,735 (see Exhibit B). Staff have met with Bastion and are confident in their ability to complete the project on time and on the revised budget, while meeting quality expectations for the turf and its installation. Additionally, the quote is deemed to be a fair and reasonable price for the work requested. Regarding the over-run versus the approved budget, increasing materials and labor costs in the currently bustling construction economy are driving this increase.

The revised budget of \$199,440 contains the following:

\$ 11,931	Fencing work (completed)
\$170,735	Synthetic Turf materials and installation (Bastion quote)
\$ 17,074	10% contingency on materials and installation
\$ 0	Soft Costs – no additional permits or third party costs are anticipated

Exhibit A – View of Robertson Park Fields and Plans for Synthetic Turf Installation



The synthetic turf will be installed in areas A, B, C and D.

Hybrid Bermuda grass has already been installed in areas E and F.

Note: The synthetic “Bermuda Tuff” turf to be installed is manufactured by “Shawgrass” and is to be installed by Bastion Construction. The new synthetic turf areas are intended to be used as spectator/light warm up areas. The turf will have a clean sand-infill as opposed to crumb rubber.

Exhibit B – Quote from Bastion Construction Services, Inc.

Note: staff intends to negotiate the cost of the performance bond (\$5,773.64) as it is relatively high at 3.5% of the project base cost.

Grading:

Base prep including removal of existing material and moving it to a location on site and grading it out. Capping of sprinkler heads designated by LARPD. Digging out down 4.5-5" below surrounding areas. Install 4" perf drain lines in large areas that have an existing culvert to tie into. Install geofabric weed block, 4" of Class 2 permeable base rock, and grading it to slope to drains. Adjusting all electrical and landscape boxes to be level with surrounding concrete.

Quantity:	30,012 sq. ft.
Rate:	\$1.65
Cost:	\$49,519.80

Synthetic Turf:

Supply and install Shaw Bermuda turf 40 oz. 1.25" pile product.

Quantity:	30,012 sq. ft.
Rate:	\$3.25
Cost:	\$97,539.00

Synthetic Turf: Infill

Sand infill at 2 lbs. per sq. ft. supplied and installed

Quantity:	30,012 sq. ft.
Rate:	\$0.20
Cost:	\$6,002.40

Synthetic Turf: Nailer

Provide and install nailer board

Quantity:	1,700
Rate:	\$7.00
Cost:	\$11,900.00

Performance Bond: Payment and Performance Bonds

Base cost:	\$164,961.20
Rate:	3.5% (rate being negotiated – target is 2%)
Cost:	\$5,773.64

TOTAL: \$170,734.84

**COMMITTEE MEETINGS SINCE BOARD MEETING
OF OCTOBER 10, 2018**

***= Written Report**

STANDING COMMITTEES		
Date	Committee	Chair & Member
10/11/18	Personnel Committee	Wilson/Palajac
10/16/18	Facilities Committee	Faltings/Pierpont
10/18/18	Finance Committee	Palajac/Furst

COMMUNITY OUTREACH LIAISON		
Date	Committee	Member
10/16/18	Livermore Downtown, Inc.	Palajac

SPECIAL MEETINGS		
Date		Member

Item No. 6