City of Coral Gables
Development Services Department

WEB PAYMENTS & INSPECTION’S REQUEST

Please visit: https://edenweb.coralgables.com

**Screen #1**

- Select Citizen Services

**Screen #2**

- Select Permit and Inspections
First time contractors must register as a *New Users*. Please see registration process attached.

Returning contractors log-in as a *Registered Users*
New Users – Registration

Screen #4

Complete the following form and select **Next Step**.

Please note when registering, an E-mail address can only be utilized one time in our system.

- Verify the information entered before completing the registration. Once you have verified it, select **Register**.
**Screen #5**

- Enter the permit number or the customer #.

New contractors will have to register with the City (as applicants) in order to obtain a customer #. The Customer # is displayed in the “Applicants” information section of the permit invoice or you can contact the Building & Zoning Department at (305) 460-5235.

*Please note utilizing this option will ONLY display the permits for the specific contractor.*

**Screen #6**

- Select the *My permits* option
- Select the desired permit (by clicking on it twice).
- Selecting the down arrow in the **Viewing** field will display all available features.

**Viewing menu:**

**Permit**
Displays the permit details including plan location.

**Actions/Status**
Displays approvals and comments for plans review and/or inspections and allow for inspection scheduling.

**Fees**
Displays permit fees and allows for credit card payment. Please note the permit card will be E-mailed to the registered e-mail address associated with your log-in information (if the permit is not linked to a master).

**Parcel (s)**
Displays the folio number of the property.

**Payments made on-line will be refunded to the customer assigned as the applicant on the permit**