Submittals for replacement of kitchen cabinets shall include the following:

1. Completed Development Services Department Permit Application.
2. Two (2) copies of drawings showing the kitchen cabinet layout, elevation view and a location map.
   a. When installing a new hood, provide hood specifications, show ductwork size from hood to where it exits the structure. Exemption: recirculating hoods (all hoods must have a minimum of 24” from stove burner to bottom of hood).
   b. When installing a microwave, the clearance from bottom of cabinet to stove top is 30” with microwave in between.
   c. All dwelling unit receptacles serving counter top spaces in a kitchen shall be installed in accordance with section 210-52C, National Electrical Code.
3. Indicate all existing and new receptacles, including dimensions (see above).
4. Plans will be reviewed by the Building, Electrical, Fire (if commercial), Mechanical, Plumbing and Zoning Divisions.
5. Sub-permits may be required for Electrical, Mechanical and/or Plumbing.
6. Recorded Notice of Commencement will be required prior to inspections for projects with a cost of over $2,500.00.
7. Indicate if range is electric or gas and if it is new or existing.
Sample of a location map identifying all rooms

Kitchen
Bathroom
Living Room
Bedroom
Porch
Garage