

Village of Harrisville
Dissolution Study Committee Meeting
Meeting #12 – November 21 @ 6:00 p.m. @ the Joint Municipal Building
Minutes

Attendees

Committee: Celia Bango, Marianne Dicob, Raymond Gregory, Julie Malbeuf, Donald Messer, John LaDuc, Dave Parow, Gary Williams, Jessica Jenack, Star Carter (DANC), Carrie Tuttle (DANC)

Public: Roger LaPlatney, Kelly Ritz, Pamela Miller, Tom Best, Leroy Davis

1. The committee reviewed the draft Dissolution Implementation Plan
 - a. Clarification in the plan was requested to document that the hamlet will continue to be called Harrisville after dissolution.
 - b. Addition of a task for updating the Village's website into a Town municipal website was identified as a priority; costs will be adjusted accordingly.
 - c. Water Meters – G. Williams reported that he spoke with Tom Voss at NYSDEC and the Village will not have to install water meters. This is not consistent with prior discussions with NYSDEC and additional clarification will be requested to share with the Committee. The Committee agreed to keep this in the Implementation Plan unless documentation can be provided by G. Williams or the NYSDEC that shows the Village will not be required to install meters. C. Tuttle suggested that the funding available through NYSDOS be utilized to install master meters and develop a conservation program. Since the Committee recommended that billing practices not change, and therefore not become meter based, then individual meters may not be necessary to achieve an acceptable Water Conservation Program. However, if additional meters are desired, other funding sources could be pursued such as the NYSDOS MRF Grant, NYSDOS LGE Implementation Grants, and/or NYSEFC DWSRF, etc. **UPDATE 11/22/17: Tom Voss from NYSDEC responded to C. Tuttle's email that the Village's water withdrawal permit does require service metering and the special condition in the permit cannot be removed.**
 - d. Section I.6 will be updated to reflect the way that Zoning/Code Enforcement is addressed.
 - e. Clarification was provided that the Village could utilize existing fund balance to the benefit of Village taxpayers by doing water system improvement projects, creating a dedicated reserve for a water tank, etc.
 - f. The Local Law table will be reviewed to confirm that all laws are listed (specifically confirm zoning).
 - g. Clarification was provided that Village local laws will remain in effect for two years after the effective date of dissolution.
 - h. Village board meeting will be on December 11, 2017 at 7:00 p.m. and the Committee will be presenting the final Plan. January 8th is the Village's next regularly scheduled board meeting.
2. The committee approved final Alternatives Report and Existing Conditions Report
3. Preparation for December Village Board Meeting

- a. Committee to present final report and plan to the Village Board (and Town Board)
- b. Confirm Village December meeting date and time: December 11 at 7:00 pm
- c. Confirm Town December meeting date and time: December 12 at 7:00 pm

4. Meeting Schedule: Every 3rd Tuesday of the Month

Meeting	Month
#1 Kickoff and Demographics	January 17
#2 What Exists: Municipal Financials	February 21
#3 What Exists: Dept. of Public Works, Water Dept., & Highway Dept.	March 21
#4 What Exists: Fire Department	April 18
#5 What Exists: Municipal Officials & Employees and Local Laws	May 16
#6 Draft Existing Conditions Report	June 20
#7 Public Meeting #1 - Existing Conditions	July 18
#8 Alternatives	August 15
#9 Draft Alternatives Report	September 19
#10 Draft Alternatives Report Second Meeting	September 27
#11 Public Meeting #2 - Alternatives	October 17
#12 Final Dissolution Report and Plan	November 21
#13 Present Final Report and Plan to Village Board. Village Board potentially to set Public Hearing.	December Village Board Meeting