MINUTES
PROJECT DEVELOPMENT COMMITTEE MEETING
Thursday, August 27, 2015 – 10:30 AM
Solid Waste Management Conference Room
23400 NYS Route 177, Rodman, New York

The Development Authority of the North Country Project Development Committee met in regular session in the Solid Waste Management Conference Room, 23400 NYS Route 177, Rodman, New York, on Thursday, August 27, 2015.

Committee Members Present
Richard Lucas, Chairman
Margaret Murray
William Archer
James Hollenbeck
Alex MacKinnon
Thomas Hefferon

Committee Members Absent
Mary Doheny

Other Board Members Present
Alfred Calligaris
Brian McGrath
Gary Turck
Fredrick Carter
Margaret Murray

Guest
William Shelly

1. Chairman Lucas called the meeting to order at 10:28 AM and turned the meeting over to M. Capone. M. Capone introduced Hartley Bonisteel-Schweitzer, newly hired Community Planner, to the Committee. James Hollenbeck, newly appointed Board Member (replacing W. Shelly), was also introduced to the Committee.

2. Resolution No. 2015-08-91 authorizes the execution of an Empire State Development Grant Award Agreement for the North Country Redevelopment Fund and establishes an Imprest Account for holding New York State funds in the amount of $5 million. Authorized signatories on the account are the Chairman, Treasurer, Executive Director, Deputy Executive Director, and Comptroller of the Development Authority.

   Upon a motion by T. Hefferon, and seconded by W. Archer, Resolution No. 2015-08-91 Authorizing the Execution of Empire State Development Grant Award Agreement for the North Country Redevelopment Fund and Establishing an Imprest Account for Holding New York State Funds, was unanimously approved.
3. Resolution No. 2015-08-92 authorizes a Technical Services Agreement with the Village of Tupper Lake for the preparation of a Community Block Development Grant Application and is an extension of the Authority’s work with Tupper Lake. The Agreement is for a not to exceed amount of $4,200.

Upon a motion by W. Archer, and seconded by M. Murray, Resolution No. 2015-08-92, Authorizing Technical Services Agreement with the Village of Tupper Lake for the Preparation of a Community Block Development Grant Application and Administration of Housing Rehabilitation Program, was unanimously approved.

4. Resolution No. 2015-08-93 approves a subrecipient agreement between the Development Authority and the City of Ogdensburg to implement a Community Development Block Grant Program. The Development Authority wrote a grant application on behalf of the City to the New York State Office of Community Renewal’s Community Development Block Grant Program to assist income-eligible homeowners with rehabilitation of their single family homes along New York Avenue in the City. The City was notified in July that the application in the amount of $400,000 was funded.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2015-08-93, Approving Sub-Recipient Agreement Between the Development Authority of the North Country and the City of Ogdensburg to Implement Community Development Block Grant Program, was unanimously approved.

Chairman Turck entered the meeting.

5. Resolution No. 2015-08-94 accepts a modification to the Rural Business Enterprise Grant to Agbotic Incorporated’s scope of work. Different equipment is being purchased than that submitted in the initial application.

Upon a motion by M. Murray, and seconded by J. Hollenbeck, Resolution No. 2015-08-94, Accepting Modification to Rural Business Enterprise Grant to Agbotic Incorporated, was unanimously approved.

Chairman Lucas recommended seeing this project in action. J. Wright stated a tour could be scheduled.

B. McGrath entered the meeting.

6. Resolution No. 2015-08-95 authorizes a loan from the Community Development Loan Fund to the Lewis County Development Corporation to bridge phase II of a New York State Grant for the redevelopment of Lyons Falls Paper Mill in the amount of $250,000 for a term of 24 months at an interest rate of 1.5%.

Upon a motion by A. MacKinnon, and seconded by T. Hefferon, Resolution No. 2015-08-95, Authorizing Loan from Community Development Loan Fund to Lewis County Development Corporation to Bridge Phase II of a New York State Grant for Redevelopment of Lyons Falls Paper Mill, was unanimously approved.
Upon a motion by T. Hefferon, and seconded by M. Murray, Chairman Lucas adjourned the meeting at 10:46.

Respectfully submitted,

Richard Lucas  
Chairman, Project Development Committee