MINUTES
FACILITIES COMMITTEE MEETING
Thursday, March 31, 2016 – 10:15 AM
Conference Room 100, 1st Floor
Dulles State Office Building, Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session in Conference Room 100, 1st Floor, Dulles State Office Building, Watertown, New York, on Thursday, March 31, 2016.

Committee Members Present
Fredrick Carter, Chairman
James Hollenbeck
Alfred Calligaris
Alex MacKinnon
Dennis Mastascusa

Committee Members Absent
Stephen Hunt
Brian McGrath

Staff Present
James Wright, Executive Director
Carl Farone, Comptroller
Michelle Capone, Dir of Regional Development
Richard LeClerc, Solid Waste Facility Manager
Patricia Pastella, Water Quality Manager
Carrie Tuttle, Director of Engineering
Jo Anne Yaddow, Executive Assistant
Angela Marra, Administrative Assistant

Other Board Members Present
Gary Turck, Chairman, BOD
Mary Doheny
Thomas Hefferon

1. Chairman Carter opened the meeting at 10:18 am and turned the meeting over to C. Tuttle.

2. Resolution No. 2016-03-41 authorizes a Wastewater Management Services Agreement with the City of Ogdensburg. The Authority would provide a full time Water Quality Supervisor who would be exclusively assigned to the Ogdensburg facilities. The Agreement is for a five year term.

   Upon a motion by J. Hollenbeck, and seconded by A. Calligaris, Resolution No. 2016-03-41 Authorizing Wastewater Management Services with the City of Ogdensburg, was unanimously approved.

3. Resolution No. 2016-03-42 authorizes a Phase 3 Agreement with the Village of Lyons Falls for redevelopment planning of the former Lyons Falls Pulp and Paper Mill for a not to exceed amount of $50,000.

   Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2016-03-42, Authorizing a Phase 3 Agreement with the Village of Lyons Falls for Redevelopment Planning of the Former Lyons Falls Pulp and Paper Mill, was unanimously approved.
4. Resolution No. 2016-03-47 is an annual resolution that standardizes purchases of certain classes of equipment for use in the Solid Waste Management Division as necessary for construction or operational activities. Schedule A lists the equipment and related manufacturers and models.

   Upon a motion by J. Hollenbeck, and seconded by A. Calligaris, Resolution No. 2016-03-47, Standardizing Upon Certain Equipment for Use in Relation to the Solid Waste Management Division, was unanimously approved.

5. Resolution No. 2016-03-48 is an annual resolution that standardizes purchases of certain classes of information technology and telecommunications equipment for use in the open access telecommunications network as necessary for construction or operational activities. Schedule A lists the equipment and related manufacturers.

   Upon a motion by A. Calligaris, and seconded by J. Hollenbeck, Resolution No. 2016-03-48, Standardizing Upon Certain Equipment for Use in Relation to the Open Access Telecommunications Network, was unanimously approved.

6. Resolution No. 2016-03-49 is an annual resolution that standardizes purchases of certain classes of equipment for use in the Water Quality Division as necessary for construction or operational activities. Schedule A lists the equipment and related manufacturers and models.

   Upon a motion by J. Hollenbeck, and seconded by A. Calligaris, Resolution No. 2016-03-49, Standardizing Upon Certain Equipment for Use in Relation to the Water Quality Management Division, was unanimously approved.

7. Resolution No. 2016-03-50 authorizes Amendment 2 to the SCADA Services Agreement with the Village of Antwerp. The Village is requesting monitoring and controlling services from the Authority, resulting in additional expenses of $1,491.59, bringing the total to exceed amount to $51,491.59.

   Upon a motion by A. Calligaris, and seconded by J. Hollenbeck, Resolution No. 2016-02-50, Authorizing Amendment 2 to the SCADA Services Agreement with the Village of Antwerp, was unanimously approved.

8. The meeting adjourned at 10:26 am.

Respectfully submitted,

[Signature]

Fredrick Carter
Chairman, Facilities Committee