MINUTES
FACILITIES COMMITTEE MEETING
Thursday, May 26, 2016 – 10:15 AM
Conference Room 100, 1st Floor
Dulles State Office Building, Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session in Conference Room 100, 1st Floor, Dulles State Office Building, Watertown, New York, on Thursday, May 26, 2016.

Committee Members Present
Fredrick Carter, Chairman
James Hollenbeck
Alfred Calligaris
Alex MacKinnon
Dennis Mastascusa
Brian McGrath

Committee Members Absent
Stephen Hunt

Other Board Members Present
Gary Turck, Chairman, BOD
Mary Doheny
Thomas Hefferon

Staff Present
James Wright, Executive Director
Carl Farone, Comptroller
Michelle Capone, Dir of Regional Development
Richard LeClerc, Solid Waste Facility Manager
Patricia Pastella, Water Quality Manager
Carrie Tuttle, Director of Engineering
Jo Anne Yaddow, Executive Assistant
Angela Marra, Administrative Assistant

1. Chairman Carter opened the meeting at 10:25 am and turned the meeting over to C. Tuttle.

2. Resolution 2016-05-54 authorizes GIS Hosting Agreements with the Towns of: Brasher; Norfolk; Piercefield; Potsdam; Stockholm; and the Villages of: Hermon; and Potsdam. All contracts are for a five year term, are a grant funded program, with rates based on projected utilization by the municipalities and involvement with Development Authority staff.

    Upon a motion by A. Calligaris, and seconded by J. Hollenbeck, Resolution No. 2016-05-54, Authorizing GIS Hosting Agreements with the Central St. Lawrence County Regional GIS Project Municipalities, was unanimously approved.

    B. McGrath entered the meeting.

3. Resolution No. 2016-05-55 authorizes GIS Hosting Agreements with the Towns of: Adams; Ellisburg; Rodman; Sandy Creek; Richland; and the Villages of: Adams; Mannsville; Lacona; and Sandy Creek. All contracts are for a five year term

    Upon a motion by J. Hollenbeck, and seconded by A. Calligaris, Resolution No. 2016-05-55, Authorizing GIS Hosting Agreements with the South Jefferson County and North Oswego County Regional GIS Project Municipalities, was unanimously approved.
4. Resolution No. 2016-05-56 is an amendment to the Technical Services Agreement with the Village of Potsdam for the water/sewer rate analysis for additional services to assist in the implementation of the proposed water/sewer rate structure. The increase includes the coordination with the software vendor on behalf of the Village to update the billing software. The additional cost of $7,000 brings the not to exceed amount of the Agreement to $14,000.

   Upon a motion by A. Calligaris, and seconded by J. Hollenbeck, Resolution No. 2016-05-56, Amendment No. 1 to Technical Services Agreement for Water/Sewer Rate Analysis with the Village of Potsdam, was unanimously approved.

5. Resolution No. 2016-05-57 is an amendment to the Technical Services Agreement for the Town of Fine Wanakena footbridge for additional services to perform construction inspection for the duration of the project. The additional scope of work will result in additional costs of $7,500, bringing the not to exceed amount to $22,500.

   Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2016-05-57, Amendment No. 1 to Technical Services Agreement for Water/Sewer Rate Analysis with the Village of Potsdam, was unanimously approved.

6. Resolution No. 2016-05-67 authorizes a temporary Water/Wastewater Operator Services Agreement with the Village of Clayton to perform and oversee the required operative and permit-required tests and process observation at the WWTP.

   Upon a motion by J. Hollenbeck, and seconded by A. Calligaris, Resolution No. 2016-05-67, Authorizing Temporary Water/Wastewater Operator Services Agreement with the Village of Clayton, was unanimously approved.

F. Carter asked if the Authority had any dealings with Town of Orleans. J. Wright responded the Authority has participated in meetings with local officials to explore options but it didn’t produce any particular outcome. J. Wright indicated the problem was twofold – 1. It is a $13 million project and NYS won’t pay 100% of the project as there is a local obligation. The Town’s objective is to do it at no cost, which is not achievable; 2. There is the politics of salt storage and adjacent homes which is an issue. C. Tuttle stated that the state lends money dependent upon the ability to pay back.

   A. MacKinnon stated he used the Authority’s mapping portal and found it very helpful. C. Tuttle stated the total number of customers is 63 with the agreements adopted at today’s meeting.

7. The meeting adjourned at 10:39 am.

Respectfully submitted,

[Signature]
Fredrick Carter
Chairman, Facilities Committee