GOVERNANCE COMMITTEE MEETING MINUTES
Thursday, June 23, 2016, 9:00 AM
Authority Conference Room, 4th Floor
Dulles State Office Building, Watertown, New York

Members Present:
Gary Turck, Chairman
Fredrick Carter
Margaret Murray
Thomas Hefferson
Alfred Calligaris
John B. Johnson, Jr.

Staff Present:
James W. Wright, Executive Director
Carl Farone, Comptroller
Jo Anne Yaddow, Executive Assistant

Other Board Members Present
Stephen Hunt

1. Chairman Turck called the meeting to order at 9:03 am.

2. C. Farone briefed the Committee on the Bond Report. This is a PARIS requirement and due annually.


   Upon a motion by F. Carter, and seconded by A. Calligaris, Resolution No. 2016-06-70, Approving Annual Bond Sales Report for Fiscal Year Ending March 31, 2016, was unanimously approved.

3. J. Wright stated Resolution No. 2016-06-71 approves the Travel and Miscellaneous Expense Policy revisions. The recommended changes do not modify the prior policy but allows for claims authorizations and approvals to be completed using an electronic records format. This is an amendment to the policy and requires Board approval.

   Upon a motion by A. Calligaris, and seconded by M. Murray, Resolution No. 2016-06-71, Approving Travel and Miscellaneous Expense Policy Revisions, was unanimously approved.

4. J. Wright distributed copies of the Board Self-Evaluation summary and the Chairman/Executive Director’s certification statement that was submitted to the Authorities Budget Office. J. Wright stated it was comparable to prior years with one dissension. There was group discussion about the Board Self-Evaluation form being modified to enhance clarification.

   J. Wright noted that S. Hunt and D. Mastascusa did not complete the Board Self-Evaluations as they were both newly appointed to the Board and hadn’t attended a meeting or had attended only one meeting.
5. J. Wright gave a brief overview of the Executive Director’s Report:

- Senator Ritchie awarding $50,000 to support Fort Drum and the community
- Dissolution studies update for Richville
- Liberty Mutual consultant results related to the Authority’s new insurance carrier
- 2015-2016 Annual Report will be reviewed

6. Upon a motion by F. Carter, and seconded by A. Calligaris, Chairman Turck adjourned the meeting at 9:17 am.

Respectfully submitted,

[Signature]

Gary Turck
Chairman, Governance Committee