MINUTES
FACILITIES COMMITTEE MEETING
Thursday, June 23, 2016 – 9:50 AM
Conference Room 100, 1st Floor
Dulles State Office Building, Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session in Conference Room 100, 1st Floor, Dulles State Office Building, Watertown, New York, on Thursday, June 23, 2016, at 9:50 am.

Committee Members Present
Fredrick Carter, Chairman
James Hollenbeck
Alfred Calligaris
Stephen Hunt
Dennis Mastascusa

Staff Present
James Wright, Executive Director
Carl Farone, Comptroller
Michelle Capone, Dir of Regional Development
Carrie Tuttle, Director of Engineering
Dave Wolf, Director of Technology
Jo Anne Yaddow, Executive Assistant
Angela Marra, Administrative Assistant

Committee Members Absent
Alex MacKinnon
Brian McGrath

Other Board Members Present
Gary Turck, Chairman, BOD

1. Chairman Carter opened the meeting at 9:50 am and turned the meeting over to C. Tuttle.

2. Resolution No. 2016-06-72 authorizes a Technical Services Agreement for the Village of Gouverneur to assist with funding applications and to oversee the completion of a feasibility study pertaining to the improvements needed to upgrade and expand the Village's municipal power generation. The total cost of the Agreement is not to exceed $10,000. The request came from the Village of Gouverneur, Town of Gouverneur and the Town of Fowler through Board Member, Alex MacKinnon. The system will be extended and will interconnect to private hydroelectric, saving tax payer dollars. J. Wright stated this was a direct result of strategic planning discussions.

Upon a motion by J. Hollenbeck, and seconded by A. Calligaris, Resolution No. 2016-06-72, Technical Services Agreement for Village of Gouverneur Regional Municipal Hydroelectric Feasibility Study, was approved, with S. Hunt abstaining.
3. Resolution No. 2016-06-73 amends the SCADA Services Agreement for the Carthage Water Pollution Control Facility Capital Improvement Project for an additional cost of $16,000, bringing the not to exceed total to $66,000. The scope of original services changed due to the removal of the remote monitoring of the Long Falls Pump Station and Carthage/Metro Metering Station from the General Contractor responsibilities. The Authority will perform this work in order to reduce costs for the Villages by simplifying the integration of control equipment.

   Upon a motion by A. Calligaris, and seconded by J. Hollenbeck, Resolution No. 2016-06-73, Amendment No. 1 to SCADA Services Agreement for Carthage Water Pollution Control Facility Capital Improvement Project, was unanimously approved.

4. Upon a motion by S. Hunt, and seconded by A. Calligaris, the meeting adjourned at 9:58 am.

Respectfully submitted,

Fredrick Carter
Chairman, Facilities Committee