GOVERNANCE COMMITTEE MEETING MINUTES
Thursday, August 25, 2016, 9:30 AM
Authority Conference Room, 4th Floor
Dulles State Office Building, Watertown, New York

Members Present:
Gary Turck, Chairman
John B. Johnson, Jr.
Margaret Murray
Thomas Hefferon
Alfred Calligaris

Staff Present:
James W. Wright, Executive Director
Jo Anne Yaddow, Executive Assistant

Members Absent
Fredrick Carter

1. Chairman Turck called the meeting to order at 9:43 am.

2. Chairman Turck requested a roll call by J. Yaddow. All Committee Members were present with the exception of F. Carter.

3. Resolution No. 2016-08-82 affirms support of Fort Drum as the preferred site for an East Coast Missile Defense Agency ground base interceptor.

   Upon a motion by T. Hefferon, and seconded by A. Calligaris, Resolution No. 2016-08-82, Resolution in Support of Fort Drum as the Preferred Site for an East Coast Missile Defense Agency Ground-Based Interceptor, was unanimously approved.

4. Resolution No. 2016-08-83 authorizes an addendum to the Letter of Engagement for Outside Legal Counsel for the Development Authority of the North Country. This resolution provides for a two year extension for professional legal services with Mackenzie Hughes LLP.

   Upon a motion by A. Calligaris, and seconded by M. Murray, Resolution No. 2016-08-83, Authorizing an Addendum to the Letter of Engagement for Outside Legal Counsel for the Development Authority of the North Country, was unanimously approved.

5. Resolution No. 2016-08-84 approves modifications to the Personnel Policy which reflects changes to the accrued vacation rates and accrued sick leave rates for eligible employees. This will further the abilities of the Authority to recruit and retain experienced senior licensed professionals. The maximum sick leave accrual cannot exceed 200 days and the Executive Director is authorized to modify the applicable accruals and accrual rate for the purposes of recruitment and retention of personnel, or other extenuating circumstances. Additionally, twenty-five years through completion of thirty years of service accrual rate is 7.69 hours per pay period, equivalent to five workweeks per year. Thirty plus years of service accrual rate is 9.23 hours per pay period, equivalent to six workweeks per year.
Upon a motion by M. Murray, and seconded by A. Calligaris, Resolution No. 2016-08-84, Approving Modifications to Personnel Policy, was unanimously approved.

6. Resolution No. 2016-08-85 authorizes a financial investment for county single stream recycling. The Authority amends its single stream recycling initiative as stated in Resolution No. 2015-12-132 to increase the Authority capital cost participation to 50% of the capital investments by partner county, not to exceed $600,000 per county, provided the investment advances the Authority’s regional goals for waste diversion and single stream recycling. The funding will come from the solid waste capital reserve funds and will be available upon submission of documentation of actual county expenditures to be reimbursed upon approval by the Executive Director.

Upon a motion by A. Calligaris, and seconded by T. Hefferon, Resolution No. 2016-08-85, Authorizing Financial Investment for County Single Stream Recycling, was unanimously approved.

7. Executive Session –

Upon a motion by A. Calligaris and seconded by T. Hefferon, the Governance Committee went into Executive Session.

Upon a motion by M. Murray, and seconded by A. Calligaris, the Governance Committee came out of Executive Session.

Chairman Turck stated no action had been taken during Executive Session.

8. The meeting adjourned at 10:02 am.

Respectfully submitted,

[Signature]

Gary Turck
Chairman, Governance Committee