MINUTES
FACILITIES COMMITTEE MEETING
Thursday, March 23, 2017– 10:00 AM
Dulles State Office Building, CR 100, 1st Floor
Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular
session at the Dulles State Office Building, Conference Room 100, 1st Floor, Watertown,

1. Chairman Carter opened the meeting.

2. Resolution No. 2017-03-30 approves a GIS Hosting Agreement for Cornell
   Cooperative Extension of Jefferson County for a data development fee of a not to
   exceed contract amount of $11,300. GIS datasets will be developed pertaining to
   identified farms and food producers in Jefferson, Lewis, St. Lawrence, and Oswego
   Counties for a not to exceed fee of $5,000 and host GIS datasets on the Internet
   Mapping Application for annual fees as stipulated in Table 1.

   Upon a motion by J. Hollenbeck, and seconded by T. Hefferon, Resolution No.
   2017-03-30, GIS Hosting Agreement for Cornell Cooperative Extension of Jefferson
   County, was unanimously approved.

3. Resolution No. 2017-03-31 authorizes a Technical Services Agreement for a
   Wastewater Treatment Plant Capital Improvement Project with the City of Ogdensburg
   for general administrative and technical support services, for a total not to exceed
   contract amount of $80,000.

   Upon a motion by T. Hefferon, and seconded by D. Mastascusa, Resolution No.
   2017-03-31, Authorizing Technical Services Agreement for Wastewater Treatment Plant
   Capital Improvement Project with the City of Ogdensburg, was unanimously approved.

4. Resolution No. 2017-03-32 authorizes a SCADA Services Agreement for the City of
   Ogdensburg’s Wastewater Treatment Plant Capital Improvement Project to provide
   monitoring, control, trending, and alarming for the Water Pollution Control Facility, for a
   not to exceed total of $100,000.

   Upon a motion by J. Hollenbeck, and seconded by A. MacKinnon, Resolution No.
   2017-03-32, Authorizing SCADA Services Agreement for Wastewater Treatment Plant
   Capital Improvement Project with the City of Ogdensburg, was unanimously approved.
5. Resolution No. 2017-03-33 authorizes a Technical Services Agreement Amendment with the City of Ogdensburg for Management Services for their Water Treatment Services Facilities for a period of four years, incrementally increasing each year from $40,000 to $43,000 by year 4.

   Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2017-03-33, Amendment No. 1 to Technical Services Agreement with the City of Ogdensburg for Management Services for Water Treatment System Facilities, was unanimously approved.

6. Resolution No. 2017-03-34 authorizes a Technical Services Agreement for Water System Capital Improvement Project with the Village and Town of Tupper Lake, for a total not to exceed cost of $25,000.

   Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2017-03-34, Authorizing Technical Services Agreement for Water System Capital Improvement Project with the Village and Town of Tupper Lake, was unanimously approved.

7. Resolution No. 2017-03-35 authorizes Water Quality Management Services with the Village of Clayton for an additional five years.

   Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2017-03-35, Authorizing Water Quality Management Services with the Village of Clayton, was unanimously approved.

8. Resolution No. 2017-03-36 authorizes a Water Quality Management Services with the Village of Potsdam for a five year period and provides for a full time Water Quality Supervisor that would be exclusively assigned and dedicated to the Potsdam facilities.

   Upon a motion by D. Mastascusa, and seconded by J. Hollenbeck, Resolution No. 2017-03-36, Authorizing Water Quality Management Services with the Village of Potsdam, was unanimously approved.

9. Resolution No. 2017-03-37 establishes a Community Improvement Project Demolition Incentive Program for municipalities to facilitate the affordability of demolition of residences.

   Upon a motion by A. MacKinnon, and seconded by A. Calligaris, Resolution No. 2017-03-37, Establishing Community Improvement Project Demolition Incentive Program for Beneficial Use, was unanimously approved.

10. Resolution No. 2017-03-38 approves a Materials Management partnership with Fort Drum with the Authority committing a not to exceed amount of $400,000 to support the effort relative to facilities and equipment with funds coming from the Carbon Credit Reserve Fund. The Executive Director will negotiate a Memorandum of Understanding, subject to Authority Board ratification.
Upon a motion by A. MacKinnon, and seconded by D. Mastascusa, Resolution No. 2017-03-38, Approving a Materials Management Partnership with the U.S. Army Garrison at Fort Drum and Appropriations Relative to the Program, was unanimously approved.


Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2017-03-41, Authorizing Capital Project and Associated Agreements to Construct New Central Offices in Adams and Carthage, New York, was unanimously approved.

12. Resolution No. 2017-03-42 is an annual resolution that standardizes equipment in the Materials Management Division.

Upon a motion by J. Hollenbeck, seconded by A. Calligaris, Resolution No. 2017-03-42, Standardizing Upon Certain Equipment for Use in Relation to the Materials Management Division, was unanimously approved.

13. Resolution No. 2017-03-43 is an annual resolution that standardizes equipment in the Open Access Telecommunications Network.

Upon a motion by J. Hollenbeck, seconded by A. Calligaris, Resolution No. 2017-03-43, Standardizing Upon Certain Equipment for Use in Relation to the Open Access Telecommunications Network, was unanimously approved.

14. Resolution No. 2017-03-44 is an annual resolution that standardizes equipment in the Water Quality Management Division.

Upon a motion by J. Hollenbeck, seconded by A. Calligaris, Resolution No. 2017-03-44, Standardizing Upon Certain Equipment for Use in Relation to the Water Quality Management Division, was unanimously approved.

15. The meeting was adjourned at 10:26 AM.

Respectfully submitted,

[Signature]
Fredrick Carter
Chairman, Facilities Committee