MINUTES
FACILITIES COMMITTEE MEETING
Thursday, May 25, 2017 – 10:15 AM
Dulles State Office Building, CR 100, 1st Floor
Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session at the Dulles State Office Building, Conference Room 100, 1st Floor, Watertown, New York, on Thursday, May 25, 2017.

Committee Members Present
Fredrick Carter, Chairman
Alfred Calligaris
Stephen Hunt
Alex MacKinnon
Brian McGrath

Committee Members Absent
James Hollenbeck
Dennis Mastascusa

Other Board Members Present
Mary Reidy Doheny
John Johnson, Jr.
Thomas Hefferton
Margaret Murray

Staff Present
James Wright, Executive Director
Michelle Capone, Dir of Regional Development
Richard LeClerc, Manager, MMF
Laurie Marr, Director of PR/ Communications
Patricia Pastella, Manager, Water Quality
Laura Tousant, Deputy Comptroller
Carrie Tuttle, Director of Engineering
David Wolf, Director of Technology
Star Carter, GIS Supervisor
Jo Anne Yaddow, Executive Assistant
Angela Marra, Administrative Associate

1. Chairman Carter opened the meeting.
   a. Resolution No. 2017-05-45 authorizes a SCADA Services Agreement for the Town of Fine’s water system improvement project for a not exceed contract amount of $11,000. The project is being done in two phases.

   Upon a motion by A. MacKinnon, and seconded by A. Calligaris, Resolution No. 2017-05-45, Authorizing SCADA Services Agreement for Water System Improvement Project with the Town of Fine, was unanimously approved.

   b. Resolution No. 2017-05-46 authorizes a SCADA Services Agreement for Water District 2 controls system upgrades with the Town of LeRay, at a not exceed contract amount of $20,000.

   Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2017-05-46, Authorizing SCADA Services Agreement for Water District 2 Controls System Upgrades with the Town of LeRay, was unanimously approved.

   c. Resolution No. 2017-05-47 authorizes a GIS Hosting Agreement with the Town of Cape Vincent for a total not to exceed contract amount of $3,250.
Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2017-05-47, Authorizing GIS Hosting Agreement with the Town of Cape Vincent, was unanimously approved.

d. Resolution No. 2017-05-48 authorizes a Technical Services Agreement for a municipal office access improvement project with the Town of Tupper Lake, for a not to exceed contract amount of $15,000.

Upon a motion by A. MacKinnon, and seconded by A. Calligaris, Resolution No. 2017-05-48, Technical Services Agreement for Municipal Office Access Improvement Project with the Town of Tupper Lake, was approved with S. Hunt abstaining from the vote.

e. Resolution No. 2017-05-49 authorizes an agreement with the U.S. Army Garrison at Fort Drum for a composting facility. The Authority is interested in expanding composting and organic waste disposal to regional institutions, utilizing the Fort Drum site as a central location for further regional composting. The Executive Director is authorized to purchase any necessary equipment to support this effort from the existing appropriations.

Upon a motion by A. MacKinnon, and seconded by S. Hunt, Resolution No. 2017-05-49, Authorizing an Agreement with U.S. Army Garrison at Fort Drum for Composting Operations, was unanimously approved.

f. Resolution No. 2017-05-58 authorizes an agreement with the New York State Education and Research Network (NYSERNET) for the expansion of the telecommunications network to provide additional access for research and development vehicles.

Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2017-05-58, Authorizing an Agreement with the New York State Education and Research Network (NYSERNET), was unanimously approved.

A. MacKinnon asked if the internet speed in Gouverneur is an Authority or provider issue.
D. Wolf stated it is a provider problem and is due to outdated infrastructure.

D. Mastascusa entered the meeting.

g. Resolution No. 2017-05-59 authorizes a second amendment to the Operations and Maintenance Service Agreement for the Village of Alexandria Bay for an additional $3,692 for additional operations and maintenance services to include their water treatment plant on weekends and holidays.

Upon a motion by A. Calligaris, and seconded by A. MacKinnon, Resolution No. 2017-05-59, Amendment No. 2 to Operations and Maintenance Service Agreement for Village of Alexandria Bay, was unanimously approved.

2. The meeting adjourned by Chairman Carter at 10:47 AM.

Respectfully submitted,

Fredrick Carter
Chairman, Facilities Committee