

## Village of Richville

### Dissolution Study Committee

Meeting #4 – 7/18/16 @ 5:45 p.m. @ the Richville Fire Hall

#### Minutes

#### Attendees:

Committee Members: Blue Jay Fenlong, Norris Davis, Ann Adams, John Frary, Shelley Prashaw, Bonnie Raymo, Larry Pratt, Harold Jenkins, Martin Hassett (by phone)

Guests: Mary Huse, Romyne Hartshorn, Larry Deets, Sr.

Consultants: DANC – Star Carter, Carrie Tuttle

NYSDOS: Kevin Schwenzfeier

S. Carter provided a PowerPoint Presentation to walk the Committee through the various items for discussion. The Committee reviewed each item presented and the following summarizes the discussion:

- Historian - for the Village should not go away and the \$200 budgeted for Village historian should be retained in the Town of DeKalb Budget.
- Opportunities for additional savings if the Village doesn't dissolve.
  - Legal Services – the Village pays their current attorney \$1,500 for services up to 10 hours per year. Question: Is there an opportunity to share legal services with the Town so they don't have to pay the minimum?
  - Board of Elections – can the Village eliminate their board of election costs by combining their election with the Town's election and moving their elections to November instead of March?
- Slide #4 – For clarification, this slide should be modified to separate out costs that are being shifted to Town versus costs that are eliminated as a result of dissolution.
- Unallocated Insurance
  - Committee could recommend that Town and Village may want to explore whether there is an opportunity for savings if the Town and Village share the same agent, regardless of dissolution. There could be a potential reduction if the Village dissolves due to elimination of one of the entities (potential elimination of \$2,000).

- Code Enforcement
  - Committee recommends that code enforcement as a shared service with another Town be explored, regardless of dissolution. Village's code enforcement officer presently provides services for the Town of Hermon. The Town of DeKalb has a different code enforcement officer.
  
- Youth Program
  - Committee recommends that the board establishes a Youth Program Commission that includes a set number of members from the former Village and that Commission advises the Town Board on annual Youth Program budgeting and program development. If the Village dissolves, then this could provide for additional opportunities for grant funding given that there would be a larger Town-wide program that could impact addition children. If the Village doesn't dissolve a Youth Program Commission may still provide advantages.
  - Determine average Village spent on Youth program in past 5 years and add that cost to the Town's budget if Village dissolves
  - If dissolution does not proceed, then the Committee does not recommend any changes to the program.
  
- Library
  - The Town and Village together would pay an annual combined \$2,500 Plus the heat, lights and insurance (which the Village current pays for the entire building). Library mentioned that they could use additional space if the Clerk space was eliminated.
  
- Buildings
  - The Committee is not recommending that any buildings be eliminated. The only cost that would be eliminated would be the phone bill for the Village Clerk's office; which is ~\$102/month.
  
- Street Lighting
  - Lighting district for the former Village of Richville would be established and the cost would be \$0.30 per \$1,000 of assessed value. The Town already has two lighting districts: DeKalb Junction and Bigelow.
  
- Celebrations
  - Celebrations include putting up decorations 4 times per year.

- \$3,000 is budgeted currently and that includes labor to put up and take down the decorations. S. Prashaw will look back through historical invoicing and determine how much annual labor cost. If the Village dissolves, then the Town would provide this service. If the Village doesn't dissolve there could still be potential savings for the Village if they were able to utilize a less expensive labor option.
- Alternatives – Other Efficiencies
  - Given the limited services that the Village offers, the Committee does not recommend any additional opportunities to consider.
- PowerPoint Presentation Slide 12 – delete asterisk on CETC.
- Committee recommends that the Village not proceed with dissolution but to explore other opportunities for cost savings outside of dissolution.
- Figure of cost savings will be updated based on feedback from the Committee.

### Future Meeting Schedule

Topic	Month
#1 Kick-Off Meeting & Presentation #1: Demographics	April 25, 2016
#2 Existing Conditions: Municipal Services, Financials & Personnel	May 16, 2016
#3 Draft "What Exists" Report	June 20, 2016
<b>#4 Alternatives Discussion</b>	<b>July 18, 2016</b>
#5 Draft "Alternatives" Report & Prep for Public Meeting	August 15, 2016
#6 Public Meeting	September - TBD
#7 Committee Presents Final Study to Board & Project Closeout	October 17, 2016

4. Discuss location for Public Meeting - Committee to discuss this at next meeting
5. Other Business