The Development Authority of the North Country Facilities Committee met in regular session at the State Office Building, Conference Room 100, 1st Floor, 317 Washington Street, Watertown, New York on Thursday, October 18, 2018 at 10:15 am.

Committee Members Present
Fred Carter, Chairman
Al Calligaris
James Hollenbeck
Stephen Hunt
Alex MacKinnon
Dennis Mastascusa

Committee Members Absent
Brian McGrath

Other Board Members Present
Tom Hefferon
John Johnson
Margaret Murray
Gary Turck

Staff Present
Michelle Capone, Director of Regional Development
Carl Farone, Comptroller
Brian Nutting, Manager, Water Quality
Patricia Pastella, Manager, Materials Management
Carrie Tuttle, Director of Engineering
David Wolf, Director of Technology
James Wright, Executive Director

Committee Members Absent
Laurie Marr, Director of Communications and Public Affairs
Angela Marra, Executive Assistant
Melissa Durant, Administrative Assistant

Guests
Richard Engle, Mackenzie Hughes

1. Chairman Carter opened the meeting 10:15 AM. F. Carter then turned the meeting over to C. Tuttle.

2. Resolution No. 2018-10-113, approves the Technical Services Agreement No. 1, by and between the Authority and the Village of Heuvelton. The Executive Director is hereby authorized and directed to execute this Agreement Amendment.

   Upon a motion by J. Hollenbeck and seconded by A. Calligaris, Resolution No. 2018-10-113, Approving the Technical Services Agreement Amendment, Village of Heuvelton, Wastewater Treatment Plant Municipal Restructuring Project, was unanimously approved by the Facilities Committee.

F. Carter stated that he is glad to see a working relationship with Ogdensburg and the surrounding communities. C. Tuttle responded those in leadership positions are working together. The City did write a letter of support for this grant so they are definitely in support of this.
3. Resolution No. 2018-10-114 approves the Technical Services Agreement between the Authority and the City of Watertown for a not-to-exceed amount of $1,000. The Executive Director is authorized to execute said Amendment.

   Upon a motion by S. Hunt, and seconded by J. Hollenbeck, Resolution No. 2018-10-114, Approving Technical Services Agreement, City of Watertown, Geographic Information Systems Support was unanimously approved by the Facilities Committee.

4. Resolution No. 2018-10-118, authorizes an increase to capital project 30630 for Customer Network Construction of $250,000, an Authority appropriation total of $600,000. The Authority Comptroller is authorized to transfer these additional appropriations from the Telecommunications Reserve Fund.

   J. Write commented that under the first whereas, there has been sufficient revenue generated to cover construction and implementation. When the funds do come out, they will be from capital reserves.

   Upon a motion by D. Mastascusa, and seconded by S. Hunt, Resolution No. 2018-10-118, Customer Network Construction, Telecommunications, Capital Budget Amendment FYE 2019, was unanimously approved by the Facilities Committee.

5. Resolution No. 2018-10-119, authorizes an increase to capital project 30629 for Wireless Tower Service of $300,000, an appropriation total of $650,000. The Authority Comptroller is authorized to transfer these additional appropriations from the Telecommunications Reserve Fund.

   Upon a motion by J. Hollenbeck, and seconded by D. Mastascusa, Resolution No. 2018-08-119, Wireless Tower Service, Telecommunications. Capital Budget Amendment FYE 2019, was unanimously approved by the Facilities Committee.

G. Turck and J. Johnson entered the meeting at 10:23 AM.

6. Resolution No. 2018-10-120, authorizes entering into an Indemnity Agreement with QBE Insurance Corporation, a licensed insurance company and has an “A” rating from AM Best Company. The Authority Comptroller is authorized to execute this indemnity agreement.

   J. Wright commented that this is part of the NYPA process. The project is done for all practical purposes.

   Upon a motion by D. Mastascusa, and seconded by J. Hollenbeck, Resolution No. 2018-08-120, Indemnity Agreement, New York Power Authority, QBE Insurance Corporation, was unanimously approved by the Facilities Committee.

7. Resolution No. 2018-10-121, authorizes the Executive Director to enter into an Operations and Maintenance Service Agreement with the Town of Diana.
Upon a motion by D. Mastascusa, and seconded by A. Calligaris, Resolution No. 2018-08-121, Operations and Maintenance Service Agreement, Town of Diana Water District, was unanimously approved by the Facilities Committee.

The meeting adjourned at 10:26 AM.

Respectfully submitted,

[Signature]
Fred Carter
Chairman, Facilities Committee