MINUTES  
FACILITIES COMMITTEE MEETING  
Thursday, August 23, 2018 – 10:00 AM  
Materials Management Facility  
Conference Room  
Rodman, New York  

The Development Authority of the North Country Facilities Committee met in regular session at the Materials Management Facility, Conference Room, Rodman, New York, on Thursday, August 23, 2018, at 10:00 AM.

Committee Members Present  
Fred Carter, Chairman  
Al Calligaris  
James Hollenbeck  
Stephen Hunt  
Alex MacKinnon  
Dennis Mastascusa  

Committee Members Absent  
Brian McGrath  

Other Board Members Present  
Tom Heffernon  
John Johnson  
Margaret Murray  
Gary Turck  

Staff Present  
Michelle Capone, Director of Regional Development  
Carl Farone, Comptroller  
Brian Nutting, Manager, Water Quality  
Patricia Pastella, Manager, Materials Management  
Carrie Tuttle, Director of Engineering  
David Wolf, Director of Technology  
James Wright, Executive Director  
Angela Marra, Executive Assistant  
Melissa Durant, Administrative Assistant  

Guests  
Victoria A. Ramundo  

1. Chairman Carter opened the meeting 10:04 AM. F. Carter then turned the meeting over to C. Tuttle.

2. Resolution No. 2018-08-94, approves the SCADA Services Agreement Amendment No. 1, by and between the Authority and the Town of Fine, bringing the not to exceed amount of the contract to $50,000.

   Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2018-08-94, Approving the SCADA Services Agreement Amendment, Town of Fine, Water System Improvement Project, was unanimously approved by the Facilities Committee.

3. Resolution No. 2018-08-95 approves SCADA Services Agreement, by and between the Authority and the Town of LeRay, is hereby approved, for a total not to exceed contract amount of $15,000.
Upon a motion by S. Hunt, and seconded by J. Hollenbeck, Resolution No. 2018-08-95. Approving SCADA Services Agreement - Town of LeRay – Water District 4 Pressure Control Valve Reconfiguration, was unanimously approved by the Facilities Committee.

4. Resolution No. 2018-08-96, approves the Technical Services Agreement by and between the Authority and the Village of Harrisville, for a total not to exceed contract amount of $4,000.

   Upon a motion by J. Hollenbeck, and seconded by A. MacKinnon, Resolution No. 2018-08-96. Approving Technical Services Agreement – Village of Harrisville – Municipal Dissolution Implementation, was unanimously approved by the Facilities Committee.

5. Resolution No. 2018-08-97 approves the Technical Services Agreement between the Authority and the Town of Morristown, for a total not to exceed contract amount of $25,000.

   F. Carter stated that C. Tuttle had done a good job on that particular issue.

   Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2018-08-97. Approving Technical Services Agreement – Town of Morristown – Municipal Dissolution Implementation, was unanimously approved by the Facilities Committee.

6. Resolution No. 2018-08-98, adopting the Deed Restriction and authorizing the Executive Director to execute this on the board’s behalf. The Executive Director shall arrange for the recording of the Deed Restriction in the records of the Jefferson County Clerk’s office. Prior to the Authority conducting any work authorized by the Permit, the Executive Director shall submit to the USACE a copy of the recorded Deed Restriction and a certified copy of this Resolution.

   J. Wright stated this is the final step prior to commencing construction of the new landfill extension. This is a legal document with various covenants and restrictions. The initial 43 page document has been provided with the read ahead board packet, and another 200 plus page document has been provided electronically. In addition for the Board session we will have our environmental counsel available should anyone have any questions.

   Upon a motion by D. Mastascusa, and seconded by A. MacKinnon, Resolution No. 2018-08-98. Deed Restriction Requirements, U.S. Army Corps of Engineers, Permit No 1989-98111, was unanimously approved by the Facilities Committee.

   F. Carter stated that J. Wright had done a good job.

7. Resolution No. 2018-08-107, authorizes the Executive Director to enter into an Operations and Maintenance Service Agreement with the Town of Champion.

   Upon a motion by J. Hollenbeck, and seconded by S. Hunt, Resolution No. 2018-08-107. Operations and Maintenance Service Agreement, Town of Champion Sewer District #2, was unanimously approved by the Facilities Committee.

The meeting adjourned at 10:12 AM.

Respectfully submitted,

Fred Carter
Chairman, Facilities Committee