MINUTES
FACILITIES COMMITTEE MEETING
Thursday, May 17, 2018—10:15 AM
Dulles State Office Building Conference Room 100, 1st Floor
317 Washington Street, New York

The Development Authority of the North Country Facilities Committee met in regular session at the Dulles State Office Building Conference Room 100, 1st Floor, 317 Washington Street, Watertown, New York, on Thursday, May 17, 2018, at 10:15 AM.

Committee Members Present
Alex MacKinnon, Acting Chairman
Stephen Hunt
Dennis Mastascusa

Committee Members Absent
Brian McGrath
James Hollenbeck
Fred Carter
Al Calligaris

Staff Present
Carrie Tuttle, Director of Engineering
Patricia Pastella, Division Manager, MMF
Brian Nutting, Manager, Water Quality
David Wolf, Director of Technology
Michelle Capone, Dir of Regional Development
Laurie Marr, Director of PR/Communications
Carl Farone, Comptroller
Jo Anne Yaddow, Executive Assistant
Angela Marra, Administrative Associate
Melissa Durant, Administrative Assistant

Other Board Members Present
Guests
Richard James (Authority Counsel)

1. Acting Chairman A. MacKinnon opened the meeting at 10:17 AM.

2. Resolution No. 2018-05-56, approves a Technical Services Agreement between the Authority and the Town of Fine regarding a Waterfront Revitalization Project to provide a Regional Tourism Branding brochure for a total not to exceed contract amount of $2,500.


3. Resolution No. 2018-05-57 approves the SCADA Services Agreement between the Authority and the Town of Martinsburg for a total not to exceed contract amount of $18,500.

   Upon a motion by D. Mastascusa, and seconded by S. Hunt, Resolution No. 2018-05-57, Approving SCADA Services Agreement – Town of Martinsburg – Martinsburg Water District Controls Upgrade, was unanimously approved.

4. Resolution No. 2018-05-58 approves the SCADA Services agreement between the Authority and the Village of Gouverneur, for a total not to exceed contract amount of $1,200.
Upon a motion by A. S. Hunt, and seconded by D. Mastascusa, Resolution No. 2018-05-58, Approving SCADA Services Agreement – Village of Gouverneur – WWTP SCADA Integration Support for Town Pump Station, was unanimously approved.

5. Resolution No. 2018-05-59 approves the final Technical Services Agreement between the Authority and the Village of Lyons Falls for Phase 4 Redevelopment Planning, for a not to exceed amount of $35,000.

S. Hunt recused himself from this vote.


6. Resolution No. 2018-05-60 authorizes the Executive Director to enter into GIS Hosting Agreements in accordance with the terms of the contracts, beginning on July 1, 2018 and ending December 31, 2022 for a total contract fee of $6,059 for each town listed; the Town of Tupper Lake, the Town of Harrietstown, and the Town of Long Lake.

Upon a motion by S. Hunt, and seconded by D. Mastascusa, Resolution No. 2018-05-60, Approving GIS Hosting Agreements – Town of Tupper Lake, Town of Harrietstown, Town of Long Lake – Regional GIS Project, was unanimously approved.

7. Resolution No. 2018-05-74 approves an increase of $229,785 to Capital Project 30626. Said project total now being $1,829,735 with said additional funds being transferred from Telecommunications revenues. This resolution also reaffirms the Executive Director’s acceptance of the change order as incorporated and additional to the original contract.

Upon a motion by D. Mastascusa, and seconded by S. Hunt, Resolution No. 2018-05-74, Telecommunications Network – Dark Fiber Indefeasible Right-To-Use (RTU) – New York Power Authority – Additional Project Scope, was unanimously approved.

8. Resolution No. 2018-05-75 authorizes the Executive Director to enter into a new one (1) year Operations and Maintenance Service Agreement with the Town of Clifton for the amount of $6,106. The Executive Director is further authorized to execute the required and necessary agreements.

Upon a motion by D. Mastascusa, and seconded by S. Hunt, Resolution No. 2018-05-75, Operations and Maintenance Service Agreement – Town of Clifton Woodhaven Water District, was unanimously approved.

A. MacKinnon stated for the record, this is a committee meeting. Nothing can be acted upon without full board approval.

S. Hunt added that Resolution No. 2018-05-59 should be corrected from “Empire State Development Council” to “Empire State Development Corporation.”

The meeting adjourned at 10:24 AM.

Respectfully submitted,

[Signature]
Alex MacKinnon
Acting Chairman, Facilities Committee