

HUDSONVILLE CITY COMMISSION
City Commission Minutes

November 14, 2017

Mayor Northrup, called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., November 14, 2017. The Pledge of Allegiance was stated and Mayor Northrup gave the invocation.

OATH OF OFFICE

8914. City Clerk VanSlyke administered the Oath of Office to the City Commissioners elected at the November 7, 2017 City General Election:

Ward 1 Commissioner Gary Raterink
Ward 2 Commissioner Dan Bolhuis
Ward 3 Commissioner Larry Brandsen

Those elected were seated. Mayor Northrup then requested a roll call.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, Holtrop, Leerar, Raterink, Steigenga, City Manager Waterman, Finance Director Syswerda, and City Clerk VanSlyke.

PUBLIC COMMENTS

8915. Daniela Garcia, 90th House District Representative, was present and gave a Legislative update to the City Commission. She also announced her candidacy for the Michigan's 30th Senate District.

8916. Bradley Slagh, 7142 Riley St., Zeeland Township, MI, was present and introduced himself to the City Commission as a candidate for 90th House District.

8917. Motion by Holtrop, seconded by Leerar, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission regular session dated October 10, 2017.
2. Minutes of the Personnel Committee dated October 10, 2017.
3. Minutes of the Election Commission dated October 11, 2017.
4. Minutes of the Downtown Development Authority dated October 4, 2017.
5. Minutes of the Terra Square Advisory Committee dated October 11, 2017.

Yea 7, Nay 0, motion carried.

8918. Request to Amend the Agenda.

Motion by Brandsen, seconded by Raterink, to amend the agenda to add an action item for software proposal from Munetrix.

NEW BUSINESS

8919. Financial Audit Report for 2016-2017 – Aaron Stevens, CPA, Stevens Kirinovic & Tucker P.C.

Motion by Brandsen, seconded by Holtrop, to accept the 2016-2017 Audit report as presented by Aaron Stevens, CPA, Stevens Kirinovic & Tucker P.C.

Yea 7, Nay 0, motion carried.

Public Safety

8920. Fire, Police and Emergency Management statistical reports for October received as information.

Finance

8921. Finance Director's Financial Reports for September 2017 were presented.

8922. Payment of Bills.

Motion by Brandsen, seconded by Holtrop, to confirm the payment of the bills in the amount of \$865,210.71 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 7, Nay 0, motion carried.

8923. ACH Funds Distribution.

Motion by Brandsen, seconded by Holtrop, to confirm the funds distributed via automated clearing house in the amount of \$59,648.45 which were distributed between meetings and reviewed by the City Manager.

Yea 7, Nay 0, motion carried.

Administration

8924. Terra Square Staffing.

Motion by Steigenga, seconded by Leerar, to authorize the City Manager to hire a market manager for Terra Square.

Yea 7, Nay 0, motion carried.

8925. Designated Agency Fund Agreement.
Motion by Leerar, seconded by Raterink, for the City of Hudsonville Gary Byker Memorial Library, by recommendation of the Library Advisory Board and with approval of the Hudsonville City Commission, has executed this Designated Agency Fund Agreement with the Holland/Zeeland Area Community Foundation to be approved by its Board of Trustees and to be executed by an authorized officer of the City of Hudsonville, as of November 14, 2017.

Yea 7, Nay 0, motion carried.

8926. PCI Fee Change.
Motion by Leerar, seconded by Steigenga, to approve the proposed fee charges charged by Professional Code Inspections as a contractor for the City of Hudsonville to be effective January 1, 2018.

Yea 7, Nay 0, motion carried.

8927. Hudsonville GIS Data Sharing Agreement.
Motion by Leerar, seconded by Brandsen, to authorize the Mayor to sign the attached Universal Data Sharing Agreement between Michigan State Police and selected Infrastructure Entities for the purpose of establishing a Regional Asset Management Pilot Program.

All aye, motion carried.

8928. Hudsonville/Jamestown Water Booster Station Generator Upgrade.
Motion by Leerar, seconded by Raterink, to authorize the expenditure of up to \$30,000 from the Water Fund towards the shared purchase of a 275 kW new generator in the Hudsonville/Jamestown Water Booster Station.

Yea 7, Nay 0, motion carried.

8929. Munetrix Software Proposal.
Motion by Branden, seconded by Holtrop, to authorize the City Manager to enter into an agreement with Munetrix Software for a period of a three year commitment based on 50% support from the State of Michigan.

Yea 7, Nay 0, motion carried.

ADJOURNMENT

8930. Motion by Leerar, seconded by Raterink, to adjourn at 8:34 p.m.

All aye, motion carried.

Diana VanSlyke
Hudsonville City Clerk

Mayor Northrup