



**City of Hudsonville – Advisory Committee
Minutes
February 14, 2018**

Members present: Ben Mol, Ashley Prins, Matt Harris, Helen Cnossen, and Jennifer Blood. Members absent: Greg Steigenga and Larry Gemmen.

Staff present: Patrick Waterman, Michelle Fare, Cindy Bolhuis.

1. **Welcome:** Fare called the meeting to order at 3:00 p.m. and welcomed everyone.
2. **Consent Agenda:** There was a motion by Harris, second by Blood, to approve the consent agenda. **Motion passed.**
3. **Updates:**
 - **Staffing Update:** Bolhuis shared that Emily has given her notice and will be done in April. Currently there is a posting up to hire two more staff. The board also discussed the option of having a pool of workers that can work a more limited on demand schedule. The board was much in support of the concept.
 - **Acoustics:** The facilities manager has identified a company and will be getting a quote for the board to review.
 - **Policies & Procedures:** Fare reviewed the proposed policies & procedures document. There was a motion by Harris, second by Prins to approve the policies & procedures pending attorney review. **Motion passed.**
4. **Discussions:**
 - **Market 2018:** The board reviewed Bolhuis' ideas for the market season 2018. The board was in agreement to focus on filling gaps in vendors, and focusing on the market experience more than growing total vendors.
5. The meeting was adjourned at 4:07 p.m.