



**City of Hudsonville – Advisory Committee
Minutes
April 11, 2018**

Members present: Ben Mol, Ashley Prins, Matt Harris, Greg Steigenga and Jennifer Blood.

Members absent: Helen Clossen, Larry Gemmen.

Staff present: Patrick Waterman, Michelle Fare, Cindy Bolhuis.

1. **Welcome:** Steigenga called the meeting to order at 3:00 p.m. and welcomed everyone.
2. **Consent Agenda:** There was a motion by Harris, second by Mol, to approve the consent agenda. Motion passed.
3. **Updates:**
 - **Acoustics:** Fare shared an update on acoustics including that the paneling was ordered and that city staff would be installing it when it arrives.
4. **Discussions:**
 - **Promethean Board:** Fare shared that CIS Agency was interested in donating a Promethean board to the workspace in exchange for ability to showcase the board occasionally to prospective buyers. The board was in favor of the donation but requested that Fare discuss liability if the board is damaged, maintenance & upkeep, and agree with the donor on a frequency of use.
 - **Alcohol Violations:** Bolhuis shared that the alcohol policy has been violated a few times and the board gave advice on how to handle at the events. In addition, they requested Bolhuis review the contract to make sure that it notes that a violation could result in a loss of security deposit. There was also discussion of the pricing of alcohol packages. Fare will connect with the vendors about their pricing.

The meeting was adjourned at 4:00 p.m.