



**City of Hudsonville – Advisory Committee
Minutes
November 8, 2017**

Members present: Ben Mol, Ashley Prins, Matt Harris, Greg Steigenga, Helen Crossen, Jennifer Blood, Larry Gemmen. Members absent: None.

Staff present: Patrick Waterman, Michelle Fare, Lindsey Carlon.

1. **Welcome:** Steigenga called the meeting to order at 3:00 p.m. and welcomed everyone.
2. **Consent Agenda:** There was a motion by Gemmen, second by Prins, to approve the consent agenda. **Motion passed.**
3. Updates:
 - **Building Usage:** Fare gave a verbal update on the usage of the building. Waterman noted that acoustic panels will cost \$6,000-\$7,000, but that there is an intention to proceed.
 - **Winter Market:** Carlon gave an update on the winter markets. The markets ran from 9 am to noon. The scarecrow workshop was a success. Overall the number of vendors has been down. At the December 2 market, a vendor will be selling Christmas trees and the Lion's club is hosting a pancake breakfast.
 - **Staffing update:** Fare shared that the City Commission meets on Tuesday to review the proposed staffing recommendation for a new market manager.
4. **Rental Rate Discussion:** The board discussed the rental rates for event space in depth. The rates will need to go to the city commission for approval. Consensus was found on having a built in percentage increase in rental rates for 2019/2020 rentals. In addition the board agreed that they would like to keep the fitness programs for 2019, but did want to request a \$40/mo rental rate for each class.
5. The meeting was adjourned at 4:25 p.m.