

HUDSONVILLE CITY COMMISSION
City Commission Minutes

March 13, 2018

Mayor Northrup called a Work Session of the Hudsonville City Commission to order on Tuesday, March 13, 2018 at 6:00 PM.

Present: Mayor Northrup, Commissioners Brandsen, Bolhuis, Holtrop, Leerar, Steigenga
City Manager Waterman, DPW Superintendent Miller and City Clerk VanSlyke.

Absent: Commissioners Raterink.

8978. *Review of Proposed 2018-2019 Capital Improvements Plan.*

City Manager Waterman reviewed with the City Commission the list of proposed 2018-2019 Capital Improvement items, as well as identifying the funding source for the city's future capital projects and expenditures. There are several watermain projects this year due to the recommendations of the Water Reliability Study.

The City Manager reviewed new proposed capital items for 2018-2019.

- West & East Curtis St. Watermain Resurface/Repair – replacing the watermain from a 4” to an 8”. The cost is estimated at \$300,000 and will include repaving (current paser rating is 2).
- Maple St. Watermain Resurface/Repair – cost is \$120,000 and will be paid for out of the water fund. Will be replacing the watermain from a 4” to an 8”.
- Hughes Park Watermain Loop – installing a watermain loop between Green and Hughes Drive. This work will be done at the same time as the playground project.
- School Ave. Watermain Resurface/Repair Ph. 2 - cost is \$97,000 and goes from Central Blvd. to the Service Road. We have had complaints of rusty water in this area.
- SAW Program - Phase 1 of 3 – will be working with Fleis & VandenBrink (F&V) on the Stormwater Asset Management & Waterwater Program. We are receiving a DEQ grant for \$450,000, with a 10% match, funds will be spread over three years.
- 40th Ave. Road Work – this includes resurfacing, adding storm/sanitary sewer, curb/gutter (Hudsonville side w/steep incline) and a sidewalk on the east side of the road. Hudsonville and Jamestown residents on 40th Ave. will be eligible to hookup to sanitary sewer. Commissioner Leerar stated that there had been

resident requests for additional street lighting on this road. Waterman stated that we will reach out to Consumers Energy and look into this request.

- New Holland St. Resurfacing – resurfacing from Highland to Creekview Drive, currently has a paser rating of 3.
- Misc. Local Street Repairs – we will be asking the DDA to help contribute for the repaving of Cherry Street.
- West Harvey St. Enhancement - Ph 2 – received a \$1 Million grant from the State. The project should take approximately four months to complete.
- Service Rd. Streetscaping - Phase 1 of 2 – will be using bond dollars on a new roundabout and street scape enhancements between School and Plaza.
- Hughes Park Accessible Playground - project is being spearheading by the Lions Club. We are receiving a \$75,000 grant from the National Parks Service. The Lions Club has pledged \$10,000, AMBUCS has also pledged \$10,000 and the city will match approximately \$60,000.
- Hughes Park Pathway Project - Phase 1 of 2 – will be installing a pathway through the park, connecting the new playground equipment to the bathrooms.
- City Hall Interior Updates - Phase 5 of 7 – a continuation of current interior updates, pending remaining money in Don Postma’s budget at the end of the fiscal year.
- Fire Department Equipment – cost is \$188, 000 to refurbish the Fire Truck.
- Replace Police Vehicle #462 - Phase 1 of 3 – replace Sgt. Bagladi’s 2009 Tahoe with a 2018 Explorer. The vehicle will be purchased from Ottawa County and paid for over three years. The Tahoe will then be transferred to the Fire Department for use by the Fire Chief and the Black Crown Victoria will be traded in.
- Replace Pick Up Truck #194 – will be replaced with a new ¾ ton pickup and plow. Postma’s current vehicle will be used by other maintenance staff and the old white van will be traded in.

City Manager Waterman reviewed projects for 2017-2018. These items had been previously approved by the City Commission.

- Elmwood Commerce Pathway Connection – this is a short segment of the pathway between the Elmwood Park Trail and the road leading into the Elmwood Plaza. Dan Strikwerda is working with the property owner to obtain an easement for the path.
- Park/Van Buren Lift Station Overhaul – was originally scheduled for fall and has been rescheduled to March 21, 2018.
- School Avenue watermain/resurfacing – will begin this spring.

- 32nd Avenue – this includes the widening and resurfacing of 32nd Avenue from the Corporate Grove intersection to the south city limits. This project will be completed before June and there will be a preconstruction meeting in March.
- West Harvey St. Extension/Enhancement – will span two fiscal years.
- New Radio Antennas for EOC – will be adding a new 800 MHz radio antenna on comm. tower this fiscal year.
- Creek View Retaining Wall – will be repaired in early spring and should cost under \$4,000.

8979. Motion by Holtrop, seconded by Brandsen, to adjourn the work session at 6:47 p.m. to proceed to the regular session.

Mayor Northrup called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., March 13, 2018. The Pledge of Allegiance was stated and Commissioner Steigenga gave the invocation.

Present: Mayor Northrup, Commissioners Brandsen, Bolhuis, Holtrop, Leerar, Steigenga
City Manager Waterman, Finance Director Syswerda and City Clerk VanSlyke.

Absent: Commissioners Raterink.

CONSENT AGENDA

8980. Motion by Leerar, seconded by Holtrop, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission regular session dated February 13, 2018.
2. Minutes of Planning Commission regular session dated February 21, 2018.

All aye, motion carried.

PUBLIC HEARING

8981. Public Hearing on Industrial Development District for Robert Becker Properties, LLC.
Mayor Northrup opened a public hearing on a request by Robert Becker Properties LLC to establish an Industrial Development District for 5850 & 5900 Balsam Drive.

Robert Becker from Cedar Crest Dairy and Ken Rizzio of Lakeshore Advantage were present. Becker stated that they are building a freezer warehouse addition and have an anticipated completion date of May 1, 2018.

Receiving no public comments, the hearing was declared closed.

Motion by Holtrop, seconded by Brandsen, to approve Resolution No. 18-1648 establishing an Industrial Development District requested by Robert Becker Properties, LLC for 5850 & 5900 Balsam Drive. (Parcel number 70-14-28-300-039).

Yea 6, Nay 0, motion carried.

NEW BUSINESS

Public Safety

8982. Fire, Police and Emergency Management statistical reports for February received as information.

8983. Traffic Control Orders.
Motion by Brandsen, seconded by Leerar, to approve Temporary Traffic Control Order No. 18-03 for temporary street closures for an Active Construction Zone to be held on March 9, 2018 – April 20, 2018.

All aye, motion carried.

Finance

8984. Finance Director's Financial Reports for January 2018 were presented.

8985. Payment of Bills.
Motion by Brandsen, seconded by Holtrop, to confirm the payment of the bills in the amount of \$672,745.10 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 6, Nay 0, motion carried.

8986. ACH Funds Distribution.
Motion by Brandsen, seconded by Holtrop, to confirm the funds distributed via automated clearing house in the amount of \$159,510.43 which were distributed between meetings and reviewed by the City Manager.

Yea 6, Nay 0, motion carried.

Administration

8987. Harvey Street Addition.
Motion by Leerar, seconded by Steigenga, to approve Resolution Number 18-1651 herby accepting Harvey Street (Phase I) into the City of Hudsonville local street system.

Yea 6, Nay 0, motion carried.

8988. Designation of Street Administrator.
Motion by Leerar, seconded by Steigenga, to approve Resolution Number 18-1650 herby naming Robert Miller, DPW Superintendent, Street Administrator for the City of Hudsonville.

Yea 6, Nay 0, motion carried.

8989. Capital Improvement Plan.
Motion by Brandsen, seconded by Holtrop, to adopt the attached Capital Improvement Plan for Fiscal Year 2018-2019, as proposed.

Yea 6, Nay 0, motion carried.

ADJOURNMENT

8990. Motion by Leerar, seconded by Holtrop, to adjourn at 7:31 p.m.

All aye, motion carried.

Diana VanSlyke
Hudsonville City Clerk

Mayor Northrup