

City of Derby

Water Pollution Control Authority

September 20, 2017

Regular Meeting Minutes

Jack Walsh, Chairman
Robert Miani
Rose Marie Pertoso
Kelly Curtis
Alex Lechich

The meeting was called to order at 6:30 p.m.

Roll Call: Present – Jack Walsh, Kelly Curtis, Rose Marie Pertoso, Alex Lethich

Public Portion

There was no one from the public wishing to speak.

Laurence Commune well would like to appeal bill.

There was no one present regarding this matter.

Discussion and possible action on Roof Replacement.

Lindsay King stated that the roof is in poor condition. He stated that he received design specs from Dalling Co. He stated that they recommend more sloping to the roof since at this time it is level. He stated that the budgeted amount is \$120,000.00 and the estimate is \$150,000.00. He would recommend proceeding. They would also take off the old units on the roof. Mr. Walsh asked about going out to bid. Mr. King suggested using a co-op with saves on the cost of going out to bid. This was developed by the Mayor's Association. He stated that we would have to join this or could do it by a bidding process. Mr. Walsh felt that this was something to get advice on from the city attorney. Mr. Tirozzi from Dalling stated that this could still be done in the winter. Mr. Walsh stated that this is something that should be looked into. Mr. Curtis made a motion to move forward on the replacement of the roof and have Lindsay King go to the corporation counsel and possibly in the co-op program. The motion was seconded by Ms. Pertoso and carried unanimously.

Delia Erzsebeth 108-110 derby Ave bill adjustment

Delia Erzsebeth was present and stated that she obtained this property in November. She is asking for an adjustment to her bill. She stated that the Water Company is adjusting their bill. This is a three family house. Marci McGuire stated that she spoke with the Water Company and was told that they are not giving credits for leaks.

She did provide nine months of bills. Marcy McGuire stated that Delia Erzsebeth was given credits at closing because the bill was overpaid. She also stated that there was zero consumption for two quarters. Mr. Walsh asked what time period the bill was based. Ms. McGuire stated that it was from 3/2016 to 3/2017. Ms. Erzsebeth stated that this property was foreclosed and there were estimated bills. She said that since she has owned the building the meter has been read. Mr. Curtis noted that the first reading was done in January 2017. Ms. McGuire stated that the Water Company said it was overpaid at closing and credits were issued. There was no credit because of waste. Mr. Walsh stated that we need the amount from the Water Company. Mr. Curtis agreed that something should be gotten from the Water Company. Mr. Curtis moved to table this matter. The motion was seconded by Mr. Lechich and carried unanimously.

Robert Martolies – 183-185 Elizabeth Street adjustment (leak)

Information was received from the Water Company and Mr. Curtis asked where did the water go from the leak. Mr. Curtis moved to adjust the bill from \$4,902.00 to \$2,978.32. The motion was seconded by Ms. Pertoso and carried unanimously.

Engineers Report – project updates.

Mr. Tedeschi stated that they submitted a short term contingency plan. He also stated that Burtville went on line on 8/25/17 and South Division Street on 8/31/17. South Division Street is substantially complete; there is some site work going on with paving and grading which should be completed next week.

He stated that regarding Roosevelt drive they submitted 95% of the drawings and contract documents in mid-August. He stated that once they receive comments those will be incorporated into the drawings and will be submitted to DOT and the City. Mr. Walsh stated that we want to make sure that we meet the 10/31 deadline. Mr. Tedeschi stated that bidding will be April or May and Roosevelt Drive is ahead of schedule.

He stated that with Emmett Avenue about one-third of the piping has been installed and there have been some minor issues but the project is moving along. The contractor is doing a good job. It is on budget and schedule. He stated that the paving will be deferred to the spring.

He stated that a preliminary report on the catch basins was done and they met with DEP to implement the plan. He stated that they only received two bids and felt that if it were a larger project there would be more bidders. Mr. Walsh stated that this had been discussed about doing it over three years. Mr. Tedeschi stated that it will be split over two budget seasons. Mr. Lechich stated that the DEEP letter indicates that they want it over two years. Mr. Tedeschi stated that this was discussed at the

meeting and they want to see that progress is being made. He stated that they would like to have Roosevelt Drive out to bid in January. By bidding during the winter it will generate more interest. Mr. Walsh asked if corporation counsel needs to review this and Mr. King stated that he does. Mr. Walsh suggested having corporation counsel review this and it could be voted on next month.

Ms. Pertoso moved to have this reviewed by corporation counsel and discuss next month – Task order 1. The motion was seconded by Mr. Curtis and carried unanimously.

Approval of minutes August 6, 2017.

It was noted that it should be a three year plan on Page 1. Mr. Curtis moved to approve the minutes as amended. The motion was seconded by Ms. Pertoso and carried unanimously.

Approval of Bills for Aug. 18 – Sept. 15, Bills over \$5,000.0.

Mr. Curtis moved to approve the payments of bills for August 18 – Sept. 15, 2017. The motion was seconded by Mr. Lechich and carried unanimously.

Mr. Walsh stated that there is a bill for \$28,883.40 to the Derby Police for road work. He stated that some bills go back to 2014. Sal Coppola stated that the police sent the bill to the contractor and a new procedure has just been set up. He stated that he followed up on the bills and the work was done and the city paid the police. Mr. Walsh asked about paperwork to monitor police work. He recommended tabling this for further investigation and need to set procedures when police are requested for a job. Mr. Curtis stated that we should have a copy of the bill. Mr. Walsh stated that anytime police are authorized it is noted so that we know.

There is a bill from Constellation for \$25,501.95 for 1 Caroline Street which is out of last year's budget. Mr. Curtis moved to approve the payment to Constellation for \$25,501.95. The motion was seconded by Ms. Pertoso and carried unanimously.

Approval of referendum bills

Mr. Walsh stated that the Infrastructure Committee approved payment of these bills at their meeting. Ms. Pertoso moved to approve the payment to True Blue in the amount of \$57,950.85, App #9 from bond money. The motion was seconded by Mr. Lechich and carried unanimously.

Mr. Curtis moved to approve the payment of Invoice #472056 to Weston & Sampson in the amount of \$5,400.00 from bond money. The motion was seconded by Ms. Pertoso and carried unanimously.

Mr. Curtis moved to approve payment of Invoice #472057 to Weston & Sampson in the amount of \$20,000.00. The motion was seconded by Ms. Pertoso and carried unanimously.

Mr. Lechich moved to approve the payment of Invoice #472059 in the amount of \$5,260.00 to Weston & Sampson from the WPCA budget. The motion was seconded by Ms. Pertoso and carried unanimously.

Finance Reports

a. Sal Coppola Administrative Charge for Workers Com.

Mr. Coppola stated that over a year ago the City changed payroll companies. He stated that they thought that corrections were made. Mr. Walsh stated that we need to get everything corrected. It is an administrative charge for workers compensation and appears to be an arbitrary number.

b. Transfer money from Ion Bank (Naug. Savings) and Wells Fargo Bank into Bank of America account.

Ms. Pertoso moved to move all funds from the Ion Bank and Wells Fargo Bank accounts to Bank of America account and close the Ion Bank and Wells Fargo Bank accounts. The motion was seconded by Mr. Lechich and carried unanimously.

c. Refunds

Marcy McGuire stated that the building at 48 Caroline Street was destroyed in a fire and is gone. This is New England Sheet Metal and there should be no bills since the building is gone. Mr. King stated that he will find out the status of the laterals.

Mr. Curtis moved to approve the following refunds – Mary Joy Chavez \$11.71; Scott (Teri) Howhannissian \$185.83; Richard Matosian \$5.35; Claudette Goyette \$24.34 and Commodore Commons \$171.26. The motion was seconded by Mr. Lechich and carried unanimously.

Pay increase for Superintendent and lab Director.

Mr. Walsh stated that he has a copy of the contract and the City has come to an agreement only through 7/1/16 – 6/30/17. The recommendation is a retroactive 2% cost of living increase. Mr. Curtis moved to approve the pay increases for superintendent and Lab Director. The motion was seconded by Ms. Pertoso and carried unanimously.

Superintendent Report.

Mr. King stated that Burtville and South Division each have two pumps and he would suggest getting a fifth pump to rotate. Mr. Walsh recommended holding off on this at this time. Mr. Curtis moved to table until the January meeting. The motion was seconded by Ms. Pertoso and carried unanimously.

Old Business

There was no old business to discuss.

Transfers

Mr. Curtis moved to approve the following transfers

\$6,042.20 from 6200-160-01620 (Sheriff/Attorney/Title) to 6200-220-0220 (Electric);
\$10,605.00 from 6200-160-0163 (med/life) to 6200-220-0220 (Electric) and
\$5,855.96 from 6200-390-0397 (payback notes) to 6200-220-0220 (Electric). The motion was seconded by Mr. Lechich and carried unanimously.

A motion to adjourn was made by Mr. Lechich, seconded by Ms. Pertoso and carried unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully submitted


Maryanne DeTullio