

City of Derby

Board of Aldermen / Alderwomen

First Ward

Barbara L. DeGennaro
Thomas J. Donofrio
Bev Moran

Second Ward

Joseph L. DiMartino
Evelyn Browning
Ronald M. Sill

Third Ward

Jim DiMartino
Louis Oliwa
Charles Sampson

Board of Aldermen/Alderwomen Meeting Minutes
Derby City Hall
1 Elizabeth Street, Derby, CT
March 8, 2018

1. Call to Order.

Mayor Dziekan called the meeting to order at 7:00 PM.

2. Pledge of Allegiance.

Mayor Dziekan led the Pledge of Allegiance.

3. Roll Call.

The Board of Aldermen / Alderwomen members present were Barbara DeGennaro, Thomas Donofrio, Bev Moran, Joseph DiMartino, Evelyn Browning, Ronald Sill, Jim DiMartino, and Louis Oliwa. Charles Sampson was excused. .

4. Adoption of the Agenda

No changes were made.

5. Public Portion

Thomas Donofrio – stated that the night of the Community Relations meeting there was no parking available and he asked if signs could be installed stating that the lot is not for public use on the nights of city meetings. Mr. Sill said he would address it at the next meeting.

Mayor Dziekan asked if representatives for the parking division, website tickets, and the revolving loan fund need to attend the BOA meetings as they are hourly employees. He also stated that if the chief or deputy cannot attend they have to pay a minimum of 4 hours for another police officer to attend. Ms. DeGennaro stated they can discuss it further during that item.

6. Department Head Reports

6.1. Board of Education

No representative was in attendance as Dr. Conway was excused.

6.2. Cultural Commission

No representative in attendance.

6.3. Public Works

Ms. DeGennaro asked about the lights out on the Green, specifically around the monument. Mr. Armeno stated that he was unaware and will check on it. Mr. Jim DiMartino asked about tree branches that were down and said only the larger branches were removed not the small brush. Mr. Armeno stated that they will get back there after the snow has melted.

Mr. Donofrio asked about the Emmett Avenue project and if they are expanding the catch basin. Mr. Armeno stated that he did not feel it was necessary to widen the basin.

6.4. Building Department

Nothing was discussed.

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6.5. Facilities Inspector

Mrs. Moran asked about the K9s on the Onopiak Property. It was stated that there is an item on the agenda to discuss it further.

6.6. Fire Marshal

Nothing was discussed.

6.7. Fire Department

Nothing was discussed.

6.8. Office of Emergency Management

Nothing was discussed.

6.9. Parking Division

Nothing was discussed.

6.10. Police Department

Nothing was discussed.

6.11. Water Pollution Control Authority

Nothing was discussed.

6.12. Chief of Staff

Nothing was discussed.

6.13. Corporation Counsel – Including Planning and Zoning, Labor Counsel, and Outside Counsel

Attorney Marino stated that he forwarded a list of pending matters as well as the tax liens that he has. Some are going to be voted on tonight.

6.14. Storm Ambulance Corps

Nothing was discussed.

6.15. Parks and Recreation

Nothing was discussed.

6.16. Revolving Loan Fund

Ms. DeGennaro asked about the file that Attorney Skowranski has. Attorney Marino stated that no movement has been made. She said previous attorneys have tried to get the file back, but have been unsuccessful. She asked that Attorney Marino try as well.

6.17. Website Report of tickets for the month

Nothing was discussed.

6.18. Finance Director

Nothing was discussed.

6.19. Economic Development Liaison

Nothing was discussed.

7. Administrative & Appointments

7.1. Regular Meeting – February 8, 2018

Motioned to approve by Mr. Sill, seconded by Mr. Joe DiMartino and the motion carried.

7.2. Move to approve tax refunds in the amount of \$8,778.79

Motioned by Mr. Joe DiMartino, seconded by Ms. Moran and the motion carried.

7.3. Move to approve appointment of Zachary T. Binkowski as a Republican Member of the Ethics Board to fill the vacancy created by the resignation of Andrew D. Baklik.

Motioned by Mr. Sill, seconded by Mr. Oliwa and the motion carried.

7.4. Move to approve the appointment of Samantha Burgan as member of the Cultural Commission

Motioned by Mr. Sill and seconded by Ms. Moran.

Mr. Baklik stated that Ms. Burgan works for Newman's Own and she expressed interest. He feels her interest in the city should be rewarded and recognized.

A roll call vote was taken:

Barbara L. DeGennaro	No
Joseph L. DiMartino	No
Jim DiMartino	No
Thomas J. Donofrio	No
Evelyn Browning	No
Louis Oliwa	Yes
Bev Moran	No
Ronald M. Sill	No
Charles Sampson	Absent

Motion failed.

7.5. Move to approve appointment of the following Public at Large members of the City Naming Committee:

7.5.1. John Walsh

Motioned by Mr. Sill, seconded by Mr. Oliwa and the motion carried.

7.5.2. Randal Ritter

Motioned by Mr. Sill, seconded by Mrs. Moran and the motion carried.

8. Committee Reports

8.1. Blight Committee

8.1.1. Move to authorize Corporation Counsel to initiate foreclosure of Blight Lien on 9-11 Hawthorne Avenue.

Motioned by Mr. Joe DiMartino, seconded by Mr. Donofrio and the motion carried.

8.2. Community Relations

8.2.1. Move to approve the loan application of Mattei's Deli & Catering, LLC dated February 5, 2018 in the amount of \$25,000 for the purchase of new equipment.

Motioned by Mr. Sill, seconded by Mr. Oliwa and the motion carried.

Mayor Dziekan stated that Mattei's is dedicated to the city and he approves of this loan.

8.2.2. Move to approve the proposal of the LED Lighting Enterprises, LLC dated February 12, 2018 for LED Lighting Retrofit Project at the Derby Municipal Parking Garage on Thompson Place.

Motioned by Mr. Sill and seconded by Mr. Oliwa

Ms. DeGennaro asked if it should go out to bid. Attorney Marino state that the project is funded through the electrical bill and there is no cost to the city. Ms. DeGennaro disagreed. Attorney Marino said that the savings are immediate and those savings are put towards the project.

A roll call vote was taken:

Barbara L. DeGennaro	No
Joseph L. DiMartino	Yes
Jim DiMartino	Yes

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Thomas J. Donofrio	Yes
Evelyn Browning	Yes
Louis Oliwa	Yes
Bev Moran	Yes
Ronald M. Sill	Yes
Charles Sampson	Absent

Motion carried.



1062 Barnes Rd - Suite 208 - Wallingford, CT 06492
Phone: 203-514-7338 - Fax: 203-886-1171 - Website: www.lle-us.com

Quotation

Date	Quote #
2/8/2018	Q-02082018-1
Derby Parking Garage	

Prepared For:	Prepared By:
Attn Name: Henry Domurael	Cindy Semrau
Company Name: Town of Derby	LED Lighting Enterprises, LLC
Street Address: 1 Elizabeth St.	1062 Barnes Rd
Suite/FI:	Suite 208
City/State/Zip Code: Derby, CT	Wallingford, CT 06492
Country:	

Serial Number	Item/Model#	Description	Qty
1	LLE-FLA-TP-036	36W LED Linear Light Voltage: 100-277V AC	103
2	LLE-FLM-90	90W LED Flood Light Voltage: 100-277V AC	12
3	LLE-WMG-50	50w LED WallPack Voltage: 100-277V AC	1
4	LLE-FLM-70	70W LED Flood Light Voltage: 100-277V AC	2
5	LLE-4FT8-15	15W LED 4 FT Tube Lights Voltage 100-277V AC	4
6	LLE-A19-B09	9W LED A19 bulb Voltage: 120	4
7	LLE-FR-20	20W LED corn bulb Voltage: 100-277V AC	5
8	LLE-2FT8-10	10W LED 2FT tube light Voltage: 100-277V AC	6
Qty. Total			137
Total Cost Material & Installation			\$62,500.00
Sales Tax			NA
Total			\$62,500.00

Accepted by: _____ Date: _____ PO: _____

Standard Terms:

- Quote valid for 30 days.
- All product will be delivered within 8 weeks of Purchase order confirmation and receipt of deposit.
- Installation estimate is contingent on all existing wiring and electrical being in good working condition. If electrical is found to be faulty or need additional work, a change order will be issued to repair or replace based on time and materials.
- Final material count may change during installation. It is LED Lighting Enterprises, LLC policy to seek written permission to increase the sales price based on additions over 5% of the original price. Changes or additions less than 5% will be billed and due upon completion of installation.
- All product will be delivered within 8 weeks of purchase order confirmation.
- All the above prices are EX-Works from the LED Lighting Enterprises facility.
- Delivery period is subject to force majeure.

Payment Schedule:

☐ I elect to finance the project:
Term (months): 40
Monthly Payment: \$1,093.75

☐ I elect not to finance the project:
Deposit: \$21,875.00
Due on Completion: \$21,875.00

I certify that I have reviewed the attached proposal and agree to the changes and charges associated with the installation of energy efficient lighting in my facility. LED Lighting Enterprises, LLC has my permission to proceed with the project. Payments will be made as outlined in the above payment schedule.

Signature: _____
Name (print): _____
Title: _____ Date: _____

Wire Transfer Details:

ROUTING: 211170101
ACCT: 0011092753
Webster Bank: 247 Boston Post Rd., Orange, CT 06477
203-795-2780

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Parking Garage LED Retrofit Project Summary

KW Demand reduction	9.41
Estimated annual energy savings (KWH)	83,930.00
Estimated Electric cost savings:	\$14,218.51
Estimated Payback period (after incentive in years)	3.07

Customer Cost Summary:

Material/Labor	\$62,500.00
Sales Tax	N/A
Total Project Cost:	\$62,500.00

*Estimated Utility Incentive (30%): \$18,750.00

Customer Balance: \$43,750.00

Monthly Savings:	\$1,184.87
Monthly payment (if financing)	\$1,093.75
# of payments	40
Cash Positive (monthly)	\$91.12

***All project costs and incentives are estimates and subject to change upon utility review
Any changes in incentive will vary the total net project cost to the customer**

8.2.3. Move to approve the vendor license of Jeffrey Burkitt of Trinity Solar for door-to-door sales of Solar Energy Products.

Motioned by Mr. Sill, seconded by Mrs. Browning and the motion carried.

8.3. Operations and Procedures

8.3.1. Move to adopt entitled "Standing Rule on Department Head Reports and Attendance at Monthly Meeting.

Motioned by Ms. DeGennaro and seconded by Mr. Joe DiMartino.

The Operations & Procedures Committee discussed this at length and voted to have the members attend the meeting and they moved them to the beginning of the meeting. She feels they serve the public and they should be here if questions should arise. Mr. Sill asked if that was a unanimous vote. Ms. DeGennaro said yes. Mr. Jim DiMartino said there are exceptions if they are on vacation, but they should attend. Mr. Donofrio said that attending every meeting is a waste of time if the department head submitted a report.

A roll call vote was taken:

Barbara L. DeGennaro	Yes
Joseph L. DiMartino	Yes
Jim DiMartino	Yes
Thomas J. Donofrio	No
Evelyn Browning	Yes
Louis Oliwa	Yes
Bev Moran	Yes
Ronald M. Sill	Yes

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Charles Sampson

Absent

Motion carried.

City of Derby

Board of Aldermen/Alderwomen

Resolution

"Standing Rule on Department Head Reports and Attendance at Monthly Meeting"

March 8, 2018

Be it hereby resolved by the Board of Aldermen/Alderwomen of the City of Derby:

A. The following department head reports shall be submitted to the Town/City Clerk, via email, on or before the 8th day preceding the regular meetings of the Board and will contain the previous month's news and department activity:

- 1. Board of Education - written report containing bullet points of accomplishments and concerns*
- 2. Cultural Commission - written report containing debits and credits to bank statement*
- 3. Public Works - use existing format*
- 4. Building Department- written report including: date, time, types of, and location of each inspection*
- 5. Facilities Inspectors - use existing format*
- 6. Fire Marshal - use existing format*
- 7. Fire Department - written report with bullet points that includes the number of calls*
- 8. Office of Emergency Management -written report containing bullet points*
- 9. Parking Division - financial reports and maintenance reports*
- 10. Police Department- use existing format*
- 11. Water Pollution Control Authority - written report containing bullet points*
- 12. Chief of Staff- written report containing bullet points*
- 13. Corporation Counsel - emailed report, available for verbal discussion at BOA meeting*
- 14. Storm Ambulance Corp- written report with bullet points that includes the number of calls*
- 15. Parks and Recreation - written report containing bullet points*
- 16. Revolving Loan Fund - use existing format*
- 17. Counsel to Planning and Zoning Commission- written report quarterly or as needed*
- 18. Website Report of tickets for the month -written report*
- 19. Finance Director- written report*
- 20. Economic Development Liaison – written report*

Be it further resolved the following:

B. The above listed Department Heads shall attend the Regular Monthly Meeting of the Board of Aldermen/Alderwomen and be prepared to answer questions regarding their department report and activity; and

C. The Department Head Reports will be placed at the beginning of the Agenda of the monthly meeting of the Board of Aldermen/Alderwomen.

8.3.2. Move to adopt Ordinance entitled "Prohibiting Waste Associated with Natural Gas and Oil Extraction within the City of Derby."

Motioned by Ms. DeGennaro and seconded by Mrs. Moran. Attorney Marino asked the board to table the item to see what the senate passes.

Ms. DeGennaro and Mrs. Moran withdrew their motions. Ms. DeGennaro motioned to table. Mr. Sill seconded and the motion carried.

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CITY OF DERBY, CT

WHEREAS, it is in the interests of the City of Derby (the "City"), acting by the members of the Board of Aldermen and Mayor's office, to protect and preserve public health and safety, property and the natural resources of the City, including but not limited to water and land, now and for generations of citizens in the future; and,

WHEREAS, natural gas and oil extraction activities involve the use of chemical and hazardous materials during a multi-phase process including drilling, hydraulic fracturing, production, well maintenance, workover operations, and storage; and,

WHEREAS, liquid and solid wastes associated with such activities are contaminated with chemicals and naturally-occurring toxins that come from the ground, including but not limited to radioactive materials; and,

WHEREAS, many of the chemicals used during extraction activities, and naturally-occurring toxins in the ground that mix with the wastes, have documented adverse health effects and/or adverse environmental impacts; and,

WHEREAS, these wastes can contain radioactive elements and other toxins, and may threaten the public health and safety, and economic well-being of communities, as businesses, consumers and residents depend on clean drinking water, surface water, property, and natural resources; and,

WHEREAS, toxins present in these wastes can contaminate waters, soils and natural resources of the City and impact public health and safety where use, leaching, spills, leaks, run-off and discharge into waterways after treatment effort occurs; and,

WHEREAS, the City is and should be a leader in protecting public health and safety, and our natural resources, including water supplies and water resources for generations to come; and,

WHEREAS, protection of public health and safety, ground and surface waters, property, and natural resources in the City is better accomplished by prevention of contamination and environmental degradation, instead of costly remediation of degraded environments after contamination; and,

WHEREAS, General Statutes §7-148(c)(4)(H), §7-148 (c)(7)(H)(xi), §7-148(c)(8), and §7-148(c)(7)(H)(ii), as amended, provide that the City may limit and regulate such wastes for the protection of the health, property, safety and welfare of the residents of the City; and,

WHEREAS, in order to protect public health and safety, and the quality of natural resources and property within the City, it is necessary to adopt an ordinance prohibiting storage, handling, treatment, disposal and use of all waste associated with natural gas and oil extraction, as defined in the ordinance, the text of which is set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DERBY, THAT an ordinance prohibiting waste associated with natural gas and oil extraction within the City of Derby, is hereby adopted, as set forth below:

**PROPOSED ORDINANCE PROHIBITING WASTE
ASSOCIATED WITH NATURAL GAS AND OIL EXTRACTION**

ORDINANCE NUMBER: _____

Purpose:

The purpose of this Ordinance is to protect and preserve the water quality, agricultural lands, and environmental quality of life in the City of Derby.

Definitions:

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For the purposes of this Ordinance, the following terms, phrases, and words shall have the meanings given here, unless otherwise clearly indicated by the context:

- 1) *"Application" shall mean the physical act of placing or spreading natural gas waste or oil waste on any road or real property located within the City of Derby.*
- 2) *"Hydraulic fracturing" shall mean the fracturing of underground rock formations, including shale and non-shale formations, by manmade fluid-driven techniques for the purpose of stimulating oil, natural gas, or other subsurface hydrocarbon production.*
- 3) *"Natural gas extraction activities" shall mean all geologic or geophysical activities related to the exploration for or extraction of natural gas, including, but not limited to, core and rotary drilling and hydraulic fracturing.*
- 4) *"Natural gas waste" shall mean: a) any liquid or solid waste or its constituents that is generated as a result of natural gas extraction activities, which may consist of water, brine, chemicals, naturally occurring radioactive materials, heavy metals, or other contaminants; b) leachate from solid wastes associated with natural gas extraction activities; c) any waste that is generated as a result of or in association with the underground storage of natural gas; d) any waste that is generated as a result of or in association with liquefied petroleum gas well storage operations; and e) any products or byproducts resulting from the treatment, processing, or modification of any of the above wastes.*
- 5) *"Oil extraction activities" shall mean all geologic or geophysical activities related to the exploration for or extraction of oil, including, but not limited to, core and rotary drilling and hydraulic fracturing.*
- 6) *"Oil waste" shall mean: a) any liquid or solid waste or its constituents that is generated as a result of oil extraction activities, which may consist of water, brine, chemicals, naturally occurring radioactive materials, heavy metals, or other contaminants; b) leachate from solid wastes associated with oil extraction activities; and c) any products or byproducts resulting from the treatment, processing, or modification of any of the above wastes.*

Prohibitions:

- 1) *The application of natural gas waste or oil waste, whether or not such waste has received Beneficial Use Determination or other approval for use by the Department of Energy & Environmental Protection (CT DEEP) or any other regulatory body, on any road or real property located within the City of Derby for any purpose is prohibited.*
- 2) *The introduction of natural gas waste or oil waste into any wastewater treatment facility within or operated by the City of Derby is prohibited.*
- 3) *The introduction of natural gas waste or oil waste into any solid waste management facility within or operated by the City of Derby is prohibited.*
- 4) *The storage, disposal, sale, acquisition, transfer, handling, treatment and/or processing of waste from natural gas or oil extraction is prohibited within the City of Derby.*

Provision to be included in bids and contracts related to the construction or maintenance of publicly owned and/or maintained roads or real property within the City of Derby:

- 1) *All bids and contracts related to the retention of services to construct or maintain any publicly owned and/or maintained road or real property within the City of Derby shall include a provision stating that no materials containing natural gas or oil waste shall be utilized in providing such a service.*
- 2) *All bids and contracts related to the purchase or acquisition of materials to be used to construct or maintain any publicly owned and/or maintained road or real property within the City of Derby shall include a provision stating that no materials containing natural gas or oil waste shall be provided to the City of Derby.*
- 3) *The following statement, which shall be a sworn statement under penalty of perjury, shall be included in all bids related to the purchase or acquisition of materials to be used to construct or maintain any publicly owned and/or maintained road or real property within the City of Derby and all bids related to the retention of services to construct or maintain any publicly owned and/or maintained road or real property within the City of Derby:*

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We _____ hereby submit a bid for materials, equipment and/or labor for the City of Derby. The bid is for bid documents titled _____. We hereby certify under penalty of perjury that no natural gas waste or oil waste will be used by the undersigned bidder or any contractor, sub-contractor, agent or vendor agent in connection with the bid; nor will the undersigned bidder or any sub-contractor, agent or vendor agent thereof apply any natural gas waste or oil waste to any road or real property within the City of Derby as a result of the submittal of this bid if selected.

Penalties:

This ordinance shall apply to any and all actions occurring on or after the effective date of this ordinance. In response to a violation of this ordinance, the City of Derby is empowered to:

- a) *issue "Cease and Desist" orders demanding abatement of the violation;*
- b) *seek any appropriate legal relief, including immediate injunctive relief, as a result of any violation of this ordinance;*
- c) *file a complaint with any other proper authority; and,*
- d) *require remediation of any damage done to any land, road, building, aquifer, well, watercourse, air quality or other asset, be it public or private, within the City of Derby.*

The City of Derby may recoup from the offending person(s), jointly and severally, all costs, including experts, consultants and reasonable attorney's fees, that it incurs as a result of having to prosecute or remediate any infraction of this ordinance. Any person who violates this ordinance shall be liable for a fine of \$250 per Connecticut General Statute. The City of Derby may also pursue other penalties as applicable defined in Connecticut General Statutes.

Enforcement:

Any designee authorized by the Mayor of the City of Derby may pursue penalties against any person(s) who commits violations of this ordinance. The involvement of any City of Derby officials will not require testing of waste products to determine chemical contents; this work will be done via contacting CT DEEP or other 3rd party analytical laboratories as is current practice of the City of Derby for other exposures to potentially hazardous chemical situations. Any designee authorized by the Mayor of the City of Derby may request the Commissioner of CT DEEP pursue civil penalties defined by CT General Statutes, as applicable.

Severability:

If any clause, sentence, paragraph, subdivision, section or part of this local law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, effect or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered. To further this end, the provisions of this Chapter are hereby declared to be severable.

Transportation:

Nothing in this ordinance shall be interpreted to ban the transportation of any product or by-product described herein on any roadway or real property within the City of Derby.

8.3.3. Move to appoint James Gildea (Board of Education), George Kurtyka (Board of Education), Barbara DeGennaro (Board of Aldermen/Alderwomen), Tara Hyder (At-Large), Ronald Luneau, Jr. (At-Large) as the Temporary Regional School Study Committee pursuant to Section 10-40 of the Connecticut General Statutes.

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Motioned by Ms. DeGennaro, seconded by Mrs. Browning and the motion carried.

8.4. Road Bond

8.4.1. Move to approve payment of Application #4 from Baltazar Contractors, Inc. in the amount of \$90,618.12 for 2015 Road Bond Project.

Motioned by Mr. Sill and seconded by Mrs. Browning. Mr. Sill amend the motion to allow the Mayor sign off on the invoice, Mrs. Browning accepted the amended motion and the motion carried.

9. New Business

9.1. Move to authorize the sale of the following city properties with stipulations:

<u>Property Address</u>	<u>Deed Restriction</u>
92-94 Hawkins Street	No Buildings Permitted
105 Hawkins Street	Single Family Home Only
25-27 Hawkins Street	Owner Occupied Dwelling up to 2 units
36 Lafayette Street	Owner Occupied Dwelling up to 2 units
44 Lafayette Street	Owner Occupied Dwelling up to 2 units
42 Fifth Street	TBD Based on Bid Proposal and State Obligations
182 Derby Avenue	Adhere to R5 Zoning Requirements
187-189 Derby Avenue	No Buildings Permitted
196 Derby Avenue	Adhere to R5 Zoning Requirements
350 Derby Avenue	Adhere to R5 Zoning Requirements
13 Dirienzo Heights	Owner Occupied Dwelling up to 2 units
14 Dirienzo Heights	Owner Occupied Dwelling up to 2 units
147 Caroline Street	To be sold in conjunction with 67-71 Minerva Street
67-71 Minerva Street	To be sold in conjunction with 147 Caroline Street

Motioned by Mr. Sill and seconded by Mr. Joe DiMartino.

Mr. DiCenso stated that each property will be auctioned off separately except for 147 Caroline and 67-71 Minerva Street which would be auctioned together. Mr. DiCenso hopes to have these listed for auctioned within a month or two.

Motion carried with all in favor.

9.2. Move to authorize the New Haven Police Department K9 Unit to utilize the Frank Onopiak Nature Preserve for ongoing training.

Motioned by Mr. Donofrio and seconded by Mrs. Browning. Mr. Donofrio asked about insurance. Attorney Marino stated that the city would be held harmless and indemnified as NHPD would provide insurance.

A roll call vote was taken:

Barbara L. DeGennaro	No
Joseph L. DiMartino	Yes
Jim DiMartino	Yes
Thomas J. Donofrio	Yes
Evelyn Browning	Yes
Louis Oliwa	Yes
Bev Moran	No
Ronald M. Sill	Yes
Charles Sampson	Absent

Motion carried.

Rich Dziekan

From: Joseph Staffieri <JStaffieri@newhavenct.gov>
Sent: Friday, February 02, 2018 3:39 PM
To: Rich Dziekan
Cc: Renee Dominguez
Subject: K9 Training Request

2018 MAR 6 PM 4:46

To the Mayor of the City of Derby and the Board of Alderman,

I am writing this email to ask your permission to allow the New Haven Police K9 Unit to use the Frank Onopiak Nature Conservatory property on Sodom Ln.

Our K9 Unit is comprised of six K9 teams (handler and dog) who are all responsible and experienced police officers. With our profession in the K9 Division we are always looking for new buildings to train our dogs in for real life scenario based training that we may encounter on our shift. It is important to us as K9 Handlers to change up our training location to challenge our dogs and experience them to new sights, sounds, and smells.

Two prime examples of K9 building training are for narcotic detection and building search. For narcotic detection we hide our training aids in various locations throughout the building and have our K9 teams attempt to locate them. The narcotics are in sealed containers and are very carefully handled, hidden, and retrieved after the training is complete.

For building search we hide a fellow police officer who we call a "decoy" somewhere inside of the building simulating a burglary or home invasion type call. We then bring our K9 to a doorway of the building and deploy him into the building in search of the decoy. When our K9 locates the decoy he is trained to bark at the decoy's location, indicating to us where the decoy is hidden. The K9 is then rewarded by either the decoy giving him a large dog tug toy or by the K9 apprehending the decoy on the training bite suit or training bite sleeve.

Our K9 Unit trains every two weeks on a Monday. We would not be asking to use the building constantly and would only ask for your kind cooperation once a month or so. Any training equipment we take into the building will leave your building and we will police ourselves and be extremely responsible as well as of course clean up after ourselves. The only people going into the building will be certified police officers and our Lieutenant Renee Dominguez who is in charge of the K9 Division. There would not be more than ten of us at any scheduled training (six K9 Handlers, two or three K9 Decoys who are certified police officers, and our Lieutenant in charge).

Thank you very much for your time in accepting and reading this email. The New Haven Police Department K9 Unit would greatly appreciate it if you were able to allow us to use your building/property on occasion for training.

This email is my New Haven Police Department work email and my cell phone number is 203-231-4071 if you need to speak with me. Also my Lieutenant Renee Dominguez's email address is CC'd above and her cell phone number is 203-671-8517 if you need to contact her as well.

It should be noted that if we were granted permission to use the property we would ALWAYS notify the Mayor's Office as well as the Derby Police Department to ask permission and to advise them of our presence in the city.

The K9 Unit is such an important and valuable trade for policing. It is extremely important for our Police K9 Teams that we setup reality based trainings for them and continue to challenge and expose them to new properties.

Thank you very much for your time it is greatly appreciated,

K9 Officer Joseph Staffieri
New Haven Police Department

2018 MAR 6 PM 4:46

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10. Old Business

10.1. No old business

11. Executive Session

11.1. No executive session

12. Regular Session Action from Executive Session

12.1. No action items

13. Adjournment

Mr. Sill motioned to adjourn, seconded by Mrs. Moran and the motion carried at 8:00 PM.

Respectfully submitted,

Terri Kuskowski

These minutes are subject to the Board's approval at their next scheduled meeting.