

City of Derby
Water Pollution Control Authority

February 21, 2018
Regular Meeting Minutes

Jack Walsh, Chairman
Robert Miani
Rose Marie Pertoso
Kelly Curtis
Alex Lechich

The meeting was called to order at 6:50 p.m.

Roll Call: Present – Jack Walsh, Kelly Curtis, Rose Marie Pertoso, Alex Lethich,

Public Portion

Ted Anglace, 37 Bank Street stated he only uses 35 gallons of water a year and he was billed for over 100 gallons. Mr. Walsh stated that the useage comes from the Water Company and asked if he contacted them directly. Mr. Curtis stated that Regional Water measures by cubic feet. Mr. Walsh stated that he would have no problem having someone from the Water Company come to a meeting and explain their procedures.

Anita Dugatto, 69 Elizabeth STret stated that infrastructure will be needed in the new development area.

Peter Hance representing Derby Housing Authority was present. Mr. Walsh stated that this matter will be added under old business. He sated that the Board received communication from the Housing Authority. A motion to add Derby Housing Authority to the agenda was made by R. Pertoso, seconded by K. Curtis and carried unanimously.

Legal Representation

Mr. Walsh stated that bids were going to be received for legal services but nothing has been received at this time.

**Engineers Report – project updated
Roosevelt Drive Pump Station**

R. Tedeschi stated that work is starting and the survey work should be done within the next few weeks. He stated that regarding the Emmett Avenue work they are waiting for spring. Mr. Walsh stated that the catchbasins were approved by the attorney. The Committee needs to review this. He stated that this will be on next month's agenda.

Approval of minutes January 17, 2018 Joint meeting and regular meeting

A motion to approve the minutes of the January 17, 2018 7 meeting was made by K. Curtis, seconded by R. Pertoso and carried unanimously. It was noted that the audit has not been done, it is in the process of being done.

Approval of Bills for January 19, 2018 – February 16, 2018 and bills over \$5,000.00

K. Curtis moved to approve the payment of the 81/26/18 bills in the amount of \$90,372.83. The motion was seconded by A. Lechich and carried unanimously.

K. Curtis moved to approve the payment of the 2/9/18 bills in the amount of \$49,898.67. The motion was seconded by R. Pertoso and carried unanimously.

R. Pertoso moved to approve the payment of the 2/16/18 bills in the amount of \$28,232.88. The motion was seconded by K. Curtis and carried unanimously.

A. Lechich moved to approve the payment of the Air Compressor Engineering Co. bill in the amount of \$6,266.00. The motion was seconded by R. Pertoso and carried unanimously.

A. Lechich moved to approve the payment of the workers compensation for the period 7/1/17 – 2/14/18 in the amount of \$44,731.28. The motion was seconded by K. Curtis and carried unanimously.

Finance Reports

Mr. Walsh noted that legal expenses are high and medical is over budget. He asked about lab supplies and Lindsey King stated that it should be all right. The Board received the financial reports. Mr. Walsh noted that the collection rate looks good.

Superintendents Report

L. King stated that there have been some minor equipment failures.

Old Business – Roof Replacement Contract

Mr. Walsh stated that there were nine bidders and the low bid was received from Young Developers LLC in Hamden in the amount of \$130,682.00. The recommendation is to accept this bid because it is a qualified bidder. Mr. King noted that this is just for the maintenance building. Mr. Walsh stated that this is still over what was budgeted (\$120,000.00). Mr. King stated that he felt this was a competitive price. Mr. Lechich asked about the replacement and Mr. King stated that it will be a flat roof but will be built up with a pitch. K. Curtis moved to approve the awarding of the bid to the low bidder and authorizing the Chairman to sign the contract. The motion was seconded by R. Pertoso and carried unanimously.

Derby Housing Authority.

Peter Hance stated that they have two major regulators, the state and federal. The state regulator put the Housing Authority in default in April as well as the federal government. He stated that the Housing Authority is in difficult financially and administratively. There are all new Board members. He stated that the Board has begun looking at what was happening. They found the bill for the Baron building on Anson Street and also found checks that were cut but not issued. He stated that the Board was never informed as to what was going on. Mr. Walsh stated that last year they met with the former director and explained all the bills. He stated that this bill goes back to July 2013 and bills were sent in 2014 and June 2015 and again in 2017 and 2017. He stated that no action was taken in December. Mr. Walsh stated that the Board does not connect or disconnect the water and has nothing to do with the building or what happens to it. He stated that the City is trying to work with them and no one came to the January meeting. Mr. Hance stated that what was reported to him was wrong.

Adam Pacheco, Board member stated that regarding their bill the penalty amount is greater than the principal and is asking that the interest be forgiven and the principal will be paid. Mr. Walsh stated that they are not being penalized. Mr. Pacheco stated that the legal opinion was to make a principal payment. Mr. Walsh stated that they owe the entire balance and he would like a legal ruling. Marcy McGuire stated that State statute does not allow interest to be forgiven. Mr. Hance stated that the information that he received was incorrect. Mr. Walsh stated that he would be uncomfortable taking any action this evening. He stated that this needs to be reviewed and discussed with the attorney. M. McGuire stated that the meter removed in 2014 and the leak was before that. Mr. Walsh asked why no one from the Housing Authority came to the January meeting. Mr. Hance stated that a lot has been going on and they are dealing with a lot of problems. Mr. Walsh asked if they had any legal recourse against the former director and Mr. Hance stated that do not. He stated that with the sale of the Baron building and some other thing they will be doing they will be in good shape. Lindsay King stated that a payment plan could be set up which would spread the payment out. Mr. Walsh stated that the City wants to work with them and this will be on the agenda next month and he will also speak with the attorney. Mr. Hance stated that he will reissue his memo.

Transfers


R. Pertoso moved to transfer \$268.21 from business forms (6200-320-0320) to postage/printing (6200-270-0271). The motion was seconded by K. Curtis and carried unanimously.

Executive Session – Personnel Matter

Mr. Walsh stated that he thought there was a settlement that needed to be discussed, but it is not completed at this time so there is no need for an Executive Session.

A motion to adjourn was made by R. Pertoso, seconded by K. Curtis and carried unanimously. The meeting was adjourned at 7:53 p.m.

Respectfully submitted


Maryanne DeTullio

DESCRIPTION		BALANCE
DEPT 1000 ASSETS		
1000-100-1000-0000 CASH		2,915,869.68
1000-100-1010-0000 WEBSTER BANK ESCROW		
1000-100-1020-0000 WELLS FARGO		
1000-100-1025-0000 NAUGATUCK SAVINGS		889,921.69
1000-100-1040-0000 ASSESSMENTS RECEIVABLE		
1000-100-1045-0000 GRANT RECEIVABLE		3,231.57-
1000-100-1050-0000 ALLOWANCE FOR BAD DEBT		7,674.72-
1000-100-1060-0000 INTEREST/LEIN FEES RECEI		300.00
1000-100-1101-0000 PETTY CASH OFFICE		
1000-100--TOTAL FOR DESCRIPTION OF THIS	*	* 3,795,185.08 **
1000-102-1007-0000 ACCT REC COMMERCIAL 2008		47,262.33
1000-110-1100-0000 PETTY CASH PLANT		100.00
1000-110-1110-0000 IMPROVEMENTS-PUMP STATIO		926,979.07
1000-110--TOTAL FOR 2017	*	* 927,079.07 **
1000-120-1200-0000 LAND WPCA		212,500.00
1000-120-1205-0000 BUILDING WPCA		7,502,940.00
1000-120-1207-0000 A/D BUILDINGS		6,267,757.82-
1000-120-1208-0000 HEAVY EQUIPMENT		345,629.58
1000-120-1210-0000 VEHICLES		382,682.90
1000-120-1230-0000 PLANT EQUIPMENT		656,903.82
1000-120-1240-0000 COMPUTER EQUIPMENT		8,819.62
1000-120-1270-0000 ACCUMULATED DEP COMPUTER		8,819.62-
1000-120-1280-0000 ACC DEP HEAVY EQUIPMENT		348,273.48-
1000-120-1290-0000 BUILDING IMPROVEMENTS		4,176,957.20
1000-120--TOTAL FOR 2017	*	* 6,661,582.20 **
1000-130-1300-0000 ACC DEP-BUILDING IMPROVE		1,733,115.25-
1000-130-1301-0000 ACC DEP-PUMP STATIONS		126,859.74-
1000-130-1302-0000 ACC DEP-PLANT EQUIPMENT		369,288.86-
1000-130-1303-0000 ACC DEP-VEHICLES		151,284.23-
1000-130-1304-0000 ACC DEPR-OFFICE EQUIPMEN		6,165.81-
1000-130--TOTAL FOR 2017	*	* 2,386,713.89-**
1000-----DEPT TOTAL	*	* 9,044,394.79 ***
T O T A L A S S E T S		
	*	* 9,044,394.79 ****

DESCRIPTION

BALANCE

DEPT 202 ACCOUNTS PAYABLE

0202-000-0000-0000 ACCOUNTS PAYABLE

202-----DEPT TOTAL

2,318.00-
2,318.00-***

DEPT 200 LIABILITIES

2000-100-1000-0000 ACCOUNTS PAYABLE

2000-200-2000-0000 FEDERAL WITHHOLDING

2000-200-2001-0000 FICA

2000-200-2002-0000 CITY PENSION FUND

2000-200-2003-0000 ANNUITY-ING

2000-200-2004-0000 COLONIAL LIFE INS

2000-200-2005-0000 CITY MEDICAL

2000-200-2006-0000 UNITED WAY

2000-200-2007-0000 UNION DUES

2000-200-2009-0000 SAVINGS

2000-200-2010-0000 LONG TERM PORTION-CONTRA

2000-200-2011-0000 SIT

2000-200-2012-0000 REFUNDS PAYABLE

2000-200-2014-0000 CURRENT PORTION LONG TER

2000-200-2015-0000 DEFERRED REVENUE

2000-200-2017-0000 CONSTABLE PAYABLE

2000-200-2018-0000 ATTORNEY PAYABLE

2000-200-2019-0000 ADVANCE DEDUCTION

2000-210-2120-0000 DEP - LOAN PAYABLE

2000-210-2130-0000 BOND PAYABLE

2000-210-2180-0000 DUE TO GENERAL FUND

2000-210-2190-0000 DUE TO THE TOWN OF ANSON

2000-210-2210-0000 ACCRUED COMPENSATION VAC

2000-210-2211-0000 AS-BUILT DEPOSITS/REFUND

2000-210-2212-0000 ST PORTION CAPITAL LEASE

2000-210-2213-0000 LT CAPITAL LEASE-VACTOR

2000-210-2214-0000 CONTRA CAPITAL LEASE-VAC

2000-----DEPT TOTAL

25,833.08-
27,660.23-
7,151.87
22,838.00-
1,247.36-
7,484.58-
16.00-
1,061.76-
3,360.00-
207,766.26
49,758.96-
1,429.41-
167,472.00-

2,480.09-
29,566.35-
2,633.92-
312,992.06-
49,200.00-

89,786.34-
139,202.90-
5,000.00-
60,758.07-
123,606.05-
60,758.07
847,670.96-***

TOTAL LIABILITIES

* 849,988.96-****

DESCRIPTION

BALANCE

DEPT 244 RESERVE FOR ENCUMBRANCE

0244-000-0000-0000 RESERVE FOR ENCUMBRANCE

244-----DEPT TOTAL

5,298,434.21

* 5,298,434.21 ***

DEPT 292 REVENUE CONTROL

0292-000-0000-0000 REVENUE CONTROL

292-----DEPT TOTAL

7,612,374.83-

* 7,612,374.83-***

DEPT 294 EXPENDITURE CONTROL

0294-000-0000-0000 EXPENDITURE CONTROL

294-----DEPT TOTAL

4,403,605.69

* 4,403,605.69 ***

DEPT 295 ENCUMBRANCE

0295-000-0000-0000 ENCUMBRANCE

295-----DEPT TOTAL

5,298,434.21-

* 5,298,434.21-***

DEPT 5000 EQUITY

5000-500-5000-0000 UNAPPROPRIATED FUND BALA

5000-500-5001-0000 APP FUND BAL CAPITAL IMP

5000-500-5002-0000 APP FUND BAL DIGESTER CL

5000-----DEPT TOTAL

6,110,333.23-

108,866.43-

30,000.00-

* 6,249,199.66-***

T O T A L E Q U I T Y

* 9,457,968.80-****

7/01/2017 TO 3/15/2018

FUND 005 - 000 WATER POLLUTION CONTROL

DESCRIPTION	ORIGINAL BUDGET	CURRENT BUDGET	RECEIVED	REMAINING BUDGET	PERCENT REC'D
DEPT 6000 REVENUES					
6000-610-6102-0000 INTEREST INCOME-SAVINGS/			79.09	79.09-	.0 %
6000-610-6103-0000 OTHER REVENUE			561.00	561.00-	.0 %
6000-610-6105-0000 ANSONIA INCOME	26,543.00	26,543.00	4,862.88	21,680.12	18.3 %
6000-610-6108-0000 ORANGE REVENUE			18,429.38	18,429.38-	.0 %
6000-610-6109-0000 RESIDENTIAL REVENUE	1,743,917.00	1,743,917.00	1,754,326.72	10,409.72-	100.6 %
6000-610-6110-0000 COMMERCIAL REVENUE	579,874.00	579,874.00	549,182.32	30,691.68	94.7 %
6000-610-6111-0000 MIXED USE REVENUE	84,052.00	84,052.00	84,052.12	.12-	100.0 %
6000-610-6112-0000 ATTY/TITLE/SHERIFF/COURT			6,706.91	6,706.91-	.0 %
6000-690-6920-0000 APPROPRIATE FROM FUND BA		601,263.00		601,263.00	.0 %
6000-----DEPT TOTAL	2,434,386.00 *	3,035,649.00 *	2,418,200.42 ***	617,448.58 ***	79.7 %

T O T A L R E V E N U E 2,434,386.00 * 3,035,649.00 * 2,418,200.42 ****

617,448.58 ** 79.7 %

FUND 005 - 000 WATER POLLUTION CONTROL

7/01/2017 TO 3/15/2018

DEPT 2600 SOCIAL SECURITY		ORIGINAL BUDGET	CURRENT BUDGET	EXPENDITURES	ENCUMBRANCES	REMAINING BUDGET	PERCENT USED
2600-270-0270-0000	SOCIAL SECURITY TAXES	*	*	24,141.47	*	24,141.47-	.0 %
2600-----DEPT TOTAL				24,141.47		24,141.47-***	.0 %
DEPT 6200 EXPENDITURES							
6200-110-0110-0000	OFFICE WAGES	84,000.00	84,000.00	53,893.26		30,106.74	64.2 %
6200-110-0111-0000	PLANT WAGES	592,619.00	592,619.00	394,373.02		198,245.98	66.5 %
6200-110-0112-0000	EMPLOYEE SECRETARIAL	2,000.00	2,000.00	700.00		1,300.00	35.0 %
6200-110-0113-0000	SOCIAL SECURITY TAXES, ME	60,100.00	60,100.00	6,987.29	32,658.47	53,211.55	96.5 %
6200-110--TOTAL FOR 2017		738,719.00	738,719.00	455,853.57	*	282,865.43	61.7 %
6200-120-0120-0000	OVERTIME WAGES	42,230.00	42,230.00	29,740.41		12,489.59	70.4 %
6200-150-0150-0000	OFFICE INSTRUCTION	800.00	800.00	478.00		322.00	59.8 %
6200-150-0151-0000	PLANT INSTRUCTION	2,100.00	2,100.00	695.00		1,405.00	33.1 %
6200-150-0152-0000	ACCOUNTING	7,000.00	7,000.00	562.50		6,437.50	8.0 %
6200-150-0153-0000	COMPUTER SERVICE	1,500.00	1,500.00	99.99		1,400.01	6.7 %
6200-150-0154-0000	PLANT COMPUTER SERVICE	1,600.00	1,600.00	331.99		1,268.01	20.7 %
6200-150--TOTAL FOR 2017		13,000.00	13,000.00	2,167.48	*	10,832.52	16.7 %
6200-160-0160-0000	LEGAL	5,000.00	5,000.00	4,909.01		90.99	98.2 %
6200-160-0161-0000	TOWN CLERK	2,600.00	2,600.00			2,600.00	.0 %
6200-160-0162-0000	ATTY SHERIFF TITLE SEARC	20,000.00	20,000.00	6,961.75		13,038.25	34.8 %
6200-160-0163-0000	MEDICAL/LIFE INS	292,400.00	292,400.00	224,416.81		67,983.19	76.7 %
6200-160-0164-0000	NEW VEHICLE MAINTENANCE	16,000.00	15,396.42	8,983.33		6,413.09	58.3 %
6200-160-0168-0000	NEW ROOF		120,000.00			120,000.00	.0 %
6200-160-0169-0000	WORKERS COMPENSATION	154,540.00	154,540.00	44,731.28		109,808.72	28.9 %
6200-160--TOTAL FOR 2017		490,540.00	609,936.42	290,002.18	*	319,934.24	47.5 %
6200-210-0211-0000	PLANT TELEPHONES	4,600.00	4,600.00	3,340.62		1,259.38	72.6 %
6200-220-0220-0000	ELECTRIC	172,750.00	172,750.00	84,995.01		87,754.99	49.2 %
6200-230-0230-0000	GAS HEAT	14,000.00	14,000.00	5,180.74		8,819.26	37.0 %
6200-230-0232-0000	WATER	1,300.00	1,300.00	601.69		698.31	46.3 %
6200-230--TOTAL FOR 2017		15,300.00	15,300.00	5,782.43	*	9,517.57	37.8 %
6200-270-0270-0000	INSURANCE	33,231.00	33,231.00	27,724.58		5,506.42	83.4 %
6200-270-0271-0000	POSTAGE/PRINTING	5,300.00	6,321.78	5,671.09		650.69	89.7 %
6200-270-0272-0000	BIRMINGHAM BILLING	3,500.00	3,500.00	837.64		2,662.36	23.9 %
6200-270--TOTAL FOR 2017		42,396.00	43,052.78	34,233.31	*	8,819.47	79.5 %
6200-320-0320-0000	BUSINESS FORMS	5,300.00	5,031.79	974.70		4,057.09	19.4 %
6200-330-0330-0000	OFFICE SUPPLIES	1,000.00	1,000.00	573.81		426.19	57.4 %
6200-390-0387-0000	RAN PRINCIPAL		140,000.00			140,000.00	.0 %
6200-390-0388-0000	RAN INTEREST	1,968.00	71,275.00			71,275.00	.0 %
6200-390-0389-0000	BOND INTEREST	49,200.00	1,968.00			1,968.00	.0 %
6200-390-0390-0000	BOND PRINCIPAL	49,200.00	49,200.00			49,200.00	.0 %
6200-390-0391-0000	DEF PRINCIPAL	117,372.00	117,372.00			29,343.00	75.0 %
6200-390-0392-0000	INTEREST EXPENSE DEP	5,484.00	5,484.00	4,108.02		1,375.98	74.9 %
6200-390--TOTAL FOR 2017		174,024.00	385,299.00	92,137.02	*	293,161.98	23.9 %
6200-400-0400-0000	CHEMICALS	45,000.00	45,000.00			28,785.31	36.0 %
6200-400-0420-0000	LAB SUPPLIES	45,000.00	45,000.00	16,214.69		8,140.70	81.9 %
6200-400-0430-0000	SPECIAL CLOTHING	3,450.00	3,444.52	3,193.40		251.12	92.7 %
6200-400-0431-0000	PLANT MAINTENANCE	105,000.00	105,000.00	56,051.93		48,948.07	53.4 %
6200-400-0432-0000	PEST CONTROL	750.00	755.48			755.48	.0 %
6200-400-0433-0000	DEF FEES	23,500.00	23,500.00	4,824.23		18,675.77	20.5 %
6200-400-0434-0000	COLLECTION SYSTEM MAINTNE	100,000.00	100,000.00	26,942.06		73,057.94	26.9 %

A P P R O P R I A T I O N S U M M A R Y

USER - MARCYMCI

FUND 005 - 000 WATER POLLUTION CONTROL

7/01/2017 TO 3/15/2018

DESCRIPTION	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDITURES	ENCUMBRANCES	REMAINING BUDGET	PERCENT USED
6200-400-0435-0000 COLLECTION SYSTEM REHAB	12.00	270,000.00	14,450.00		255,550.00	5.4 %
6200-400--TOTAL FOR 2017	322,712.00 *	592,700.00 *	159,535.61 *	*	434,164.39 **	26.7 %
6200-440-0440-0000 PUMP STATION MAINTENANCE	20,000.00	20,000.00	2,403.98		17,596.02	12.0 %
6200-460-0450-0000 PLANT SUPPLIES	3,000.00	3,000.00	2,572.10		427.90	85.7 %
6200-460-0461-0000 BFI RAGS GRIT GREASE	7,000.00	7,000.00	3,141.30		3,858.70	44.9 %
6200-460--TOTAL FOR 2017	10,000.00 *	10,000.00 *	5,713.40 *	*	4,286.60 **	57.1 %
6200-480-0482-0000 BFI SLUDGE DISPOSAL	150,000.00	150,000.00	112,612.73		37,387.27	75.1 %
6200-480-0484-0000 ENGINEER COSTS	78,000.00	78,000.00	1,643.32		76,356.68	2.1 %
6200-480-0488-0000 ANOXIC MIXERS	70,854.00	70,854.00	70,853.80		.20	100.0 %
6200-480-0495-0000 TRUCK REPLACEMENT	13,252.00	13,855.58	13,855.58			100.0 %
6200-480-0496-0000 VACTOR TRUCK LEASE	65,009.00	65,009.00	65,009.00			100.0 %
6200-480-0497-0000 REFUNDS	1,000.00	611.43	611.43			100.0 %
6200-480--TOTAL FOR 2017	378,115.00 *	378,330.01 *	264,585.86 *	*	113,744.15 **	69.9 %
6200-490-0500-0000 PAYROLL EXPENSES	3,700.00	3,700.00	2,484.69		1,215.31	67.2 %
6200-490-0501-0000 BANK FEES	3,700.00 *	3,700.00 *	157.41		157.41-	.0 %
6200-490--TOTAL FOR 2017	2,434,386.00 *	3,035,649.00 *	2,642.10 *	*	1,057.90 **	71.4 %
6200-----DEPT TOTAL	2,434,386.00 *	3,035,649.00 *	1,433,681.49 *	*	1,601,967.51 ***	47.2 %

T O T A L	A P P R O P R I A T I O N	2,434,386.00 *	3,035,649.00 *	1,457,822.96 *	** 1,577,826.04 **	48.0 %
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