

Operations and Procedures Committee

Barbara L. DeGennaro, Chair, Bev Moran, Charles Sampson
Ronald M. Sill, Alternate

6:00 p.m.

Tuesday, February 20, 2018

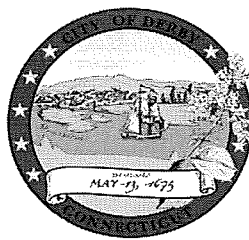
Derby City Hall, 1 Elizabeth St., Derby, CT

2018 FEB 20 PM 7:39

Minutes

1. Chair Barbara DeGennaro called the meeting to order at 6:00 pm.
2. The Pledge of Allegiance was recited.
3. Roll Call – Members present were Chair Barbara L. DeGennaro, Charles Sampson, and Bev Moran.
Also present was: Director of Operations Andrew Baklik, Economic Development Liaison Carmen DiCenso, and City Treasurer Keith McLiverty.
4. Chair Barbara DeGennaro moved to adopt the Agenda as posted. Charles Sampson seconded the motion. There was no discussion and the motion carried unanimously.
5. No one from the Public asked to speak, therefore the Public Portion was closed.
6. Charles Sampson moved to approve the Minutes of the January 25, 2018 as presented. Bev Moran seconded the motion. There was no discussion and the motion carried unanimously. Barbara DeGennaro abstained from voting as she did not attend that meeting.
7. **Department Head Reports and Attendance of Department Heads at Regular Monthly Meetings of the full Board of Aldermen/Alderwomen. Discussion/Possible Action and Recommendation to the full Board of Aldermen/Alderwomen.**

This matter was discussed at length and several options were discussed, including requiring Department Heads to attend the Regular Meeting of the Board of Aldermen/Alderwomen every other month. After discussing the options, Charles Sampson moved to recommend to the full BOA/A that the Board reaffirm its standing rule that monthly department head reports shall be submitted at least one week before the regular meeting and that all those Department Heads required to submit a report shall be required to attend the Regular Meetings of the BOA/A, and that the Department Head Reports will be included at the beginning of the Agenda of the Regular meetings of the BOA/A. Barbara DeGennaro seconded the motion. There was no further discussion and the motion carried unanimously.



8. **Proposed Ordinance, City of Derby Code, Chapter and Section numbers to be determined, entitled "Prohibiting Waste Associated with Natural Gas and Oil Extraction within the City of Derby". Discussion/Possible Action and Recommendation to the full Board of Aldermen/Alderwomen.**

Director of Operations Andrew Baklik reported that this proposed Ordinance came to the City after discussion and recommendation of the Naugatuck Valley Council of Governments in order to regulate this type of activity to help protect the environment. Corporation Counsel will be asked to clarify who will be enforcing this Ordinance. Charles Sampson moved to recommend to the full BOA/A that the Resolution and Ordinance be adopted as presented. Barbara DeGennaro seconded the motion. There was no discussion and the motion carried unanimously.

9. **Establishment and Appointment of Members to the Temporary Regional School Study Committee pursuant to Conn. General Statutes Section 10-39 et seq. as approved by Resolution at the Board of Aldermen/Alderwomen meeting held on February 8, 2018. Discussion/Possible Action and Recommendation to the full Board of Aldermen/Alderwomen.**

The Committee agreed with the concept suggested by Mayor Dziekan that the Regional School Study Committee include one member of the Board of Aldermen/Alderwomen, one member from the Board of Apportionment and Taxation, and one at-large member in addition to the statutory requirement of including two members of the Board of Education. Thus far the interested parties are Board of Education Chair James Gildea, Board of Education Member George Kurtyka, Alderwoman Barbara DeGennaro, and At-Large Member Ronald J. Luneau, Jr., and a Board of Apportionment and Taxation Member who will be recommended before the full BOA/A Meeting. Barbara DeGennaro moved to present the four names suggested and the BOAT member to the full BOA/A for appointment as the Regional School Study Committee. Charles Sampson seconded the motion. There was no further discussion and the motion carried unanimously.

10. Bev Moran moved to adjourn the meeting at 6:34 p.m. Charles Sampson seconded the motion. There was no discussion and the motion carried unanimously.

Respectfully submitted,

Marc J. Garofalo, MPA, CCTC
Town/City Clerk

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