

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
March 15, 2018**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:38 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Steve Chait
- Joe Hallock - excused
- Jack McEvoy
- Dianne Oster - excused
- Sandra Smith

4. Adoption of minutes from the 1-18-18 meeting

The meeting minutes from the January 18, 2018 meeting were reviewed and accepted into the record.

5. Old business

- a. Preservation in Practice workshop, March 2018 at Rutgers.
 - Chairman Houthuysen and Ms. Smith attended this very informative conference.
 - Met the Montclair Historic Preservation Commission including Verona resident Jason Hyman.
- b. Plaques for locally designated landmarks. VUMC and Freight Shed.
 - Ms. Smith will reach out to see if we can formalize a date for the installation of the plaque.
- c. FAQs on website
 - Chairman Houthuysen is working on this so that the residents will have an understanding of the process.
- d. Website
 - VHPC training: Chairman Houthuysen will send links to online training.
 - Website updating
- e. VHPC members
 - The VHPC is in need of two members
 - David Newkirk was again a suggestion for a potential member.

6. New Business:

- a. The Verona Historic Preservation Commission will plan on presenting the survey to the Town Council.
- b. Green Fair – May 19
- c. Community Outreach: Plan for Fall 2018
 - Perhaps imitate a walking tour.
- d. Designations: list to pursue.

- White Rock
 - Brower/Hathaway House – Grove Ave.
 - 42 Martin Road
 - Priest House
 - Verona Park
 - Kip's Castle
 - Mr., Chait suggested that we add the Congregational Church
- e. Freight Shed move to Fairview Ave. was discussed.
- Ms. Smith shared that one of the owners is pressing for a move. She learned at the Preservation in Practice conference that as a designated property there is a 360 day moratorium on possible demolition.

7. Other business: There was no other business.

8. Public participation: There was no public participation

9. Adjournment: Chairman Houthuysen adjourned the meeting at 8:10 pm. The next meeting is to be held on May 17, 2018.