

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
January 18, 2018**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:33 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Steve Chait - excused
- Joe Hallock
- Jack McEvoy
- Dianne Oster
- Sandra Smith

4. Adoption of minutes from the 11-16-17 meeting

The meeting minutes from the November 16, 2017 meeting were reviewed and accepted into the record.

5. Old business

- a. Plaques for locally designated landmarks. VUMC and Freight Shed.
 - Discussed plaques materials and size
 - Discussion about the size and material continued. Aluminum was deemed acceptable.
 - a. Freight Shed: 8 x10 – Aluminum \$236
 - b. Methodist church: 12 x14 – Aluminum \$388
 - Target March for Methodist Church and Photo-op
- b. FAQs on website
 - Chairman Houthuysen is working on this so that the residents will have an understanding of the process.
- c. Website VHPC training: Chairman Houthuysen will send links to online training.
- d. VHPC members
 - The VHPC is in need of two members
 - Ms. Eliasof has tendered her resignation from the commission due to conflicting scheduling with her other responsibilities
 - Class A member replacement.
 - Continuing with search for someone knowledgeable in building and building practices.
 - Placing an ad in the paper, town website and myveronanj.com
 - David Newkirk was a suggestion
- e. Preservation in Practice workshop will be repeated in March 2018 at Rutgers.

6. New Business:

- a. The Verona Historic Preservation Commission will plan on presenting the survey to the Town Council.
- b. Community Outreach: Plan for Fall 2018
- c. Volunteer Night planned on February 27.
- d. Designations: list to pursue.
 - White Rock
 - Brower/Hathaway House – Grove Ave.
 - 42 Martin Road
 - Priest House
 - Verona Park
 - Kip's Castle
- e. Freight Shed move to Fairview Ave. was discussed.
 - Ms. Smith will email information on the Methodist Church and Freight Shed.

7. Other business: There was no other business.

8. Public participation: There was no public participation

9. Adjournment: Chairman Houthuysen adjourned the meeting at 8:24 pm. The next meeting is to be held on March 15, 2018.