

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
May 18, 2017**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:35 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Steve Chait - excused
- Jane Eliasof
- Joe Hallock
- Pat Hynes - excused
- Michael Nochimson - excused
- Dianne Oster
- Sandra Smith

4. Adoption of minutes from the 3-16-17 meeting

The meeting minutes from the November 17 meeting were reviewed and accepted into the record.

5. Old business

- a.** Town Survey Review: this meeting was a review of the Historic Resources & Inventory Update of Verona Township prepared by Barton Ross & Partners LLC Architects

Barton Ross joined the meeting to present the working draft of the survey. Notes and discussion follows here.

1. Listing of all sites and also districts. Redevelopment efforts and Bloomfield Ave corridor were taken in to consideration.
2. Potential individual local landmarks that are identified.
 - a. Verona Park
 - b. Verona Civic Center
 - c. Kips Castle
 - d. Methodist Church
 - e. Martin House
 - f. Brower House
 - g. Grove Ave. – Johnson house
 - h. Annin Flag

3. **Districts:** Identifying contributing members of the district ideally need 60-70% to make a good district
 - a. Potential districts
 - i. Belleclaire
 - ii. Claremont
 - iii. Afterglow: Ms. Eliasof questioned if we would need another survey for an Afterglow district
4. **State and National Registers**
 - a. Kip's Castle and Verona Park
 - i. Ms. Eliasof suggested that we should explore the possibility for state and national registry and will discuss with Essex County.
 - ii. Barton Ross stated that there is precedence with other county parks.
 - b. Methodist Church
 - i. Ms. Smith will research other Methodist Churches in the state that were built on the Akron Plan and still have original mechanism for raising and lowering the walls in order to revisit the state registry. She will also confirm ownership of Verona's church.
5. **Targeted properties:** for immediate consideration.
 - a. Martin House
 - b. Brower House
 - c. Priest House
 - d. White Rock
6. **Next steps**
 - a. Barton Ross would like comments on the survey returned by Memorial Day. He will also reach out to Matt Calvallo the township manger.
 - b. Press relating to the survey
 - i. Ms. Eliasof will reach out to Barton Ross for PR input.
 - ii. The commission should consider enlisted Virginia Citrano of myveronanj for press relating to the survey.
 - iii. The survey should be presented to the Town Council upon its completion
7. **Plaques:** for existing locally designated landmarks. Ms. Smith will contact C and J Trophy.
 - a. The Methodist Church in agreement.
 - b. Ms. Smith will reach out to the new owners of the Freight Shed.

6. **New Business:** No new business beyond the survey.

7. **Other business:** There was no other business.

8. **Public participation:** There was no public participation

9. **Adjournment:** Chairman Houthuysen adjourned the meeting at 9:03 pm. The next meeting is to be held on June 15, 2017.