

Municipal Building 600 Bloomfield Avenue Verona, New Jersey 07044 Website: www.VeronaNJ.org

OFFICE OF THE TOWNSHIP MANAGER Telephone: (973) 857-4767 Fax: (973) 857-4270

JOB ANNOUNCEMENT

TITLE: Public Safety Telecommunicator

TITLE CODE: 01296@

ISSUE DATE: 02/28/2017

OF POSITIONS: 1-4

SALARY: \$12 - \$15 per hour starting DOE with annual increases

WORKWEEK: Per-diem (25 hours per week maximum)

EXPERIENCE

Seeking certified and experienced public safety telecommunicators. Under direction receives and responds to telephone or other electronic requests for emergency assistance, including law enforcement, fire, medical, or other emergency services and/or dispatches appropriate units to response sites; does related work as required.

Certified applicants with little to no experience may be considered for employment as Public Safety Telecommunicator Trainee (CSC Title Code 06229).

LICENSE AND CERTIFICATE:

- Valid Basic Telecommunicator certification, or equivalent.
- Valid Emergency Medical Dispatcher certification.
- Valid Basic Life Support-CPR certification, professional level.

Appointment will be made as a Provisional Appointment pursuant to N.J.S.A. 4A:4-1.5.

Interested candidates should hand-deliver the following items to the Office of the Chief of Police, 600 Bloomfield Avenue, Verona, NJ 07444 between 8:30 a.m. to 4:30 p.m. Monday – Friday.

- Verona Pre-Employment Application (available online at www.VeronaNJ.org)
- Cover letter
- Resume
- Copy of relevant certifications (BTC, EMD and CPR).