

Verona Landmarks Preservation Commission

Agenda for Meeting of June 16, 2016

- 1) Call to Order
- 2) Statement of Compliance – NJ Open Public Meetings Act
- 3) Roll call of members
- 4) Approval of the minutes – May 19, 2016
- 5) Old business
 - a) Town survey status – Matt Cavallo, town manager, has processed the PO (purchase order) on Monday, 6/13 and then he will sign off -Barton Ross and Partners has been contacted about the status and is prepared to move forward
 - b) Annin Flag building – letter to developers
 - c) Cloud service for VLPC documents – Box.com account set up – get docs, etc from Ben, Jane, & Sandy
 - d) Emails (10) to Mr. Mitchell Stern, interim town manager (new manager is Matthew Cavallo): town survey status and cost, VLPC budget for 2016, use of township attorney rather than planning board attorney, designate properties with or without owner’s permission, financial disclosure forms for VLPC members, nameplates, microphones/town clerk at VLPC meetings, VLPC meeting location change, location to store VLPC docs and papers, name change to VHPC
 - e) VLPC mailbox – timely notification of mail, plans, etc.
 - f) Plaques for landmarked structures – VUMC and Freight Shed
 - g) Membership – Ben leaving (ideas for new member)
 - h) 190 Grove Ave – Liz (niece) contacted, Mon 3/7 (phone), 4/12 (email), 5/12 (attempted by phone), 6/14 (attempted by phone)
 - i) NJ History and Historic Preservation Conference – Thurs, 6/9 – turnkey information
 - j) Visit from NJ State Historic Preservation Office - Jonathan Kinney, the Certified Local Government Coordinator will visit us on Thursday, 9/15 – verify Certified Local Government Guidelines, Appendix D are followed
 - k) Morris County workshop – What are Historic Preservation Commissions All About? – Thursday, 7/21 at 7pm – rsvp: 973-267-4717 – mcthp.org – Morris County Trust for Historic Preservation (Morristown and Morris Township Library, 1 Miller Road, Morristown 07960)
 - l) Ben – a thank you for serving from 2004 until 2016
- 6) New business
 - m) Next landmark designations & districts – ideas?
 - n) Workshops – in person and web based training
- 7) Other business
- 8) Public participation
- 9) Adjournment

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 - a) Town survey status
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 - d) Emails (10) to Mr. Mitchell Stern, interim town manager (new manager is Matthew Cavallo) – meeting to be set up in June/July
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 - g) Membership
 - h) 190 Grove Ave
 - i) NJ History and Historic Preservation Conference – Thurs, 6/9
 - j) Visit from NJ State Historic Preservation Office
 - k) Morris County workshop
 - l) Mr. Blinder resignation
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- 9) Adjournment